



# ***Red Oak Community School District***

***604 S Broadway***

***Red Oak, Iowa 51566***

***712.623.6600***

***www.redoakschooldistrict.com***

## **Regular Board of Directors Meeting**

Red Oak Inman Elementary School Campus for:  
Board Members, Superintendent, Business Manager  
VIA Internet and Phone for others-visit school website for information

Monday, January 25, 2021 – 5:30 pm

### **- Agenda -**

- 1.0 Call to Order – Board of Directors President Bryce Johnson
- 2.0 Roll Call – Board of Directors Secretary Deb Drey
- 3.0 Approval of the Agenda – President Bryce Johnson
- 4.0 Communications
  - 4.1 Good News from Red Oak Schools
  - 4.2 Visitors and Presentations
    - 4.2.1 Presentation and Exchange of Interest Items with the Red Oak Education Association – ROEA Representative Deb Blomstedt Board President Bryce Johnson
    - 4.2.2 Marzano Growth and Focused Evaluation Model-SueAnn Crouse, Kelly Jones and Jaclyn Viner
  - 4.3 Affirmations and Commendations
  - 4.4 Correspondence
  - 4.5 Public Comments
- 5.0 Consent Agenda
  - 5.1 Review and Approval of Minutes from January 11, 2021 pg 1-2
  - 5.2 Review and Approval of Monthly Business Reports pg 3-12
  - 5.3 Personnel Considerations
    - 5.3.1 Hiring of Larry Brian Orr as Secondary Special Education Teacher for the 2020-2021 school year start date is February 8<sup>th</sup>, 2021
- 6.0 General Business for the Board of Directors
  - 6.1 Old Business
    - 6.1.1-None
  - 6.2 New Business
    - 6.2.1 Discussion/Approval of the At-Risk/Drop Out Application Modified Supplemental Amount of \$207,065

- 6.2.2 Discussion/Approval of 2<sup>nd</sup> Reading of Board Policies 502.11: Corporal Punishment, Mechanical Restraint and Prone Restraint and 502.12: Physical Restraint and Seclusion of Students (including 502.12R1, 502.12E1, 502.12E2, and 502.12E3) pg 13-21
- 6.2.3. Discussion/Approval of Early Notice of Licensed Employee Resignation Incentive Pilot pg 22
- 6.2.4 Discussion/Approval of using ESSER II Funds to Equip the Remainder of Our Classrooms and Learning Spaces with Interactive Flat Panels
- 6.2.5 Discussion of Returning to 100% Face-to-Face Instruction pg 23-24

#### 7.0 Reports

- 7.1 Administrative
- 7.2 Future Conferences, Workshops, Seminars
- 7.3 Other Announcements
- 7.4 Board Member Requested Item(s) for next meeting agenda

8.0 Next Board of Directors Meeting:           Monday, February 8, 2021 – 7:00 pm  
  Red Oak Inman Elementary  
  Red Oak CSD Inman Elementary Campus

#### 9.0 Adjournment

Special Note: Following the adjournment of the regular board of directors meeting, the board will meet in an exempt session to discuss negotiations strategy for upcoming contract discussions with our support and teacher units per Iowa Code section 20.17(3).

Red Oak Community School District  
Meeting of the Board of Directors  
Meeting Location: Red Oak Inman Elementary/ Phone/Internet  
Red Oak Inman Elementary Campus  
January 11, 2021

The regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Bryce Johnson at 7:00 p.m. at the Red Oak Inman Elementary School Media Center.

**Present**

Directors: Bret Blackman, Roger Carlson, Bryce Johnson, Kathy Walker  
Superintendent Ron Lorenz, Business Manager Deb Drey

**Approval of Agenda**

Motion by Director Carlson, second by Director Blackman to approve the agenda with the order of agenda items at the discretion of the meeting chair. Motion carried unanimously.

**Good News from Red Oak Schools**

Classes have resumed after break without incident and things are going smoothly.

There have been two confirmed COVID-19 cases since returning from break and the Montgomery County positivity rate is under 20%.

Montgomery Public Health has completed the first phase of COVID-19 immunizations and is making plans to offer the vaccine to school employees.

Spectator limits have been lifted by the Governor at sporting events and activities.

Four Tiger Wrestlers placed at the Rollin Dyer Invitational Tournament with the team placing 10<sup>th</sup> out of 16 teams.

The online auction of the contents of Webster and Bancroft is nearing the end. The buildings are expected to be cleared by January 27, 2021.

The District will receive a check from MidAmerican Energy for an energy efficiency rebate in the amount of \$116,148. MidAmerican Energy anticipates a yearly savings of \$54,000 on energy costs.

At this time, the Thought Exchange Survey has received 380 thoughts from the feedback of 373 district stakeholders.

**Consent Agenda**

Motion by Director Walker, second by Director Carlson to approve the consent agenda including meeting minutes, monthly business reports, personnel considerations, and open enrollments.

Motion carried unanimously.

**JSHS Condensing Unit**

Motion by Director Carlson, second by Director Blackman to approve the replacement of the condensing unit for the mini-split unit that serves the IT closet at the Junior/Senior High School.

Motion carried unanimously.

**Ag/Ind Tech Sharing Agreement**

Motion by Director Blackman, second by Director Walker to approve the 2020-2021 sharing agreement for Agriculture and Industrial Technology classes with Stanton Community Schools.

Motion carried unanimously.

**Continuation of January 11, 2021 Meeting Minutes-Page 2**

**FFCRA Extension**

Motion by Director Carlson, second by Director Walker to extend the Families First Coronavirus Response Act until March 31, 2021 or congressional action, whichever comes first. Motion carried unanimously.

**First Reading of Board Policies 502.11 and 502.12**

Motion by Director Walker, second by Director Blackman to approve the first reading of Board Policy 502.11 and Board Policy 502.12. Motion carried unanimously.

**E-Rate Internet Proposal**

Motion by Director Blackman, second by Director Walker to approve the 5-year Mediacom Proposal for Internet and Transparent LAN through E-Rate. Motion carried unanimously.

**E-Rate Managed Services Proposal**

Motion by Director Blackman, second by Director Carlson to approve a 1-year Riverside Technologies managed services proposal through E-Rate. Motion carried unanimously.

**Telephone Replacement**

The Board directed Bob Deter, Technology Director, to pursue replacement of the District's telephones. Mr. Deter will bring proposals to the Board at a later date for Board action.

**Adjournment**

Motion by Director Carlson, second by Director Walker to adjourn the meeting at 7:49 p.m. Motion carried unanimously.

**Exempt Session**

The Board entered an exempt session to discuss negotiations strategy for upcoming contract discussions with the support staff and teachers' units per Iowa Code Section 20.17(3).

