Red Oak Community School District

604 S Broadway
Red Oak, Iowa 51566
712.623.6600
www.redoakschools.org

Regular Board of Directors Meeting
(Regular and Annual Reorganization Meeting)

Meeting Location: Red Oak Jr./Sr. Virtual Learning Center OR
VIA Internet and Phone – visit website for information
GoToMeeting Link: https://meet.goto.com/320946405

Wednesday, November 18, 2026 – 5:30 p.m.

Agenda

1.0 Call to Order – Board of Directors President Bret Blackman
2.0 Roll Call – Board of Directors Secretary Leanne Fluckey
3.0 Approval of the Agenda – President Bret Blackman
4.0 Communications
- 4.1 Public Comment
  The board invited members of the public to offer comments about items of interest or concern relating to the district. Public comments are limited to two (2) minutes. The Board will not respond to comments at this time, but may consider public input when the topic is raised on the agenda. Due to open meeting laws, the Board cannot discuss items not already on the agenda.
- 4.2 Good News from Red Oak Schools
- 4.3 Visitors and Presentations

5.0 Consent Agenda
- 5.1 Review and Approval of Minutes from October 21, 2026 Board Meetings.
- 5.2 Review and Approval of Monthly Business Reports
- 5.3 Personnel Considerations
  - 5.3.1 Hiring of Heather Hodgkin as Inman Elementary Paraprofessional Effective for the 2026-2027 School Year
  - 5.3.2 Hiring of Maddi Parker as Inman Elementary Paraprofessional Effective for the 2026-2027 School Year
  - 5.3.3 Rescinding of Mallory Briscoe as Inman Elementary School Paraprofessional Effective Immediately
  - 5.3.4 Resignation of Megan McMann as Inman Elementary School Paraprofessional Effective Immediately
  - 5.3.5 Resignation of Shiloh Pruett as Jr Sr High School Paraprofessional Effective Immediately

5.3.6 Resignation of SueAnn Crouse as Elementary Classroom Teacher at Inman Effective at the End of the 2026-2027 School Year
5.3.7 Resignation of Sierra Wilkinson as Jr High Volleyball Coach at Jr Sr High School Effective at the End of the 2026-2027 School Year

5.4 Fund Raisers
5.4.1 Acceptance of Donation from Altrusa for Media Center for Red Oak Jr Sr High School ($200.00)
5.4.2 Acceptance of Donation from NWC-MC, LLC Chris Hughes for Media Center for Red Oak Jr Sr High School ($500.00)
5.4.3 Acceptance of Donation from Jerry and Karon Stanley for Vocal Music Department for Red Oak Jr Sr High School ($20.00)

5.5 Open Enrollment Request to Stellar Oaks Virtual Academy
5.5.1 Denial of Open Enrollment for a ninth grader from Newton Community School District to Iowa Virtual School Due to a Lack of Appropriate Programming or Supports for the 2026-2027 School Year

5.6 Contract Renewals and Service Agreements
5.6.1 Approval of T-Mobile/USCellular In-Building Lease Agreement Contract Amendment
5.6.2 Renewal of 28E Agreement with Southwest Iowa Apex Consortium to Provide Special Education Services for the 2026-2027 School Year
5.6.3 Addendum #3 to Memorandum of Understanding with Green Hills AEA for Requested Services and Supports for the 2026-2027 School Year

6.0 General Business for the Board of Directors
6.1 Old Business
6.2 New Business
6.2.1 Discussion/Approval of First Reading of Board Policy 701.5 (Fiscal Management)
6.2.2 Discussion/Approval of Red Oak High School 2026-2027 Early Graduation Requests
6.2.3 Discussion/Approval of Purchasing Commercial Six-Pan Food Steamer ($19,821.74)
6.2.4 Discussion/Approval of Implementing the Stellar Oaks Reengagement Program Under the Existing Stellar Virtual Agreement

7.0 Adjournment of Retiring Board

Organizational Meeting (of the New Board) Agenda

1.0 Call to Order– Board Secretary Leanne Fluckey (Fluckey will preside until new president is elected)
2.0 Roll Call–Board Secretary Leanne Fluckey
3.0 Oath of Office to Newly Elected Board Members–Board Secretary Leanne Fluckey
4.0 Approve of Agenda–Board Secretary Leanne Fluckey
5.0 Election of Officers–Board Secretary Leanne Fluckey/Board President
5.1 Discussion/Approval-Nomination/Election/Swearing in of Board President
5.2 Discussion/Approval-Nomination/Election/Swearing in of Board Vice President

5.3 Appoint Board Secretary and Board Treasurer
5.4 Discussion/Approval-Designation of Legal Publication
5.5 Discussion/Approval-Designation of Depositories/Limits-Houghton State Bank $25,000,000; Bank Iowa $25,000,000; Iowa Schools Joint Investment Trust $25,000,000
5.6 Discussion/Approval-Designation of Legal Counsel
5.7 Discussion/Approval-Meeting Dates and Times
5.8 Discussion/Approval of Board of Directors Committee Assignments and Service for FY 2025-2026
5.8.1 Negotiation/Labor Management Committee with the Red Oak Education Association
5.8.2 School Improvement Advisory Committee Board Representative(s)
5.8.3 Red Oak District Policy Committee
5.8.4 Red Oak District Facilities Committee
5.8.5 Red Oak District Calendar Committee
5.8.6 Red Oak Technology Committee
5.8.7 Montgomery County Conference Board

6.0 Reports
6.1 Administrative
6.2 Future Conferences, Workshops, Seminars
6.3 Other Announcements
6.4 Board Member Requested Item(s) for Next Meeting Agenda

7.0 Next Board of Directors Meeting:

Wednesday, December 16, 2026 – 5:30 pm
Red Oak Virtual Learning Center
Red Oak Jr/Sr High

8.0 Adjournment

Red Oak Community School District
Meeting of the Board of Directors
Meeting Location: Virtual Classroom/ Phone/Internet
Red Oak Jr/Sr High School
October 21, 2026

The regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Bret Blackman at 5:30 p.m. at the Red Oak Junior Senior High School Virtual Classroom.

Present
Directors: Kelly Carlson-Osheim, Bryce Johnson, Pastor Ricky Rohrig, and Bret Blackman.
Superintendent Ron Lorenz, Board Secretary Leanne Fluckey

Approval of Agenda
Motion by Director Johnson, seconded by Director Carlson-Osheim to approve the agenda with order at the discretion of the chair. Motion carried unanimously.

Good News
Mr. Lorenz presented good news for the district.

Visitors and Presentations
None

Consent Agenda
Motion by Director Carlson-Osheim, seconded by Director Rohrig to approve the consent agenda as presented including meeting minutes, monthly business reports, personnel considerations, fundraisers, open enrollment considerations for Stellar Oaks Virtual Academy, School Budget Review Committee request of Modified Supplemental Amount of $28,312.76 due to excess costs of providing the EL program in the prior year, and service agreements. Motion carried unanimously.

Investments
Motion by Director Johnson, seconded by Director Carlson-Osheim to approve second reading of Board Policies 704.3 (Investments). Motion carried unanimously.

Religious Expression
Motion by Director Carlson-Osheim, seconded by Director Rohrig to approve the first reading and waive subsequent readings of Board Policy 105. Motion carried unanimously.

Adult Breakfast Prices
Motion by Director Johnson, seconded by Director Rohrig to approve raising adult breakfast prices to $4.52 for the 2026-2027 school year per state requirements. Motion carried unanimously.

Talented and Gifted Plan
Motion by Director Carlson-Osheim, seconded by Director Rohrig to approve the district's Talented and Gifted program plan. Motion carried unanimously.

Dishwasher for Inman Elementary
Motion by Director Rohrig, seconded by Director Carlson-Osheim to approve the purchase of a commercial conveyor type dishwasher for Inman Elementary at the cost of $83,860.45. Motion carried unanimously.

Gas Double Deck Convection Ovens
Motion by Director Johnson, seconded by Director Carlson-Osheim to approve the purchase of two commercial gas double deck convection ovens at the cost of $31,142.40. Motion carried unanimously.

Hard Surface Routes
Motion by Director Carlson-Osheim, seconded by Director Rohrig to approve the hard surface bus route plan for the 2026-2027 school year. Motion carried unanimously.

Continuation of October 21, 2026, Board Meeting Minutes on Page 2

Annual Financials and Depository Balances

Mr. Lorenz presented financial summaries, depository balances and current account balances for the district. Mrs. Fluckey noted investment changes and recent rates of return for the general operating fund.

Fiscal Year 2026 Key Financial Metrics

In accordance with Board Policy 701.5, Mr. Lorenz presented information from the fiscal year 2026 Certified Annual Report of financial results including total revenues as well as changes from the previous year, impacts of construction work, increased expenditures, and the decrease of most fund balances, particularly the activity, general, and management funds from the prior year. The Board briefly discussed the impact of lower enrollment and the need to begin discussing the next budget season. President Blackman requested a meeting with representatives from Piper Sandler and a work session to begin preparations.

Closed Session – Student Disciplinary Matter

Motion by Director Johnson, seconded by Director Rohrig to enter into closed session as provided by Iowa Code Section 21.5(1)a "to review or discuss records which are required or authorized to be kept confidential" and 21.5(1)e "to discuss whether to conduct a hearing to determine whether to suspend or expel student(s)." A roll call vote was taken and motion carried unanimously. The Board entered closed session at 6:13 p.m. President Blackman ended the closed session at 6:30 p.m. after discussion. President Blackman declared the Board back in open session at 6:31 p.m.

Board Action on Closed Session

Motion by Director Carlson-Osheim, seconded by Director Johnson to approve the consent agreement concerning the student in question and to expel the student for the remainder of the 2026-2027 school year, subject to the educational arrangements and conditions for re-enrollment specified in the signed consent agreement. A roll call vote was taken and motion carried 3-0 with one abstention for personal reasons.

Adjournment

Motion by Director Johnson, second by Director Rohrig to adjourn the meeting at 6:35 p.m. Motion carried, unanimously.

Next Board of Directors Meeting: Wednesday, November 18, 2026 – 5:30 p.m.
Red Oak Virtual Learning Center/Phone/Internet
Red Oak Jr/Sr High School

_____ _____

Bret Blackman, President Leanne Fluckey, Board Secretary

Vendor Name / Account Number	Invoice Number / Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
ACE RETAIL GROUP, INC.	3127571	252.91
10 0109 2620 000 0000 618	10/2026 Jr/Sr HS Maintenance Supplies	153.68
10 0418 2620 000 0000 618	10/2026 IES Maintenance Supplies	26.70
10 9010 2620 000 0000 618	10/2026 District Maintenance Supplies	72.53
Vendor Name ACE RETAIL GROUP, INC.		252.91
AGTAC SERVICES, LLC	4510	35,367.00
10 9010 2620 000 0000 340	11/2026 Janitorial Services	35,367.00
AGTAC SERVICES, LLC	4594	2,848.59
10 9010 2620 000 0000 618	10/2026 Janitorial Supplies	2,848.59
Vendor Name AGTAC SERVICES, LLC		38,215.59
AHLERS & COONEY	921431	90.50
10 9010 2310 000 0000 342	10/2026 Legal Services	90.50
Vendor Name AHLERS & COONEY		90.50
AMAZON CAPITAL SERVICES, INC.	1H9W-MCQ7-37DG	119.98
10 0418 2620 000 0000 618	Flex Water Line	119.98
Vendor Name AMAZON CAPITAL SERVICES, INC.		119.98
CAPITAL SANITARY SUPPLY CO.	O110364	113.21
10 0109 2620 000 0000 618	Industrial Dishwasher Detergent	113.21
Vendor Name CAPITAL SANITARY SUPPLY CO.		113.21
COUNCIL BLUFFS COMM SCHOOLS	20270136	20,557.80
10 9010 1200 217 3303 320	Aug/Sept Apex Services	20,557.80
Vendor Name COUNCIL BLUFFS COMM SCHOOLS		20,557.80
CUBBY'S, INC.	110426CUB	1,176.72
10 9010 2700 000 0000 626	10/2026 Cubby's Fuel	1,176.72
Vendor Name CUBBY'S, INC.		1,176.72
CULLIGAN OF ATLANTIC	10142026COA	246.75
10 0109 2620 000 0000 618	Water Softener Refill	150.00
10 0109 2620 000 0000 432	Labor	96.75
Vendor Name CULLIGAN OF ATLANTIC		246.75
DEPARTMENT OF EDUCATION	TRANS007505	800.00
10 9010 2700 000 0000 434	Bus Inspections (16)	800.00
Vendor Name DEPARTMENT OF EDUCATION		800.00
DHS CASHIER 1ST FLOOR	10157308	1,470.06
10 9010 4634 219 4634	10/2026 Medicaid Billing	1,470.06
Vendor Name DHS CASHIER 1ST FLOOR		1,470.06
DOVEL REFRIGERATION	6024526	95.00
10 0418 2620 000 0000 432	IES Walk-In Freezer Repair	95.00
Vendor Name DOVEL REFRIGERATION		95.00

