



# ***Red Oak Community School District***

***604 S Broadway***

***Red Oak, Iowa 51566***

***712.623.6600***

***www.redoakschooldistrict.com***

## **Regular Board of Directors Meeting**

Meeting Location: Red Oak Jr./Sr. Virtual Learning Center OR

VIA Internet and phone -visit website for information

Monday, October 10, 2022 – 5:30 pm

### **- Agenda -**

- 1.0 Call to Order – Board of Directors President Bret Blackman
- 2.0 Roll Call – Board of Directors Secretary Deb Drey
- 3.0 Approval of the Agenda – President Bret Blackman
- 4.0 Communications
  - 4.1 Good News from Red Oak Schools
  - 4.2 Correspondence
- 5.0 Consent Agenda
  - 5.1 Review and Approval of Minutes from September 26, 2022 *pg 2-3*
  - 5.2 Review and Approval of Monthly Business Reports *pg. 4-13*
  - 5.3 Personnel Considerations
    - 5.3.1 Resignation of Nathan Rouse from all coaching contracts effective immediately
- 6.0 General Business for the Board of Directors
  - 6.1 Old Business
    - 6.1.1 Discussion/Approval of 2<sup>nd</sup> Reading of Board Policy 710.3--Meal Charges and Negative Balances *pg 14-15*
  - 6.2 New Business
    - 6.2.1 Discussion/Approval of disposal of 4 floor scrubbers and 1 buffer
    - 6.2.2 Discussion/Approval of Change Orders on Jr/Sr High STEAM Center Boiler System Replacement (\$15,070)
    - 6.2.3 Discussion/Approval of Renewal of Marzano iObservation Annual License (\$5,000) *pg 16-17*
- 7.0 Reports
  - 7.1 Administrative
  - 7.2 Future Conferences, Workshops, Seminars
  - 7.3 Other Announcements
  - 7.4 Board Member Requested Item(s) for next meeting agenda
- 8.0 Next Board of Directors Meeting:                    Monday, October 24, 2022 – 5:30 pm  
Red Oak Virtual Learning Center  
Red Oak Jr./Sr. High
- 9.0 Adjournment

Red Oak Community School District  
Meeting of the Board of Directors  
Meeting Location: Virtual Classroom/ Phone/Internet  
Red Oak Junior Senior High School Campus  
September 26, 2022

The regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Bret Blackman at 5:30 p.m. at the Red Oak Junior Senior High School Virtual Classroom.

**Present**

Directors: Bret Blackman, Roger Carlson, Jackie DeVries, Kathy Walker  
Superintendent Ron Lorenz, Business Manager Deb Drey, Accounting Clerk Heidi Harris

**Approval of Agenda**

Motion by Director Walker, second by Director DeVries to approve the agenda with the order of agenda items at the discretion of the meeting chair. Motion carried unanimously.

**Good News from Red Oak Schools**

Despite tough loss to Des Moines Christian, the varsity football is off to their best start in 50 years.

Ms. Brown's Plant and Soil Science class placed 8<sup>th</sup> in the Southwest District Soil Judging Contest.

The 9<sup>th</sup> grade volleyball team won the Harlan Tournament.

The district will be hosting two student teachers at Inman in December.

A number of teachers stepped to cover essential duties during a difficult week. There were also parents that rallied around the district.

**Presentations**

Daric O'Neal of Alley Poyner Macchietto Architecture reported on the progress of the building assessment and long-range planning process. Meetings were held last week with two different groups and two more groups are scheduled this week.

Mark Erickson, Activities Director, reported on fall activities participation numbers, how well the cashless ticketing process is going, and thanked the board for hiring the activities sponsors.

**Consent Agenda**

Motion by Director Carlson, second by Director Walker to approve the consent agenda as presented including meeting minutes, monthly business reports, out of state field trips, Physical Education Requirement waivers, administrative team appointments to the Teacher Quality Committee, and personnel considerations. Motion carried unanimously.

**Board Policy 606.2-Insufficient Classroom Space**

Motion by Director Walker, second by Director DeVries to approve the second reading of Board Policy 606.2-Insufficient Classroom Space. Motion carried unanimously.

**Board Policy Series 500-504**

Motion by Director DeVries, second by Director Carlson to approve the second reading of the Board Policy Series 500-504. Motion carried unanimously.

**Continuation of September 26, 2022, Meeting Minutes-Page 2**

**Board Policy 710.3-Meal Charges & Negative Balances**

Motion by Director Carlson, second by Direct DeVries to approve the first reading of Board Policy 710.3-Meal Charges & Negative Balances. Motion carried unanimously.

**Approved Fund Raiser Discussion**

Information regarding the first semester approved fund raisers was distributed to the board.

**Additional Assistant Wrestling Coach**

Motion by Director Carlson, second by Director DeVries to approve hiring an additional assistant wrestling coach to serve the girls' wrestling program. Motion carried unanimously.

**Board Policy 506.5-Graduation Requirements**

Motion by Director Carlson, second by Director Walker to approve the first reading and waive the second reading of Board Policy 506.5-Graduations Requirements. Motion carried unanimously.

**Closed Session**

Motion by Director Carlson, second by Director Walker to enter closed session per Iowa Code 21.5(1)(i) "To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session" at 6:20 p.m. Motion carried unanimously.

Exited Closed Session at 6:39 p.m.