Next Board of Directors Meeting

Monday, January 25, 2021 – 7:00 p.m.  
Red Oak Inman Elementary/Phone/Internet  
Red Oak CSD Inman Elementary Campus

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Bryce Johnson, President

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Deb Drey, Board Secretary

RED OAK BOARD REPORT

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
CAPITAL SANITARY SUPPLY CO.	0047185A	384.00
10 9010 2630 000 0000 618	Mini Jumbo Toilet Paper - Districtwide	384.00
Vendor Name CAPITAL SANITARY SUPPLY CO.		<u>384.00</u>
CARPET STORE INC., THE	010374	135.00
10 9010 2620 000 0000 618	Central Office Floor Tile	135.00
Vendor Name CARPET STORE INC., THE		<u>135.00</u>
CENTURY LINK	01282021CL	176.00
10 9010 2490 000 0000 530	Two-Way Transitter	176.00
Vendor Name CENTURY LINK		<u>176.00</u>
CHROMEBOOK PARTS.COM	93885	2,249.85
10 9010 2235 000 0000 618	Lenovo 300e 1st Gen Motherboard	1,349.91
10 9010 2235 000 0000 618	Lenovo 300e 2nd Gen Motherboard	899.94
Vendor Name CHROMEBOOK PARTS.COM		<u>2,249.85</u>
COUNSEL OFFICE & DOCUMENTS	34AR522290	1,955.74
10 0109 1000 100 0000 359	Jr./Sr. HS Copier Clicks 12-2020	416.66
10 0418 1000 100 0000 359	IES Copier Clicks 12-2020	875.52
10 0418 1000 100 0000 359	ROECC Copier Clicks 12-2020	346.34
10 9010 2520 000 0000 618	Admin Office Copier Clicks 12-2020	304.23
10 9010 2520 000 0000 618	Steady Serve 12-2020	12.99
Vendor Name COUNSEL OFFICE & DOCUMENTS		<u>1,955.74</u>
CULLIGAN OF ATLANTIC	12112020CW	765.07
10 0418 2620 000 0000 618	Water Softener Salt	765.07
Vendor Name CULLIGAN OF ATLANTIC		<u>765.07</u>
DICKEL DUIT OUTDOOR POWER, INC.	47614	99.00
10 9010 2630 000 0000 618	Snow Blower Repair	99.00
Vendor Name DICKEL DUIT OUTDOOR POWER, INC.		<u>99.00</u>
FAREWAY FOOD STORES	00054557	32.40
10 0109 1300 340 0000 612	Groceries	32.40
Vendor Name FAREWAY FOOD STORES		<u>32.40</u>
FIRST BANKCARD - HEIDI HARRIS	FBCHH1820-1	264.90
10 9010 2235 000 0000 358	Domain Renewal/Registration	264.90
FIRST BANKCARD - HEIDI HARRIS	FBCHH1820-2	94.32
10 9010 2310 000 0000 611	4" Binders for Admin Reporting	94.32
FIRST BANKCARD - HEIDI HARRIS	FBCHH1820-3	(32.60)
10 9010 2321 000 0000 810	Finance Charge Reversal	(32.60)
Vendor Name FIRST BANKCARD - HEIDI HARRIS		<u>326.62</u>
FIRST BANKCARD - OFFICE CARD 2	FBC#21820-1	38.27
10 0109 2410 000 0000 618	Robes for Graduation	38.27

RED OAK BOARD REPORT

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name	FIRST BANKCARD - OFFICE CARD 2	<u>38.27</u>
FIRST BANKCARD - OFFICE CARD 3	FBC#310821	88.48
10 0109 1000 421 3227 618	December SBS Pizza Buck Snort	88.48
FIRST BANKCARD - OFFICE CARD 3	FBC#310821-1	77.90
10 0109 1000 421 3227 618	Pizza SBS for HS Play	<u>77.90</u>
Vendor Name	FIRST BANKCARD - OFFICE CARD 3	166.38
FIRST BANKCARD - OFFICE CARD 4	FBC#410320	10.97
10 9010 2620 000 0000 432	Water Softener Test Strips	10.97
FIRST BANKCARD - OFFICE CARD 4	FBC#410320-2	206.40
10 0109 2222 000 0000 643	HS Media Books	206.40
FIRST BANKCARD - OFFICE CARD 4	FBC#410320-3	17.89
10 0418 1000 100 4052 618	SEBH Materials-Guidance Student Support	17.89
FIRST BANKCARD - OFFICE CARD 4	FBC#410320-4	59.99
10 9010 2640 000 0000 618	Seat for Old Gator ATV	59.99
FIRST BANKCARD - OFFICE CARD 4	FBC#410320-6	(85.00)
10 9010 2321 000 0000 810	Payment Adjustment (FBC Error)	(85.00)
Vendor Name	FIRST BANKCARD - OFFICE CARD 4	<u>210.25</u>
GREEN TREE COMPANY, THE	7947	1,000.00
10 9010 2630 000 0000 432	Salt/Sand 1-7-2021	1,000.00
Vendor Name	GREEN TREE COMPANY, THE	<u>1,000.00</u>
GRISWOLD COMMUNITY SCHOOLS	01052021GCSD	47,219.23
10 9010 1000 100 3116 567	TLC out 1st Sem 2020-2021	2,499.23
10 9010 1000 100 0000 567	OE out 1st Sem 2020-2021	44,720.00
Vendor Name	GRISWOLD COMMUNITY SCHOOLS	<u>47,219.23</u>
HERRICK, KEVIN	01052021KH	58.48
10 9010 2235 000 0000 580	In-District Travel Reim	58.48
Vendor Name	HERRICK, KEVIN	<u>58.48</u>
JOHNSON AUTO PARTS	6177-228489	18.36
10 9010 2700 000 0000 618	Previous Balance as of 8/31/2020	18.36
Vendor Name	JOHNSON AUTO PARTS	<u>18.36</u>
LIEBOVICH STEEL & ALUM CO	8466356	620.96
10 0109 1300 370 0000 612	3/8 x 8 x 20' Flat HR	378.92
10 0109 1300 370 0000 612	3/16 x 48 x 96 Plate HR	242.04
Vendor Name	LIEBOVICH STEEL & ALUM CO	<u>620.96</u>
MEDIACOM	10821MCAPRI	47.12
10 9010 2236 000 0000 536	Admin PRI Lines - 1/2021	47.12
Vendor Name	MEDIACOM	<u>47.12</u>
NEBRASKA AIR FILTER, INC.	0386515-IN	299.40
10 0445 2600 000 0000 618	Air Filters	299.40
Vendor Name	NEBRASKA AIR FILTER, INC.	<u>299.40</u>