Vendor Name / Account Number	Detail Description	Invoice Number	Amount
ENERGY ASSOCIATION OF IOWA SCHOOLS		2091	3,000.00
10 0109 2670 000 0000 490	Jr/Sr HS FY27 Radon Testing/Training		3,000.00
Vendor Name ENERGY ASSOCIATION OF IOWA SCHOOLS			3,000.00
FAREWAY FOOD STORES		103126FW	77.38
10 0109 1300 340 0000 612	FACS - Groceries		77.38
FAREWAY FOOD STORES		103126FW.1	111.07
10 0109 1300 340 0000 612	FACS - Groceries		111.07
FAREWAY FOOD STORES		93026F	34.92
10 0109 1300 340 0000 612	FACS-Groceries		34.92
FAREWAY FOOD STORES		93026F-1	392.07
10 0109 1300 340 0000 612	FACS-Groceries		392.07
FAREWAY FOOD STORES		93026F-2	96.15
10 0109 1000 100 0000 612	Supplies forLabs/Activities		96.15
Vendor Name FAREWAY FOOD STORES			711.59
FIRST BANKCARD - HH		FBCHH111026	89.35
10 9010 2700 217 3303 652	3 Bouncie Subscriptions		26.80
10 9010 2700 000 0000 652	7 Bouncie Subscriptions		62.55
FIRST BANKCARD - HH		FBCHH111026.1	125.00
10 0109 1200 219 0000 320	THINKTANK Registration - AEA		125.00
FIRST BANKCARD - HH		FBCHH111026.2	648.00
10 0109 1200 214 3302 612	LessonPix Group Renewal		648.00
FIRST BANKCARD - HH		FBCHH111026.4	144.75
10 0418 2620 000 0000 618	Faucet Parts		144.75
FIRST BANKCARD - HH		FBCHH111026.5	349.00
10 9010 1000 300 4531 739	Water Cooled Spindle Kit		799.99
10 9010 1000 300 4531 739	Water Cooled Spindle Kit - Discontinued		(799.99)
10 9010 1000 300 4531 612	Next Wave SHARK Pendant Upgrade Kit		499.99
10 9010 1000 300 4531 612	SawStop Over Arm w/Dust Collection		349.00
10 9010 1000 300 4531 612	Next Wave SHARK Pendant Upgrade Kit		(499.99)
Vendor Name FIRST BANKCARD - HH			1,356.10
FIRST BANKCARD - OFFICE CARD 2		FBC2111026	58.29
10 0418 2213 132 3376 580	Counselors PD Food		29.14
10 0109 2213 132 3376 580	Counselors PD Food		29.15
Vendor Name FIRST BANKCARD - OFFICE CARD 2			58.29
FIRST BANKCARD - OFFICE CARD 4		FBC4111026	455.00
10 0109 1300 370 0000 612	CareerSafe Courses		455.00
Vendor Name FIRST BANKCARD - OFFICE CARD 4			455.00
FIRST BANKCARD BUSINESS MANAGER		FBCBM	1,085.44
10 9010 1000 100 0000 358	Yodeck Digital Signage Renewal		1,085.44
Vendor Name FIRST BANKCARD BUSINESS MANAGER			1,085.44

Vendor Name / Account Number	Invoice Number / Detail Description	Amount
FLEETPROS	1155	540.00
10 9010 2700 000 0000 434	Sensor Harness Install - Bus 1/2	500.00
10 9010 2700 000 0000 673	Sensor Harness - Bus 1/2	40.00
Vendor Name FLEETPROS		540.00
GRAINGER	9127492883	103.20
10 0418 2620 000 0000 618	Plumbing Fittings	103.20
GRAINGER	9142835579	82.94
10 0418 2620 000 0000 618	Copper Fittings	82.94
Vendor Name GRAINGER		186.14
GREEN HILLS AEA	6755	475.25
10 9010 2213 000 0000 330	FY27 AEA Online Learning	475.25
GREEN HILLS AEA	6831	109,762.50
10 0418 1000 431 4501 320	School Based Interventionist	422.91
10 9010 2236 000 0000 358	vCISO Servcies	1,437.50
10 0109 2221 000 0000 594	Teacher Librarian	4,375.00
10 0445 1000 100 4023 320	Literacy Consultant CLSD 0-5	2,538.00
10 0418 1000 100 4024 320	Literacy Consultant CLSD K - 5	2,538.00
10 0109 1000 100 4025 320	Literacy Consultant CLSD 6-12	2,538.00
10 0109 1000 100 4669 320	Counselor	7,614.00
10 9010 2331 211 3301 591	Sped Director - Level I	6,841.25
10 9010 2331 214 3302 591	Sped Director - Level II	6,841.25
10 9010 2331 217 3303 591	Sped Director - Level III	6,841.25
10 9010 2578 000 0000 591	HR Manager	7,614.00
10 9010 2212 000 0000 594	Curriculum Director	7,614.00
10 9010 1000 470 1118 594	TAG Consultant	7,614.00
10 0418 1000 431 4508 320	Mental Health Practicioner	27,900.00
10 0418 1000 431 4508 320	School Based Interventionist	17,033.34
GREEN HILLS AEA	6854	20,600.00
10 0418 1000 100 4024 320	K - 6 LETRS, Teaching Autism Training	14,230.00
10 0445 1000 100 4023 320	Early Childhood LETRS Training	6,370.00
Vendor Name GREEN HILLS AEA		130,837.75
HITT, JESSE	102026JH	140.00
10 0109 1400 920 6600 340	JH Football Official	140.00
Vendor Name HITT, JESSE		140.00
HY VEE FOOD STORES	111026HV	182.75
10 0109 1300 340 0000 612	Facs-Groceries	182.75
HY VEE FOOD STORES	111026HV.1	254.00
10 0109 1300 340 0000 612	FACS-Groceries	254.00
Vendor Name HY VEE FOOD STORES		436.75
IPTA	092326IPTA	350.00
10 9010 2700 000 0000 340	2026 Transportation Conference	350.00
IPTA	092326IPTA2	240.00
10 9010 2700 000 0000 810	IPTA Membership FY27	240.00
Vendor Name IPTA		590.00

Vendor Name / Account Number	Invoice Number / Detail Description	Amount
ISFIS, INC.	26044	168.00
10 9010 2310 000 0000 320	CFPM Fall Workshop	168.00
Vendor Name ISFIS, INC.		168.00
LANCE MOST TRUCKING	1280	561.59
10 9010 2620 000 0000 618	Admin Gravel	411.59
10 9010 2620 000 0000 432	Labor	150.00
Vendor Name LANCE MOST TRUCKING		561.59
LEWIS, JENNIFER	103026JW	140.00
10 0109 1400 920 6600 340	Assigner Fee	140.00
Vendor Name LEWIS, JENNIFER		140.00
LONG, JOHN	102026JL	140.00
10 0109 1400 920 6600 340	JH Football Official	140.00
Vendor Name LONG, JOHN		140.00
LORENZ, RONALD	11826RL	675.64
10 9010 2321 000 0000 580	Superintendent Travel	675.64
Vendor Name LORENZ, RONALD		675.64
MANAGED METHODS INC	2026-6235	2,703.75
10 9010 2235 000 0000 358	Managed Methods Software (7 Month)	2,703.75
Vendor Name MANAGED METHODS INC		2,703.75
NEW COOPERATIVE INC	103126NCI	4,121.96
10 9010 2700 217 3303 626	10/2026 Sped Gas	2,044.97
10 9010 2700 000 0000 626	10/2026 Gas	1,056.83
10 9010 2700 000 0000 626	10/2026 Maintenance Gas	657.61
10 9010 2700 000 0000 627	10/2026 Diesel	362.55
NEW COOPERATIVE INC	103126NCIPO	211.80
10 9010 2700 000 0000 618	Lever Pump	76.81
10 9010 2620 000 0000 618	Fuse for FBF Fieldhouse	11.99
10 9010 2630 000 0000 618	Grass Seed	123.00
Vendor Name NEW COOPERATIVE INC		4,333.76
NIPPO SANSO MATHESON INC	0034156907	23.50
10 0109 1300 370 0000 612	.035 Miller contact tips	23.50
NIPPO SANSO MATHESON INC	34060096	13.18
10 0109 1300 370 0000 612	Replacement Welding Liner	13.18
Vendor Name NIPPO SANSO MATHESON INC		36.68
NORDYKE, AARON	102026AN	140.00
10 0109 1400 920 6600 340	JH Football Official	140.00
Vendor Name NORDYKE, AARON		140.00
ONESOURCE THE BACKGROUND CHECK COMPANY	2022219836	24.50
10 9010 2310 000 0000 340	OneSource Background Checks	24.50
Vendor Name ONESOURCE THE BACKGROUND CHECK COMPANY		24.50
OREILLY AUTO PARTS	0298-321685	1.73

Vendor Name / Account Number	Invoice Number / Detail Description	Amount
10 0418 2620 000 0000 618	O-Ring	1.73
Vendor Name OREILLY AUTO PARTS		1.73
PERRIEN, NATE	111626NP	858.80
10 0109 2410 000 0000 580	Jr/Sr HS Principal Mileage	858.80
Vendor Name PERRIEN, NATE		858.80
PRICE, BRIAN	103026BP	45.00
10 0109 1400 920 6600 340	HS Volleyball - Line Judge	45.00
Vendor Name PRICE, BRIAN		45.00
QUADIENT	Q2634948	532.21
10 9010 2321 000 0000 531	4th Qtr Postage Meter Rental	532.21
Vendor Name QUADIENT		532.21
REA, CHRISTY	100426CR	25.84
10 9010 2235 000 0000 580	2nd Qtr Mileage	25.84
Vendor Name REA, CHRISTY		25.84
RED OAK CHRYSLER, INC.	21808	147.00
10 9010 2700 000 0000 434	#0- Updated Computer System	147.00
Vendor Name RED OAK CHRYSLER, INC.		147.00
RED OAK COMMUNITY SCHOOL DIST	102326	168.98
10 0445 1000 100 4023 580	CLSD Conference 0-4	56.32
10 0418 1000 100 4024 580	CLSD Conference K-5	56.33
10 0109 1000 100 4025 580	CLSD Conference 6-12	56.33
Vendor Name RED OAK COMMUNITY SCHOOL DIST		168.98
RELAYHUB, LLC	21-18779	203.11
10 9010 2510 217 3303 359	10/2026 Medicaid Billing	203.11
Vendor Name RELAYHUB, LLC		203.11
RESCOM SERVICES	10005	230.00
10 9010 2620 000 0000 425	10/2026 Pest Control	230.00
Vendor Name RESCOM SERVICES		230.00
SCHOOL BUS SALES	01P81964	31.84
10 9010 2700 000 0000 673	Hubcap Plugs (Buses 6 and 4)	31.84
SCHOOL BUS SALES	01P82151	67.95
10 9010 2700 000 0000 673	Relays forBuses (5)	67.95
SCHOOL BUS SALES	01P82301	71.75
10 9010 2700 000 0000 673	Bulbs for Lights	71.75
Vendor Name SCHOOL BUS SALES		171.54
SCHOOL NURSE SUPPLY, INC	1112101	108.00
10 0418 1000 108 0000 612	Adhesive Bandages	108.00
Vendor Name SCHOOL NURSE SUPPLY, INC		108.00
SERVUS AUTO GLASS	17230	310.00
10 9010 2650 000 0000 434	Window of Maintenance Truck	310.00
Vendor Name SERVUS AUTO GLASS		310.00

Vendor Name / Account Number	Detail Description	Invoice Number	Amount
SOUTHWESTERN COMMUNITY COLLEGE		61190	280.00
10 9010 2700 000 0000 340	Bus Driver Annual Update (7)		280.00
SOUTHWESTERN COMMUNITY COLLEGE		61198	40.00
10 9010 2700 000 0000 340	Bus Driver Annual Update		40.00
Vendor Name SOUTHWESTERN COMMUNITY COLLEGE			320.00
SW IA TIRE & SERVICE		210107	90.00
10 9010 2700 000 0000 434	Install Tire Sensor Bus #17		15.00
10 9010 2700 000 0000 673	Tire Sensor - Bus #17		75.00
SW IA TIRE & SERVICE		21592	839.50
10 9010 2700 000 0000 434	Mounting Labor		164.00
10 9010 2700 214 3303 672	4 New Tires for Van #22		675.50
SW IA TIRE & SERVICE		21594	25.70
10 0418 2640 000 0000 433	Tire Patch		25.70
Vendor Name SW IA TIRE & SERVICE			955.20
SYNCQUIP LLC		2968	1,778.73
10 0109 2620 000 0000 432	HS Kitchen HVAC Repair Labor		838.32
10 0109 2620 000 0000 618	Actuator for for Kitchen HVAC		940.41
Vendor Name SYNCQUIP LLC			1,778.73
THYSSENKRUPP ELEVATOR CORP		3009819875	210.66
10 0109 2640 000 0000 433	Jr/Sr HS Elevator Maintenance		210.66
Vendor Name THYSSENKRUPP ELEVATOR CORP			210.66
TOWN & COUNTRY SANITATION		100126T&C	6,035.00
10 0445 2630 000 0000 421	8/2026 ROECC Sanitation		1,980.00
10 0109 2630 000 0000 421	8/2026 Jr/Sr HS Sanitation		1,995.00
10 0418 2630 000 0000 421	8/2026 IES Sanitation		1,980.00
10 9010 2630 000 0000 421	8/2026 Admin Sanitation		80.00
Vendor Name TOWN & COUNTRY SANITATION			6,035.00
VANNAUSDLE, CHRIS		111226CV	49.82
10 9010 2700 000 0000 626	Fuel Reimbursement		49.82
Vendor Name VANNAUSDLE, CHRIS			49.82
WASTE CONNECTIONS OF NE dba SHENANDOAH SANITATION		7766531T131	4,330.00
10 9010 2630 000 0000 421	10/2026 Admin Sanitation		110.00
10 9010 2630 000 0000 421	10/2026 FBF Sanitation		120.00
10 0418 2630 000 0000 421	10/2026 IES Sanitation		1,775.00
10 0109 2630 000 0000 421	10/2026 Jr/Sr HS Sanitation		1,775.00
10 0445 2630 000 0000 421	10/2026 ROECC Sanitation		550.00
Vendor Name WASTE CONNECTIONS OF NE dba SHENANDOAH SANITATION			4,330.00
WILLIAMS, JUSTIN		102026	140.00
10 0109 1400 920 6600 340	JH Football Official		140.00
Vendor Name WILLIAMS, JUSTIN			140.00
YOUNG AUTO PARTS INC.		275414	35.98
10 9010 2700 000 0000 618	Battery Accessory Bus#0		35.98
YOUNG AUTO PARTS INC.		275540	17.99

