



Red Oak Community School District

604 S Broadway

Red Oak, Iowa 51566

712.623.6600

www.redoakschooldistrict.com

Regular Board of Directors Meeting

Meeting Location: Red Oak Jr./Sr. Virtual Learning Center OR
VIA Internet and phone -visit website for information

Monday, July 11, 2022 – 5:30 pm

- Agenda -

- 1.0 Call to Order – Board of Directors President Bret Blackman
- 2.0 Roll Call – Board of Directors Secretary Deb Drey
- 3.0 Approval of the Agenda – President Bret Blackman
- 4.0 Communications
 - 4.1 Good News from Red Oak Schools
 - 4.2 Visitors and Presentations
 - 4.2.1 Presentation by Daric O'Neil, Alley Poyner Macchietto Architecture, reviewing previous district renovations and capital improvement projects and outlining next steps and implementation milestones of forthcoming facilities assessment and master facilities planning process
- 5.0 Consent Agenda
 - 5.1 Review and Approval of Minutes from June 27, 2022 *pg 3-4*
 - 5.2 Review and Approval of Monthly Business Reports *pg 5-13*
 - 5.3 Personnel Considerations
 - 5.3.1 Hiring of Anthony Jones as Jr High Head Football Coach for the 2022-2023 school year
 - 5.3.2 Hiring of Dillon Wisner as Jr High Assistant Football Coach for the 2022-2023 school year
 - 5.3.3 Hiring of Colby Sorensen as Jr High Assistant Football Coach for the 2022-2023 school year
 - 5.3.4 Hiring of Coleman Mullenix as Sr High Assistant Girls Track Coach for the 2022-2023 school year
 - 5.3.5 Hiring of Rebecca Figurelli as 2nd Grade Classroom Teacher pending BOEE licensure for the 2022-2023 school year
 - 5.3.6 Resignation of Tristin Johnson as Jr High Football Coach for the 2022-2023 school year
- 6.0 General Business for the Board of Directors
 - 6.1 Old Business-None
 - 6.2 New Business

6.2.1 Discussion/Approval authorizing board secretary to pay July bills prior to formal approval on August 8, 2022, in accordance with Board Policy 705.3

Pg 14

6.2.2 Discussion/Approval of resolution transferring up to \$15,000 from the General Fund to the Activity Fund during FY 2023 to purchase protective and safety equipment, in accordance with Iowa Code Chapter 298A.8

Pg 15-27

6.2.3 Discussion/Approval of first reading of board policies requiring revisions based on recent legislative action: 203; 403.2; 501.12; 501.13; 505.5; 505.R1; 505.7; 506.5; 607.2; 805; 805R1; 901.1.

Pg 28-29

6.2.4 Discussion/Approval of Renewal of Microsoft licensing for District, this includes Microsoft office 365 licensing as well as Server licensing

Pg 30

6.2.5 Discussion/Approval of Renewal of Brightly software for District. - This includes TripDirect, Maintenance Direct and IT Help Desk software

7.0 Reports

7.1 Administrative

7.2 Future Conferences, Workshops, Seminars

7.3 Other Announcements

7.4 Board Member Requested Item(s) for next meeting agenda

8.0 Next Board of Directors Meeting:

Monday, August 8th, 2022 – 5:30 pm

Red Oak Virtual Learning Center

Red Oak Jr./Sr. High

9.0 Adjournment

Red Oak Community School District
Meeting of the Board of Directors
Meeting Location: Virtual Classroom/ Phone/Internet
Red Oak Junior Senior High School Campus
June 27, 2022

The regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Bret Blackman at 5:30 p.m. at the Red Oak Junior Senior High School Virtual Classroom.

Present

Directors: Bret Blackman, Roger Carlson, Jackie DeVries, Bryce Johnson via internet due to trip, Kathy Walker

Superintendent Ron Lorenz, Business Manager Deb Drey, Accounts Payable Clerk Heidi Harris

Approval of Agenda

Motion by Director Carlson, second by Director DeVries to approve the agenda with the order of agenda items at the discretion of the meeting chair. Motion carried unanimously.

Good News from Red Oak Schools

The baseball team has a record of 9-13, which is the best record in several years. The team has a chance to equal or best the most wins of 10 in quite a while. The tournament trail begins this week against Missouri Valley at Treynor.

The softball team begins the tournament trail next week.

Ryan Johnson was named to the Hawkeye 10 Conference Summer Academic Team.

Consent Agenda

Motion by Director Walker, second by Director DeVries to approve the consent agenda as presented including meeting minutes, monthly business reports, open enrollment requests, contract renewals, and personnel considerations. Motion carried unanimously.

Facilities Assessment and Long-Range Planning

Motion by Director Carlson, second by Director Johnson to award the bid for facilities assessment and long-range planning to Alley Poyner Macchietto Architecture. Motion carried unanimously.

Track Resurfacing

Motion by Director DeVries, second by Director Walker to accept the bid from Midwest Tennis & Track in the amount of \$82,000 to resurface the track. Motion carried unanimously.

Pest Control Bid

Motion by Director Carlson, second by Director DeVries to accept the pest control bid from Sellers Pest Control for FY23. Motion carried unanimously.

Fuel Bid

Motion by Director DeVries, second by Director Walker to accept the fuel bid from United Farmers Cooperative for FY23. Motion carried unanimously.

Snow Removal Bid

Motion by Director Carlson, second by Director DeVries to accept the snow removal bid from Green Tree Company for FY23. Motion carried unanimously.

Continuation of June 27, 2022 Meeting Minutes-Page 2

Trash Removal Bid

Motion by Director Walker, second by Director Carlson to accept the trash removal bid from Batten Sanitation for FY23. Motion carried unanimously.

Property Insurance Renewal

Motion by Director Carlson, second by Director Walker to renew the district's property insurance for FY23. Motion carried unanimously.

Adult Lunch Price

Motion by Director Walker, second by Director DeVries to set the adult lunch price at \$4.13 per state requirement for the 2022-2023 school year. Motion carried unanimously.

Basketball Shooting Machine

Motion by Director Carlson, second by Director DeVries to approve the purchase of a basketball shooting machine from Dr. Dish in the amount of \$6,070. Motion carried unanimously.

Commercial Lawn Mower

Motion by Director Walker, second by Director DeVries to approve the purchase of a commercial lawn mower from Dickel Duit in the amount of \$13,499. Motion carried unanimously.

Lexia Literacy Program

Motion by Director DeVries, second by Director Walker to approve the purchase of the Lexia Literacy Program in the amount of \$17,850. Motion carried unanimously.

Adjournment

Motion by Director Carlson, second by Director Walker to adjourn the meeting at 6:19 p.m. Motion carried unanimously.

Board Work Session

President Blackman opened the work session at 6:26 p.m.

Susan Matlage-Simms from Mercer Health & Benefits LLC presented information regarding the district's health insurance policy. Ms. Matlage-Simms discussed historical data regarding the district health insurance policy and explained how partial self-funding of health insurance would work and save the district money.

The board received information comparing benefit costs for teachers, secretaries, para-professionals, and transportation personnel with districts near Red Oak's size, districts in the local Area Education Association, and the Hawkeye 10 Conference.

The board then discussed health insurance options that could help keep costs down. These included making a defined contribution instead of defined contribution, increase the deductible, or partial self-funding.

The work session was closed at 7:50 p.m.

Next Board of Directors Meeting

Monday, July 11th, 2022 – 5:30 p.m.