**Closed Session**

Motion by Director DeVries, second by Director Walker to enter closed session per Iowa Code 21.5(1)(i) "To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session" at 6:40 p.m. Motion carried unanimously.

Exited Closed Session at 7:26 p.m.

**Adjournment**

Motion by Director Carlson, second by Director Walker to adjourn the meeting at 7:27 p.m. Motion carried unanimously.

Next Board of Directors Meeting

Monday, October 10, 2022 – 5:30 p.m.  
Virtual Classroom/Phone/Internet  
Red Oak Junior Senior High School Campus

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Bret Blackman, President

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Deb Drey, Board Secretary

RED OAK BOARD REPORT

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
BATTEN SANITATION SERVICE	93022BS	6,185.00
10 9010 2630 000 0000 421	Admin/BB/BBF Sanitation 9/2022	245.00
10 0109 2630 000 0000 421	Jr/Sr HS Sanitation 9/2022	1,980.00
10 0418 2630 000 0000 421	IES Sanitation 9/2022	1,980.00
10 0445 2630 000 0000 421	ROECC Sanitation 9/2022	1,980.00
Vendor Name BATTEN SANITATION SERVICE		<u>6,185.00</u>
BUSINESS SOLVER.COM INC	112022BS	8,718.55
10 9010 1000 100 8018 270	Retiree Health Ins Premium 11/22	8,718.55
Vendor Name BUSINESS SOLVER.COM INC		<u>8,718.55</u>
CAPITAL SANITARY SUPPLY CO.	059965	597.35
10 9010 2620 000 0000 618	Jumbo Roll Toilet Paper - Fieldhouse Res	204.55
10 9010 2620 000 0000 618	Spa Foam for Hair and Body	392.80
CAPITAL SANITARY SUPPLY CO.	059965A	205.00
10 9010 2620 000 0000 618	Urinal Screens -District	205.00
CAPITAL SANITARY SUPPLY CO.	060210	1,862.80
10 9010 2620 000 0000 618	Black Trash Bags	885.20
10 9010 2620 000 0000 618	Sanitary Napkin Sacks	192.00
10 9010 2620 000 0000 618	Spa Foam - Hair and Body	785.60
CAPITAL SANITARY SUPPLY CO.	060257	2,075.75
10 9010 2620 000 0000 618	Mini Jumbo Toilet Paper - District	952.75
10 9010 2620 000 0000 618	1 Ply Paper Towels - District	1,123.00
Vendor Name CAPITAL SANITARY SUPPLY CO.		<u>4,740.90</u>
CDW GOVERNMENT, INC.	DB19720	10,114.46
10 9010 1000 100 0000 358	Microsoft Renewals	10,114.46
Vendor Name CDW GOVERNMENT, INC.		<u>10,114.46</u>
CENTURY LINK	92522CL	91.46
10 9010 2490 000 0000 530	9/22 District Long Distance	91.46
Vendor Name CENTURY LINK		<u>91.46</u>
CHEMSEARCH	7960848	478.76
10 0418 2640 000 0000 433	IES Water Treatment Boiler	478.76
Vendor Name CHEMSEARCH		<u>478.76</u>
CHROMEBOOK PARTS.COM	146491	41.97
10 9010 2235 000 0000 618	Lenovo 300e Gen 2 MTK Audio Board	41.97
Vendor Name CHROMEBOOK PARTS.COM		<u>41.97</u>
CITY OF RED OAK	92222coro	1,458.29
10 0109 2620 000 0000 411	Jr/Sr HS Utilities 8/22	446.71
10 0418 2620 000 0000 411	IES Utilities 8/22	560.50
10 0445 2620 000 0000 411	ROECC Utilities 8/22	233.29
10 9010 2620 000 0000 411	Admin/BB/BBF Utilities 8/22	217.79
Vendor Name CITY OF RED OAK		<u>1,458.29</u>

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RED OAK BOARD REPORT

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
COCA-COLA BTLG OF OMAHA	10873323	338.59
10 0418 3200 000 8901 618	IES Coca Cola Order	338.59
Vendor Name COCA-COLA BTLG OF OMAHA		<u>338.59</u>
DELTA METALS	36501	21.53
10 0109 2620 000 0000 618	Metal Panels	21.53
Vendor Name DELTA METALS		<u>21.53</u>
DEMCO	7190404	56.81
10 0418 2222 000 0000 618	Book Tape - Media Center	56.81
Vendor Name DEMCO		<u>56.81</u>
FAREWAY FOOD STORES	30867	25.92
10 0109 1000 100 0000 612	Groceries to Create Soil Horizon Cups	25.92
Vendor Name FAREWAY FOOD STORES		<u>25.92</u>
FASTENAL COMPANY	88897	160.29
10 0109 2620 000 0000 618	Uni Strut and Fittings	160.29
Vendor Name FASTENAL COMPANY		<u>160.29</u>
FES	013398	405.00
10 9010 2236 000 0000 536	10/2022 Web Hosting	405.00
Vendor Name FES		<u>405.00</u>
GLENWOOD COMMUNITY SCHOOLS	1000322GCSD	3,174.78
10 9010 1200 217 3303 320	Apex Lvl III - 9/2022	3,174.78
Vendor Name GLENWOOD COMMUNITY SCHOOLS		<u>3,174.78</u>
GRAINGER	9035715201	60.29
10 0109 2620 000 0000 618	Hammer Masonry Drill	60.29
GRAINGER	9461923113	134.78
10 0109 2620 000 0000 618	Stopper Cover w/Alarm	134.78
Vendor Name GRAINGER		<u>195.07</u>
GREEN HILLS AEA	3809	1,166.40
10 0418 2240 100 0000 325	FASTBridge Assessments	637.20
10 0109 2240 100 0000 325	FASTBridge Assessments	529.20
Vendor Name GREEN HILLS AEA		<u>1,166.40</u>
HEALTHY TURF LANDSCAPING, INC	7319	450.00
10 9010 2630 000 0000 435	Late Summer FBF Treatment	450.00
Vendor Name HEALTHY TURF LANDSCAPING, INC		<u>450.00</u>
JAN-PRO OF OMAHA	14707	1,750.00
10 9010 2630 000 0000 340	Add'l Cleaning 10/22	1,750.00
JAN-PRO OF OMAHA	14794	37,500.00
10 9010 2630 000 0000 340	11/2022 Janitorial Svcs	37,500.00
JAN-PRO OF OMAHA	14831	2,250.00
10 9010 2630 000 0000 340	Modular Cleaning 10/22	2,250.00
JAN-PRO OF OMAHA	14832	2,250.00
10 9010 2630 000 0000 340	11/2022 Modular Cleaning	2,250.00
Vendor Name JAN-PRO OF OMAHA		<u>43,750.00</u>