Vendor Name / Account Number	Invoice Number / Detail Description	Amount	Amount
10 9010 2700 000 0000 618	Weather Strip for Bus #8		17.99
YOUNG AUTO PARTS INC.	275753	13.81	
10 9010 2700 000 0000 673	Black Heater Hose		13.81
YOUNG AUTO PARTS INC.	275773	20.99	
10 9010 2700 217 3303 673	Coolant Bleeder Bus 1/2		20.99
Vendor Name YOUNG AUTO PARTS INC.			88.77
Fund Number 10			228,169.89
Checking Account ID 1	Fund Number 33	CAPITAL PROJECTS - LOST	
RIVERSIDE TECHNOLOGIES, INC	RC0007418	920.00	
33 9010 2231 000 0000 490	11/2026 Managed Services		920.00
RIVERSIDE TECHNOLOGIES, INC	RC0007482	12.00	
33 9010 2231 000 0000 490	11/26 Dual MFA		12.00
Vendor Name RIVERSIDE TECHNOLOGIES, INC			932.00
Fund Number 33			932.00
Checking Account ID 1	Fund Number 36	PHYSICAL PLANT & EQUIPMENT	
COUNCIL BLUFFS COMM SCHOOLS	20270136	3,174.72	
36 9010 2620 000 0000 441	Aug/Sept Rent		3,174.72
Vendor Name COUNCIL BLUFFS COMM SCHOOLS			3,174.72
GREEN HILLS AEA	6831	94.92	
36 9010 2235 000 0000 358	Zoom Phone Coverage		94.92
Vendor Name GREEN HILLS AEA			94.92
ISFIS, INC.	26177	2,300.00	
36 9010 2510 000 0000 358	CFPM Financial Projection Model		2,300.00
Vendor Name ISFIS, INC.			2,300.00
ISG Team	1827280-0	3,379.54	
36 0418 4700 000 0000 450	IES Construction		3,379.54
ISG Team	1828109-0	1,651.53	
36 0418 4700 000 0000 450	IES Construction		1,651.53
Vendor Name ISG Team			5,031.07
SYNCQUIP LLC	2718	4,899.40	
36 0418 2620 000 0000 432	IES Gym HVAC Repair		4,899.40
SYNCQUIP LLC	2998	4,062.80	
36 0109 2620 000 0000 432	Quarterly Sync365 Maintenance		4,062.80
Vendor Name SYNCQUIP LLC			8,962.20
Fund Number 36			19,562.91
Checking Account ID 1			248,664.80
Checking Account ID 2	Fund Number 61	SCHOOL NUTRITION FUND	
AMAZON CAPITAL SERVICES, INC.	1X6T-NDXV-PRPC	381.50	
61 9010 3110 000 0000 618	Cooling Bags Fresh Food Items		381.50
Vendor Name AMAZON CAPITAL SERVICES, INC.			381.50
DOVEL REFRIGERATION	6024448	7,800.00	
61 0418 3110 000 0000 739	Warming/Proofing Ovens		7,800.00

Vendor Name / Account Number	Invoice Number / Detail Description	Amount
Vendor Name DOVEL REFRIGERATION		7,800.00
FIRST BANKCARD - HH	FBCHH111026.3	466.08
61 9010 3110 000 0000 618	Pizza Guides for Kitchen	466.08
Vendor Name FIRST BANKCARD - HH		466.08
Southwest Foodservice Excellence LLC	261013050.2	50,000.19
61 9010 3110 000 4557 631	10/2026 FFVP	2,293.08
61 9010 3110 000 0000 570	10/2026 Food Services	47,707.11
Vendor Name Southwest Foodservice Excellence LLC		50,000.19
Fund Number 61		58,647.77
Checking Account ID 2		58,647.77
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
ABRAHAM LINCOLN SCHOOL	110326AL	125.00
21 0109 1400 920 6790 810	HS Girls Wrestling Entry Fee	125.00
Vendor Name ABRAHAM LINCOLN SCHOOL		125.00
CLARINDA COMMUNITY SCHOOLS	20262715	2,540.24
21 0109 1400 950 7407 618	FFA National Convention	2,540.24
Vendor Name CLARINDA COMMUNITY SCHOOLS		2,540.24
FIRST BANKCARD - HH	FBCHH111026.6	641.12
21 0109 1400 920 6645 580	State Cross Country Hotel	641.12
Vendor Name FIRST BANKCARD - HH		641.12
FIRST BANKCARD - OFFICE CARD 2	FBC2111026.1	144.00
21 0109 1400 950 7407 618	FFA Cider	144.00
Vendor Name FIRST BANKCARD - OFFICE CARD 2		144.00
FIRST BANKCARD - OFFICE CARD 4	FBC4111026.1	166.69
21 0109 1400 920 6645 580	State Cross Country Food	166.69
FIRST BANKCARD - OFFICE CARD 4	FBC4111026.2	157.25
21 0109 1400 920 6710 810	Basketball Coaches Association	157.25
Vendor Name FIRST BANKCARD - OFFICE CARD 4		323.94
IA GIRLS H.S. ATHLETIC UNION	102326IGHSAU	117.40
21 0109 1400 920 6600 810	VB Postseason Hosting Dues	117.40
Vendor Name IA GIRLS H.S. ATHLETIC UNION		117.40
IA HIGH SCHOOL SPEECH ASSOC.	102126IHSPA	125.00
21 0109 1400 910 6120 810	HS Speech Membership 26-27	125.00
Vendor Name IA HIGH SCHOOL SPEECH ASSOC.		125.00
IOWA HIGH SCHOOL MUSIC ASSOC	111026IHSMA	170.00
21 0109 1400 910 6210 810	IHSMA All State Registration 2026	170.00
Vendor Name IOWA HIGH SCHOOL MUSIC ASSOC		170.00
JOSTENS	001-00-	439.33

Vendor Name / Account Number	Invoice Number / Detail Description	Amount
	779070	
21 0109 1400 920 6600 618	Chenilles & Pom Pom	439.33
Vendor Name JOSTENS		439.33
PEPPER & SON, INC.	368972601-36874333	145.99
21 0109 1400 910 6210 810	Christmas Music	145.99
Vendor Name PEPPER & SON, INC.		145.99
SOUTHWEST VALLEY COMMUNITY SCHOOLS	2026-02	2,371.14
21 0109 1400 950 7407 580	FFA Convention	2,371.14
Vendor Name SOUTHWEST VALLEY COMMUNITY SCHOOLS		2,371.14
VANN BRANDS CUSTOM DESIGNS, LLC	23978	780.00
21 0109 1400 950 7407 618	FFA Shirts	780.00
Vendor Name VANN BRANDS CUSTOM DESIGNS, LLC		780.00
WEST MUSIC CO.	SI2697425	55.45
21 0109 1400 910 6210 810	All State Music	55.45
Vendor Name WEST MUSIC CO.		55.45
Fund Number 21		7,978.61
Checking Account ID 3		7,978.61

1ST AMENDMENT TO DAS LICENSE AGREEMENT

THIS 1ST AMENDMENT TO DAS LICENSE AGREEMENT ("Amendment"), dated as of the latter of the signature dates below (the "**Effective Date**"), is entered into by and between The Red Oak Community School District ("Owner"), and T-Mobile Central LLC, a Delaware limited liability company ("Provider"). Each of Owner and Provider may be referred to as a "Party" and collectively as the "Parties."

Recitals

The Parties hereto recite, declare, and agree as follows:

A. Owner and Provider entered into a Distributed Antenna System (DAS) Agreement dated November 18, 2026 ("Agreement"), with respect to Premises located at 604 S. Broadway St., Red Oak, IA 51566

B. Owner and Provider desire to enter into this Amendment in order to modify and amend certain provisions of the Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Owner and Provider covenant and agree as follows:

1. Effective as of the latter of the signature dates below, Provider will have the right to modify Provider's Equipment as described and depicted on **Exhibit 1**, which is attached hereto and by this reference incorporated herein, and Owner hereby consents to and approves of the modifications described and depicted on Exhibit A in all respects.

2. The terms and conditions of the Agreement are incorporated herein by this reference, and capitalized terms used in this Amendment shall have the same meanings such terms are given in the Agreement. Except as specifically set forth herein, this Amendment shall in no way modify, alter, or amend the remaining terms of the Agreement, all of which are ratified by the parties and shall remain in full force and effect. To the extent there is any conflict between the terms and conditions of the Agreement and this Amendment, the terms and conditions of this Amendment will govern and control.

3. Owner represents and warrants to Provider that the consent or approval of no third party, including, without limitation, a lender, is required with respect to the execution of this Amendment, or if any such third-party consent or approval is required, Owner has obtained any and all such consents or approvals.

4. This Amendment may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute a single instrument. Signed facsimile and electronic copies of this Amendment shall legally bind the parties to the same extent as original documents.

IN WITNESS WHEREOF, the parties have executed this Amendment effective as of the date of execution by the last party to sign.

OWNER

By: _____
Name: _____
Title: _____
Date: _____

PROVIDER

T-Mobile Central LLC,
a Delaware limited liability company

By: _____
Name: _____
Title: _____
Date: _____

EXHIBIT 1

PROVIDER'S EQUIPMENT LAYOUT

Ericsson Fusion 8828



Ericsson DOT Antenna 2256



2026-2027 Agreement to Establish a Consortium to Jointly Administer an Instructional Program Located in space within the boundaries of the Council Bluffs Community School District

This Agreement between the member school districts whose signatures appear at the end of this document (hereafter "members"), including the Council Bluffs Community School District (hereafter "host"), is to establish a jointly administered program for the enrollment of students from the host and members' school districts, hereafter called the Southwest Iowa Apex Consortium (hereafter "Apex"), pursuant to Iowa Code sections 28E.3 and 280.15(1) to provide quality education and activities for students enrolled from each member district, by the most efficient and economically responsible means; and

WHEREAS: each member wishes to enroll one or more of its students in classes or programs that are offered and available at the Apex Consortium and that are not otherwise available at each member's site, and

WHEREAS, the host is willing to jointly administer the programs and activities at the Apex Consortium with the members with the costs determined as stated in this Agreement, and

WHEREAS, Iowa Code section 28E.3 provides, in part, that the boards of directors of two or more school districts may by agreement jointly administer any power, privilege or authority each member school district is capable of exercising individually, and

WHEREAS, Iowa Code section 280.15, subsection I, provides, in part, that the boards of directors of two or more school districts may by agreement jointly share services of school personnel, acquire and share classrooms, facilities, and equipment,

Therefore, the member school districts agree to establish a jointly administered instructional program in the form of a Consortium as authorized by Iowa Code under the following terms and conditions:

PURPOSE

Each member school district, pursuant to Iowa Code, has responsibility for the educational outcomes of its resident students. Members agreeing to be part of this Consortium Agreement by sending students to the Apex Consortium will become members of the Consortium. This Agreement describes the arrangement for the provision of instructional services for the Consortium. This Agreement further describes certain terms and conditions to participate in Apex through a consortium arrangement for the students of each member district, including the host district, and other students not residents of any member district. This Agreement provides a

means by which the members may jointly and cooperatively provide greater educational opportunities for students through the offering of educational programs and the collective operation of facilities for student use by exercising powers, privileges, and authority and proceeding to participate in and help administer the program, pursuant to the joint powers authorized by Iowa Code.

A school district, which is not a member of the consortium, may contact the host district member of the Intake Committee to request membership into the Apex Consortium; however, the fact that a school district submits a request to enroll one of its students does not guarantee that the student will be assigned to the Apex Consortium. Upon receipt of a request for enrollment from a non-member school district, the Apex Intake Committee will review the student's IEP and determine whether the student is eligible to enroll in the program and whether the program has capacity to admit the student. If a student is eligible to enroll in the program and the program has capacity, the non-member district's request to enroll the student will be forwarded to the host district business office to arrange Apex membership for the non-member district. Should the district refrain from joining the consortium, the student will not be enrolled in the Apex Consortium program. Should the district agree to join the consortium, given the student's eligibility and program capacity, the district's request for enrollment will be reviewed by the Apex Intake Committee. Upon approval for enrollment by the Intake Committee, the student will be enrolled in the Consortium program at the earliest possible date. If the student is eligible to enroll in the program and the district agrees to join the Apex Consortium, but the program does not have capacity, the non-member school district will be notified by the host district Intake Committee member that it cannot enroll the student in the consortium program. At that time, the resident district remains responsible for locating an appropriate program for the student elsewhere.

PROGRAM DESCRIPTION

Apex serves students Pre-K grades through Eight Grade(at least age 3 with an Individualized Education Plan (IEP) with significant (Level III) cognitive or behavioral needs, who have exhausted special education services in the student's resident school district. The overwhelming majority of students served by Apex have one or more Diagnostic and Statistical Manual of Mental Disorders, Fifth Edition (DSM-5) diagnoses. Apex serves students who have been assigned to the consortium site by their resident districts, which are members of the consortium, and such assignment has been recommended by the IEP team in the student's resident school district, and approved by the Host District.

The Apex Program is based on sound, well-researched theoretical foundations

Children may be enrolled in the Apex Consortium after completing the intake process and receiving the approval for enrollment from the Intake Committee. The Intake Committee will be composed of a representative from the host district and Apex Team. The Intake Committee will

determine the enrollment status of any Apex Consortium student applicant referred to the Consortium and address any concerns about the student referral. Member Districts will be required to complete Apex Enrollment Paperwork and for students with a one or more DSM-5 diagnosis, a Diagnostic Evaluation must be provided for enrollment consideration. The Intake Committee's decisions regarding student enrollment shall be final and binding on all member Districts. Children excluded from enrollment in the Apex Consortium include children who (a) are not from an Apex Consortium member district, (b) are actively suicidal or homicidal, and (c) have a medical or physical challenge that cannot be adequately addressed by Apex staff (as determined by the Intake Committee). Students attending Apex are transported to and from the program campus by the student's resident district or by a contracted arrangement made by the resident district. Pursuant to this Agreement, Apex will provide instructional services.

NAME/ORGANIZATION

To accomplish the purposes stated above and to carry out joint and cooperative activity associated with the program, there is hereby created the Southwest Iowa Apex Consortium (Apex; hereafter "Consortium"). This Consortium shall consist of the original member districts and host district, and shall include additional districts added from time to time, but said Consortium shall not be considered a separate legal entity for purpose of Iowa Code Chapter 28E.

- "Host district" means the district of location.
- "Member district" means each public school district whose board has agreed to participate in the Consortium program, including the host district.
- "Administrators" mean the superintendents of each public school district whose board has agreed to participate in the Consortium program, including the host district.
- "Fiscal agent" means the district that is established within the terms of this Agreement to provide the administrative business services, including student, staff, and financial accounting/management on behalf of the Consortium.