Virtual Classroom/Phone/Internet

Red Oak Junior Senior High School Campus

Bret Blackman, President

Deb Drey, Board Secretary

4

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
BATTEN SANITATION SERVICE	63022BS	5,670.00
10 9010 2630 000 0000 421	Admin/BBF/BBF	170.00
10 0109 2630 000 0000 421	Jr/Sr HS Sanitation 6/2022	1,833.33
10 0418 2630 000 0000 421	IES Sanitation 6/2022	1,833.33
10 0445 2630 000 0000 421	ROECC Sanitation 6/2022	1,833.34
Vendor Name BATTEN SANITATION SERVICE		<u>5,670.00</u>
BOLAND RECREATION	22135	12,750.00
10 0418 1000 100 4055 738	Installation of IES Playground	12,750.00
Vendor Name BOLAND RECREATION		<u>12,750.00</u>
BUSINESS SOLVER.COM INC	REDOAK0822	5,446.29
10 9010 1000 100 8018 270	Retiree Insurance Plan	5,446.29
Vendor Name BUSINESS SOLVER.COM INC		<u>5,446.29</u>
CAMBLIN MECHANICAL INC	40359	5,003.80
10 0109 2620 000 0000 432	Jr/Sr HS Mechanical Room Repair	5,003.80
Vendor Name CAMBLIN MECHANICAL INC		<u>5,003.80</u>
CASEY'S BUSINESS MASTERCARD	63022CBM	144.02
10 9010 2700 000 0000 626	Ethanol 6/2022	144.02
Vendor Name CASEY'S BUSINESS MASTERCARD		<u>144.02</u>
CENTURY LINK	62522CL	621.95
10 9010 2490 000 0000 530	District Long Distance	621.95
Vendor Name CENTURY LINK		<u>621.95</u>
CEV MULTIMEDIA	131656	3,600.00
10 0109 1000 100 8017 641	iCEV 2 Ag Instructor/50 Student License	3,600.00
Vendor Name CEV MULTIMEDIA		<u>3,600.00</u>
CHEMSEARCH	7850629	434.17
10 0418 2640 000 0000 433	IES Water Treatment Boilers	434.17
CHEMSEARCH	7853253	492.23
10 0109 2640 000 0000 433	Jr/Sr HS Water Treatment Boilers	492.23
Vendor Name CHEMSEARCH		<u>926.40</u>
CITY OF RED OAK	63022CORO	1,438.91
10 0109 2620 000 0000 411	Jr/Sr HS Water 6/2022	434.14
10 0418 2620 000 0000 411	IES Water 6/2022	622.14
10 0445 2620 000 0000 411	ROECC Water 6/2022	233.29
10 9010 2620 000 0000 411	Admin/BB/BBF/BBF Water 6/22	149.34
Vendor Name CITY OF RED OAK		<u>1,438.91</u>
COUNCIL BLUFFS COMM SCHOOLS	2022633	354.87
10 9010 1000 100 0000 567	OE Partial 2nd Sem	354.87
Vendor Name COUNCIL BLUFFS COMM SCHOOLS		<u>354.87</u>
COUNSEL OFFICE & DOCUMENTS	23AR1001528	908.27

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 9010 2520 000 0000 618	Steady Serve	12.99
10 9010 2520 000 0000 618	Admin Office Clicks 6/2022	102.62
10 0445 1000 100 0000 359	ROECC Copier Clicks 6/2022	61.13
10 0109 1000 100 0000 359	Jr/Sr HS Copier Clicks 6/2022	309.36
10 0418 1000 100 0000 359	IES Copier Clicks 6/2022	422.17
Vendor Name	COUNSEL OFFICE & DOCUMENTS	<u>908.27</u>
DHS CASHIER 1ST FLOOR	10136621	9,976.65
10 9010 4634 219 4634	June 2022 Medicaid Share	9,976.65
Vendor Name	DHS CASHIER 1ST FLOOR	<u>9,976.65</u>
DICKEL DUIT OUTDOOR POWER, INC.	57351	29.52
10 9010 2630 000 0000 618	2 Cycle Oil	29.52
DICKEL DUIT OUTDOOR POWER, INC.	57717	243.89
10 9010 2640 000 0000 433	Mower Repair	243.89
DICKEL DUIT OUTDOOR POWER, INC.	57726	13,499.00
10 9010 2600 000 0000 731	2022 Hustler Mower	13,499.00
Vendor Name	DICKEL DUIT OUTDOOR POWER, INC.	<u>13,772.41</u>
DISCOUNT SCHOOL SUPPLY	P4139240101	1,138.44
10 0445 1000 460 3117 612	SilverRider Trike (3)	1,138.44
Vendor Name	DISCOUNT SCHOOL SUPPLY	<u>1,138.44</u>
FASTENAL COMPANY	87732	3.42
10 9010 2640 000 0000 618	Miscellaneous Bolt	3.42
Vendor Name	FASTENAL COMPANY	<u>3.42</u>
FBG SERVICE CORPORATION	927313	31,867.25
10 9010 2630 000 0000 340	June 2022 Janitorial	31,867.25
Vendor Name	FBG SERVICE CORPORATION	<u>31,867.25</u>
FES	13163	405.00
10 9010 2236 000 0000 536	Web Hosting 7/2022	405.00
Vendor Name	FES	<u>405.00</u>
HEALTHY TURF LANDSCAPING, INC	6894	400.00
10 9010 2630 000 0000 435	Late Spring Weed Control	400.00
Vendor Name	HEALTHY TURF LANDSCAPING, INC	<u>400.00</u>
HEARTLAND AEA #1	129592	105.00
10 0109 2410 000 0000 618	Jr/Sr HS Envelope Printing	105.00
Vendor Name	HEARTLAND AEA #1	<u>105.00</u>
HERRICK, KEVIN	60722KH	54.12
10 9010 2235 000 0000 580	Mileage Reimbursement	54.12
Vendor Name	HERRICK, KEVIN	<u>54.12</u>
iJAG, INC.	27765	50,000.00
10 9010 2213 420 1119 330	2022-2023 iJAG Fees	50,000.00
Vendor Name	iJAG, INC.	<u>50,000.00</u>
IOWA ASSOCIATION OF SCHOOL BOARDS	IASBMBR00798	3,920.00

6

RED OAK BOARD REPORT

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
	6	
10 9010 2310 000 0000 340	IASB Membership 22-23 Supertintendent	3,920.00
IOWA ASSOCIATION OF SCHOOL BOARDS	POLREF002801	775.00
10 9010 2310 000 0000 358	Policy Ref Subscription 22-23	775.00
Vendor Name	IOWA ASSOCIATION OF SCHOOL BOARDS	<u>4,695.00</u>
IOWA TESTING PROGRAM	222238	2,261.75
10 9010 2240 100 0000 325	IA Statewide Testing ISASP	2,261.75
Vendor Name	IOWA TESTING PROGRAM	<u>2,261.75</u>
ISFIS, INC.	FY2022-23	2,350.00
10 9010 2310 000 0000 810	22-23 Subscription Fees/Hosted Website	2,350.00
Vendor Name	ISFIS, INC.	<u>2,350.00</u>
JAN-PRO OF OMAHA	14236	37,500.00
10 9010 2630 000 0000 340	Janitorial Svcs 7/2022	37,500.00
Vendor Name	JAN-PRO OF OMAHA	<u>37,500.00</u>
KABEL BUSINESS SERVICES-FLEX	62422KABEL	210.00
10 9010 2510 000 0000 340	Flex Spending Renewal 22-23	210.00
Vendor Name	KABEL BUSINESS SERVICES-FLEX	<u>210.00</u>
KAPLAN EARLY LEARNING CO	0006317974	679.80
10 9010 1000 460 3117 612	C4L Classroom Consumables Pack	679.80
Vendor Name	KAPLAN EARLY LEARNING CO	<u>679.80</u>
KCSI FM/KOAK AM	078622064849	240.00
	3	
10 9010 2572 000 0000 540	Employment Ads 6/2022	240.00
Vendor Name	KCSI FM/KOAK AM	<u>240.00</u>
LAKESHORE LEARNING CO.	150911062922	187.21
10 0445 1000 100 8002 618	ROECC PTO Supplies	187.21
LAKESHORE LEARNING CO.	189024062222	666.24
10 0418 1000 100 8001 612	PTO/Montgomery: Multiplication games Lib	39.99
10 0418 1000 100 8001 612	PTO/Montgomery: Division game library	39.99
10 0418 1000 100 8001 612	PTO/Montgomery Math & Sort Grammar	29.99
10 0418 1000 100 8001 612	PTO/Montgomery: Factor Triangles	29.99
10 0418 1000 100 8001 612	PTO/Montgomery: Ready to Write	69.99
10 0418 1000 100 8001 612	PTO/Montgomery: Flex space floor seat	319.96
10 0418 1000 100 8001 612	PTO/Montgomery: Match & Sort	136.33
LAKESHORE LEARNING CO.	189047010122	149.00
10 0418 1000 100 8001 612	PTO items/Montgomery: Math games	149.00
Vendor Name	LAKESHORE LEARNING CO.	<u>1,002.45</u>



Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
McGraw-Hill	12327322401	1,807.60	
10 0109 1000 100 8017 641	4 Physical Science Textbooks		1,807.60
McGraw-Hill	123273531001	422.91	
10 0109 1000 100 8017 641	Teacher Bundle		422.91
Vendor Name McGraw-Hill			<u>2,230.51</u>
MIDAMERICAN ENERGY	526850424	630.89	
10 0109 2620 000 0000 622	Jr/Sr HS Activity Ctr Electricity		630.89
Vendor Name MIDAMERICAN ENERGY			<u>630.89</u>
NEBRASKA AIR FILTER, INC.	0402136-IN	1,629.48	
10 9010 2620 000 0000 618	District Air Filters		1,629.48
Vendor Name NEBRASKA AIR FILTER, INC.			<u>1,629.48</u>
NSIP, SAM PROCESS	2023-48	2,995.00	
10 0418 2310 000 0000 320	2022-2023 IES Sam Program		2,995.00
Vendor Name NSIP, SAM PROCESS			<u>2,995.00</u>
ONESOURCE THE BACKGROUND CHECK COMPANY	20220630	45.00	
10 9010 2310 000 0000 340	Background Checks 6/2022		45.00
Vendor Name ONESOURCE THE BACKGROUND CHECK COMPANY			<u>45.00</u>
PELZER, ELAINE	63022EP	29.43	
10 0418 1000 100 0000 580	Mileage Reimbursement		29.43
Vendor Name PELZER, ELAINE			<u>29.43</u>
PERFECTION LEARNING CORP.	281873/28187 3	470.92	
10 0109 2222 000 0000 643	Book Purchase		156.98
10 0109 2222 000 0000 643	Book Purchase		313.94
Vendor Name PERFECTION LEARNING CORP.			<u>470.92</u>
PERRIEN, NATE	063022N8P	40.33	
10 0109 2410 000 0000 580	Mileage Reimbursement		40.33
Vendor Name PERRIEN, NATE			<u>40.33</u>
QUADIENT	N9405547	492.76	
10 9010 2410 000 0000 531	Postage Lease		492.76
QUADIENT	QUADLEASE	1,027.59	
10 9010 2410 000 0000 531	Postage Refill 6/2022		1,027.59
Vendor Name QUADIENT			<u>1,520.35</u>
RED OAK CHRYSLER, INC.	197959	402.84	
10 9010 2650 000 0000 434	F150 Wheel Bearing Repair		402.84
Vendor Name RED OAK CHRYSLER, INC.			<u>402.84</u>
RED OAK DO IT CENTER	103471	25.58	
10 9010 2630 000 0000 618	Softball Field Chalk		25.58
RED OAK DO IT CENTER	507737	353.45	
10 9010 2630 000 0000 618	Softball Dugout Siding		353.45
Vendor Name RED OAK DO IT CENTER			<u>379.03</u>

8

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
RED OAK GLASS INC.	18248	31.25	
10 0418 2620 000 0000 618	IES Window Screen Repair		31.25
Vendor Name	RED OAK GLASS INC.		<u>31.25</u>
RIVERSIDE TECHNOLOGIES, INC	0353424-IN	760.00	
10 9010 2235 000 0000 359	Managed Svcs 7/2022		760.00
RIVERSIDE TECHNOLOGIES, INC	0353588-IN	5,263.54	
10 9010 2235 000 4045 739	Equipment, Switches, AP's Modules		5,263.54
RIVERSIDE TECHNOLOGIES, INC	0353839-IN	118,787.27	
10 0109 2235 000 4045 618	Cables, Installation Services		2,136.02
10 9010 2235 000 4045 358	10- Year Ap licensing, 5 Year Switch Lic		92,775.17
10 9010 2235 000 4045 739	Equipment, Switches, AP's Modules		23,876.08
Vendor Name	RIVERSIDE TECHNOLOGIES, INC		<u>124,810.81</u>
RURAL SCHOOL ADVOCATES OF IOWA	RSAI2022-23	750.00	
10 9010 2310 000 0000 810	2022-2023 Rural Advocates Membership		750.00
Vendor Name	RURAL SCHOOL ADVOCATES OF IOWA		<u>750.00</u>
SCHOOL ADMINISTRATORS OF IOWA	300010699	584.00	
10 0418 2410 000 0000 320	IES SAI Membership		584.00
SCHOOL ADMINISTRATORS OF IOWA	300011063	584.00	
10 9010 2310 000 0000 320	Superintendent Membership Fees 22-23		584.00
Vendor Name	SCHOOL ADMINISTRATORS OF IOWA		<u>1,168.00</u>
SCHOOL BUS SALES	01w3398/01p2 5610	598.31	
10 9010 2700 000 0000 434	Bus 10 Battery door-repaired due to acc		557.91
10 9010 2700 000 0000 434	Two Mud flaps for bus 1A-Per inspection		40.40
Vendor Name	SCHOOL BUS SALES		<u>598.31</u>
SCHOOL SPECIALTY LATTA DIV.	208130171479	97.86	
10 0418 1000 100 4045 612	Summer School Supplies - Esser Funds		97.86
Vendor Name	SCHOOL SPECIALTY LATTA DIV.		<u>97.86</u>
SCREENCASTIFY, LLC.	SC-563085	2,176.00	
10 9010 1000 100 0000 358	Screencastify Pro/Student License		2,176.00
Vendor Name	SCREENCASTIFY, LLC.		<u>2,176.00</u>
SELLERS PEST CONTROL-ART SELLERS	30605	175.00	
10 9010 2620 000 0000 425	6/2022 Pest Control		175.00
Vendor Name	SELLERS PEST CONTROL-ART SELLERS		<u>175.00</u>
SOCIAL THINKING PUBLISHING	255569	779.76	
10 0109 1200 211 3301 612	Get Started for Tweens & Teens Bundle; Z		86.31
10 0109 1200 214 3302 612	Split costs - HS		86.31