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RED OAK BOARD REPORT

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
PAPER CORPORATION	192135-00	680.50
10 0109 1000 100 0000 618	Jr/Sr HS Copy Paper	680.50
Vendor Name PAPER CORPORATION		<u>680.50</u>
PLUMB SUPPLY/RIBACK SUPPLY	7116846	51.60
10 0109 2620 000 0000 618	Sink Drain Opener	51.60
Vendor Name PLUMB SUPPLY/RIBACK SUPPLY		<u>51.60</u>
PRINCIPAL FINANCIAL GROUP	11721PFG	436.25
10 9010 1000 100 8018 270	Retiree Dental Premium	436.25
Vendor Name PRINCIPAL FINANCIAL GROUP		<u>436.25</u>
QUILL CORP.	13375106	75.49
10 9010 2310 000 0000 611	Manilla File Folders - Admin	38.17
10 9010 2310 000 0000 611	File Divider Labels	9.94
10 9010 2310 000 0000 611	Pens - Admin	27.38
Vendor Name QUILL CORP.		<u>75.49</u>
RED OAK EXPRESS	01292021ROE1	76.40
10 9010 2572 000 0000 540	Washington/Bancroft Auction Advertising	76.40
RED OAK EXPRESS	12312020ROE	131.57
10 9010 2572 000 0000 540	November/December Board Claims	131.57
Vendor Name RED OAK EXPRESS		<u>207.97</u>
RIVERSIDE TECHNOLOGIES, INC	0309272-IN	520.00
10 9010 2235 000 0000 739	January 2021 Managed Services	520.00
Vendor Name RIVERSIDE TECHNOLOGIES, INC		<u>520.00</u>
SCHOLASTIC CLASSROOM MAGAZINES	M7042946	260.98
10 0109 1000 100 0000 612	Science World Subscription	260.98
Vendor Name SCHOLASTIC CLASSROOM MAGAZINES		<u>260.98</u>
SCHOLASTIC, INC.	M6945190	108.90
10 0445 1000 420 3238 612	At-Risk Books Pre K	108.90
Vendor Name SCHOLASTIC, INC.		<u>108.90</u>
STREETSMARTS LLC	11321SS	1,665.00
10 0109 1000 121 0000 320	Drivers Ed x 5	1,665.00
Vendor Name STREETSMARTS LLC		<u>1,665.00</u>
TRADEBE ENVIRONMENTAL SERVICES, LLC	4440143861	2,582.00
10 0109 2670 000 0000 432	Hazardous Waste Removal	2,582.00
Vendor Name TRADEBE ENVIRONMENTAL SERVICES, LLC		<u>2,582.00</u>
UNITED FARMERS COOPERATIVE	0406821	1,480.22
10 9010 2700 217 3303 626	Sped Gas 12-2020	513.61
10 9010 2700 000 0000 626	Gas/Ethanol 12-2020	713.31
10 9010 2700 000 0000 626	Truck Gas 12-2020	95.45
10 9010 2700 000 0000 627	Diesel 12-2020	157.85
Vendor Name UNITED FARMERS COOPERATIVE	0406821-1	<u>2.98</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 9010 2620 000 0000 618	Keys for Building Entry at IES	2.98
Vendor Name	UNITED FARMERS COOPERATIVE	<u>1,483.20</u>
WESTLAKE ACE HARDWARE	2465254	399.33
10 9010 2620 000 0000 618	Admin/BB Maintenance Supplies 12-2020	258.58
10 0109 2620 000 0000 618	Jr./Sr. HS Maintenance Suplies 12-2020	108.02
10 0418 2620 000 0000 618	IES Maintenance Supplies 12-2020	20.56
10 0445 2620 000 0000 618	ROECC Maintenance Supplies 12-2020	12.17
Vendor Name	WESTLAKE ACE HARDWARE	<u>399.33</u>
WOODRIVER ENERGY LLC	234004	4,298.05
10 0418 2620 000 0000 621	IES Gas 12-2020	1,983.76
10 0445 2620 000 0000 621	ROECC Gas 12-2020	245.20
10 0109 2620 000 0000 621	Jr/Sr HS Activity Cntr Gas 12-2020	392.95
10 0109 2620 000 0000 621	Jr/Sr HS Gas 12-2020	1,032.42
10 0109 2620 000 0000 621	Jr/Sr HS Tech Center Gas 12-2020	643.72
Vendor Name	WOODRIVER ENERGY LLC	<u>4,298.05</u>
YOUNG AUTO PARTS INC.	232061	11.96
10 9010 2700 000 0000 618	Lamp for Bus	11.96
Vendor Name	YOUNG AUTO PARTS INC.	<u>11.96</u>
Fund Number	10	<u>68,583.36</u>
Checking Account ID	1	Fund Number 40
UMB BANK N.A.		814680
40 9010 5000 000 0000 349	Administrative Bond Fees	500.00
Vendor Name	UMB BANK N.A.	<u>500.00</u>
Fund Number	40	<u>500.00</u>
Checking Account ID	1	<u>69,083.36</u>
Checking Account ID	3	Fund Number 21
BLOMSTEDT, JOHN		01092021JB
21 0109 1400 920 6710 345	JV/V Boys vs Essex Official	130.00
BLOMSTEDT, JOHN		01112021JB
21 0109 1400 920 6810 340	JH Girls BB vs Glenwood Official	90.00
BLOMSTEDT, JOHN		01122021JB
21 0109 1400 920 6810 340	JV Girls vs Shen Official	55.00
Vendor Name	BLOMSTEDT, JOHN	<u>275.00</u>
BROTHERS, KEITH	011221KB	55.00
21 0109 1400 920 6810 340	JV Girls vs Shen Official	55.00
Vendor Name	BROTHERS, KEITH	<u>55.00</u>
BUNTROCK, MISSY	01052021MB	55.00
21 0109 1400 920 6810 340	JV Girls BB vs St. Albert Official	55.00
BUNTROCK, MISSY	01112021MB	90.00