FISCAL AGENT

The host district will serve as the fiscal agent for purposes of all administrative business services associated with participation in the Consortium pursuant to the terms of this Agreement. The fiscal agent shall receive funds, handle student financial accounting, make timely payments, and provide timely itemized billings to member districts. The host district agrees to enter into the Student Record Information System (SRI) students in classes offered through the Apex Consortium Program.

ADMINISTRATION

The Apex Consortium shall be governed by the superintendents of each participating member school district (collectively, "the Administrators"). However, contracts must be approved and signed by the board president and board secretary of the governing boards of member districts rather than the Administrators.

The administrators of the district which are members of the Consortium shall have privileges, and authority necessary and incidental to manage the affairs common to the Consortium, to exercise any power common to the members, and to work with each other, in cooperation with Apex and the Host District, to manage this program. The Administrators shall also carry out the intent and purpose of this Agreement consistent with law or this Agreement.
The powers and responsibilities of the Administrators shall include general administrative duties which may arise from time to time, including, but not limited to:
A.Directing administrative regulations related to the Common Consortium.
B.Assessing the educational needs and interests of the students within their respective district.
C. Meeting periodically, as needed, to discuss issues associated with the instructional program contracted from Apex and the Consortium.
D. Other reasonable and necessary administrative duties.

Votes and approvals by the Administrators may be accomplished by a consensus, a vote at a meeting or by written affirmation by letter or e-mail. However, if the fiscal agent is entering into a contract or agreement on behalf of the Consortium, the governing boards of the member districts shall first approve the contract or agreement. The participating member districts, through majority vote, may at any time restrict the powers of the fiscal agent of the Consortium.

JOINT MEETINGS

The Administrators shall meet at least twice each school year, or more often if necessary, to discuss items of mutual concern.

BOARD APPROVAL

Consortium membership shall be approved by the board of directors of each member district. Failure of a board of directors to approve the Consortium Agreement shall remove that school district from Consortium membership.

AUTHORITY

The students attending the Consortium program shall be allowed to participate in the student activities in their districts of residence and will be subject to the eligibility rules of their resident districts. Students in the Consortium shall continue to be enrolled in their resident district and are subject to the testing and graduation requirements of their resident district. The Consortium will administer required assessments and forward the results of the individual assessments to each resident district. Permanent school records shall be maintained at the student's resident district. The resident districts, through the Consortium, must be actively involved in monitoring adherence to all pertinent state and federal laws.

Member district students shall be under the authority of, and be the responsibility of, the host district while in attendance at the Consortium, except as set out in this Agreement. Member

district students may be subject to the same academic, and other additional requirements that apply to host district resident students. Discipline will be the responsibility of Apex in collaboration with a student's resident district, provided that Apex shall have the final authority over day to day disco;plary decisions while a student is on the Apex campus. All disciplinary or other hearings, if any, will be conducted by the resident district in collaboration with Apex, including hearings regarding suspension of more than ten (10) days and expulsions. Apex shall have the right to immediately remove from its campus any student who poses an imminent threat to the health or safety of others, pending review by the resident district.

INDEPENDENCE RETAINED

It is expressly understood and agreed to by the member districts that nothing contained in this Agreement shall be construed to create a partnership, association or other affiliation or like relationship between the member districts, it being specifically agreed that their relationship is and shall remain that of independent parties participating in a cooperative mutual relationship in the Consortium. In no event shall a school district be liable for the debts and/or obligations of another school district. It is further expressly understood and agreed to by the member districts that nothing contained in this Agreement shall be construed to create a partnership, association or other affiliation or like relationship between the member district (or consortium) and the contracted service provider. In no event shall a school district or the consortium be liable for the debts and/or obligations of the contracted service provider. Likewise, in no event shall the contracted service provider be liable for the debts, liabilities,acts, omissions, or obligations of a school district, the consortium, or any student, except to the extent directly caused by the contracted service provider's gross negligence or
willful misconduct.

NON-DELEGATION

Unless specifically provided in this Consortium Agreement, the Agreement shall not be construed as a delegation of the authority by the boards of directors of any member school districts or the powers or responsibilities conferred upon them by Iowa Code.

DISPUTE RESOLUTION AND ARBITRATION

In the event that the member districts are unable to agree to the interpretation or operation of this Agreement, the dispute shall be referred to a "Conflict Resolution Committee" made up of the president and vice-president of the board of directors of the host district and the chief administrator of the area education agency (AEA) in which the Consortium program is located. The Committee shall meet to discuss the dispute and make recommendations to the Administrators as to resolution of the dispute.
In the event that the dispute remains unresolved, the fiscal agent shall request that a mediator knowledgeable in Iowa school district matters be appointed by the chief administrator of the

AEA in which the Consortium program is located to assist in a negotiated resolution to the dispute.
In the event that mediation does not resolve the dispute, it will be submitted to arbitration by a single neutral arbitrator who is knowledgeable in Iowa school district matters appointed by the chief administrator of the AEA in which the Consortium program is located.

SPECIAL EDUCATION

Each member district referring students to the Consortium, shall remain responsible for ensuring the special education instructional and related services offered to its students at the Consortium provides a free and appropriate public education (FAPE) pursuant to federal and state law. Each district is to maintain a file on each resident student attending the Consortium program. For special education students, this file should contain a student's current IEP and progress reports. The resident district, working with the private provider and the fiscal agent district, is responsible for IEP development and review.

LIMITED ENGLISH PROFICIENT

If any student enrolled and served in the Consortium requires a limited English proficient [LEP] program, the resident district shall be billed for the cost of those services provided above the regular instructional program provided. This will be billed as an individualized cost and will be considered non-special education costs.

STAFFING

Instructional staff for the consortium will be contracted for and are the employees of the contracted service provider, unless this Agreement assigns member districts to provide specific staff positions for the Consortium. Staff providing special education services will be considered employed by the contracted service provider. The contracted service provider shall have sole authority over hiring, supervision, evaluation, and termination of its employees. No member district shall have authority to audit, direct or control employees of the contracted service provider, or the program as a whole, except as expressly provided in this Agreement. The fiscal agent may employ, on behalf of the Consortium, an appropriately licensed person or assign a portion of an appropriately licensed person's time (with time records to show exclusively devoted to the Consortium) to perform the duties of a special education administrator/designee. Only the employing member district has the power to terminate the employment of the administrator/designee; however, if a majority of administrators give notice seeking the removal of the administrator/designee from the Consortium program, the employing member district shall in good faith attempt to reassign or terminate the employment of the administrator/designee. If the time records support that a specific portion of the time of the special education director was exclusively devoted to special education at the consortium, the fiscal agent shall provide such records to each member district. The member districts may use this information to request approval of the School Budget Review Committee (SBRC) to treat

this cost as a special education cost. Otherwise, without SBRC approval, the cost cannot be expended from special education funding.

TRANSPORTATION

Transportation of active member students to and from the Consortium site will be determined by the resident member district and will not be the responsibility of the host district. In addition, any additional supervision required for a member district student(s) while en route to and from the Consortium site will be the sole responsibility of the resident member district. The host district agrees to allow vehicles from active member districts to cross its boundaries for purposes of providing such transportation.

PROPERTY

It is not contemplated that the Consortium will acquire, hold or dispose of any real property as part of this undertaking. However, the fiscal agent in the Consortium may enter into leases or sublease arrangements for a classroom to house the program, with approval of the member districts' boards, if that space is not owned or leased by an Iowa school district. Any allowable lease or sublease arrangements may be payable from the Physical Plant and Equipment Levy Fund PPEL or other legally authorized funds but not General Fund. Classrooms must meet all legal requirements for classroom space. Any lease for space shall be limited to the space within the classroom used exclusively for the consortium and shall reflect the fair rental value (FRV) for the community in which the private facility is located.

Existing equipment, such as tablets, communication devices, supplies, furniture, and textbooks of each member district may be used in the Consortium program. Such use will be determined by the Administrators based upon the appropriate need for the item. An inventory of exchanged items will be maintained.

Upon termination of this Consortium Agreement, identifiable exchanged items shall be returned to the district of original ownership. All items purchased separately by each member district during the term of this Agreement shall remain the property of that member district.
Each member district shall be responsible for its own buildings, non-instructional equipment and supplies, school buses, custodial and maintenance, utilities, insurance, and similar costs outside of the Consortium.

NON-MEMBER DISTRICTS

Occasionally, a district which is not a member of the Consortium may want to refer students to the Apex Consortium through the IEP process, with the approval of the governing board of the resident district. Any non-member district that wishes to enroll a student in the consortium must first join the consortium prior to enrolling the student in the program.

FINANCIAL PROVISIONS

Members agree to pay Consortium costs to the fiscal agent for their students' enrollment in the Consortium Program. The costs shall be computed by determining actual costs for providing educational services to each member's students with IEPs as defined in this Agreement. Billable costs will include staff salaries and benefits; employee travel; supplies and materials; contract services; and equipment related to services for enrolled students in the Consortium Program. Billing will be done monthly with itemized statements.
A member district may be involuntarily terminated at the end of a school year (or sooner if deemed appropriate), by a majority vote of the Administrators for failure to pay timely or otherwise not abiding by the terms of this Agreement, if the billings were correctly calculated and appropriate, allowable costs pursuant to state guidance. If statutory changes or additions, (i.e., state incentives for such sharing), mandate adjustments in the payments required pursuant to this Agreement, addenda shall be executed to bring the Agreement into compliance with statutory requirements.

The fiscal agent shall receive no more than one (1) percent of the regular program DCPP for each student full-time equivalent (FTE) enrolled and served in the Consortium program. This is a regular education cost and cannot be charged to special education and includes covering incidental administrative costs including but not limited to clerical and business services, postage, and telephone. The fiscal agent member district shall establish an operating budget for the Consortium program. The budget shall include all anticipated revenues and expenditures for instruction, instructional supervision, and operation and maintenance. If the revenues or cash flow are insufficient to meet the costs of the Consortium, the Administrators shall discuss adjustments to the revenues, expenditures or budget. The budget and any amendments to the budget shall be approved by a majority of the Administrators. Because the costs to districts must be based on actual resident students enrolled and served in the Consortium program, and students may move, drop out or join the program throughout the school year, the budget estimated to be paid by each member district may require adjustment throughout the year accordingly.

The fiscal agent member shall provide itemized billings for the costs set out in this Agreement, within thirty (30) days of the end of each month. No billing shall be provided directly to resident districts from a third party provider, including the purchased service provider. Each member shall promptly pay its amount at its next board meeting, but no later than thirty (30) days from receipt of the itemized bill. Late payments shall accrue interest at a rate of one percent (1%) per month. If payment is not received within sixty (60) days of the billing date, the contracted service providers may suspend services to the delinquent member district's students until payment is received in full. If any costs were estimated in the first three quarters, the final quarter's billing shall be adjusted to ensure that the costs are the actual costs for special education for the entire year and the correct share of costs pursuant to this Agreement. "Itemized" billing means a bill in sufficient detail that each member district can meet its legal fiscal responsibilities, including but not limited to, determining performance of the IEP requirements for each of its students, reporting expenditures from the correct funding source in accordance with the "Guidance for School Districts on Permissive and Nonpermissive Special Education Costs, Including Programs Located at Private Facilities," (Effective FY15) issued by

the Iowa Department of Education (IDOE) the permissive uses guidance document issued in December 2013, filing Medicaid claims or special education claims or determining that such claims have been filed and billed costs reduced by that amount, etc.

Each resident district shall be billed for and pay the actual costs of the educational program for each of its resident students pursuant to the IEP. "Actual costs" is a term referring to the excess costs of providing instruction for children requiring special education, above the costs of instruction of pupils in a regular curriculum. "Actual costs" should not be confused with the common meaning of actual as 'all costs incurred' which might include non-instructional costs or costs of instruction that are substantially similar to the costs of instruction in regular curriculum. To the extent that the costs are directly related to the provision of special education services pursuant to the IEPs, these costs are special education costs in the member districts. In the case of a Consortium, the general purpose percentage [GPP] would not be billed as a part of the actual costs, because the non-IEP costs are being allocated to member districts otherwise; billing for GPP would result in duplicated billing.

Specialized costs for identified limited English proficient (LEP) students above the costs of providing instruction for students in a regular curriculum, may be billed to each member district of such identified LEP students in the proportion that each member's student FTE enrolled in the Consortium program and using that specialized LEP instruction bears to the total of all members' student FTE enrolled and using that specialized LEP instruction. Costs must be exclusively for identified LEP students and must be related to LEP instruction above the regular curriculum. Such costs will be billed as an individualized cost and may be paid from the LEP weighted funding (280.4), from SBRC modified supplemental amount (257.31(5)"j"), or from general fund, general purpose funding.

In the case where a lease agreement is approved by the Administrators and their respective boards, and the facility being leased is not a school building owned or leased by a member district, the annual cost of the lease may be billed to each member district in the proportion that each member's student FTE enrolled in the Consortium program bears to the total of all members' student FTE enrolled during that school year. This must be agreed to by the majority of the Administrators. The lease would be paid from either PPEL or Secure an Advanced Vision for Education (SAVE) and is not a special education cost. No costs related to debt, facility use charges or new construction/remodeling may be charged. The lease agreement will cover only classroom space utilized exclusively by the consortium and shall be at the FRV for the community in which the classroom space is located. The FVR will include operation and maintenance costs.

If a lease agreement is not approved and the cost of insurance other than employee insurances for the host district is increased as a result of the Consortium Program (liability), the excess cost of liability insurance over the normal cost of liability in the host district, may be billed to each member district in the proportion that each member's student FTE enrolled in the Consortium program bears to the total of all members' student FTE enrolled during that school year. This must be agreed to by the majority of the Administrators. The cost is a management fund cost.

Each resident district shall be billed for and pay costs related to the use of the host district's facilities for operation of the Apex consortium classroom if those costs exceed the costs the host district would have had if the consortium classroom were not in that district school building. The non-instructional costs may include maintenance (janitorial services, snow and ice removal, and lawn care, etc) estimated at $616 and utilities and services (gas, electricity, water, sewer, garbage disposal, pest control, etc estimated at $229. Costs shall exclude any costs of the Apex Program which are not exclusively related to offering the special education instructional program to the consortium. Operation and maintenance costs, if allowable, are General Fund costs and may be billed to each member district in the proportion that each member's student FTE enrolled in the Consortium program bears to the total of all members' student FTE enrolled during that school year.