9

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0418 1200 211 3301 612	2 Road to Regulation & Regulation Statio	173.62
10 0109 1200 217 3303 612	Split costs - HS	86.30
10 0418 1200 214 3302 612	Split costs - Inman	173.61
10 0418 1200 217 3303 612	Split costs - Inman	173.61
Vendor Name SOCIAL THINKING PUBLISHING		<u>779.76</u>
SOUTHSIDE SALES & SERVICE	3608	121.00
10 9010 2630 000 0000 618	Trailer Rental to Haul Mulch	121.00
Vendor Name SOUTHSIDE SALES & SERVICE		<u>121.00</u>
STANDARD INSURANCE COMPANY, THE	61522SD	303.70
10 9010 1000 100 8018 270	Retiree Dental Premium	303.70
Vendor Name STANDARD INSURANCE COMPANY, THE		<u>303.70</u>
STANTON COMMUNITY SCHOOL DIST.	6822SCSD	193,022.00
10 9010 1000 100 0000 567	OE Out 2nd Sem 21-22	183,953.70
10 9010 1000 100 3116 567	TLC Out 2nd Sem 21-22	9,068.30
STANTON COMMUNITY SCHOOL DIST.	70722SCSD	15,327.46
10 9010 1200 211 3301 567	Sped Lvl I x 3 - 2nd Sem 21-22	15,327.46
Vendor Name STANTON COMMUNITY SCHOOL DIST.		<u>208,349.46</u>
SWANK MOVIE LICENSING	3195693	1,406.00
10 9010 2235 000 0000 358	Swank Movie Licensing 22-23	1,406.00
Vendor Name SWANK MOVIE LICENSING		<u>1,406.00</u>
TEACHING STRATEGIES	147470	1,494.00
10 0445 1000 460 3117 320	Online PD Techer Membership - PreSchool	1,494.00
Vendor Name TEACHING STRATEGIES		<u>1,494.00</u>
TIMBERLINE BILLING SERVICE LLC	24313	1,722.76
10 9010 2510 217 3303 359	6/2022 Medicaid Share	1,722.76
Vendor Name TIMBERLINE BILLING SERVICE LLC		<u>1,722.76</u>
TREBRON COMPANY INC	1193	4,128.00
10 9010 2235 000 0000 358	Sophos AntiVirus	4,128.00
Vendor Name TREBRON COMPANY INC		<u>4,128.00</u>
UNITED FARMERS COOPERATIVE	63022UFMC	509.08
10 0418 2620 000 0000 618	IES Maintenance Supplies June 2022	233.18
10 9010 2620 000 0000 618	Maintenance Supplies - June 2022	275.90
UNITED FARMERS COOPERATIVE	63022UFMC-1	3,364.02
10 9010 2700 000 0000 623	Propane - June 2022	26.93
10 9010 2700 000 0000 626	Ethanol - June 2022	1,761.22
10 9010 2700 000 0000 626	Ethanol - Utility/Truck - 6/2022	1,325.25
10 9010 2700 000 0000 627	Diesel - June 2022	250.62
Vendor Name UNITED FARMERS COOPERATIVE		<u>3,873.10</u>
UPPER EDGE TECHNOLOGIES INC	65816	2,180.00

10

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 9010 2235 000 0000 618	HP x360 11 G5 EE Palm Rest/Keyboard	200.00
10 9010 2235 000 0000 618	HP x360 11 G5 EE LCD TouchScreens	1,980.00
UPPER EDGE TECHNOLOGIES INC	65867	810.00
10 9010 2235 000 0000 618	Lenovo 2nd Gen 300e AST AMD Palmrest	360.00
10 9010 2235 000 0000 618	Lenovo 2nd Gen 300e AST Motherboard	450.00
Vendor Name	UPPER EDGE TECHNOLOGIES INC	<u>2,990.00</u>
VECTOR SOLUTIONS	51419	1,606.80
10 9010 1200 217 3303 612	Training, Special Education Ed, Lvl 3	267.80
10 9010 1200 211 3301 612	Training, Special Education Ed, Lvl 1	803.40
10 9010 1200 214 3302 612	Training, Special Education Ed, Lvl 2	535.60
Vendor Name	VECTOR SOLUTIONS	<u>1,606.80</u>
Wells Fargo Financial Leasing, Inc.	5020772773	1,215.50
10 0445 1000 100 0000 359	ROECC Copier Lease 7/22	221.00
10 9010 2520 000 0000 618	Admin Copier Lease 7/22	110.50
10 0418 1000 100 0000 359	IES Copier Lease 7/22	331.50
10 0109 1000 100 0000 359	Jr/Sr HS Copier Lease 7/22	552.50
Vendor Name	Wells Fargo Financial Leasing, Inc.	<u>1,215.50</u>
WESTLAKE ACE HARDWARE	63022 ACE	241.30
10 9010 2620 000 0000 618	District Maintenance Supplies 6/2022	93.98
10 0418 2620 000 0000 618	IES Maintenance Supplies 6/2022	71.52
10 0445 2620 000 0000 618	ROECC Maintenance Supplies 6/2022	44.46
10 0109 2620 000 0000 618	Jr/Sr HS Maintenance Supplies 6/2022	31.34
WESTLAKE ACE HARDWARE	63022-1 ACE	132.03
10 9010 2700 000 0000 618	Cleaning Supplies	132.03
Vendor Name	WESTLAKE ACE HARDWARE	<u>373.33</u>
Wilson Language Training Corporation	1926413	3,044.52
10 0418 1000 100 0000 612	Fundations/Penmanship/Notebooks	3,044.52
Vendor Name	Wilson Language Training Corporation	<u>3,044.52</u>
Fund Number	10	<u>565,114.74</u>
Checking Account ID	1	Fund Number 22
IOWA LGRP	1244	MANAGEMENT FUND
22 9010 2620 000 0000 621	Natural Gas Program 22-23	84,213.38
Vendor Name	IOWA LGRP	<u>84,213.38</u>
UNITED GROUP INSURANCE	839	245,959.00
22 9010 2310 000 0000 525	Umbrella Policies 22-23	6,260.00
22 9010 2620 000 0000 523	General Insurance Prem 22-23	21,759.00
22 9010 2700 000 0000 522	Business Auto Insurance Prem 22-23	29,927.00
22 9010 2620 000 0000 521	Building/Property Insurance	94,520.00

RED OAK BOARD REPORT

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
	Prem 22-23	
22 9010 2620 000 0000 524	Gen Liability/Workmans Comp 22-23	93,493.00
Vendor Name	UNITED GROUP INSURANCE	<u>245,959.00</u>
Fund Number	22	<u>330,172.38</u>
Checking Account ID	1	Fund Number 33 CAPITAL PROJECTS - LOST
LARSON ENGINEERING INC	934	3,500.00
33 9010 4700 000 0000 450	Construction Services Track	3,500.00
Vendor Name	LARSON ENGINEERING INC	<u>3,500.00</u>
Fund Number	33	<u>3,500.00</u>
Checking Account ID	1	Fund Number 36 PHYSICAL PLANT & EQUIPMENT
DAKTRONICS, INC	6987637	11,715.00
36 0109 2620 000 0000 739	Shot Clocks and Light Strips	11,715.00
Vendor Name	DAKTRONICS, INC	<u>11,715.00</u>
FRONTLINE EDUCATION	160329	15,219.43
36 9010 2510 000 0000 358	Forecast 5 Analytics Renewal 22-23	15,219.43
FRONTLINE EDUCATION	161586	6,279.01
36 9010 2235 000 0000 653	Absence Mgmt Subscription 2022-2023	6,279.01
FRONTLINE EDUCATION	163943	11,711.84
36 9010 2235 000 0000 653	Time/Attendance Software 22-23	11,711.84
Vendor Name	FRONTLINE EDUCATION	<u>33,210.28</u>
SOFTWARE UNLIMITED	20211731	8,350.00
36 9010 2510 000 0000 358	Software Unlimited Renewal 2022-2023	8,350.00
Vendor Name	SOFTWARE UNLIMITED	<u>8,350.00</u>
USBANK	475107959	84,897.28
36 9010 2235 000 0000 358	Chromebooks Lease 22-23	84,897.28
Vendor Name	USBANK	<u>84,897.28</u>
Fund Number	36	<u>138,172.56</u>
Checking Account ID	1	<u>1,036,959.68</u>
Checking Account ID	3	Fund Number 21 STUDENT ACTIVITY FUND
ANITA ENGRAVING	46407	177.84
21 0109 1400 950 7407 618	FFA Pedal Pull Trophies	177.84
Vendor Name	ANITA ENGRAVING	<u>177.84</u>
BACUS, JOHN	63022JB	260.00
21 0109 1400 920 6730 340	V BSB DH Official	260.00
Vendor Name	BACUS, JOHN	<u>260.00</u>
BOND, DAWSON	62322DB	125.00
21 0109 1400 920 6730 340	9th Baseball Official	125.00
Vendor Name	BOND, DAWSON	<u>125.00</u>
FARLEY, SHANE	63022SF	160.00
21 0109 1400 920 6835 340	V SB DH Official	160.00