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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
21 0109 1400 920 6810 340	JH Girls BB vs Glenwood Official	90.00
Vendor Name BUNTROCK, MISSY		<u>145.00</u>
DINKLA, GARY	01052021GD	130.00
21 0109 1400 920 6710 320	V G/B BB vs St. Albert Official	130.00
Vendor Name DINKLA, GARY		<u>130.00</u>
FIRST BANKCARD - HEIDI HARRIS	FBCHH1820	480.00
21 0109 1400 920 6600 618	Activities Graphics Platform	480.00
Vendor Name FIRST BANKCARD - HEIDI HARRIS		<u>480.00</u>
FIRST BANKCARD - OFFICE CARD 1	FBC#1820	116.95
21 0109 1400 920 6600 618	Neff Company - Awards	116.95
Vendor Name FIRST BANKCARD - OFFICE CARD 1		<u>116.95</u>
FIRST BANKCARD - OFFICE CARD 2	FBC#21820	340.40
21 0109 1400 950 7407 618	FFA Postage	340.40
Vendor Name FIRST BANKCARD - OFFICE CARD 2		<u>340.40</u>
FIRST BANKCARD - OFFICE CARD 4	FBC#410320-1	300.11
21 0109 1400 950 7407 618	FFA FRUIT SALES	300.11
FIRST BANKCARD - OFFICE CARD 4	FBC#410320-5	364.00
21 0109 1400 920 6790 340	Wrestling Hotel - North Polk	364.00
Vendor Name FIRST BANKCARD - OFFICE CARD 4		<u>664.11</u>
FRENCH, DALE	01052021DF	100.00
21 0109 1400 920 6710 320	9th/JV Boys BB vs St. Albert Official	100.00
FRENCH, DALE	01112021DF	110.00
21 0109 1400 920 6810 340	9th/JV Girls BB vs Creston Official	110.00
FRENCH, DALE	01122021DF	100.00
21 0109 1400 920 6710 320	9th/JV Boys vs Shen Official	100.00
Vendor Name FRENCH, DALE		<u>310.00</u>
Gaston, Cory	01112021CG	130.00
21 0109 1400 920 6710 345	V G/B BB vs Creston Official	130.00
Vendor Name Gaston, Cory		<u>130.00</u>
GILLMAN, BILL	01122021BG	130.00
21 0109 1400 920 6710 345	V G/B BB vs Shen Official	130.00
Vendor Name GILLMAN, BILL		<u>130.00</u>
GRAPHIC IDEAS	19848	603.00
21 0109 1400 950 7407 618	FFA Jackets	603.00
Vendor Name GRAPHIC IDEAS		<u>603.00</u>
IHSBCA	01182021IHSB CA	230.00
21 0109 1400 920 6730 810	IHSBCA Membership and Clinic Reg.	230.00
Vendor Name IHSBCA		<u>230.00</u>



RED OAK BOARD REPORT

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
IRVIN, MICHAEL	01072021MI	150.00
21 0109 1400 920 6790 340	JV/V WR Quad Official	150.00
Vendor Name IRVIN, MICHAEL		<u>150.00</u>
JARRETT, DON	01092021DJ	130.00
21 0109 1400 920 6710 345	JV/V Boys vs Essex Officials	130.00
Vendor Name JARRETT, DON		<u>130.00</u>
JOHNSON, CHRIS	01052021CJ	55.00
21 0109 1400 920 6810 340	JV Girls BB vs St. Albert Official	55.00
JOHNSON, CHRIS	01112021CJ	110.00
21 0109 1400 920 6810 340	9th/JV Girls BB vs Creston Official	110.00
JOHNSON, CHRIS	01122021CJ	100.00
21 0109 1400 920 6710 320	9th/JV Boys vs Shen Official	100.00
Vendor Name JOHNSON, CHRIS		<u>265.00</u>
LUTZ, DAVID	01122021DL	130.00
21 0109 1400 920 6710 345	V G/B BB vs Shen Official	130.00
Vendor Name LUTZ, DAVID		<u>130.00</u>
MCDERMOTT, MIKE	01052021MM	100.00
21 0109 1400 920 6710 320	9th/JV Boys BB vs St. Albert Official	100.00
MCDERMOTT, MIKE	01112021MM	100.00
21 0109 1400 920 6710 320	9th/JV Boys vs Creston Official	100.00
Vendor Name MCDERMOTT, MIKE		<u>200.00</u>
OLSON, ERIC	010721EO	130.00
21 0109 1400 920 6790 340	JV/V Wrestling Official Quad	130.00
Vendor Name OLSON, ERIC		<u>130.00</u>
PACE, RICK	011121RP	100.00
21 0109 1400 920 6710 320	9th/JV Boys Official vs Creston	100.00
Vendor Name PACE, RICK		<u>100.00</u>
REA, MATT	011121MR	130.00
21 0109 1400 920 6710 345	V G/B BB Official vs Creston	130.00
Vendor Name REA, MATT		<u>130.00</u>
ROYER, MARK	011221MR	130.00
21 0109 1400 920 6710 345	V G/B BB Official vs Shen	130.00
Vendor Name ROYER, MARK		<u>130.00</u>
SPOMER, KURT	011121KP	130.00
21 0109 1400 920 6710 320	V G/B BB Official vs Creston	130.00
Vendor Name SPOMER, KURT		<u>130.00</u>
SPORTSGRAPHICS INC.	35934	9,518.00
21 9010 1400 920 6600 738	Wall Pad Install - Activity Center	9,518.00

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RED OAK BOARD REPORT

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name	SPORTSGRAPHICS INC.	<u>9,518.00</u>
WESTLAKE ACE HARDWARE	2465254-1	14.00
21 0109 1400 920 6600 618	Laundry Detergent	14.00
Vendor Name	WESTLAKE ACE HARDWARE	<u>14.00</u>
WILLIAMS, AARON	010521AW	130.00
21 0109 1400 920 6710 320	V G/B BB Official vs St. Albert	130.00
Vendor Name	WILLIAMS, AARON	<u>130.00</u>
WILLIAMS, JUSTIN	010621JW	130.00
21 0109 1400 920 6710 320	V G/B BB Official vs St. Albert	130.00
Vendor Name	WILLIAMS, JUSTIN	<u>130.00</u>
WRIGHT, TOM	010921TW	130.00
21 0109 1400 920 6710 320	JV/V Boys Official vs Essex	130.00
Vendor Name	WRIGHT, TOM	<u>130.00</u>
Fund Number	21	<u>15,026.46</u>
Checking Account ID	3	<u>15,026.46</u>

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RED OAK COMMUNITY SCHOOLS 2020 DECEMBER RECONCILIATION REPORT

	GENERAL FUND	MANAGEMENT	PHYSICAL PLANT	AND DEBT SERVICE	SAVE TAXES/REV BONDS	CONSTRUCTION FD	BEFORE/AFTER SCHOOL
Beg. Balance 12-01-2020	\$ 4,129,855.39	\$ 1,583,701.14	\$ 2,423,267.06	\$ 909,767.49	\$ 1,908,016.68	\$ -	\$ 8,049.79
Revenue	\$ 920,536.03	\$ 13,362.71	\$ 380,306.06	\$ 198,664.88	\$ 88,304.99	\$ -	\$ -
Expenditure	\$ 1,049,579.20	\$ 19,048.00	\$ 732.80	\$ 84,139.00	\$ 184,351.32	\$ -	\$ -
Balance 12-31-2020	\$ 4,000,812.22	\$ 1,578,015.85	\$ 2,802,840.32	\$ 1,024,293.37	\$ 1,811,970.35	\$ -	\$ 8,049.79
Balance 12-31-2020	\$ 3,808,152.59	\$ 1,730,029.49	\$ 2,104,015.22	\$ (349,458.36)	\$ 5,605,861.11	\$ -	\$ 9,817.72