Food service will be provided by the host district in the same way that food service is provided to other students attending public school within the district boundaries.

The cost of teachers and aides that are not included in actual costs of special education, (salaries, Federal Insurance Contributions Act (FICA), Iowa Public Employees' Retirement System(IPERS), health insurances (but not such things as early retirement incentives, tax-sheltered annuities (TSAs), worker compensation payments or premiums, unemployment)), may be billed to each member district in the proportion that each member's student FTE enrolled in the Consortium program bears to the total of all members' student FTE enrolled during that school year. This must be agreed to by the majority of the Administrators. These costs would be general fund, general purpose expenditures.
Professional development and teacher travel that is specific and unique to the students served in the Consortium Program, may be billed to each member district in the proportion that each member's student FTE enrolled in the Consortium program bears to the total of all members' student FTE enrolled during that school year. This must be agreed to by the majority of the Administrators. If the professional development/travel is special education professional development directly related to provision of IEP services, it may be charged to special education funding by the member districts; if not special education professional development directly related to provision of IEP services or is generic professional development even if to special education staff, it is a general fund, general purpose expenditure.
The cost of supplies and equipment that are not included in actual costs of special education, may be billed to each member district in the proportion that each member's student FTE enrolled in the Consortium program bears to the total of all members' student FTE enrolled during that school year. This must be agreed to by the majority of the Administrators. These costs would be general fund, general purpose expenditures.
The cost of purchased instructional services (whether from the AEA or from a private provider) that are not individualized costs or not appropriate to be included in actual costs of special education, may be billed to each member district in the proportion that each member's student FTE enrolled in the Consortium program bears to the total of all members' student FTE enrolled during that school year. This must be agreed to by the majority of the Administrators. These costs would be general fund, general purpose expenditures.

CONTRACTED SERVICES

Billings from any purchased service provider must be "itemized" in sufficient detail so that each member district can meet its legal fiscal responsibilities, including but not limited to, the ability to:

- Determine performance of the IEP requirements for each of its students.
- Report expenditures from the correct funding source in accordance the "Guidance for School Districts on Permissive and Nonpermissive Special Education Costs, Including Programs Located at Private Facilities," (Effective FY15) issued by the IDOE in December 2013 and any subsequent rules or Department guidance.
- Ensure that costs are itemized for the purpose of submitting Medicaid claims or special education claims or determining that such claims have been filed and billed costs reduced by that amount, etc.
- Ensure that the costs are limited to actual costs of special education as defined by Iowa Code, rules, or Department guidance.
- Ensure that each item is an item on the student's individual IEP so that re-billings are Accurate.
- Ensure that items such as services of a nurse (RN or LPN), Licensed Mental Health Counselor (LMHC) or a Board Certified Behavior Analyst (BCBA) are identified and are linked only to students with services included on the individual student's IEP.
- Ensure that each item is paid from the correct fund.
- Ensure that each item is paid from the correct funding stream (special education weighted funding, Individuals with Disabilities Education Act (IDEA) Part B or Part C, LEP, Title I, general purpose funding, etc.).
- Ensure that any administrative costs are allowable and itemized for the purpose of requesting permission from the SBRC to pay those costs from special education weighted funding rather than general purpose funding.
- Ensure that costs that are not included within the definition of actual costs of special education instructional programs are separately identified so that they are not paid from any special education funding streams. For this purpose, at a minimum, this would require costs itemized to the function and object level that districts are required to enter on the Certified Annual Report- Chart of Accounts (CAR-COA). There cannot be a single special education cost when that cost includes non-instructional items or includes mixed programs, funds, functions or objects. Therefore, there would be separate purchased services (even if in the same Agreement) for such things as instruction, support services, administration.
- Ensure that no costs were paid from grants or other funding resources the private purchased service provider received or was entitled to receive for any cost to be paid by the district which was properly paid from, or should have been paid from, a different source. The IDEA provides that education agencies are payors of last resort.
- Ensure that any profit built in by a private for-profit service provider is reasonable, customary, and proportionate to services rendered, consistent with current market rates and industry standards within the host-district's local community.

The district has a stewardship responsibility to look at those costs to evaluate the cost

effectiveness of purchasing services versus providing the services directly as well as to have procedures in place to meet the coming requirements of the omni-circular related to procurement.

- Ensure that no costs are "per pupil rates."
- Ensure that no costs are related to purchasing spaces or other phantom student models.
- Ensure time records are maintained when personnel are paid from multiple funding streams and costs are proportionate to time.
- Ensure that if GPP is part of the billing, that the GPP has been used to reduce the costs which are not defined by Code as special education instructional costs.

AMENDMENTS

The provisions of this Agreement may be added to, amended or modified by a unanimous vote of the administrators of all member districts and approved by their respective school boards. Votes must be cast at a duly called meeting by all administrators physically present. All other Consortium business not pertaining to amending this Agreement shall be decided by a simple majority of the administrators of all member districts.

DURATION

Subject to the rights of amendment, modification or termination, this Agreement shall be in full force and in effect from the date of execution until June 30, 2027, and shall automatically renew every July I for one-year periods unless participation is terminated by a member by providing written notice to all other members on or before January I or terminated by mutual agreement of all of the member districts. This Agreement will be reviewed annually by the Administrators.

TERMINATION

On termination of the Agreement, all assets owned by member districts shall be returned to the member district, and all Consortium assets remaining after payment of all liabilities shall be distributed to each member district, at fair value, on the basis of its total FTE of student enrollment on October I in the year of termination in proportion to the total student enrollment of all member districts on October I. If assets are insufficient to pay all liabilities, members shall be assessed in such proportion. Also, upon termination of this Consortium Agreement, any remaining equipment, supplies, textbooks, and furniture purchased jointly on a prorated basis shall be divided by the same proration, subject to depreciation. Such items will be physically divided, if possible. If not possible, one district shall compensate the other districts for their prorated share of the depreciated value.

CROSS INDEMNIFICATION

If any claim for damage, injury or other loss (hereinafter "loss") is made by or on behalf of a student, the district transporting or supervising the student at the time of the loss shall be responsible for any payment of claims, damages or judgments arising out of the loss, and that transporting or supervising district shall to the extent allowed by Iowa law indemnify, defend, and hold harmless the nontransporting or non-supervising district if a claim is made against the non-transporting or nonsupervising district for a loss which occurred while the student was

under the supervision and responsible for any payment of claims, damages or judgments arising out of the loss, and that transporting or supervising district shall indemnify, defend, and hold harmless the non transporting or non-supervising district if a claim is made against the non-transporting or nonsupervising district for a loss which occurred while the student was under the supervision and control of the transporting or supervising district. Both member districts and the host district agree to carry liability insurance or otherwise contract for coverage of claims consistent with this Agreement.

Otherwise, to the extent permitted by law, each of the member districts shall protect, defend, hold harmless, and indemnify the other member districts and the contracted service provider from and against any and all claims, losses, costs, damages, and expenses including attorneys' fees and expenses, which the other districts may incur by reason of the indemnifying party's negligence, breach of this Agreement or violation of law or right of a third party or that of the indemnifying party's officers, employees or agents. Each member district shall maintain liability insurance coverage in an amount not less than one million dollars ($1,000,000) per occurrence and two million dollars ($2,000,000) in the aggregate, naming the contracted service provider as an additional insured.

APPLICATION OF LAWS, RULES, AND REGULATIONS

This Agreement and all policies, rules, and regulations adopted by the Administrators to govern the operation of the program shall comply with the laws of the state of Iowa, with rules and regulations of I"DOE and federal laws and regulations. Any provisions of this Agreement in conflict therewith shall be null and void and the remainder of the Agreement shall be binding upon all members.

All member districts shall refrain from any action which would violate any law, rule, policy or regulation of any governmental body or agency having jurisdiction over this Agreement. All member districts agree to cooperate as needed to assure that all required services and responsibilities are provided by the members and that the educational programs and activities are operated in compliance with all applicable laws.

Nothing in this Agreement shall be construed as a waiver of any immunity or limitation of liability available to the contracted service provider under applicable law. The contracted service provider's total aggregate liability under this Agreement shall not exceed the total fees paid by the consortium to the contracted service provider during the twelve (12) months preceding the claim.

BINDING EFFECT

This Agreement shall be binding upon, and inure to the benefit of, the member districts hereto and their successors and assigns.

EXECUTION IN COUNTERPARTS

This Agreement may be simultaneously executed in one or more counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same instrument.

SEVERABILITY

If any clause, provision or section of this Agreement shall, for any reason, be held illegal or invalid by a court or state or federal agency, the illegality or invalidity of such clause, provision or section shall not affect any of the remaining clauses, provisions or sections hereof, and this Agreement shall be construed and enforced as if such illegal or invalid clause, provision or section had not been contained herein. In case any agreement or obligation contained in this Agreement is held to be in violation of law, then such agreement or obligation shall be deemed to be void. Failure of a member to enter into this Agreement in accordance with Iowa law or inability of a member to be a party to this Agreement shall not affect the validity or enforceability of this Agreement as to all other members.

FILING WITH SECRETARY OF STATE

Pursuant to Iowa Code section 28E.8, this Agreement shall be filed with the Iowa Secretary of State within thirty (30) days of execution by all member districts. The fiscal agent shall be responsible for filing the Agreement and any amendments thereto with the Secretary of State and
shall provide confirmation of such filing to all member districts.

APPROVAL BY BOARDS

In commemoration of this Consortium Agreement, the presidents and secretaries of the respective boards of education sign this Agreement on the dates set below, the Agreement having been passed by a majority roll call vote of each board.

Agreement shall be construed and enforced as if such illegal or invalid clause, provision or section had not been contained herein. In case any agreement or obligation contained in this Agreement is held to be in violation of law, then such agreement or obligation shall be deemed to be void. Failure of a member to enter into this Agreement in accordance with Iowa law or inability of a member to be a party to this Agreement shall not affect the validity or enforceability of this Agreement as to all other members.

Host and Fiscal Agent Member School District- Council Bluffs CSD:

Board President _____ Date 5/26/2026

Board Secretary _____ Date 5/26/26

Participating Member School District: _____

Board President _____ Date _____

Board Secretary _____ Date _____

Green Hills AEA
Serve ◦ Support ◦ Advocate

HALVERSON CENTER
FOR EDUCATION
24997 Hwy 92
Council Bluffs, IA 51503
P: 712-366-0503 F: 712-366-7772
IN-IOWA: 844-366-0503

THIRD ADDENDUM TO MEMORANDUM OF UNDERSTANDING

SCOPE OF SERVICE

The Memorandum of Understanding agreement entered into on February 27, 2026, will be amended effective October 19, 2026. All other aspects of the agreement remain in force. Below are the changes to the MOU*:

Services shall be provided by GHAEA as noted below.

Curriculum Director

.2 FTE - $30,456.00

* Strikeout is a deletion. **Bold text** is an addition or revision

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first set forth above.

GREEN HILLS AEA

By:_____ Date:_____
GHAEA Board President or Authorized Signer

RED OAK COMMUNITY SCHOOL DISTRICT

By:_____ Date:_____
Red Oak CSD Board President or Authorized Signer

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SECOND ADDENDUM TO MEMORANDUM OF UNDERSTANDING

SCOPE OF SERVICE

The Memorandum of Understanding agreement entered into on February 27, 2026, will be amended effective May 12, 2026. All other aspects of the agreement remain in force. Below are the changes to the MOU*:

Services shall be provided by GHAEA as noted below.

Teacher Librarian
2 libraries @ $17,500.00

Description: Green Hills AEA will partner with Red Oak Community School District to provide Teacher Librarian services designed to strengthen library programming, instructional support, and student engagement. Through this partnership, a licensed Teacher Librarian will support district efforts related to information literacy, digital citizenship, research skills, curriculum collaboration, library resource management, and literacy engagement activities. Services may include educator coaching, collaboration with classroom teachers, guidance on library media best practices, and support for student learning experiences aligned to Iowa requirements for library programming.

Work Based Learning Consultant PILOT
DCAP and IRC development - $16,295.52

Description: Green Hills AEA will partner with the district through a PILOT PROJECT connected to the Work-Based Learning Consultant model focused on strengthening District Career and Academic Planning (DCAP) coordination and expanding opportunities connected to Industry-Recognized Credentials. The consultant will support the development of systems and partnerships that help students connect career exploration, coursework, and workforce experiences to postsecondary readiness goals. Support may include collaboration with district staff, employers, and community partners to enhance career pathways, credential alignment, and student access to meaningful work-based learning experiences.

Changes below will be contingent upon GHAEA fulfilling the Counselor position. If the position is unfilled, the .4 FTE School Based Interventionist contracted service will stay in place for 2026-27, as indicated on the Red Oak MOU.

Counselor
.2 FTE @ $30,456.00

Description: Green Hills AEA will partner with the district to provide counseling support focused on improving student attendance, reducing chronic absenteeism, and strengthening student engagement within the school environment. The counselor will work collaboratively with students, families, and school staff to identify barriers impacting attendance and help develop proactive supports that encourage positive school connections and consistent participation. Services may include student relationship-building, attendance intervention planning, family communication and support, and coordination with school teams to promote student success and well-being.

~~School Based Interventionist~~
~~.4 FTE @ $19,950.00~~

* Strikeout is a deletion. **Bold text** is an addition or revision

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first set forth above.

GREEN HILLS AEA

By:_____ Date:_____
GHAEA Board President or Authorized Signer

RED OAK COMMUNITY SCHOOL DISTRICT

By:_____ Date: 5/20/2026
Red Oak CSD Board President or Authorized Signer

Green Hills AEA
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IN-IOWA: 844-366-0503

ADDENDUM TO MEMORANDUM OF UNDERSTANDING

SCOPE OF SERVICE

The Memorandum of Understanding agreement entered into on February 27, 2026, will be amended effective April 21, 2026. All other aspects of the agreement remain in force. Below are the changes to the MOU*:

Services shall be provided by GHAEA as noted below.