12

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name FARLEY, SHANE		160.00
HAYNES, AUSTAN	63022AH	260.00
21 0109 1400 920 6730 340	JV/V/V BSB Official	260.00
Vendor Name HAYNES, AUSTAN		260.00
HEALY AWARDS INC.	60290	315.03
21 9010 1400 920 6720 618	Football Helmet Decals	315.03
Vendor Name HEALY AWARDS INC.		315.03
IOWA GIRLS' COACHES ASSOC	2223ROM	115.00
21 0109 1400 920 6600 810	IGCA Membership	115.00
Vendor Name IOWA GIRLS' COACHES ASSOC		115.00
IOWA STATE FAIR	70722ISF	57.00
21 0109 1400 950 7407 618	FFA State Fair Entries	57.00
Vendor Name IOWA STATE FAIR		57.00
OBRIEN, JOHN	62322JOB	125.00
21 0109 1400 920 6730 340	9th Baseball Official	125.00
Vendor Name OBRIEN, JOHN		125.00
PETRY, BYRON	63022BYP	160.00
21 0109 1400 920 6835 340	V VB DH Official	160.00
Vendor Name PETRY, BYRON		160.00
RED OAK HARDWARE HANK	61622HH	399.96
21 0109 1400 920 6730 618	Baseballs	399.96
Vendor Name RED OAK HARDWARE HANK		399.96
RIDDELL ALL AMERICAN SPORTS CORP	951568442	2,747.95
21 9010 1400 920 6720 738	Football Helmet Reconditioning	2,747.95
Vendor Name RIDDELL ALL AMERICAN SPORTS CORP		2,747.95
RSCHOOLTODAY	65061	467.70
21 0109 1400 920 6600 340	Activity Scheduler	467.70
Vendor Name RSCHOOLTODAY		467.70
SHENANDOAH COMMUNITY SCHOOLS	62722SCS	80.00
21 0109 1400 920 6790 810	JV Wrestling Tourny	80.00
Vendor Name SHENANDOAH COMMUNITY SCHOOLS		80.00
STUDENT ASSURANCE SERVICES INC	20222023SAS	550.00
21 9010 1400 920 6600 320	Catastrophic Accident Insurance 22-23	550.00
Vendor Name STUDENT ASSURANCE SERVICES INC		550.00
Fund Number 21		6,000.48
Checking Account ID 3		6,000.48

13

Red Oak Community School District Board of Education
FY23 PROTECTIVE and SAFTY EQUIPMENT RESOLUTION

WHEREAS participation in extracurricular athletics furthers the skills, development, character, and growth of our students; and

WHEREAS the safety of our student athletes is of paramount importance to the District; and

WHEREAS Student Activity funds are insufficient to cover the costs of protective and safety equipment required by the Athletic Associations for students participating in those activities; and

WHEREAS the Iowa legislature authorizes school boards to transfer funds from the General Fund to the Student Activity Fund for these purposes consistent with Iowa Code Chapter 298A.8.

NOW THEREFORE, BE IT RESOLVED:

That the Board of Directors of the Red Oak Community School District approves the transfer of up to \$15,000 from the General Fund to the Student Activity Fund for expenditures that occurred between July 1, 2022 and May 31, 2023 for purchases or reconditioning of protective and safety equipment required for extracurricular athletics.

This Resolution adopted this 11th day of July, 2022.

Ayes:

Nays:

_____	_____
Board President	Date
_____	_____
Board Secretary	Date
_____	_____
Superintendent	Date

14

Proposed Revisions to Board Policies Stemming from 2022 Legislative Action

203 - Board of Directors' Conflict of Interest

Board members must be able to make decisions objectively. It is a conflict of interest for a board member to receive direct compensation from the school district, unless exempted in law or this policy, for anything other than reimbursement of actual and necessary expenses, including travel, incurred in the performance of official duties. A board member will not act as an agent for school textbook or school supplies including sports apparel or equipment, in any transaction with a director, officer, or other staff member of the school district during the board member's term of office. It will not be a conflict of interest for board members to receive compensation from the school district for contracts for purchase goods or services which benefits a board member, or to compensation for part-time or temporary employment which benefits a board member, if the benefit to the board member does not exceed ~~\$6,000~~ \$20,000 in a fiscal year or if the contracts are made by the board, upon competitive bid in writing, publicly invited and opened.

The conflict of interest provisions do not apply to a contract that is a bond, note or other obligation of a school corporation if the contract is not acquired directly from the school corporation, but is acquired in a transaction with a third party, who may or may not be the original underwriter, purchaser, or obligee of the contract, or to a contract in which a director has an interest solely by reason of employment if the contract was made by competitive bid, in writing, publicly invited and opened, or if the remuneration for employment will not be directly affected as a result of the contract and duties of employment do not involve any of the preparation or procurement of any part of the contract. The competitive bid section of the conflict of interest provision does not apply to a contract for professional services not customarily competitively bid.

It will also be a conflict of interest for a board member to engage in any outside employment or activity which is in conflict with the board member's official duties and responsibilities. In determining whether outside employment or activity of a board member creates a conflict of interest, situations in which an unacceptable conflict of interest is deemed to exist includes, but are not limited to, any of the following:

1. The outside employment or activity involves the use of the school district's time, facilities, equipment and supplies or the use of the school district badge, uniform, business card or other evidence of office to give the board member or member of the board member's immediate family an advantage or pecuniary benefit that is not available to other similarly situated members or classes of members of the general public. For purposes of this section, a person is not "similarly situated" merely by being related to a board member.
2. The outside employment or activity involves the receipt of, promise of, or acceptance of more or other consideration by the board member or a member of the board member's

immediate family from anyone other than the state or the school district for the performance of any act that the board member would be required or expected to perform as part of the board member's regular duties or during the hours in which the board member performs service or work for the school district.

3. The outside employment or activity is subject to the official control, inspection, review, audit, or enforcement authority of the board member, during the performance of the board member's duties of office or employment.

If the outside employment or activity is employment or activity in (1) or (2) above, the board member must cease the employment of or activity. If the activity or employment falls under (3), then the board member must:

- Cease the outside employment or activity; or
- Publicly disclose the existence of the conflict and refrain from taking any official action or performing any official duty that would detrimentally affect or create a benefit for the outside employment or activity. Official action or official duty includes, but is not limited to, participating in any vote, taking affirmative action to influence any vote, or providing any other official service or thing that is not available generally to members of the public in order to further the interests of the outside employment or activity.

When procurement is supported by Federal Child Nutrition funds, board members will not participate in the selection, award, or administration of a contract if there is a real or apparent conflict of interest in the contract. Contract, for purposes of this paragraph, includes a contract where the board member, board member's immediate family, partner, or a non-school district employer of these individuals is a party to the contract.

It is the responsibility of each board member to be aware of an actual or potential conflict of interest should it arise. It is also the responsibility of each board member to take the action necessary to eliminate such a conflict of interest. Should a conflict of interest arise, a board member should not participate in any action relating to the issue from which the conflict arose.