Checking Account .50%	Checking Account	\$ 11,476,490.93
Money Market Account .85%	Savings Account	\$ -
	ISJIT	\$ 0.04
	Petty Cash	\$ 100.00
	Outstanding Checks	\$ 250,609.07
		\$ 11,225,981.90

	ACTIVITY FUND	NUTRITION FUND
Beg. Balance 12-01-2020	\$ 189,971.95	\$ 167,934.67
Revenue	\$ 16,668.68	\$ 41,875.40
Expenditure	\$ 25,185.56	\$ 85,874.65
Balance 12-31-2020	\$ 181,455.07	\$ 123,935.42

Balance 12-31-2019	\$ 217,539.77	\$ 146,970.35
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Checking Account .50%	\$ 194,099.73	\$ 156,532.05
Petty Cash Boxes	\$ 1,200.00	\$ -
Outstanding cks	\$ 13,844.66	\$ 32,596.63
	\$ 181,455.07	\$ 123,935.42



**PHYSICAL PLANT AND EQUIPMENT LEVY**

2018-2019  
Beginning Balance (July 1) \$1,388,767.88

2019-2020  
Beginning Balance (July 1) \$1,890,230.76

2020-2021  
Beginning Balance (July 1) \$2,329,854.73 Adj for Audit Entries

Add: Revenue  
Property Taxes \$155,074.66  
Voted PPEL \$377,040.33  
Voted PPEL Surtax \$192,261.38  
Utility Replacement Tax \$23,810.35  
Utility Replacement Tax (SAVE) \$409.41  
Mobile Home Tax \$78.67  
Voted PPEL Mobile Home \$181.02  
Military Credit \$36.56  
Military Credit (SAVE) \$279.92  
Commercial Industrial tax \$7,309.94  
Commercial Ind. Voted PPEL \$26,700.62  
Interest \$6,968.41  
Donations  
Prior Year Expenditure  
ERATE Reimbursement

Add: Revenue  
Property Taxes \$133,465.25  
Voted PPEL \$463,024.13  
Voted PPEL Surtax \$513,685.81  
Utility Replacement Tax \$4,013.32  
Utility Replacement Tax (SAVE) \$14,682.89  
Mobile Home Tax \$45.09  
Voted PPEL Mobile Home \$217.11  
Military Credit \$36.56  
Military Credit (SAVE) \$126.30  
Commercial Industrial tax \$2,315.42  
Commercial Ind. Voted PPEL \$8,470.80  
Interest \$6,330.03  
MS Sale \$5,000.00  
Prior Year Expenditure  
ERATE Reimbursement

Add: Revenue  
Property Taxes \$64,934.67  
Voted PPEL \$232,398.57  
Voted PPEL Surtax \$359,419.75  
Utility Replacement Tax \$1,933.41  
Utility Replacement Tax (SAVE) \$6,967.60  
Mobile Home Tax \$39.63  
Voted PPEL Mobile Home \$111.68  
Military Credit \$41.22  
Military Credit (SAVE) \$115.82  
Commercial Industrial tax \$1,081.92  
Commercial Ind. Voted PPEL \$3,899.02  
Interest \$2,413.04  
Prior Year Expenditure  
ERATE Reimbursement

Subtotal \$790,151.27  
TOTAL AVAILABLE FUND \$2,178,919.15

Subtotal \$1,151,410.78  
TOTAL AVAILABLE FUND \$3,041,641.54

Subtotal \$693,356.13  
TOTAL AVAILABLE FUND \$3,023,210.86

LESS: Expenditures  
Frontline Technologies-Aesop \$5,059.63  
Forecasts Analytics \$11,000.00  
Software Unlimited-Acctg Software \$7,800.00  
Mickey Anderson-Rent \$2,400.00  
Ray Martin-HVAC Service Agreement \$7,500.00  
May/June Rent Council Bluffs Sp Ed \$1,432.08  
Mickey Anderson-Rent \$1,200.00  
Mickey Anderson-Rent \$1,200.00  
Dude Solutions \$2,376.00  
Mickey Anderson-Rent \$1,200.00  
Mickey Anderson-Rent \$1,200.00  
Mickey Anderson-Rent \$1,200.00  
Aug/Sept/Oct CB Sp Ed Rent \$3,065.26  
Mickey Anderson-Rent \$1,200.00  
Viner Const-FB Sidewalk \$11,671.00  
Mickey Anderson-Rent \$1,200.00  
Nov/Dec Rent Council Bluffs Sp Ed \$3,452.09  
Jan Rent Council Bluffs Sp Ed \$2,344.47  
Feb Rent Council Bluffs Sp Ed \$2,368.40  
Infinite Campus Software \$23,302.00  
March Rent Council Bluffs Sp Ed \$1,050.50  
April Rent Council Bluffs Sp Ed \$1,479.72  
Auditorium Projector \$7,499.00

LESS: Expenditures  
School Dude \$2,669.44  
Frontline Technology \$24,311.80  
Forecasts \$11,225.00  
Software Unlimited \$7,900.00  
Ray Martin-HVAC Service Agreement \$7,725.00  
May/June Rent Council Bluffs Sp Ed \$1,330.88  
Riverside Tech-Fiber \$2,000.00  
Boland Rec-Playground \$69,900.00  
School Dude \$5,386.32  
Miracle Recreation-Playground \$965.75  
Infinite Campus \$3,596.00  
Aug/Sept Rent Council Bluffs Sp Ed \$756.24  
School Dude \$1,101.82  
Oct Rent Council Bluffs Sp Ed \$732.69  
Electronic Contracting-IES Intercom \$2,445.50  
CIC-Infinite Campus Assessment Import \$1,000.00  
BI State Electronics-Trans Radios \$16,234.00  
Nov Rent Council Bluffs Sp Ed \$694.44  
Jan Feb Rent Council Bluffs Sp Ed \$1,403.91  
Lee Jensen-Fork Lift \$680.40  
Mar Rent Council Bluffs Sp Ed \$713.16  
Infinite Campus \$23,492.00  
Impro Corp-ISHS Wall Protectors \$9,873.06  
Midwest Tennis & Track \$37,850.00

LESS: Expenditures  
Chrome Book Lease \$84,589.28  
Frontline Software \$16,264.13  
Forecasts \$22,158.00  
School Bus Lease \$61,602.40  
RO Chrysler-Ford Transport Van \$33,987.85  
Chrome Book Lease \$308.00  
Rent Council Bluffs Sp Ed \$728.08  
Rent Council Bluffs Sp Ed \$732.80

Subtotal \$102,200.15  
Cash Balance \$2,076,719.00

Subtotal \$235,487.51  
Cash Balance \$2,806,154.03

Subtotal \$220,370.54  
Cash Balance \$2,802,840.32

## 502.11 - Corporal Punishment, Mechanical Restraint and Prone Restraint

~~The district will not tolerate corporal punishment of any form.~~ **The use of corporal punishment, mechanical restraint and/or prone restraint is prohibited in all schools.** Corporal punishment is defined as the intentional physical punishment of a student ~~and is prohibited.~~ It includes the use of unreasonable or unnecessary physical force or physical contact made with the intent to harm or cause pain.