Gifted and Talented Consultant
.2 FTE - $30,456.00

* Strikeout is a deletion. **Bold text** is an addition or revision

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year first set forth above.

GREEN HILLS AEA

By:_____ Date:_____
GHAEA Board President or Authorized Signer

RED OAK COMMUNITY SCHOOL DISTRICT

By:_____ Date: 5/20/26
Red Oak CSD Board President or Authorized Signer

Green Hills AEA
Serve • Support • Advocate

24997 Highway 92, Council Bluffs, IA 51503 | (712) 366-0503 | FAX (712) 366-7772 | www.ghaea.org

Memorandum of Understanding

This Memorandum of Understanding (MOU) is entered into on **February 27, 2026,** by and between **Green Hills AEA**, hereafter referred to as "GHAEA", and **Red Oak Community School District**, hereafter referred to as the "District." The purpose of this MOU is to outline the responsibilities and expectations of both parties regarding services and supports that will be provided by GHAEA for the upcoming school year.

Purpose: GHAEA agrees to provide the District with the requested services and supports.

Duration of Agreement: This MOU will commence on July 1 of the contracted school year OR the start of the school year, depending on the service or support contracted, and will remain in effect until the last day of school OR June 30 of the contracted school year, unless terminated earlier by either party in accordance with the termination clause outlined in this document.

Roles and Responsibilities:
Green Hills AEA will provide the following services and supports based on your Service Request Form:

REQUESTED MEDIA SERVICES	
AEA Learning Online ($.50-$1.00/student TBD)	Separate Invoice
REQUESTED SPECIAL EDUCATION SERVICES	
Special Education Director - .6 FTE	$82,095.00
REQUESTED EDUCATIONAL SERVICES	
Literacy - CLSD (.2 FTE)	$30,456.00
REQUESTED CONTRACTED SERVICES	
School Based Interventionist (SBI) - 1.4 FTE	$69,825.00
Virtual Chief Information Security Officer (vCISO) Cybersecurity Service	$5,750.00
School Mental Health Practitioner (formerly MSW) - 1.0 FTE	$111,600
HR Manager - .2 FTE	$30,456.00
Access to GHAEA Crisis Response Supports and Services	$0.00
TOTAL REQUESTED SERVICES	**$330,182.00**

Specific contractual language for individual services provided by Green Hills AEA can be found here.

The District will:

- Ensure reasonable access to district facilities and applicable on-site technology (e.g., network access and shared printers/copiers, when appropriate) for AEA staff delivering services. AEA personnel provide their own materials and equipment for service delivery.
- Provide a suitable workspace for GHAEA staff or consultants when services are delivered on-site.
- Maintain appropriate student and staff scheduling to facilitate service delivery.
- Secure parent or guardian consent when required for student services.

- Assign district personnel to actively engage in service implementation and follow-up actions when appropriate.
- The district acknowledges that all training materials, presentations, resources, and tools provided by Green Hills AEA are proprietary and may not be recorded, reproduced, or redistributed without prior written consent.
- District personnel may use provided materials for their own professional learning but may not alter, share, or publish them outside of the intended audience without permission.
- Any virtual or in-person training sessions facilitated by Green Hills AEA may not be recorded by the district without explicit written authorization.

Payment Terms: The District agrees to compensate GHAEA for services provided to be billed quarterly unless a different payment schedule is required for a specific service.

Additional services are available from Green Hills AEA at state-approved or local rates, depending on the service requested. Extra days of service provided by Educational Service Consultants, Media Services, Contracted Services, or any adjustment to this Memorandum of Understanding can be requested through the Educational Service Director. Any additional services requested by the district may result in an addendum to the MOU or be invoiced directly to the district.

Employment: Any consultant(s) employed pursuant to this Agreement shall be considered the sole employees of GHAEA, not the contracted school district, and shall be governed by the existing personnel policies and practices for GHAEA. GHAEA shall have the sole authority for recruiting, hiring, training, evaluating, disciplining, and terminating all such personnel.

Renewal and Termination: In most instances, a district will engage in completing a Service Request Form for the upcoming school year to identify services and supports from GHAEA.

This Agreement may be terminated only as follows:

- Automatically at the end of the current term if the parties have not agreed to extend the contract by the date shared from GHAEA of the current contract year.
- By mutual written agreement executed by both parties.
- In the event of a material breach of this Agreement by either party, provided the non-breaching party provides 30-day written notice to the other party, and the other party has not cured the breach within 30 days of receipt of written notice.

Early Termination: In the event the District chooses to terminate this agreement before its completion for any reason other than a material breach by GHAEA, the District agrees to assume full financial responsibility for the total contracted amount. This includes payment for all services rendered up to the date of termination.

Notices: Any notice or demand desired or required to be given hereunder shall be in writing and deemed given when personally delivered or three (3) days after it is deposited in the United States mail, postage prepaid, sent certified or registered and addressed as follows:

Red Oak Community School District
Attention: Mr. Ron Lorenz, Superintendent
604 S Broadway, Red Oak, IA 51566

Green Hills Area Education Agency
Attention: Chief Administrator
24997 Highway 92, Council Bluffs, IA 51503

Dispute Resolution: Any disputes arising from or in connection with this Memorandum of Understanding will be resolved through mutual discussion and negotiation between the Chief Administrator of GHAEA and the Superintendent of the District.

Amendments: This MOU may be amended only by a written agreement signed by both parties.

Governing Law: The agreement shall be governed by and construed under the laws of the State of Iowa.

Severability: If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then such provisions shall be modified to the extent necessary to be valid and enforceable, and all other provisions of this Agreement shall remain in full force and effect.

No Waiver: The failure of either of the parties to enforce any right or provision under this Agreement shall not constitute a waiver of such right or provision unless acknowledged and agreed to by such party in writing.

Assignment: Neither party may assign any right or obligation under this Agreement, in whole or in part, without the other party's prior express written consent. Subject to the foregoing, this Agreement will be binding upon and will insure to the benefit of the parties and their respective successors and assignees.

Independent Contractors: The relationship between the parties is that of an independent contract. No joint venture, partnership, employment, or agency relationship exists between the parties as a result of this Agreement. Neither party has the authority to create any obligations for the other, or to bind the other to any representation, statement, or document.

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

Green Hills AEA Board President

Apr 28 2026
Date (approved at 4/28/2026 Board Mtg.)

Red Oak Community School District Board President

3/25/2026
Date

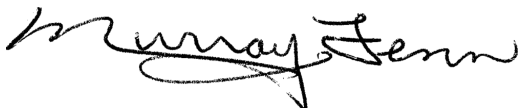
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Audit Trail

Document Details

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701.5 – Fiscal Management

Fiduciary Responsibility

The Board recognizes its fiduciary responsibility to oversee the management of school district funds in keeping with the school district's vision, mission, and goals. To achieve this purpose, the board may engage in learning about the financial needs, operations, and requirements of the district as appropriate for the board's understanding of the district's financial position. The Board also commits to engaging in annual financial goal setting for the district based upon measurable data and projections for the district.

Monthly, the Superintendent, in coordination with the Treasurer, will provide the board with accurate reports showing the receipts, disbursements, and balances for each fund, cashflow needs, the investment portfolio, and any other reports showing the financial condition of the school district. After the fiscal year has closed, the Superintendent, in coordination with the Treasurer will provide to the Board concise, timely, well organized financial data for that fiscal year. The Board will exercise its oversight responsibilities by reviewing relevant PK-12 public education sector indicators to understand the financial trends of the district.

The Board will establish and review financial goals and fiscal management performance measures annually and publish in the minutes. The District will measure whether these goals were obtained as of June 30, but only after completion of the Certified Annual Report due September 15th each year.

Providing the best possible educational experience for all students and meeting federal, state, and local academic goals for each student requires maximizing General Fund resources for use in the instructional program. The board may request from the School Budget Review Committee (SBRC) additional modified spending authority (MSA) where it may be available for items such as:

- Special education deficit balances
- Advances to support increasing student enrollment
- Supports for students identified as English Learners
- At risk / dropout prevention programming
- Initial staffing associated with opening new buildings or programs
- Any other lawful purpose

Any award of modified supplement amount will be levied as a cash reserve based on the recommendation of the Superintendent in coordination with the Treasurer and approved by the Board of Directors, consistent with its annual financial goals and the fiscal management performance measures.

After the fiscal year has closed, the Superintendent or their designee will provide to the Board concise, timely, well organized financial data. At least annually, the Board will consider the following financial information in establishing and reviewing annual financial goals:

- Revenues by fund and major sources as of June 30 for each year for the prior three years

- Expenditures by fund and major categories as of June 30 each year for prior three years
- Financial solvency ratio as of June 30 each year for the prior five years
- Unspent Balance as of June 30 each year for the prior five years
- Unspent Balance Ratio as of June 30 each year for the prior five years
- Enrollment Trend for prior ten years
- Staff costs as percent of total general fund as of June 30 each year for prior ten years

~~Financial Metrics~~

~~The District is committed to utilizing the following financial metrics in determining district financial goals:~~

1. ~~Unspent Authorized Budget (UAB) Percentage: Unspent Authorized Budget or unspent balance is the amount of spending authority remaining at the end of the fiscal year. The UAB Percentage is calculated by dividing the UAB by the current year spending authority. The District will seek to maintain a UAB Percentage within the 15%-25% range to hedge against overspending and unforeseen expenses. The current year's projected balance will be discussed with the Board before establishing the succeeding year's cash reserve levy and before staffing and other spending decisions are finalized for the succeeding year.~~

2. ~~Solvency Ratio: Solvency Ratio is the hypothetical percentage of remaining revenue assuming the district were to end operations at the end of the current fiscal year, after receiving all yearly revenues and meeting all financial obligations. Solvency Ratio is calculated by dividing the Assigned and Unassigned General Fund Balance by Total General Fund Revenues minus AEA Flow-Through funds. The District will seek to maintain a Solvency Ratio within the 8%-15% target range with 5% being a minimum goal. The current year's projected balance will be discussed with the Board before staffing and other spending decisions are finalized for the succeeding year.~~

3. ~~Enrollment Trends: The Iowa school foundation formula is driven by student enrollment. Both increasing and decreasing enrollment impact the district's spending authority and costs. The District will seek to monitor long-term and short-term enrollment trends to anticipate staffing needs and likely expenditures.~~

~~The District will measure whether these goals were obtained as of June 30, but only after completion of the Certified Annual Report due September 15th each year.~~

Approved: January 25, 2024
Reviewed:
Revised:

701.5R1 – Fiscal Management-Financial Metrics

The following relevant PK-12 public sector indicators will be provided to the Board annually to better understand the financial trends of the district. These indicators will be an accurate depiction as of June 30th of the preceding fiscal year and will depict at a minimum of 3 years of data.

- Total revenues and expenditures by fund and major sources;
- Financial Solvency Ratio - assigned plus unassigned fund balances divided by total revenue minus AEA flow through;
- Unspent Authorized Budget Ratio - amount of maximum spending authority left at year end after deducting the general fund expenditures incurred during the year;
- Unspent Authorized Balance Ratio Net of Restricted Fund Balances (Categorical Fund Balances) - amount of maximum spending authority left at year end after deducting both the general fund expenditures incurred during the year and the total restricted fund balances (categorical fund balances) at year end;
- Maximum Amount of Unspent Balance – the maximum allowable amount of unspent balance of authorized expenditures of the district, determined in accordance with applicable laws;
- Enrollment Trend - funding follows the student, so it is important to understand district enrollment numbers;
- Staff costs as a percent of total general fund.

Financial Projections

Five-year financial projections of the general fund will be prepared and updated annually. The general fund is the operating fund of the district where the majority of salaries and benefits are funded. Projections will help the board determine sustainability of the annual operating budget and help make future budgetary decisions.

The District is committed to utilizing the following financial metrics in determining district financial goals:

1. Unspent Authorized Budget (UAB) Percentage: Unspent Authorized Budget or unspent balance is the amount of spending authority remaining at the end of the fiscal year. The UAB Percentage is calculated by dividing the UAB by the current year spending authority. The District will seek to maintain a UAB Percentage within the **15%-25%** range to hedge against overspending and unforeseen expenses. The current year's projected balance will be discussed with the Board before establishing the succeeding year's cash reserve levy and before staffing and other spending decisions are finalized for the succeeding year.
2. Unspent Authorized Budget Net of Restricted Fund Balances (Categorical Balances): The Unspent Authorized Budget net of restricted categorical balances measures the percentage of the District's total spending authority remaining after expenditures and funds reserved for specific purposes are deducted. The ratio is calculated by subtracting restricted categorical fund balances from the District's Unspent Authorized Budget, dividing the remaining amount by the Maximum Authorized Budget, and multiplying by 100 to express the result as a percentage. The District will seek to maintain unspent authorized budget ratio net of restricted fund balances (categorical balances) within the 10%-15% target range. The

district will attempt to spend the restricted (categorical) annual allocation in the year received to the extent possible.

3. Maximum Amount of Unspent Balance: The maximum amount of unspent balance is the upper limit the Board establishes for unused General Fund spending authority carried forward. It includes restricted categorical balances and represents spending authority, rather than cash in the bank. The maximum amount of unspent balance shall be **35%.** The intent of both the target range and maximum amount of unspent balance shall be to equalize educational opportunity, provide a good education for all district children, provide property tax relief, decrease the percentage of school costs paid from property taxes, and to provide reasonable control of school costs.
4. Solvency Ratio: Solvency Ratio is the hypothetical percentage of remaining revenue assuming the district were to end operations at the end of the current fiscal year, after receiving all yearly revenues and meeting all financial obligations. Solvency Ratio is calculated by dividing the Assigned and Unassigned General Fund Balance by Total General Fund Revenues minus AEA Flow-Through funds. The District will seek to maintain a Solvency Ratio within the **8%-15%** target range with **5%** being a minimum goal. The current year's projected balance will be discussed with the Board before staffing and other spending decisions are finalized for the succeeding year.