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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
LALA PROJECT, THE	101	500.00
10 9010 2310 000 4045 618	Pumpkins - Teacher Team Building	500.00
Vendor Name LALA PROJECT, THE		<u>500.00</u>
MEDIACOM	92122MC	236.90
10 9010 2236 000 0000 536	FBF PRI Lines	236.90
Vendor Name MEDIACOM		<u>236.90</u>
MIDAMERICAN ENERGY	530451797	322.21
10 9010 2620 000 0000 622	Sports Complex Elect 8/22	322.21
Vendor Name MIDAMERICAN ENERGY		<u>322.21</u>
NOLTE, CORNMAN & JOHNSON P.C.	93022NCJ	5,200.00
10 9010 2310 000 0000 320	40% of Audit Fees	5,200.00
Vendor Name NOLTE, CORNMAN & JOHNSON P.C.		<u>5,200.00</u>
ONESOURCE THE BACKGROUND CHECK COMPANY	IASB3330-20220930	37.50
10 9010 2310 000 0000 340	Background Checks 9/2022	37.50
Vendor Name ONESOURCE THE BACKGROUND CHECK COMPANY		<u>37.50</u>
OREILLY AUTO PARTS	0298-192499	15.54
10 0109 2620 000 0000 618	Belts for Kitchen Fan	15.54
Vendor Name OREILLY AUTO PARTS		<u>15.54</u>
PERRIEN, NATE	100322NP	321.25
10 0109 2410 000 0000 580	Mileage Reimbursement	321.25
Vendor Name PERRIEN, NATE		<u>321.25</u>
PLUMB SUPPLY/RIBACK SUPPLY	8294397	3,844.62
10 0418 2620 000 0000 618	Water Softener	3,750.00
10 0418 2620 000 0000 618	Salt	94.62
PLUMB SUPPLY/RIBACK SUPPLY	8327341	102.32
10 0418 2620 000 0000 618	Plumbing Spout	83.59
10 0418 2620 000 0000 618	Shipping	18.73
PLUMB SUPPLY/RIBACK SUPPLY	8345227	60.64
10 0418 2620 000 0000 618	Calci Solve Solution	60.64
Vendor Name PLUMB SUPPLY/RIBACK SUPPLY		<u>4,007.58</u>
RED OAK HARDWARE HANK	93022HH-1	134.93
10 0109 2620 000 0000 618	Jr/Sr HS Maintenance Supplies	134.93
Vendor Name RED OAK HARDWARE HANK		<u>134.93</u>
RIVERSIDE TECHNOLOGIES, INC	0362339-IN	2,382.78
10 9010 2235 000 4045 739	Meraki MS390 Power Supplies	2,382.78
RIVERSIDE TECHNOLOGIES, INC	0362986-IN	1,400.00
10 9010 2235 000 0000 359	10/22 Managed Services	1,400.00
Vendor Name RIVERSIDE TECHNOLOGIES, INC		<u>3,782.78</u>
SCHOOL SPECIALTY LATTA DIV.	208130978476	53.47
10 0418 1000 100 8001 612	PTO Chelsvig	37.04

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0418 1000 100 8001 612	PTO Turner	7.14
10 0418 1000 100 0000 618	Pens for office	9.29
SCHOOL SPECIALTY LATTA DIV.	208131025307	102.35
10 0418 1000 100 8001 612	PTO SPED Lamination Sheet	102.35
SCHOOL SPECIALTY LATTA DIV.	208131040510	342.24
10 0445 1000 100 8002 618	Sensory Table	342.24
Vendor Name	SCHOOL SPECIALTY LATTA DIV.	<u>498.06</u>

STANDARD INSURANCE COMPANY, THE	91522SD	303.70
10 9010 1000 100 8018 270	11/22 Retiree Dental Premium	303.70
Vendor Name	STANDARD INSURANCE COMPANY, THE	<u>303.70</u>