Approved March 26, 2018

Reviewed ~~May 10, 2021~~ July 11, 2022

Revised ~~May 10, 2021~~

403.2 - Child Abuse Reporting

In compliance with state law and to provide protection to victims of child abuse, the board believes incidents of alleged child abuse should be reported to the proper authorities. All licensed school employees, teachers, coaches and paraeducators are mandatory reporters as provided by law and are to report alleged incidents of child abuse they become aware of within the scope of their professional duties.

16

When a mandatory reporter suspects a student is the victim of child abuse, they shall make an oral report of the suspected child abuse the Iowa Department of Human Services within 24 hours of becoming aware of the abusive incident and shall make a written report to the Iowa Department of Human Services within 48 hours following the oral report. If the mandatory reporter believes the child is in immediate danger, the local law enforcement agency will also be notified.

Within six months of their initial employment, mandatory reporters will take a two-hour training course involving the identification and reporting of child abuse or submit evidence they've taken the course within the previous five three years. After July 1, 2019, employees who have previously taken mandatory reporter training will be required to take the two-hour training course before the expiration of their current training certificate. Once the training course has been taken, the certificate will remain valid for three years. Employees who have taken the post July 1, 2019 two-hour training course will take the one-hour follow up training course every three years and prior to the expiration of their certificate.

Approved March 26, 2018

Reviewed ~~May 10, 2021~~ July 11, 2022

Revised ~~May 10, 2021~~

501.12 - Open Enrollment Transfers-Procedures as a Sending District

The school district will participate in open enrollment as a sending district. As a sending district, the board will allow resident students ~~who meet the requirements~~ to open enroll to another public school district.

Parents requesting open enrollment out of the school district for their student will notify both the sending and receiving school district ~~no later than March 1 in the school year preceding the first year desired for open enrollment~~ in accordance with district practice. The notice is made on forms provided by the Iowa Department of Education. The forms are available at the central administration office.

Parents of children who will begin kindergarten in the school district ~~are exempt from the open enrollment March 1 deadline.~~ Parents of children who will begin kindergarten will file in the same manner set forth above. ~~by September 1,~~ may also request open enrollment to a neighboring, either before the year starts or during the kindergarten year. ~~Parents who have good cause as defined by law for failing to meet the March 1 deadline may make an open enrollment request by September 1 unless another deadline applies.~~

The receiving district will approve open enrollment requests according to ~~the timelines established by law,~~ their local board policy regarding capacity limitations. The parents may withdraw the open enrollment request ~~prior to the start of the school year~~ any time and

17

return to the resident school district by notifying both the receiving and resident district. The receiving district's superintendent will notify both the parents and sending school district by mail within five days of the school district's action to approve or deny the open enrollment request.

The board may approve a student's request to allow the receiving district to enter the school district for the purposes of transportation. Conditions for such transportation will be determined annually. Transportation assistance is available to students in families with income below 200% of the Federal Poverty Level, with the mode of transportation assistance decided by the resident district.

An open enrollment request out of the school district from parents of a special education student is reviewed on a case-by-case basis. The determining factor for approval of such an open enrollment request will be whether the special education program available in the receiving school district is appropriate for the student's needs. The area education agency director of special education serving the receiving district will determine whether the program is appropriate. The special education student will remain in the school district until the final determination is made.

It is the responsibility of the superintendent to maintain open enrollment request applications and notice forms. It will also be the responsibility of the superintendent to develop appropriate office procedures necessary for open enrollment requests.

Approved August 27, 2018

Reviewed ~~August 27, 2018~~ July 11, 2022

Revised ~~August 27, 2018~~

501.13 Open Enrollment Transfers-Procedures as a Receiving District

The school district will participate in open enrollment as a receiving district. As a receiving district, the board will allow nonresident students, ~~who meet the legal requirements,~~ to open enroll into the school district. The board will have complete discretion to determine the attendance center of the students attending the school district under open enrollment.

The superintendent will approve ~~timely filed applications by June 1;~~ incoming kindergarten applications; good cause application for high school varsity athletic participation; or continuation of an educational program application filed by the third Thursday of the following September. All other applications will be acted upon by the board.

The superintendent will notify the sending school district and parents within five days of the school district's action to approve or deny the open enrollment request. The superintendent will also forward a copy of the school district's action with a copy of the open enrollment request to the Iowa Department of Education.

Open enrollment requests into the school district will not be approved if insufficient classroom space exists. Open enrollment requests into the school district will also not be approved for students who have been suspended or expelled by the administration or the board of the school district the student is or was attending until the student has been reinstated into the school district from which the student was suspended or expelled. Once the student is reinstated, the student's open enrollment request will be considered in the same manner as other open enrollment requests ~~provided the required timelines are met.~~

Open enrollment requests into the school district that, if denied, would result in students from the same nuclear family being enrolled in different school districts, will be given highest priority. The board, in its discretion, may waive the insufficient classroom space reason for denial for students of the same nuclear family to prevent the division of a nuclear family between two school districts. Other open enrollment requests into the school district are considered in the order received by the school district with the first open enrollment request given a higher priority than the second open enrollment request and so forth.

~~Generally,~~ Students in grades nine through twelve open enrolling into the school district will not be eligible for participation in interscholastic athletics, at the varsity level, during the first ninety days of open enrollment into the school district, unless the student meets one of the good cause exceptions identified in Policy 505.7 or both the sending and receiving district school boards agree to allow varsity athletic participation.

Parents of students whose open enrollment requests are approved by the board or superintendent are responsible for providing transportation to and from the receiving school district without reimbursement, unless the family's income is below 200% of the Federal Poverty Level at which point, the sending school district determines which method of transportation assistance is appropriate. The board will not approve transportation into the sending district without approval from the board of the sending district.

An open enrollment request into the school district from parents of a special education student is reviewed on a case-by-case basis. The determining factors for approval of such an open enrollment request will be whether the special education program available in the school district is appropriate for the student's needs and whether the enrollment of the special education student will cause the class size to exceed the maximum allowed. The area education agency director of special education serving the school district will determine whether the program is appropriate. The special education student will remain in the sending district until the final determination is made. For children requiring special education, the receiving district will complete and provide to the resident district the documentation needed to seek Medicaid reimbursement for eligible services.

The policies of the school district will apply to students attending the school district under open enrollment.

It is the responsibility of the superintendent to develop appropriate office procedures and administrative regulations necessary for open enrollment requests.

Approved August 27, 2018

Reviewed ~~August 27, 2018~~ July 11, 2022

Revised ~~August 27, 2018~~

505.5 - Student Fund Raising

Students may raise funds for school-sponsored events with the permission of the principal and superintendent. Fund raising by students for events other than school-sponsored activities is not allowed. Collection boxes for school fund raising must have prior approval from the principal before being placed on school property or district-sponsored events.

District-sponsored student organizations may have no more than three fund raising projects per year. Only one fund raising project may be a direct person-to-person sales campaign.

There is to be no duplication of direct person-to-person sales projects within the school year. Two organizations may not sell the same project at different times during the same year.

Other fund-raising projects, such as dances, dinners, or car washes may be duplicated, but may not involve the solicitation of funds in any person-to-person manner. For example, the FFA club could have a dance as could the student council, but neither group could solicit people individually to purchase tickets.

A request for authorization to engage in a fund raising project must be submitted well in advance on an appropriate form from the building principal's office. Such authorization must be obtained before any fund raising may take place. The authorization of the building principal must be forwarded to the superintendent for final approval. In general, no more than one fund raising project is to occur within the district at any given time, other than dances, dinners, car washes, or similar service types of projects. Exceptions may be approved due to seasonal constraints or for other unusual circumstances.

All funds generated from district-sponsored student fundraising will be placed in the district's student activity fund.

All monies are to be turned in to the principal on a daily basis and forwarded to the district central office. The checks will be issued from the central office for the expenses incurred. Monies collected in buildings on a daily basis are to be kept in a building vault. If no vault exists in a building, the monies are to be forwarded to the district central office daily. Monies must never be kept overnight in desk drawers, file cabinets, or other classroom/office furnishings.