2026-2027 Early Graduation Requests

	Student	Reason
1	Ryan C. Archuleta	Entering military service
2.	Ztenli (Stanley) Yxag C. Espeloa	Entering military service
3.	Brooklyn A. Gilleland	Beginning college or other postsecondary education
4.	Tanner J. Grammer	Starting full-time employment
5.	Natalie A. Reese	
6.	Ashlyne K. Smith	Starting full-time employment

Quote

11/03/2026

To:
Red Oak Schools
Roger
2011 N 8th Street
Red Oak, IA 51566
712-623-6610 (Contact)

Project:
Red Oak Schools

From:
Buller Fixture Company
Dan Chappell
Distribution- Equipment Sales Specialist
6828 "L" Street
Omaha, NE 68117-1025
D/L phone # 531-389-2905
dan.chappell@bullerfixture.com

Job Reference Number: 6777

Pricing: Valid for 30 days.
Freight Cost: Not included unless noted below. If applicable, will be added to the final invoice.
Sales Tax: Not included. If applicable, will be added to the final invoice.
Uncrating & Installation: Not included.
***ALL FREIGHT MUST BE COMPLETLY UNWRAPPED AND CHECKED FOR DAMAGE BEFORE SIGNING BILL OF LADING- THERE IS NO RECOURSE FOR DAMAGED EQUIPMENT ONCE SIGNED

Financing: Available through Lease Genie - https://www.leasegenie.com/financing-buller-fixture-company/

Thank you for the opportunity!

Item	Qty	Description	Sell	Sell Total
1	1 ea	**STEAMER, CONVECTION, BOILERLESS, COUNTERTOP** Southbend (Middleby) Model No. SIRIUS II-6-SB Sirius II Convection Steamer, Gas, (1) compartment, (6) 12" x 20" pan capacity, LP or Nat gas boilerless, auto water system, manual controls, aluminum cast cooking compartment, stainless steel exterior, preheated incoming water, clean water reservoir system, 4" legs, 27,000 BTU, 120V/60/1-PH, cETLus, NSF, ENERGY	$18,275.00	$18,275.00



Item	Qty	Description	Sell	Sell Total
		STAR®		
	1 ea	SMART START PACKAGE White glove delivery service with install and removal of existing equipment included (NET)	$6,540.00	$6,540.00
	1 ea	Smart Start Program is not available in Alaska or Hawaii.		
	1 ea	A site survey is required prior to installation for this unit		
	1 ea	Standard (1) year limited parts & labor warranty		
	1 ea	Optional second year parts & labor warranty, equipment only, per unit (for K-12 schools only)		
	1 ea	Extended (3) year warranty, for K-12 Schools and Universities only		
	1 ea	Gas to be specified (specify altitude if over 2,000 feet)		
			ITEM TOTAL:	**$24,815.00**
			Total	$24,815.00

IMPORTANT NOTE ON PRICE:
This quote is good for 30 days.

TARRIF NOTICE: Quoted prices will remain valid for 30 days. However, in the event of unforeseen cost escalations due to tariffs, force majeure, or other extraordinary circumstances, pricing may be adjusted accordingly. All prices will be reviewed at the time of order to confirm accuracy and maintain full transparency.

This agreement is with Cash-Wa Distributing of Kearney Inc., dba Buller Fixture Co.

All payments must be made to Buller Fixture Company

6828 L St, Omaha, NE 68117 (402)-592-2601

-or-

This agreement is with Cash-Wa Distributing of Kearney Inc., dba Sunflower Restaurant Supply.

All payments must be made to Sunflower Restaurant Supply

1647 Sunflower Road, Salina, KS 67401

Standard Terms:

Equipment Purchases

- **With account (Application required, terms may be different than CWD)**
  - Stock product — ACH Next Day or 14 days
  - Special order product — 50% down payment (when over $10,000)
  - Custom product — 100% down payment
- **Quick account**
  - All product — Cash or credit card (2.5% CC Processing Fee)
  - Financing available — 24–48-hour approval, credit score requirements

Design Jobs

- **With account (Application required, terms may be different than CWD)**
  - Stock & Special order — 50% Down, remainder upon project delivery
  - Custom product — 100% down payment before product is ordered
  - Financing available — 24–48-hour approval, credit score requirements

- **Quick account**
  - All product — Cash or credit card (2.5% CC Processing Fee)
  - Financing available — 24–48-hour approval, credit score requirement

Buller Fixture will file a UCC1 form with the appropriate state for equipment over $10,000.00

Direct Ship Items: Please note it is the responsibility of the customer to file all freight claims directly with the freight company. Buller Fixture Co. is not financially responsible for direct ship freight damage. Buller Fixture cannot legally file any direct shipment claims with the freight companies on direct shipments. Please check all items thoroughly at time of delivery and address any issues with the carrier at the time of delivery. We strongly suggest that on direct shipments that boxes are opened and inspected thoroughly at time of delivery before transporter leaves the job site as concealed damage also needs to be reported directly to shipper. All freight carriers operate within a defined timeframe for reporting concealed damage. If damage is not reported within this window, the carrier assumes no liability, and Buller Fixture cannot be held responsible.

_____ If this is a Proposal for an Exhaust System, the customer must meet all NFPA 96 Exhaust Hood Codes &/oral Local & State Codes approved by Local Fire Marshall. If all Codes are not met Buller Fixture Co. cannot and will not install any of the food service equipment that is to be located under this exhaust system.

_____All material is guaranteed to be specified and the above work to be performed in accordance with the drawings and specifications submitted for the above work. Any changes to drawings or specifications not communicated to Buller Fixture Co. will be at the customer's expense.

_____Any alterations or deviation from above specifications involving extra costs will be executed upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owners to carry fire, tornado, and other necessary insurance upon above work.

ACCEPTANCE OF PROPOSAL- the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined. Remainder payment due within terms upon delivery.

Company:_____

Date:_____

Name:_____

Position:_____

Signature:_____

Buller Fixture Sales Signature:_____

FINANCING OPTIONS

Lease Genie - Omaha NE

Buller Fixture Company & Lease Genie

David Craig

402-715-5100

david@leasegenie.com

7305 Main St. Suite 3, Ralston, NE 68127

Lease Genie is an independent third-party entity and operates entirely separate from Buller Fixture. There is no agency, partnership, joint venture, or other affiliation between the two parties

APPROVE FINANCING COMPANY

bullerfixturecompany.approvepayments.com

Ryan Coon
Account Executive II
(984) 297 8346
rcoon@approvepayments.com

Approve Financing is an independent third-party entity and operates entirely separate from Buller Fixture. There is no agency, partnership, joint venture, or other affiliation between the two parties

MARKET FORGE WORLDWIDE

Job:_____ Item#_____

MIDDLEBY

SIRIUS-II-SINGLE

SIRIUS II SINGLE GAS BOILERLESS CONVECTION STEAMER



Sirius II-4



Sirius II-6

- ❑ Sirius II-4 (Four pan gas boilerless convection steamer)
- ❑ Sirius II-6 (Six pan gas boilerless convection steamer)

Standard Features

Controls:

- 4-Position cooking mode selector: OFF and 3 mode steaming - soft poach, traditional steam, high heat steam: or can be set to custom specifications up to 230°F (110°C)
- Clean probe indicator light
- Heating indicator light
- 60-minute timer
- Pulls out for easy service access

Construction:

- 304 Stainless, #4 finish (Cabinet)
- 356 Aluminum cast cooking compartment with hard-anodized finish

Insulated Doors:

- Safety shut-offs are provided by a hidden magnetic door switch, low water/high limit heat switch, temperature probe, water sensing probe and water-fill timer

Other:

- Energy Star Compliant
- Manual front drain valve
- Internally preheated incoming water for quick recovery
- Redundant safety systems
- One-year parts and service

Shipping Weight

Sirius II-4 -225 lbs (102 kg)

Sirius II-6 - 250 lbs (113 kg)

OPTIONS & ACCESSORIES AT ADDITIONAL COST

Pans & Covers

- ❑ 12” x 20” pan cover
- ❑ 12” x 20” x 1” solid pan
- ❑ 12” x 20” x 1” perforated pan
- ❑ 12” x 20” x 2-1/2” solid pan
- ❑ 12” x 20” x 2-1/2” perforated pan
- ❑ 12” x 20” x 4” solid pan
- ❑ 12” x 20” x 4” perforated pan
- ❑ 12” x 20” x 6” solid pan
- ❑ 12” x 20” x 6” perforated pan

Stands, Racks & Casters

- ❑ MSS - 34.5” tall mobile stand w/slide out shelf and under shelf
- ❑ SSS - 29.75” tall stationary stand w/slide out shelf and under shelf
- ❑ STSS - 12” tall stationary stand (Sirius II-6 only)
- ❑ STSM - 16-5/8” tall mobile stand (Sirius II-6 only)
- ❑ Pan rack assembly for MSS and SSS
- ❑ Set of 4 casters, 2 with brakes

Quick Disconnect Gas Hose

- ❑ 48” long
- ❑ 60” long
- ❑ Prison package, includes lockable stainless steel hinged control cover, tamper proof screws, (2) 4” adjustable front flanged feet
- ❑ Heat and water side shield
- ❑ Water hose kit - 60” line with quick disconnect

STANDARD CONSTRUCTION SPECIFICATIONS

Sirius II is a Market Forge convection/ circulating boilerless steam oven with automatic water-fill, featuring internally preheated water for fast recovery, clean water reservoir system, and rear drain.

Sirius II models are efficiently heated by a burner external to the water reservoir.

Sirius II steamers use 27,000 BTU per compartment.

COOKING COMPARTMENT

Operation occurs from steam generated in the cooking compartment.

The walls and ceiling of the cooking compartment are heated to reduce steam condensation and to reheat and revitalize partially condensed steam.

The steamer cavity has a convection fan to increase steam velocity and provide efficient steam distribution throughout the cavity.

Steam is pulled past the cooking pans, then forced against the heated cooking chamber walls to be reheated.

The cooking compartment is constructed of cast aluminum with a food-grade non-stick hard anodized finish.

The compartment acts as a heat sink, allowing for heat retention, quick recovery, and reduced energy consumption.

MADE IN NORTH AMERICA

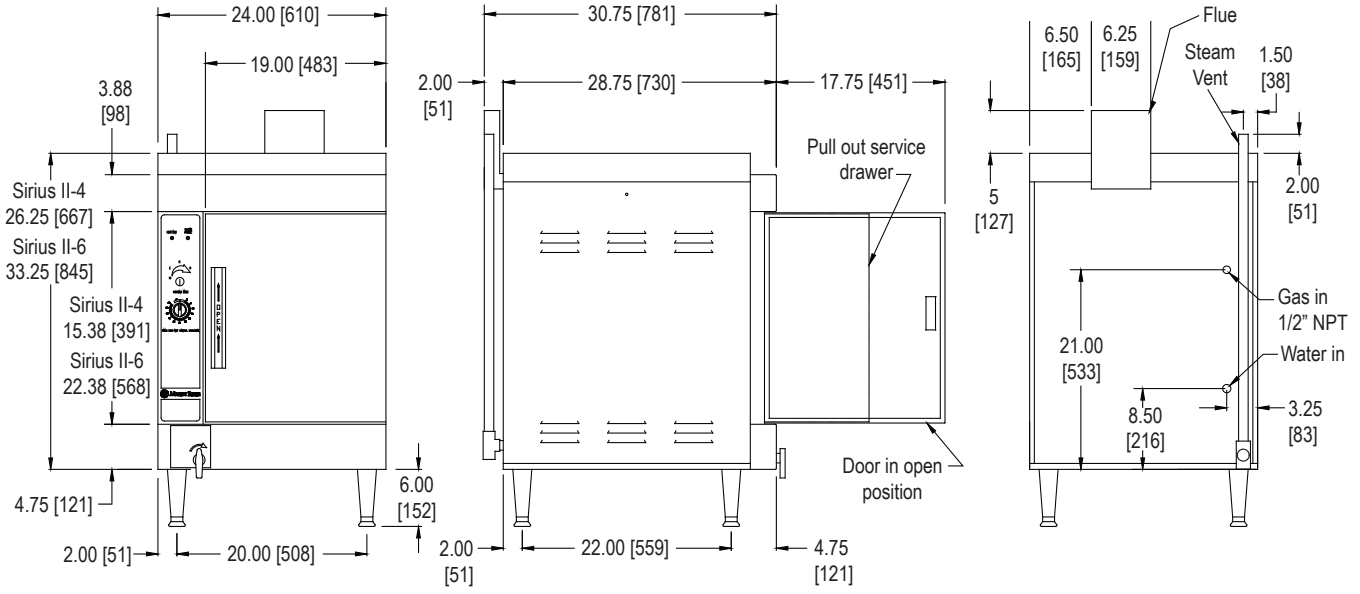
Approval Notes: _____

_____

_____

Models: ☐ **Sirius II-4** ☐ **Sirius II-6**

SIRIUS II-SINGLE



DIMENSIONS ARE IN INCHES [MM]

FRONT VIEW **SIDE VIEW** **REAR VIEW**

The manufacturer reserves the right to modify materials and specifications without notice.

GAS PRESSURE AND CONNECTIONS

❑ Natural - 3.5" WC required, not to exceed 13.5" ❑ Propane - 9" WC required, not to exceed 13.5"

❑ Gas pipe size: 1/2" NPT required as a minimum

SPECIFICATIONS AND COMPARTMENT PAN CAPACITY

	Sirius II-4	Sirius II-6
Voltage	120V	120V
BTU's	27,000*	27,000*
Gas NPT	1/2"	1/2"

Pans	Sirius II-4	Sirius II-6
12" x 20" x 2.5"	4	6
12" x 20" x 4"	2	4
12" x 20" x 6"	1	2

WATER SUPPLY AND DRAIN SPECIFICATIONS

Good quality water feed is the responsibility of the owner. Water quality must be within the following general guidelines.

TDS: 40-125 ppm Hardness: 35-100 ppm pH: 7.0 - 8.5 Silica: <13 ppm Chlorides: <25 ppm Chlorine: <0.2 ppm Chloramine: <0.2 ppm

The best defense against poor water quality is a water treatment system designed to meet your water quality conditions.

Pressure: 25(min)-50(max) PSI **Connections**: Trough drain: 1/2 MNTP Drain out: 1" FNPT Water: 3/4" male garden hose

Appliance to be installed with backflow protection according to federal, state or local codes.