THYSSENKRUPP ELEVATOR CORP	100465062	171.44
10 0109 2620 000 0000 432	HS Elevator Maint	171.44
Vendor Name	THYSSENKRUPP ELEVATOR CORP	<u>171.44</u>

UPPER EDGE TECHNOLOGIES INC	66564	2,260.00
10 9010 2235 000 0000 618	HP ProBook x360 11 EE Motherboard	1,380.00
10 9010 2235 000 0000 618	HP ProBook x360 11 EE Palmrest/Keyboard	800.00
10 9010 2235 000 0000 618	HP ProBook x360 11 EE Touchpad	40.00
10 9010 2235 000 0000 618	HP ProBook x360 11 EE speaker	20.00
10 9010 2235 000 0000 618	HP ProBook x360 11 EE Hinge Set	20.00
Vendor Name	UPPER EDGE TECHNOLOGIES INC	<u>2,260.00</u>

US CELLULAR	91222USC	795.16
10 9010 2490 000 0000 532	Maintenance Phones (4)	186.44
10 9010 2490 000 0000 532	Tech Phones (2)	93.22
10 9010 2490 000 0000 530	Bus Phones (2)	92.72
10 9010 2490 000 0000 530	Nurse Phone	46.61
10 0418 2410 000 0000 532	IES Sam Phone	46.61
10 9010 2510 000 0000 532	SBO Phone	46.61
10 9010 2510 000 0000 532	FBF/BBF MIFI	189.73
10 0109 2410 000 0000 532	HS Principal Phones (2)	93.22
Vendor Name	US CELLULAR	<u>795.16</u>

VISUAL EDGE IT dba COUNSEL	23AR1092873	22.97
10 0418 1000 100 0000 359	IES Staples for Printer	22.97
VISUAL EDGE IT dba COUNSEL	23AR1098287	2,398.90
10 0418 1000 100 0000 359	IES Copier Clicks 9/22	1,105.21
10 0109 1000 100 0000 359	Jr/Sr HS Copier Clicks 9/22	956.33
10 0445 1000 100 0000 359	ROECC Copier Clicks 9/22	217.11
10 9010 2520 000 0000 618	Steady Serve 9/22	12.99
10 9010 2520 000 0000 618	Admin Office Clicks 9/22	107.26
Vendor Name	VISUAL EDGE IT dba COUNSEL	<u>2,421.87</u>

Wells Fargo Financial Leasing, Inc.	5022025474	1,215.50
10 9010 2520 000 0000 618	Admin Copier Lease 10/22	110.50
10 0445 1000 100 0000 359	ROECC Copier Lease 10/22	221.00
10 0109 1000 100 0000 359	Jr/Sr HS Copier Lease 10/22	552.50
10 0418 1000 100 0000 359	IES Copier Lease 10/22	331.50



Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name	Wells Fargo Financial Leasing, Inc.	<u>1,215.50</u>
WESTLAKE ACE HARDWARE	100322ACE	561.65
10 9010 2620 000 0000 618	District Maintenance Supplies	245.31
10 0109 2620 000 0000 618	HS Maintenance Supplies	107.12
10 0418 2620 000 0000 618	IES Maintenance Supplies	194.86
10 0445 2620 000 0000 618	ROECC Maintenance Supplies	14.36
WESTLAKE ACE HARDWARE	100322ACE-2	41.99
10 0109 1300 370 0000 612	Stranded Wire 14 Gage, 100 ft.	41.99
Vendor Name	WESTLAKE ACE HARDWARE	<u>603.64</u>
Fund Number	10	<u>104,401.84</u>
Checking Account ID	1	<u>104,401.84</u>
Checking Account ID	2	Fund Number 61
DELUXE CHECKS/DEPOSIT	2052327792	SCHOOL NUTRITION FUND
61 9010 3110 000 0000 618	Deposit Booklets - Child Nutrition	186.22
Vendor Name	DELUXE CHECKS/DEPOSIT	<u>186.22</u>
Fund Number	61	<u>186.22</u>
Checking Account ID	2	<u>186.22</u>
Checking Account ID	3	Fund Number 21
BROTHERS, KEITH	100522KB	STUDENT ACTIVITY FUND
21 0109 1400 920 6720 340	JV FB Official	90.00
Vendor Name	BROTHERS, KEITH	<u>90.00</u>
COURT OF HONOR	096910	50.00
21 0109 1400 920 6600 618	US Flag	50.00
Vendor Name	COURT OF HONOR	<u>50.00</u>
CR GRAPHICS LLC	307	74.90
21 0109 1400 920 6600 618	Admission Signage	74.90
Vendor Name	CR GRAPHICS LLC	<u>74.90</u>
DANNCO	36587	25,308.30
21 0109 1400 920 6600 618	HS FB Uniforms/JH Football Pants	25,308.30
Vendor Name	DANNCO	<u>25,308.30</u>
DELUXE CHECKS/DEPOSIT	2052327792	186.23
21 9010 1400 920 6600 618	Deposit Booklets - Activity	186.23
Vendor Name	DELUXE CHECKS/DEPOSIT	<u>186.23</u>
GILLESPIE, JAKE	100322JG	140.00
21 0109 1400 920 6720 340	V FB Official	140.00
Vendor Name	GILLESPIE, JAKE	<u>140.00</u>
HARLAN COMMUNITY SCHOOL DIST.	9272CS	140.00
21 0109 1400 920 6645 810	XC Entry Fee	140.00
Vendor Name	HARLAN COMMUNITY SCHOOL DIST.	<u>140.00</u>



Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
HITT, JESSE	100522JH	90.00
21 0109 1400 920 6720 340	JV FB Official	90.00
Vendor Name HITT, JESSE		<u>90.00</u>
JENNIFER, WIECH	100522JW	120.00
21 0109 1400 920 6815 340	9/JV/V VB Official	120.00
Vendor Name JENNIFER, WIECH		<u>120.00</u>
JOHNSON, CHRIS	100322CJ	140.00
21 0109 1400 920 6720 340	V FB Official	140.00
JOHNSON, CHRIS	100522CJ	90.00
21 0109 1400 920 6720 340	JV FB Official	90.00
Vendor Name JOHNSON, CHRIS		<u>230.00</u>
LAUGHLIN, NICHOLAS	100322NL	140.00
21 0109 1400 920 6720 340	V FB Official	140.00
Vendor Name LAUGHLIN, NICHOLAS		<u>140.00</u>
LUCAS, JOE	100322JL	140.00
21 0109 1400 920 6720 340	V FB Official	140.00
LUCAS, JOE	92722JL	90.00
21 0109 1400 920 6720 340	JH FB Official	90.00
Vendor Name LUCAS, JOE		<u>230.00</u>
MEYERS, BRAD	91422BM	120.00
21 0109 1400 920 6815 340	9/JV/V VB Official	120.00
Vendor Name MEYERS, BRAD		<u>120.00</u>
MID IOWA BAND CHAMPIONSHIPS	100322IBC	125.00
21 0109 1400 910 6220 618	Marching Band Entry Fee	125.00
Vendor Name MID IOWA BAND CHAMPIONSHIPS		<u>125.00</u>
MILLER, JUSTIN	100322JM	140.00
21 0109 1400 920 6720 340	V FB Official	140.00
Vendor Name MILLER, JUSTIN		<u>140.00</u>
NAHNSEN, JOHN	93022JN	120.00
21 0109 1400 920 6815 340	JV/V VB Official	120.00
Vendor Name NAHNSEN, JOHN		<u>120.00</u>
PETERSEN, SHAWN	93022SP	120.00
21 0109 1400 920 6815 340	9/JV/V VB Official	120.00
Vendor Name PETERSEN, SHAWN		<u>120.00</u>
RAMOS, JUAN	92822JR	350.00
21 0109 1400 950 7421 618	Homecoming Dance DJ	350.00
Vendor Name RAMOS, JUAN		<u>350.00</u>
RED OAK HARDWARE HANK	93022HH-2	19.78
21 0109 1400 920 6600 618	Command Hooks	19.78
RED OAK HARDWARE HANK	93022HH-3	299.97
21 0109 1400 920 6600 618	Game Volleyballs	299.97
RED OAK HARDWARE HANK	93022HH-4	50.32

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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
21 0109 1400 950 7421 618	Magnets for HOCO Signs	50.32
Vendor Name RED OAK HARDWARE HANK		<u>370.07</u>
RIEMAN MUSIC, INC.	222/312/488/485	587.58
21 0109 1400 910 6220 618	Reeds and Repairs	587.58
Vendor Name RIEMAN MUSIC, INC.		<u>587.58</u>
SHENANDOAH COMMUNITY SCHOOLS	100322SCSD	150.00
21 0109 1400 920 6645 810	XC Entry Fee	150.00
Vendor Name SHENANDOAH COMMUNITY SCHOOLS		<u>150.00</u>
TRI CENTER COMMUNITY SCHOOLS	100322TCSD	100.00
21 0109 1400 920 6815 810	V VB Tournament	100.00
Vendor Name TRI CENTER COMMUNITY SCHOOLS		<u>100.00</u>
UPS FREIGHT	537022392	84.43
21 0109 1400 910 6210 618	MTI Music Library Return	84.43
Vendor Name UPS FREIGHT		<u>84.43</u>
VARSITY SPIRIT FASHION	12927099	4,978.60
21 0109 1400 920 6600 618	FB Cheer Uniforms	4,978.60
Vendor Name VARSITY SPIRIT FASHION		<u>4,978.60</u>
WESTLAKE ACE HARDWARE	100322ACE-1	32.39
21 0109 1400 920 6600 618	Keys Made and Zip Ties	32.39
WESTLAKE ACE HARDWARE	100322ACE-3	26.87
21 0109 1400 920 6600 618	Zip Ties and Mats for POS Devices	26.87
WESTLAKE ACE HARDWARE	100322ACE-4	55.56
21 0109 1400 920 6600 618	Command Hooks and Batteries	55.56
Vendor Name WESTLAKE ACE HARDWARE		<u>114.82</u>
WHEELER, JEREMY	92722JW	90.00
21 0109 1400 920 6720 340	JH FB Official	90.00
Vendor Name WHEELER, JEREMY		<u>90.00</u>
WHITEHILL, KEVIN	93022KW	120.00
21 0109 1400 920 6815 340	JV/V VB Official	120.00
Vendor Name WHITEHILL, KEVIN		<u>120.00</u>
WILLIAMS, JUSTIN	100522JWi	90.00
21 0109 1400 920 6720 340	JV FB Official	90.00
Vendor Name WILLIAMS, JUSTIN		<u>90.00</u>
Fund Number 21		<u>34,459.93</u>
Checking Account ID 3		<u>34,459.93</u>