No employee is prohibited from:

- Using reasonable and necessary force, not designed or intended to cause pain, in order to accomplish any of the following:
  - To quell a disturbance or prevent an act that threatens physical harm to any person.
  - To obtain possession of a weapon or other dangerous object within a pupil's control.
  - For the purposes of self-defense or defense of others as provided for in Iowa Code section 704.3.
  - For the protection of property as provided for in Iowa Code section 704.4 or 704.5.
  - To remove a disruptive pupil from class or any area of school premises or from school-sponsored activities off school premises.
  - To protect a student from the self-infliction of harm.
  - To protect the safety of others.
  
- Using incidental, minor, or reasonable physical contact to maintain order and control.

**Mechanical restraint means the use of a device as a means of restricting a student's freedom of movement. Mechanical restraint does not mean a device used by a trained individual for specific approved therapeutic or safety purposes for which the device was designed and, if applicable, prescribed, including restraints for medical immobilization, adaptive devices or mechanical supports used to allow greater freedom of mobility than would be possible without use of such devices or mechanical supports; and vehicle safety restraints when used as intended during the transport of a student in a moving vehicle.**

**Prone restraint means any restraint in which the student is held face down on the floor.**

Reasonable physical force should be commensurate with the circumstances of the situation. The following factors should be considered in using reasonable physical force for the reasons stated in this policy:

1. The size and physical, mental, and psychological condition of the student;
2. The nature of the student's behavior or misconduct provoking the use of physical force;
3. The instrumentality used in applying the physical force;

4. The extent and nature of resulting injury to the student, if any, **including mental and psychological injury**;
5. The motivation of the school employee using physical force.

Upon request, the student's parents are given an explanation of the reasons for physical force.

It is the responsibility of the superintendent to develop administrative regulations regarding this policy.

Approved August 27, 2018

Reviewed ~~August 27, 2018~~ **January 11, 2021**

Revised ~~August 27, 2018~~ **January 11, 2021**

## **502.12 – Physical Restraint and Seclusion of Students**

**It is the goal of the district that all students can learn and grow in a safe and peaceful environment that nurtures the student and models respect for oneself and others. On occasion, trained district employees and others may have to use behavior management interventions, physical restraint and/or seclusion of students. The goal of these interventions is to promote the dignity, care, safety, welfare and security of each child and the school community. With this objective in mind, the district will prioritize the use of the least restrictive behavioral interventions appropriate for the situation.**

**Physical restraint means a personal restriction that immobilizes or reduces the ability of a student to move the student's arms, legs, body, or head freely. Physical restraint does not mean a technique used by trained school personnel, or used by a student, for the specific and approved therapeutic or safety purposes for which the technique was designed and, if applicable, prescribed. Physical restraint does not include instructional strategies, such as physically guiding a student during an educational task, hand-shaking, hugging, or other non-disciplinary physical contact.**

**Seclusion means the involuntary confinement of a child in a seclusion room or area from which the child is prevented or prohibited from leaving; however, preventing a child from leaving a classroom or school building are not considered seclusion. Seclusion does not include instances when a school employee is present within the room and providing services to the child, such as crisis intervention or instruction.**

**Physical restraint or seclusion is reasonable or necessary only:**

- To prevent or terminate an imminent threat of bodily injury to the student or others; or**
- To prevent serious damage to property of significant monetary value or significant nonmonetary value or importance; or**
- When the student's actions seriously disrupt the learning environment or when physical restraint or seclusion is necessary to ensure the safety of the student or others; and**
- When less restrictive alternatives to seclusion or physical restraint would not be effective, would not be feasible under the circumstances, or have failed in preventing or terminating the imminent threat or behavior; and**
- When the physical restraint or seclusion complies with all applicable laws.**

**Prior to using physical restraint or seclusion, employees must receive training in accordance with the law. Any individual who is not employed by the district but whose duties could require the individual to use or be present during the use of physical restraint or seclusion on a student will be invited to participate in the same training offered to employees on this topic.**

**When required by law, the superintendent or the superintendent's designee will ensure a post-occurrence debriefing meeting is held, maintain documentation and fulfill all reporting requirements for each occurrence of physical restraint or seclusion as required by law.**

**Approved**  
**Reviewed January 11, 2021**  
**Revised January 11, 2021**

## 502.12R1 – Use of Physical Restraint and Seclusion with Students

The District will comply with 281 *Iowa Administrative Code* Ch. 103 for the use of physical restraint and seclusion with students, including, but not limited to:

- Physical restraint and seclusion will be used only by employees who have been trained in accordance with applicable law unless a trained employee is not immediately available due to the unforeseeable nature of the occurrence.
- As soon as practical after the situation is under control, but within one hour after either the occurrence or the end of the school day, whichever occurs first, the school will attempt to contact the student's parent or guardian using the school's emergency contact system.
- The seclusion or physical restraint is used only for as long as necessary based on research and evidence to allow the student to regain control of their behavior to the point that the threat or behavior necessitating the use of the seclusion or physical restraint has ended, or when a medical condition occurs that puts the student at risk of harm. Unless otherwise provided for in the student's written approved IEP, BIP, IHP or safety plan, if the seclusion or physical restraint continues for more than 15 minutes:
- The student will be provided with any necessary breaks to attend to personal and bodily needs, unless doing so would endanger the child or others.
- An employee will obtain approval from an administrator or administrator's designee to continue seclusion or physical restraint beyond 15 minutes. After the initial approval, an employee must obtain additional approval every 30 minutes thereafter for the continuation of the seclusion or physical restraint.
- The student's parent or guardian and the school may agree to more frequent notifications than is required by law.
- Schools and district employees must document and explain in writing the reasons why it was not possible for the employees to obtain approval, notify parents, or take action within prescribed time limits.
- Schools and district employees who begin and then end use of nonapproved restraints will document and explain in writing the reasons why they had no other option but to use this type of behavioral intervention.
- The area of seclusion will be a designated seclusion room that complies with the seclusion room requirements in accordance with law, unless the nature of the occurrence makes the use of the designated seclusion room impossible, clearly impractical, or clearly contrary to the safety of the student, others, or both; in that event, the school must document and explain in writing the reasons why a designated seclusion room was not used.
- An employee must continually visually monitor the student for the duration of the seclusion or physical restraint.
- If an employee restrains a student who uses sign language or an augmentive mode of communication as the student's primary mode of communication, the student shall be

permitted to have the student's hands free of physical restraint, unless doing so is not feasible in view of the threat posed.