The drain piping must consist of temperature resistant material, greater than 160°F, and be of adequate diameter not to cause flow restriction. Improper materials may deform and cause restrictions, thus affecting performance.

NOTES

- Each single compartment has one rear drain connection.
- 4" clearance left mandatory, right and rear is recommended.
- Location near a floor drain is recommended.
- Single and stacked units require hood for ventilation of flue products.
- Each compartment requires separate power, gas & water connection.

DISCLAIMER

Terry System Cartridge Changes / Installation – "2-3 gallons of water MUST be purged at each cartridge change or new installation prior to water supply being fed to the steamer. Failure to do so can result in component damage within the steamer which is not covered under warranty. For additional guidance on proper installation, refer to install documentation provided with each Terry System and Replacement Cartridge Set."

INTENDED FOR COMMERCIAL USE ONLY.
NOT FOR HOUSEHOLD USE.

MARKET FORGE

MIDDLEBY

1600 N BROADWAY
Red Oak, IA 51566
(712) 623-9614
dovel2022@Hotmail.com

Estimate

ESTIMATE#	1099726722
DATE	10/15/2026
PO#	

CUSTOMER	SERVICE LOCATION
RED OAK COMMUNITY SCHOOL DISTRICT ADMIN OFFICE 604 South Broadway Street Red Oak IA 51566 (712) 623-6600	RED OAK COMMUNITY SCHOOL DISTRICT ADMIN OFFICE 604 South Broadway Street Red Oak IA 51566 (712) 623-6600

DESCRIPTION	NEW SIRIUS II 6 PAN CONVECTION STEAMER INSTALLED

Estimate

Description	Qty	Rate	Total
STEAMER SIRIUS 6 PAN	1.00	19,821.74	19,821.74

CUSTOMER MESSAGE

Estimate Total: $19,821.74

Scan this QR code to start a financing application

from **$231/month**
Click to start
Checking options will not impact your credit score

Here is a proposed new section for the **Stellar Oaks Virtual Academy (SOVA) Student and Family Handbook** detailing the alternative learning re-engagement program for returning dropouts ages 18 to 21. This section integrates the legal and supportive framework of the **Red Oak Dropout Prevention Plan** with the virtual instructional model and graduation requirements of the **Stellar Oaks Handbook**.

Alternative Education & Re-Engagement Program (Ages 18–20+)

Program Overview and Purpose - (falls under HS)

The **Stellar Oaks Re-Engagement Pathway** is a specialized alternative learning program within the Stellar Oaks Virtual Academy high school, designed specifically for young adults ages 18 to 21 who have dropped out of high school or experienced extended educational disengagement. Operating as a virtual alternative pathway through Stellar Oaks Virtual Academy and the Red Oak Community School District, this program fulfills the mandates of Iowa Code §§ 257.38–257.41 by offering research-based support, flexible scheduling, and personalized academic structures to eliminate barriers to graduation. This program is operated as part of Red Oak CSD's alternative options education plan under Iowa Code §280.19A.

The program empowers non-traditional learners to finish their high school education, earn a high school diploma, and successfully transition to postsecondary education, vocational training, or the workforce.

Eligibility and Admission Criteria

To qualify for enrollment in the (18–20+) Re-Engagement Program, candidates must meet the following criteria:

- **Age Requirement**: Students must be between 18 and 20 years of age at the time of enrollment.
- **Disengagement History**: Students must be identified as previous high school dropouts, credit-deficient, or individuals who have experienced long-term disengagement from formal schooling.
- **State & District Residency**: Students must be Iowa residents enrolled through the Red Oak Community School District or approved via Iowa's open enrollment process.
- **Intake Assessment & Orientation**: Applicants must complete an initial transcript evaluation, diagnostic screening, and a re-engagement intake conference with a school counselor or student success advisor.

Instructional Model: Two-Course Sequential Pacing

To eliminate academic burnout, manage adult life responsibilities, and accelerate credit accrual, the Re-Engagement Program utilizes a **Two-Course Sequential Block Model**.

1. Concentrated Course Load

- Unlike traditional full-time virtual enrollment, which requires six concurrent courses, students in this program focus on **two (2) active courses at a time**.
- Focus on two subjects allows students to concentrate deeply on content mastery, resulting in higher completion and passing rates for credit recovery.
- This program is a full- time program that will be based on 10 terms / 2 semesters. Each semester would be broken into 5 blocks. Students would only be able to begin at the start of a term.

2. Academic Requirements

In order to achieve the minimum 42 credits required to graduate, students are expected to demonstrate consistent progress and regular completion of classwork. Students are generally expected to be enrolled in and complete 5-6 high school level academic classes each semester. To remain in good academic standing, students must make adequate progress in enrolled classes. Additional expectations may be placed on students according to their academic standing:

- **Level 1: Good Academic Standing:**
  Students who make adequate progress are considered to be in Good Academic Standing. Students who do not regularly attend to their coursework and make adequate progress will be placed on *Academic Alert.* **Adequate progress is defined as completing 1.25 courses per term. A student must complete one full course during the academic term followed by progress of 25% in their 2nd course.**

- **Level 2: Academic Alert**
  Students on *Academic Alert* must meet with the school counselor / principal to discuss barriers and establish progress criteria for getting back on track. Students on *Academic Alert* will meet/communicate with the school counselor weekly to review progress. Students who achieve established goals for two consecutive weeks will return to *Good Academic Standing.* Students who fail to meet academic goals for two consecutive weeks will be placed on *Academic Peril.* **Adequate progress is defined as completing 1.25 courses per term. A student must complete one full course during the academic term followed by progress of 25% in their 2nd course.**

- **Level 3: Academic Peril**
  Students on *Academic Peril* are expected to make up lost ground. They and their parents must meet with the school counselor or school principal to develop a revised progress schedule and meet weekly thereafter to monitor progress. Students who make required

weekly progress will be restored to *Academic Alert* or *Good Academic Standing* at the discretion of the school principal. Students who fail to make required progress within prescribed timelines will be withdrawn from the program.

The building principal has discretion in determining whether extenuating circumstances warrant modification of the student's academic status.

Students will work with school counselors to review their current credits and identify courses that must be completed to fulfill the district's core graduation requirements. Counselors will complete an online learning plan or course of study that includes prescribed content area courses (e.g., English-Language Arts, Mathematics, Science, and Social Studies), Physical Education or applicable waiver requirements, Personal Finance, and assorted electives. The School Counselor will enroll students in appropriate courses, and coordinate support with content-specific instructors. The school counselor will assist students in pacing (e.g., remediation, acceleration) and completion of their course requirements.

3. Accelerated Pacing and Modules

- Courses are structured asynchronously within SOVA's digital platform.
- As soon as a student successfully earns credit in a course (achieving a grade of 60% or higher), they immediately enroll in the next course required on their learning plan.

4. Asynchronous Flexibility with Targeted Support

- Learning is primarily asynchronous, enabling students to complete coursework around employment, parenting, or personal obligations.
- Certified Iowa teachers and support staff provide live office hours, one-on-one academic tutoring, and small-group assistance during scheduled school hours (Monday–Thursday 8:00 AM–3:00 PM, Friday 8:00 AM–1:30 PM).
- Students will also have access to weekly evening tutoring on Thursday nights with Stellar Virtual staff.

Individualized Learning Plans (ILP) & Graduation Pathways

Every student in the Re-Engagement Program works directly with an Academic Counselor and Student Success Liaison to establish a personalized **Individualized Learning Plan (ILP)** tailored to their unique academic needs, career interests, and credit history.

1. Tiered Diploma Alignment

- Students in the program are guided toward completing the **Core Diploma Framework** (42 credits) established by Red Oak CSD, or an individualized pathway aligned with state minimum requirements.

- Required coursework includes:
    - **English/Language Arts**: 8 credits
    - **Mathematics**: 6 credits (must include Algebra I and Geometry)
    - **Science**: 6 credits (must include Biology and Physical Science)
    - **Social Studies**: 6 credits (must include U.S. History and Government, plus a passing score of 60%+ on the state Civics exam)
    - **Physical Education**: Required each term unless eligible for an approved adult/work-based waiver under Iowa law
    - **Electives & Competency-Based Options**: Tailored credit opportunities

2. Competency-Based Credit Recovery

- Students can demonstrate prior knowledge through pre-assessments and competency-based modules, allowing them to fast-track through material they have already mastered.

Wraparound Supports & Whole-Child Services

Recognizing that non-academic barriers often cause disengagement, the Re-Engagement Program integrates comprehensive wraparound supports aligned with Red Oak's Dropout Prevention Plan:

- **Student Success Liaison & Mentoring**: Each student is paired with a dedicated Student Success Liaison who conducts regular check-ins, assists with goal-setting, and helps build organizational and time-management skills.
- **Structured Virtual Seminars & Study Tables**: Weekly virtual seminars provide instruction on study habits, decision-making, self-regulation, and adult life skills, alongside supervised study table blocks.
- **Mental Health & Community Resources**: Staff facilitate referrals to school-based or community-based mental health care, trauma-informed resources, and poverty-responsive assistance programs.
- **Postsecondary & Workforce Planning (ICAP)**: Students participate in career exploration through the *Pathful* platform, document postsecondary plans, and receive guidance on job placement, trade programs, college applications, and FAFSA completion.

Attendance, Engagement, and Progress Monitoring

Attendance for adult learners in a virtual block environment is measured by continuous academic engagement rather than seat time:

- **Weekly Assignment & Log-In Verification**: To be marked present, students must log in and submit graded assignments/assessments across their two active courses each week.

- **Multi-Tiered Progress Tracking**: Student progress is reviewed weekly by the building Problem-Solving Team and monthly by the At-Risk Review Team.
- **Early Intervention**: If a student demonstrates zero engagement or falls behind pacing expectations, the Attendance Coordinator and Success Liaison initiate direct outreach to establish an Absenteeism Prevention Plan (APP)

Technology and Resources

- **School-Issued Devices**: students will receive a school-issued laptop or Chromebook configured for secure platform access, testing, and teacher communication.
- **Digital Learning Portal**: All coursework, grades, communication, and supplemental learning tools are accessible 24/7 through the SOVA Learning Management System (LMS).

FAQ's/ Talking Points

The Polaris Pathway at SOVA Alternative Education & Re-Engagement Program (Ages 18–21)

This proposal outlines the program framework, operational policies, legal safeguards, and eligibility criteria for the Red Oak Community School District Adult High School Diploma Program. Designed to re-engage young adults and provide a clear pathway to earn a high school diploma, this program maintains strict separation between adult learners and traditional K–12 students.

1. Program Overview & Core Objectives

The program expands opportunities for disengaged young adults to meet Red Oak graduation requirements through a flexible, progress-driven model while upholding district safety, privacy, and instructional standards.

- **Target Population**: Disengaged young adults under age 21 seeking a core high school diploma.
- **Diploma Path**: Students must fulfill all core district diploma requirements to graduate.
- **GED/HiSET Exclusion**: Students who exit the program to pursue or complete a GED or HiSET will **not** be calculated as graduates in district metrics.

2. Eligibility, Screening & Student Classification

While any eligible individual may apply, admission is contingent upon committee screening to ensure the program fits the applicant's academic needs and timeline.

Screening Committee

Applications will be reviewed by a committee consisting of:

- Operations Manager
- School Counselor
- High School Principal
- General Education Teachers

Admittance of Students-

- Students admitted by Terms
- Terms are built on a 3 week cycle within the school semester.

Evaluation Criteria

- **Credit Evaluation**: Total earned credits relative to graduation requirements.
- **Time to Completion**: Ability to complete required coursework before reaching age 21.

Student Status & Testing Exemptions

- **Classification**: All enrolled participants are classified with **5th-Year Senior** status (applicable to students who have dropped out and whose original graduating class has already graduated).
- **State Assessment Waiver**: Program participants are exempt from taking Iowa Assessments.

3. Instructional Model & Academic Progress Continuum

The academic framework shifts from seat-time attendance to demonstrated course completion.

- **Course Pacing**: Students are enrolled in 2 courses per term and are expected to complete a minimum of 1.25 courses per term.
- **Measurement**: Evaluation is strictly **progress-based**, not attendance-based.

Progressive Academic Intervention Schedule

4. Adult-Student Safeguards & Operations

To preserve clear boundaries between adult students and minor K–12 students, specific sectioning, communication, and technological safeguards will be enforced.

- **Separate Course Sections**: Adult students are assigned to isolated course sections with zero contact with traditional under-18 high school students. *(Implementation leads: Lynae and Alexis)*

- **Technology Restrictions**: Email routing rule configuration ensuring Gmail communication between K–12 students and adult education accounts is completely disabled. *(Implementation lead: Mike Gronholz)*
- **Communication & Video Protocols**: Strict regulations governing direct messaging, virtual instruction, and video sessions involving adult students and minor staff/peers.
- **Board Review (§282.9)**: Application placement review by the Red Oak School Board for any applicant registered on the sex-offender registry, pursuant to Iowa Code § 282.9.
- **Event Participation Limits**: Adult students are ineligible to attend K–12 functions, extracurricular activities, or school spirit events (e.g., pep rallies). They are permitted to participate in formal graduation ceremonies upon meeting diploma requirements.

5. Compliance & Staff Training

Prior to full program implementation following the November board review, staff will complete mandatory training covering:

- **FERPA Privacy Transfer**: Ensuring all staff understand that Educational Rights under the Family Educational Rights and Privacy Act (FERPA) transfer entirely to the student upon turning 18 years of age.
- **Communication Boundaries**: Best practices for adult-student interaction, digital communication standards, and reporting procedures.
- **Placement & Monitoring**: Operational procedures for screening committee members and instructional staff regarding progressive tracking.

6. Pre-Implementation Action Checklist after the November Board Approval

- [ ] Finalize section scheduling protocols and roster isolation (Lynae & Alexis).
- [ ] Complete technical blocks on internal K–12 to adult student Gmail communication (Mike Gronholz).
- [ ] Formalize screening committee intake rubrics and meeting schedule.
- [ ] Execute refreshed FERPA and adult-student communication boundary training for all involved faculty and staff.
- [ ] Submit finalized policy document for Red Oak School Board review and approval at the November board meeting.