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RED OAK COMMUNITY SCHOOLS 2022

SEPTEMBER RECONCILIATION REPORT

	GENERAL FUND	MANAGEMENT	PHYSICAL PLANT AND DEBT SERVICE	SAVE TAXES/REV BONDS	BEFORE/AFTER SCHOOL
Beg. Balance 9-01-2022	\$ 4,106,691.06	\$ 1,114,166.87	\$ 2,855,389.41	\$ 2,301,979.76	\$ 8,049.79
Revenue	\$ 1,026,569.14	\$ 16,278.97	\$ 35,534.23	\$ 274,470.06	
Expenditure	\$ 1,269,653.53	\$ 24,105.75	\$ 537.99	\$ 73,611.67	
Balance 9-30-2022	\$ 3,863,606.67	\$ 1,106,340.09	\$ 2,890,385.65	\$ 2,502,838.15	\$ 8,049.79
Balance 9-30-2021	\$ 2,762,810.63	\$ 1,357,414.55	\$ 2,615,877.27	\$ 1,949,540.00	\$ 8,049.79

Checking Account .20%	Checking Account	\$ 10,978,423.85
	ISJIT	
	Petty Cash	\$ 100.00
	Outstanding Checks	\$ 102,717.98
		\$ 10,875,805.87

	ACTIVITY FUND	NUTRITION FUND
Beg. Balance 9-01-2022	\$ 127,787.61	\$ 531,456.62
Revenue	\$ 15,699.44	\$ 24,614.31
Expenditure	\$ 21,110.43	\$ 23,021.33
Balance 9-30-2022	\$ 122,376.62	\$ 533,049.60

Balance 9-30-2021	\$ 160,233.81	\$ 215,382.08
Checking Account .20%	\$ 128,585.68	\$ 533,566.72
Petty Cash Boxes	\$ 1,200.00	\$ -
Outstanding cks	\$ 7,409.06	\$ 517.12
	\$ 122,376.62	\$ 533,049.60

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## PHYSICAL PLANT AND EQUIPMENT LEVY

	2020-2021	2021-2022	2022-2023
Beginning Balance (July 1)	\$2,329,854.73	\$ 2,726,998.24	\$ 3,193,485.61
<b>Add: Revenue</b>			
Property Taxes	\$137,149.56	\$ 130,392.46	\$ 13,099.51
Voted PPEL	\$420,570.90	\$ 446,494.67	\$ 27,452.00
Voted PPEL Surtax	\$493,222.30	\$ 174,559.79	
Utility Replacement Tax	\$3,864.00	\$ 3,566.87	
Utility Replacement Tax (SAVE)	\$13,925.08	\$ 16,751.07	
Mobile Home Tax	\$61.01	\$ 45.81	\$ 6.01
Voted PPEL Mobile Home	\$188.87	\$ 269.31	\$ 21.75
Military Credit	\$41.22	\$ 31.27	
Military Credit (SAVE)	\$115.82	\$ 0.56	
Commercial Industrial tax	\$2,160.74	\$ 2,101.92	
Commercial Ind. Voted PPEL	\$7,786.86	\$ 3,814.88	
Interest	\$5,392.12	\$ 5,991.65	\$ 1,495.02
Prior Year Expenditure			
ERATE Reimbursement			
Subtotal	\$1,084,478.48	\$ 786,020.26	\$ 42,074.29
TOTAL AVAILABLE	\$3,414,333.21	\$ 3,513,018.50	\$ 3,235,559.90
<b>LESS: Expenditures</b>			
Chrome Book Lease	\$84,589.28	\$ 17,052.94	\$ 169,794.56
Frontline Software	\$16,264.13	\$ 84,897.28	\$ 41,560.28
Forecasts	\$22,158.00	\$ 14,426.00	\$ 18,715.00
School Bus Lease	\$61,602.40	\$ 8,195.00	\$ 7,000.00
RO Chrysler-Ford Transport Van	\$33,987.85	\$ 5,120.00	\$ 34,356.02
Chrome Book Lease	\$308.00	\$ 61,602.40	\$ 61,602.40
Rent Council Bluffs Sp Ed	\$728.08	\$ 259.08	\$ 11,608.00
Rent Council Bluffs Sp Ed	\$732.80	\$ 2,202.60	\$ (84,897.28)
Rent Council Bluffs Sp Ed	\$759.74	\$ 4,000.00	\$ 3,015.34
Rent Council Bluffs Sp Ed	\$791.55		\$ 419.93
Rent Council Bluffs Sp Ed	\$1,346.07		\$ 82,000.00
Infinite Campus Software Renewal	\$23,233.00		
Rent Council Bluffs Sp Ed	\$803.32		
Rent Council Bluffs Sp Ed	\$805.35		
Rent Council Bluffs Sp Ed	\$803.80		
Subtotal	\$248,913.37	\$ 197,755.30	\$ 345,174.25
Cash Balance	\$3,165,419.84	\$ 3,315,263.20	\$ 2,890,385.65