Any person or entity acting on behalf of the district and wishing to conduct any fundraising campaign for the benefit of the district shall begin the process by seeking prior approval from the Superintendent. Any fundraising efforts conducted using the district's name, symbols, or imagery will be conducted in accordance with all policies, regulations and rules for fundraising within the district.

A record of each organization's projects will be maintained by the building principal, along with a calendar of all approved fund raising dates/activities. The building principals shall coordinate their calendars to ensure compliance with this policy. The superintendent will appraise the Board of all scheduled fund-raising activities at least once per semester.

It is the responsibility of the superintendent, in conjunction with the principal and activities director, to develop administrative regulations regarding this policy.

Approved August 23, 2021

Reviewed ~~August 23, 2021~~ **July 11, 2022**

Revised August 23, 2021

505.R1 Student Fund Raising

Student fundraising can enhance a student's educational experience, but it must not be at the expense of the safety and education of the district's students. The following are additional regulations to assist the administration in developing procedures necessary for successful fundraising efforts.

Safety:

- Students will not be asked to solicit door to door.
- Students who do not wish to engage in fundraising efforts will be provided an alternative community service option to apply toward credit of funds raised. The alternative option will not be unduly burdensome or onerous when compared to the fundraising activity.

Fiscal Responsibility:

- All funds generated due to a student fund raising activity will be deposited into the district's student activity funds, pursuant to applicable laws and board policies.
- Funds raised for a participatory student activity will be equally applied to all students regardless of their participation in fundraising efforts.
- All funds generated from district sponsored student fundraising efforts will be deposited in the student activity fund.
- All funds generated from non-district sponsored student fundraising efforts will be deposited into an agency fund designated by the board for such purpose.

- No school district employee or other individual affiliated with the district may deposit student fund raising funds into any other account.
- All funds received from student fundraising are the property of the district.

Advertising/Promotion:

- Any student fundraising activity which utilizes the district name, likeness and/or logo will be subject to board approval, and all other conditions of this policy and accompanying regulations.

Approved

Reviewed

Revised

505.7 Restrictions on participation in interscholastic athletic contests and competitions

A student who transfers school districts under open enrollment in grades 9 – 12 shall not be eligible to participate in varsity interscholastic contests and competitions during the first 90 school days of the transfer. This restriction also shall apply to transfers resulting from an approved petition filed by a parent or guardian to transfer to an alternative receiving district and when the pupil returns to the district of residence.

This 90-school-day restriction does not prohibit the pupil from practicing with an athletic team during the 90 school days of ineligibility.

This 90-school-day restriction is not applicable to a pupil who:

- participates in an athletic activity in the receiving district that is not available in the district of residence.
- is a participant in an athletic activity for which the resident district and receiving district have a “cooperative student participation agreement” in place as provided by rule 281-36.20(280).
- is requesting open enrollment due to a change in circumstances that meet the definition of good cause exemption from the 90-day waiting period in Iowa Code 282.18, subsection 11, paragraph 1, subparagraph 8, including:

change in child’s residence due to a change in family residence
 change in child’s residence from the residence of one parent or guardian to the residence of a different parent or guardian
 change in the state in which the family residence is located
 change in a child’s parents’ marital status, a guardianship or custody proceeding, placement in foster care, adoption, participation in a foreign exchange program
 participation in a substance abuse or mental health treatment program

22

change in the status of a child's resident district such as removal of accreditation by the state board, surrender of accreditation, or permanent closure of a nonpublic school, revocation of a charter school contract, the failure of negotiations for a whole grade sharing, reorganization agreement, or the rejection of a current whole grade sharing agreement or reorganization plan.

506.5 Graduation Requirements

Graduation Requirements

Students must successfully complete the courses required by the board and Iowa Department of Education in order to graduate.

It is the responsibility of the superintendent to ensure that students complete grades one through twelve and that high school students complete 52 credits prior to graduation. The following credits will be required:

Language Arts	8 credits
Science	6 credits, including Biology and Physical Science
Mathematics.	6 credits, including Algebra I (or Algebra A and Algebra B)
Social Studies	6 credits (1 semester of Economics, 1 semester of Government, 1 year of American (U.S.) History, 1 semester of World Area Studies, and 1 additional semester of electives)
Fine Arts	1 credit (Music, Art, etc.)
Physical Education	4 credits (required every semester with 1 credit per year being given in grades 9-12). Students in grade twelve may be excused from physical education by the principal if requested in writing by the parent and if: <ol style="list-style-type: none">1. The student is enrolled in a cooperative or work study program or other educational program authorized by the school which requires the students to leave the school premises during the school day, or2. The academic course is not available to the student.
Vocational/Career Area	2 credits (Business, Ag, Computer, Industrial Technology, Family & Consumer Sciences, or MOC)

Electives

Sufficient credits to meet 52-credit requirement

The required courses of study will be reviewed by the board annually.

In addition to traditional science classes that will meet the requirement of the third year of science credit, such as Chemistry and Physics, the passing the following courses will meet the requirement: Principles of Technology, Electricity, Agribusiness III, Horticulture, Environmental Studies, and Science, Technology, and Society.

Prior to graduation, the district will advise students on how to successfully complete the free application for federal student aid (FAFSA).

Graduation requirements for special education students will be in accordance with the prescribed course of study as described in their Individualized Education Program (IEP). Each student's IEP will include a statement of the projected date of graduation starting with the IEP covering the time span in which the student turns 14 years of age and the criteria to be used in determining whether graduation will occur. Prior to the special education student's graduation, the IEP team will determine whether the graduation criteria have been met.

Approved August 27, 2018

Reviewed ~~August 27, 2018~~ July 11, 2022

Revised August 27, 2018

607.2 - Student Health Services

Health services are an integral part of comprehensive school improvement, assisting all students to increase learning, achievement, and performance. Health services coordinate and support existing programs to assist each student in achievement of an optimal state of physical, mental and social wellbeing. Student health services ensure continuity and create linkages between school, home, and community service providers. The school district's comprehensive school improvement plan, needs, and resources determine the linkages.

Except in emergent care situations or child abuse assessments, the district will not administer invasive physical examinations or health screenings of a student that are not required by state or federal law without first obtaining the written consent of the student's parent or guardian.

- Emergent care situation means a sudden or unforeseen occurrence of onset of a medical or behavioral condition that could result in serious injury or harm to a student or others in the event immediate medical attention is not provided. Emergent care situation includes the need to screen a student or others for symptoms or exposures during an outbreak or public health event of concern as designated by the department of public health.

- Invasive physical examination means any medical examination that involves the exposure of private body parts or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision or scoliosis screening.
- Student health screening means an intentionally planned, periodic process to identify if students may be at risk for a health concern and to determine if a referral for an in-depth assessment is needed to consider appropriate health services. Student health screening does not include an episodic, individual screening done in accordance with professional licensed practice.

The superintendent, in conjunction with the school nurse will develop administrative regulations implementing this policy. The superintendent will provide a written report on the role of health services in the education program to the board annually.

Approved October 29, 2013

Reviewed ~~October 8, 2018~~ July 11, 2022

Revised ~~October 8, 2018~~

805 Radon Mitigation

The district recognizes the importance of providing healthy learning environments for students, employees and community members in district buildings. The district will take appropriate measures as required by law to assess radon levels in attendance centers and provide for mitigation or other measures where appropriate.

It is the responsibility of the superintendent to create administrative regulations necessary to carry out this policy.

Approved

Reviewed

Revised

805R1. Radon Mitigation

The district will create and the board will approve a plan to assess levels of radon gas present in district attendance centers. Funding for any costs related to radon testing or mitigation will be paid from the state school foundation aid received to the district or from revenues received from the Secure an Advanced Vision for Education fund.