- Seclusion or physical restraint shall not be used: as punishment or discipline; to force compliance or to retaliate; as a substitute for appropriate educational or behavioral support; to prevent property damage except as provided in law; as a routine school safety measure; or as a convenience to staff.
- The Superintendent or the Superintendent's designee will investigate any complaint or allegation that one or more employees violated any provisions of 281 Iowa Administrative Code Ch. 103. If the District determines a violation has occurred, corrective action will be taken up to and including termination of the employees involved. If the allegation or complaint involves a specific student the District will notify the parents or guardian of the involved student about the results of the investigation. If any allegation or complaint is also defined as abuse in 281 *Iowa Administrative Code* 102.2, the procedures listed in chapter 102 will apply.
- The District must comply with and implement Chapter 103 whether or not a parent consents to the use of physical restraint or seclusion.

Approved

Reviewed January 11, 2021

Revised January 11, 2021

### 502.12E1 – Use of Physical Restraint and/or Seclusion Documentation Form

Student name:		Date of occurrence:	
Start time of occurrence:		End time of occurrence:	
Start time of use of physical restraint or seclusion:		End time of use of physical restraint or seclusion:	
Employee names and titles who observed, were involved with or implemented physical restraint and/or seclusion during occurrence (including administrators who approved extended time if applicable):		Employee's date of last training on use of physical restraint and seclusion:	
Describe student actions before, during and after occurrence:			
Describe employee actions before, during and after occurrence, including the reason for any of the following, if applicable: use of non-approved restraint, use of non-designated seclusion rooms, any restraint or seclusion that lasted longer than necessary:			
Describe any less restrictive means attempted as an alternative to physical restraint and seclusion or why those means would not be effective or feasible, or have failed:			
Approval from administrator to continue physical restraint or seclusion past 15 minutes:		Approval obtained from administrator to continue physical restraint or seclusion more than 30 minutes past last approval time:	
Administrator approving:		Administrator approving:	
Time approved:		Time approved:	
Reasons for length of incident:		Reasons for length of incident:	
If Administrator approval was not obtained at 15 minutes or every 30 minutes thereafter, or a student was not provided with breaks for bodily needs in incidents lasting longer than 15 minutes, explain why:			
Parent/Guardian notification: Parents/Guardians will be notified as soon as practicable once the occurrence is under control, but no more than one hour after, or the end of the school day, whichever occurs first. Space below for documenting multiple attempts to notify guardians is listed in case the guardian cannot be reached in the first attempt.			
Employee attempting notification:	Parent/Guardian contacted:	Time and manner of	Was notification successful?

		attempted notification:	
Employee attempting notification:	Parent/Guardian contacted:	Time and manner of attempted notification:	Was notification successful?
Employee attempting notification:	Parent/Guardian contacted:	Time and manner of attempted notification:	Was notification successful?
If Parent/Guardian notification requirements were not complied with, explain why:			
Describe injuries sustained or property damaged by students or employees:			
Describe future approaches to address student behavior including any consequences or disciplinary actions that may be imposed on the student:			

This form has been reviewed and completed by the undersigned employee. A written copy of this form has been sent to the student's parent or guardian within three school days of the occurrence. Unless the parent or guardian agrees to receive the report by email, fax, or hand delivery, the report must be sent by mail and postmarked by the third day following the occurrence. Enclosed with a copy of this form is an invitation for the parents or guardians to participate in the debriefing meeting scheduled in accordance with the law.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date of form delivered to Parent/Guardian

\_\_\_\_\_  
Method of Transmittal

**502.12E2 – Debriefing Letter to Guardian of Student Involved in an Occurrence Where Physical Restraint and/or Seclusion Was Used**

*[This letter and the enclosed report may be transmitted electronically via email or fax, picked up in person, or mailed. If the district and the guardian do not agree on how to transmit this letter, it must be mailed via postage prepaid, first class mail to the guardian within 3 school days of the occurrence.]*

Dear [Guardian],

Recently, your student [*name*] was involved in an occurrence at school that required the physical restraint and/or seclusion of your student as defined by 281 Iowa Administrative Code Ch. 103. A report related to this occurrence is enclosed with this letter.

The law requires debriefing meetings be held for such occurrences in the following circumstances:

- following the first instance of seclusion or physical restraint during a school year;
- When any personal injury occurs as a part of the use of seclusion or physical restraint;
- When a reasonable educator would determine a debriefing session is necessary;
- When suggested by a student’s IEP team;
- When agreed to by the guardian and school officials; and
- After seven instances of seclusion or physical restraint of the student.

This letter is intended to inform you that a debriefing meeting will be held on [*date within 5 days of transmission of letter, time, place*] because of [*reason from bulleted list above*]. The following employees will be in attendance at this meeting: [*list names and titles of employees*]. We are inviting you to attend this debriefing meeting to engage with us on topics related to this occurrence.

If you would like to reschedule the debriefing meeting, please contact me as soon as possible via email [*email address*] or telephone [*telephone number*], and at least one school day prior to the date and time listed for this debriefing meeting. Your student is allowed to attend this meeting with your consent, and you are welcome to bring a representative of your choosing if you wish. If you plan to bring a representative to this meeting, please let us know at least one school day prior to the meeting so that we have an opportunity to make arrangements.

We look forward to working with you to foster the continued health, safety and educational growth of your student.