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**Capital Projects Fund**

	2020-2021		2021-2022		2022-2023
Beg Balance (July 1)	\$1,888,719	Beg Balance (July 1)	\$1,830,921	Beg Balance (July 1)	\$2,264,484
Add: Revenue		Add: Revenue		Add: Revenue	
1¢ Sales Tax	\$950,493	1¢ Sales Tax	\$1,247,814	1¢ Sales Tax	\$461,570
Interest	\$3,688	Interest	\$4,218	Interest	\$1,119
Subtotal	\$2,842,900	Subtotal	\$3,082,954	Subtotal	\$2,727,173
LESS: Expenditures		LESS: Expenditures		LESS: Expenditures	
Chrome Book Lease	\$10,097	Chromebook Lease	\$10,097	Revenue Bond Payment	\$73,612
ROECC Construction Exp	\$7,768	Record FB/BB Fields Deed	\$22	FY22 Expense Paid in FY23	\$3,500
Admin Office Const Exp	\$7,696	Revenue Bond Payment	\$73,807	Revenue Bond Payment	\$73,612
District Signage	\$28,312	Revenue Bond Payment	\$73,807	Revenue Bond Payment	\$73,612
Trans Office Const Exp	\$1,998	Revenue Bond Payment	\$73,801		
Trans Office Const Exp	\$5,600	Revenue Bond Payment	\$73,807		
Rev Bond Pymt Transfer	\$221,920	District Signage	\$9,895		
Jerry's Basement Waterproof	\$821	Revenue Bond Payment	\$73,807		
Trans Office Const Exp	\$984	Revenue Bond Payment	\$73,807		
Rev Bond Pymt Transfer	\$73,973	Revenue Bond Payment	\$73,807		
Trans Office Const Exp	\$1,521	Revenue Bond Payment	\$73,807		
ROECC Abstract	\$345	Revenue Bond Payment	\$73,807		
ROECC Construction Exp	\$5,785	Revenue Bond Payment	\$73,807		
Chrome Book Lease	\$30,620	Revenue Bond Payment	\$73,807		
Rev Bond Pymt Transfer	\$147,946	Track Incorrectly Coded	-\$3,500		
Boyd Jones-Admin Center	\$6,755				
Rev Bond Pymt Transfer	\$73,973				
ROECC Lighting	\$822				
Consession Stand Breaker	\$852				
Rev Bond Pymt Transfer	\$73,973				
Rev Bond Pymt Transfer	\$73,973				
Rev Bond Pymt Transfer	\$73,973				
ASI Signage	\$1,236				
Rev Bond Pymt Transfer	\$73,973				
ASI Signage	\$13,090				
Rev Bond Pymt Transfer	\$73,973				
Subtotal	\$0	Subtotal	\$828,387	Subtotal	\$224,335
Fund Balance	\$2,842,900	Fund Balance	\$2,254,567	Fund Balance	\$2,502,838

## **Proposed Policy 710.3 – Meal Charges and Negative Balances**

### **MEAL CHARGES**

In accordance with state and federal law, The Red Oak Community School District adopts the following policy to ensure school district employees, families and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day, prevent the overt identification of students with insufficient funds to pay for school meals, and maintain the financial integrity of the nonprofit school nutrition program.

### **Payment of Meals**

- I. Grades K-6th
  - Students will be allowed to charge reimbursable meals.
  - Ala carte items are not part of the USDA program and are not allowed to be charged if a student has a negative balance.
  
- II. Grades 7th-12th
  - Students will be allowed to charge reimbursable meals up to \$5.00 [alternate amount]
  - Ala carte items are not part of the USDA program and are not allowed to be charged if a student has a negative balance.
  
- III. Students who qualify for free meals shall never be denied a reimbursable meal, even if they have accrued a negative balance from previous purchases.
  
- IV. District Employees shall not be allowed to charge meals or carry a negative balance. All meal purchases must be prepaid before meal service begins. [charge up to specified amount]

### **Negative Account Balances**

The school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. Families will be notified by an automated calling system and e-mail notification.

Negative balances of more than \$50 not paid prior to the end of the month will be turned over to the Superintendent or Superintendent's designee for collection. Negative balances of more than \$15 not paid prior to the end of the school year will be turned over to the Superintendent or Superintendent's designee for collection. Options for collection may include: collection agencies, small claims court, or any other legal method permitted by law.

### **Free/Reduced Priced Meals**

Free and reduced priced meals are available to those families who qualify.

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Information regarding free or reduced priced meals will be provided at least twice annually to the parents or guardians of all enrolled students.

Students who qualify for free meals shall never be denied a reimbursable meal, even if they have accrued a negative balance from previous purchases. Students with outstanding meal charge debt shall be allowed to purchase a meal if the student pays for the meal when it is received.

If a student owes money for five or more meals, school personnel may contact the student's parent or guardian to provide information regarding the application for free or reduced priced meals or to provide information on other options or assistance available.

### **Unpaid Student Meals Account**

The district will establish an unpaid student meals account in a school nutrition fund. Funds from private sources and funds from the district flexibility account may be deposited into the unpaid school meals account in accordance with law. Funds deposited into this account shall be used only to pay individual student meal debt.

### **Communication of the Policy**

The policy and supporting information regarding meal charges shall be provided to:

- All households at or before the start of each school year;
- Students and families who transfer into the district, at time of transfer; and
- All staff responsible for enforcing any aspect of the policy.

Records of how and when the policy and supporting information was communicated to households and staff will be retained.

The Superintendent may develop an administrative process to implement this policy.