Each district attendance center will undergo a short-term test for the presence of radon gas at least once by July 1, 2027. Short-term test means a test using a device that remains in an area for two to seven days to determine the amount of radon in the air.

Radon testing will be performed by an individual certified to conduct such testing pursuant to Iowa Code section 136B.1 or by district employees who have completed a school radon testing training program approved by the Iowa Department of Education and the Iowa Department of Public Health.

If the results of any short-term test at an attendance center are at or above four picocuries per liter, the district will conduct a second short-term test in spaces with elevated levels within sixty days of the first test. If the averaged test results of the first and second tests are at or above four picocuries per liter, the district will retain an individual credentialed to develop a radon mitigation plan.

The plan may include further diagnostic testing, corrective measures, and active mitigation. The mitigation plan will be completed within two years of first short-term test unless the district plans to abandon or renovate the attendance center within five years and renovation includes radon mitigation.

All new school construction will include radon resistant construction techniques.

Approved
Reviewed
Revised

901.1 - Public Examination of School District Records

Public records of the school district may be viewed by the public during the regular business hours of the administration offices of the school district. These hours are 8:00 a.m. to 4:00 p.m. Monday through Friday, except for holidays and recesses.

Persons wishing to view the school district's public records will contact the board secretary and make arrangements for the viewing. The board secretary will make arrangements for viewing the records as soon as practicable, depending on the nature of the request.

Persons may request copies of public records by submitting a request for said records in writing, including electronically. The school district may require pre-payment of the costs prior to copy and mailing.

Persons requesting records may be assessed a **reasonable fee for the copy of the records**, ~~which may include a per page copy fee of \$0.10 per printed side~~. Persons wanting a compilation of information may be assessed a reasonable fee for the time of the employee to

26

review and compile the requested information. ~~a fee for the actual expenses incurred for a school district employee to locate and compile the requested records, and a fee for the actual expenses incurred for a school district employee or other individual, including but not limited to an attorney, to review and, if necessary, redact the requested records. Printing of materials for the public at the expense of the school district will only occur when the event is sponsored by the school district.~~ The district will make every effort to provide the public record requested at no cost other than copying costs for a record which takes less than thirty minutes to produce. ~~The school district may require pre-payment of the costs prior to providing the requested records.~~

Costs for legal services utilized for the redaction or review of legally protected confidential information may also be assessed to the individual requesting the records. Printing of materials for the public at the expense of the school district will only occur when the event is sponsored by the school district.

Pursuant to Iowa law, the board has determined certain records need to be confidential as their disclosure could jeopardize the safety of persons or property and include, but are not limited to, the following:

- Security procedures
- Emergency preparedness procedures
- Evacuation procedures
- Security codes and passwords
- Personal information contained in private personnel records
- Health or medical records
- Attorney work product relating to litigation

Records defined by law as confidential records will be made available in accordance with the law.

It is the responsibility of the board secretary to maintain accurate and current records of the school district. It is the responsibility of the board secretary to respond in a timely manner to requests for viewing and receiving public information of the school district.

Approved February 12, 2014
Reviewed ~~January 28, 2014~~ July 11, 2022
Revised February 25, 2019

QUOTE CONFIRMATION



DEAR KEVIN HERRICK,

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MVFL558	6/13/2022	MVFL558	6038614	\$10,114.46

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>Microsoft Desktop Education - license & software assurance - 1 license</u> Mfg. Part#: 2UJ-00011 UNSPSC: 43233004 Electronic distribution - NO MEDIA Contract: MARKET	148	2320205	\$60.48	\$8,951.04
<u>Microsoft SQL Server Standard Edition - license & software assurance - 1 se</u> Mfg. Part#: 228-09538 UNSPSC: 43232304 Electronic distribution - NO MEDIA Contract: MARKET	2	2320228	\$81.28	\$162.56
<u>Microsoft Windows Server Datacenter Edition - license & software assurance</u> Mfg. Part#: 9EA-00310 UNSPSC: 43233004 Electronic distribution - NO MEDIA Contract: MARKET	3	4609126	\$333.62	\$1,000.86

PURCHASER BILLING INFO		SUBTOTAL	\$10,114.46
Billing Address: RED OAK COMMUNITY SCHOOL DISTRICT 2011 N 8TH ST RED OAK, IA 51566-1372 Phone: (712) 623-6600 Payment Terms: NET 30 Days-Govt/Ed		SHIPPING	\$0.00
		SALES TAX	\$0.00
		GRAND TOTAL	\$10,114.46
	DELIVER TO Shipping Address: RED OAK COMMUNITY SCHOOL DISTRICT KEVIN HERRICK 2011 N 8TH ST RED OAK, IA 51566-1372 Phone: (712) 623-6600 Shipping Method: ELECTRONIC DISTRIBUTION	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G LLC SALES CONTACT INFORMATION



Paige Bobos

(866) 339-8712

paigbob@cdw.com

28

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$10,114.46	\$284.12/Month	\$10,114.46	\$324.57/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager

© 2022 CDW•G LLC 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

29



formerly Dude Solutions

Tax ID: 56-2174429
Phone: 877-639-3833
Email: accountsreceivable@brightlysoftware.com

Invoice

Invoice #: INV-109099
Invoice Currency: USD
Invoice Date: 07/01/22
Terms: Net 30
Due Date: 07/31/22
Client ID: 7195

Dude Solutions is now Brightly. Same world-class software, new look and feel. Meet Brightly at brightlysoftware.com

Bill To:
Red Oak Comm School District
Heidi Harris
2011 North 8th Street
Red Oak, IA 51566
United States

Ship To:
Red Oak Comm School District
Kevin Herrick
2011 North 8th Street
Red Oak, IA 51566
United States

PO #:
Reference: AEA Purchasing Contract # IFB 020-D-DudeSolutions

Description	Start Date	End Date	Qty	Unit Price	Amount
MaintenanceEssentials Pro Red Oak Comm School District	07/01/22	06/30/23	1	\$4,260.76	\$4,260.76
TechnologyEssentials Help Desk Red Oak Comm School District	07/01/22	06/30/23	1	\$1,364.64	\$1,364.64
TripDirect Red Oak Comm School District	07/01/22	06/30/23	1	\$1,218.11	\$1,218.11
Admin Fee Red Oak Comm School District	07/01/22	06/30/23	1	\$ 136.87	\$136.87
SUBTOTAL					\$6,980.38
Sales Tax					\$0.00
TOTAL					\$6,980.38

TOTAL APPLIED	USD 0.00
TOTAL DUE	USD 6,980.38

[Need a copy of our W-9? Click here to get a copy from our SharePoint site.](#)
[Need updated vendor information regarding our name change? Click here.](#)

TO PAY BY CHECK
Brightly Software, Inc.
PO Box 360717
Pittsburgh, PA 15251-6717
OR 15250-6717

TO PAY BY ACH
HSBC Bank USA, N.A.
95 Washington St. 4 South
Buffalo, NY 14203
Account #: 879026464
Routing #: 022000020

TO PAY BY WIRE
HSBC Bank USA, N.A.
452 5th Ave.
New York, NY 10018
Account #: 879026464
Fed #: 021001088
Swift #: MRMDUS33

TO PAY BY CREDIT CARD
Call 877-639-3833
(3% surcharge applies)

This Invoice and its Services are governed by the terms of the Brightly Software Master Subscription Agreement found at <https://www.brightlysoftware.com/terms> ("Terms"), unless Subscriber has a separate written agreement executed by Brightly Software for the Services, in which case the separate written agreement will govern. Acceptance is expressly limited to these Terms. Any additional or different terms proposed by Subscriber (including, without limitation, any terms contained in any Subscriber purchase order) are objected to and rejected and will be deemed a material alteration hereof.

30