---

[*Administrator name*], title

Date

Enclosure: Report related to student occurrence

**502.12E3 – Debriefing Meeting Document**

*[The following individuals must attend the debriefing meeting: employees who administered physical restraint or seclusion; an administrator or employee not involved in the occurrence; the administrator or employee who approved continuation of the physical restraint or seclusion; other relevant personnel designated by the school; if indicated by student's behavior in occurrence, an expert in behavioral/mental health or other discipline. The following individuals must be invited to attend the debriefing meeting: the parent or guardian of the student, the student with guardian's consent.]*

<b>Student name:</b>	<b>Date of occurrence:</b>
<b>Date of debriefing meeting:</b>	<b>Time of debriefing meeting:</b>
<b>Location of debriefing meeting:</b>	
<b>Names of individuals attending the debriefing meeting (must include the employees involved and at least one employee who was not involved):</b>	<b>Job title of employee and/or relation to student:</b>
<b>Documentation reviewed during meeting (must include at least the occurrence report; and BIP, IHP, IEP and/or safety plan if applicable):</b>	
<b>Identification of patterns of behavior and proportionate response, if any, in the student and employees involved:</b>	
<b>Possible alternative responses, if any, to the incident/less restrictive means, if any:</b>	
<b>Additional resources, if any, that could facilitate those alternative responses in the future:</b>	
<b>Plans for additional follow up actions, if any:</b>	

This form has been reviewed and completed by the undersigned employee. A written copy of this form has been sent to the student's guardian within three school days of the debriefing meeting.

\_\_\_\_\_

**Employee** **Date of delivered to Parent/Guardian**

\_\_\_\_\_

**Method of Transmittal**

## Proposed Early Notice of Licensed Employee Resignation Incentive Pilot

Should a certified employee (i.e., a teacher or administrator) submit a written resignation by February 8, 2021, to be effective at the end of the 2020-2021 school year, that employee will be eligible to receive a \$1,000 severance bonus. An employee who submits a written resignation between February 9 and March 5, to be effective at the end of the 2020-2021 school year, will be eligible to receive a \$500 severance bonus. In accepting a severance bonus, the employee waives any rights to seek unemployment or other employment claims against the district. The payment of the severance bonus shall occur within thirty (30) days following board approval of the employee's resignation. Once the resignation is approved by the Board, all employment contract rights will be terminated on the employee's last contract day of the 2020-2021 school year. Employees who resign will continue to be paid and receive district funded benefits through August 2021. Once approved by the Board, the employee's resignation may not be rescinded. This provision may not be applied in conjunction with any other employment separation agreement.



Kansas City Audio-Visual  
 SHIPPING: 7535 Troost Ave.  
 MAILING: PO Box 24570  
 Kansas City, MO 64131-0570  
 (800) 798-5228 | www.kcav.com

**QUOTE**

**No. 14582**

**BILL TO:** **JOB LOCATION:**

Red Oak Public Schools  
 1901 N. Broadway Suite A  
 Red Oak, IA 51566  
**CONTACT:** Bob Deter  
 deterb@roschools.org  
**DATE:** January 15, 2021  
**EXPIRES:** February 26, 2021

Red Oak Public Schools  
 1901 N. Broadway Suite A  
 Red Oak, IA 51566  
**CONTACT:** Bob Deter  
 (712)623-6600  
**SALES REP:** Dustin Frank  
 dfrank@kcav.com, (800)798-5228 EXT 151

**TITLE:**

Red Oak - ClearTouch - 1-15-21

PART NUMBER	PART DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
CTI-6075K-UH20	Clear Touch 75" 6000K Series Interactive Panel with USB HID / AGG / 20 Points of Touch - Ultra HD	33.00 EA	\$2,700.00	\$89,100.00
CTI-EXWTY-6075-2Y	Clear Touch Extended Limited Warranty for 6000 Series 75" Interactive Panels; Total of 5 Years	33.00 EA	\$0.00	\$0.00
CTI-6065K-UH20	Clear Touch 65" 6000K Series Interactive Panel with USB HID / AGG / 20 Points of Touch - Ultra HD	1.00 EA	\$2,260.45	\$2,260.45
CTI-EXWTY-6065-2Y	Clear Touch Extended Limited Warranty for 6000 Series 65" Interactive Panels; Total of 5 Years	1.00 EA	\$0.00	\$0.00
CTI-WFMOD-11AC	Clear Touch WIFI Module - Dual Band Wireless for Android 2.4GHz and 5.0GHz (for use with 6000K, 6000U, and 7000X)	34.00 EA	\$0.00	\$0.00
IFP500	Copernicus iRover <sup>2</sup> Premium Model for Interactive Flat Panels	32.00 EA	\$948.02	\$30,336.64
480A12	BalanceBox BalanceBox 400-70 for touchscreen displays 65"-75" 90.4-152lbs -	1.00 EA	\$789.00	\$789.00
481A70	BalanceBox BalanceBox <sup>®</sup> 400 Universal Flatscreen / VESA Interface - Up to 800x600mm / Direct to 481A47002	1.00 EA	\$89.00	\$89.00
CTI-PCMOD-PC45-ST	Clear Touch PC Module - Intel i5 Six Core / 8GB DDR4 / 128GB SSD / Ultra HD (No Operating System)	2.00 EA	\$854.10	\$1,708.20
SHIP-HANDLING	KCAV Shipping & Handling of all above items	1.00 EA	\$4,127.11	\$4,127.11
	KCAV Workmanship Warranty	1.00 EA	\$0.00	\$0.00

<b>SUBTOTAL:</b>	\$128,410.40
<b>TAX:</b>	\$0.00
<b>TOTAL:</b>	\$128,410.40

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Kansas City Audio-Visual  
SHIPPING: 7535 Troost Ave.  
MAILING: PO Box 24570  
Kansas City, MO 64131-0570  
(800) 798-5228 | www.kcav.com

**QUOTE**

**No. 14582**

**Order Instructions:**

1. Send this quote along with your purchase order to: [orders@kcav.com](mailto:orders@kcav.com).
2. If using this form as a purchase order, sign and return this form to KCAV. Include your billing address and PO and/or project number on this form.
3. Be sure your purchase order reflects shipping/handling terms as indicated on this quote.

**Payment Terms:**

1. Hardware-only orders over \$50,000 require a 50% deposit.
2. In keeping with industry standards, payment terms for commercial projects that involve installation are as follows: 40% deposit in advance of start of project, 40% invoiced following delivery of hardware, and 20% invoiced following completion of project.
3. Credit card payments will incur a 4% convenience fee in allowed states.
4. Standard payment terms are Net 30 days from date of invoice.

**Please review the following terms before placing your order:**

1. Pricing is valid for 30 calendar days from date of this quote.
2. A minimum 20% restocking fee will be charged on returned items. Return shipping is the responsibility of the customer.
3. All sales are subject to KCAV Terms and Conditions, which can be found at [www.kcav.com/termsandconditions](http://www.kcav.com/termsandconditions).

IF YOU WISH TO ACCEPT THIS PROPOSAL AND RELATED STATEMENT OF WORK, PLEASE SIGN AND RETURN

BUYER: \_\_\_\_\_

DATE: \_\_\_\_\_

BUYER  
SIGNATURE: \_\_\_\_\_

PO NO.: \_\_\_\_\_

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