**Quotation**

<b>Company Address</b>	Instructional Empowerment, Inc. dba Learning Services International dba Marzano Evaluation Center 175 Cornell Rd., Suite 18 Blairsville, PA 15717 US	<b>Quote Number</b>	Q-29743
		<b>Expiration Date</b>	
<b>Vendor Account No.</b>		<b>Payment Terms</b>	Net 30
<b>Program Partner</b>	Claire Erwin		
<b>Phone</b>	805-470-9234		
		Make checks payable to: Instructional Empowerment, Inc. Fax Signed Quote to: (724) 240-6475	
<b>Bill To Name</b>	Red Oak Cmty School District	<b>Contact Name</b>	Leanne Fluckey
<b>Bill To</b>	2011 N 8th St Red Oak, IA 51566 US	<b>Phone</b>	712-623-6610x4008
		<b>Email</b>	fluckeyl@redoakschools.org

**NOTE:** On-site Professional Development sessions require a minimum of a **30-day** advance notice. Purchase Orders must be received prior to any date or faculty requests can be honored. Any Professional Development requested with less than 30-day's notice is subject to faculty availability and a \$500 expediting fee.

QTY	PRODUCT	CODE	DESCRIPTION	UNIT PRICE	TOTAL PRICE
2.00	IE Observation Annual License, Marzano (Building) - Renewal	TEC-iO-R1y-Bdg-102-Marz	IE Observation Annual License, Marzano (Building) - Renewal. 1-year license including up to 102 user licenses.  • Red Oak Cmty School District IE Observation renewal 22-23 • 11.1.22 - 10.31.23	USD 2,500.00	USD 5,000.00
<b>TOTAL:</b>					USD 5,000.00

**Notes:**

**Instructional Empowerment, Inc. Terms & Conditions**

**Customer Acknowledgment**

Customer acknowledges agreement with these Terms & Conditions of Sale by placement of an order to purchase products or services from Instructional Empowerment, Inc. or associated DBAs.

**Prices**

Prices quoted are good for 30 days from the date of proposal or quote, unless otherwise stated in writing. All prices stated in USD unless otherwise noted.

**Payment**

Purchase order or payment is required prior to order fulfillment. Make checks payable in USD to "Instructional Empowerment, Inc." or "Marzano Evaluation Center," and submit to 175 Cornell Road, Suite 18, Blairsville, PA 15717.

**Purchase Orders**

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Please reference quote number (shown above) on all purchase orders. Purchase orders should be sent to Instructional Empowerment, Inc. or associated DBAs, 175 Cornell Road, Suite 18, Blairsville, PA 15717 or faxed to (724) 240-6475 or emailed to: orders@instructionalempowerment.com

**Terms**

Standard payment terms are net 30 from date of invoice. Seller reserves the right to charge interest at the rate of 0.5% per month on past due balances. Seller also reserves the right to submit invoices greater than 90 days past due to a third party agency for collection.

**Scheduling**

On-site training and professional development sessions requires 30 days advance notice. Purchase order or payment must be received before training dates can be reserved. Trainings scheduled at the Customer's request with less than 30 days advance notice are subject to availability and a \$500 expediting fee. All training sessions must be scheduled no later than 12 months following receipt of purchase order.

**Cancellation/Rescheduling**

Virtual Sessions may be cancelled or rescheduled 7 or more calendar days before the scheduled date of the event without a penalty. Customers who cancel/reschedule the virtual session within 1-6 calendars days prior to the event, will be charged 50% of the event price. If a customer does not show up for the event or cancels the event on the day of the training, will still be responsible for 100% of the event price.

On-Site Trainings may be cancelled or rescheduled 14 or more calendar days before the scheduled training date without a penalty. Customers who cancel/reschedule the on-site training up to 3 calendar days prior to the training, will be charged 50% of the training price after 3 days will be 100% of the training. If a customer does not show up for training or cancels the training on the day it was scheduled, will be responsible for 100% of the training price.

All cancellation or rescheduling requests, should be emailed to: scheduling@instructionalempowerment.com or call toll free 1-866-731-1999.

FORCE MAJEURE. Neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion.

**Shipping and Handling**

Shipping and Handling for print materials shown at standard ground rates. Please allow 7-10 business days for order processing and delivery. Expedited or overnight shipping available for some items. Additional fees may apply.

Instructional Empowerment, Inc. will fulfill your order based on the quantity of materials shown on your purchase order. Should you request additional copies of materials, you will be invoiced for the materials plus shipping and handling. Expedited or overnight shipping may apply.

**Sales, Use, Value Add and other Taxes**

Customers exempt from sales taxes must provide a copy of their current exemption certificate, if applicable. Instructional Empowerment, Inc. reserves the right to charge sales, use, and/or value added tax in addition to quoted product prices as required by taxing authorities, if applicable. Actual sales tax billed will be based on Seller's sales tax collection requirements and Customer's current jurisdiction rates in effect on the date of invoice.

**Materials Reprint Licenses**

Professional development sessions and related materials are revised periodically to reflect most current research and provide the best possible experience for the learners. Updates to materials covered under reprint licenses will be provided free of charge upon request during the terms of the license. Customers are advised to print only sufficient quantities to cover their immediate training needs.

**Recording of Presentations**

All audio and video recording is prohibited without written consent from Instructional Empowerment, Inc.

Signature: \_\_\_\_\_

Effective Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name (Print): \_\_\_\_\_

Title: \_\_\_\_\_

Please sign and return with Purchase Order.

THANK YOU FOR YOUR BUSINESS!

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