

Red Oak Community School District

604 S Broadway

Red Oak, Iowa 51566

712.623.6600

www.redoakschools.org

Regular Board of Directors Meeting

Meeting Location: Red Oak Jr./Sr. Virtual Learning Center OR
VIA Internet and Phone – visit website for information

GoToMeeting Link: <https://meet.goto.com/680669029>

Wednesday, August 19, 2026 – 5:30 p.m.

Public Hearing to Use the District's Flexibility Account to Pay Salaries and Benefits for Returning Certified Staff (approximately 5:35 p.m.)

Agenda

- 1.0 Call to Order – Board of Directors President Bret Blackman
- 2.0 Roll Call – Board of Directors Secretary Leanne Fluckey
- 3.0 Approval of the Agenda – President Bret Blackman
- 4.0 Communications
 - 4.1 Public Comment

The board invited members of the public to offer comments about items of interest or concern relating to the district. Public comments are limited to two (2) minutes. The Board will not respond to comments at this time, but may consider public input when the topic is raised on the agenda. Due to open meeting laws, the Board cannot discuss items not already on the agenda.
 - 4.2 Good News from Red Oak Schools
 - 4.3 Visitors and Presentations
- 5.0 Consent Agenda
 - 5.1 Review and Approval of Minutes from July 15, 2026 and August 12, 2026 Board Meetings
 - 5.2 Review and Approval of Monthly Business Reports
 - 5.3 Personnel Considerations
 - 5.3.1 Hiring of Vivian Ogden as Jr High School Girls Track Coach for the 2026-2027 School Year
 - 5.3.2 Hiring of Jean Frank as Jr Sr High School Paraprofessional for the 2026-2027 School Year
 - 5.3.3 Hiring of Shiloh Pruett as Jr Sr High School Paraprofessional for the 2026-2027 School Year
 - 5.3.4 Hiring of Emilie Binns as Inman Elementary Paraprofessional for the 2026-2027 School Year

- 5.3.5 Hiring of Lisa Joint as Jr Sr High School Activities Director Assistant for the 2026-2027 School Year
 - 5.3.6 Approval of Josie Vanderhoof as Volunteer Cheer Sponsor for the 2026-2027 School Year Pending Background Check
 - 5.3.7 Resignation of Lupita Ramos as ROECC Preschool Paraprofessional Effective Immediately
 - 5.3.8 Resignation of Amanda Deitering as ROECC Preschool Paraprofessional Effective Immediately
- 5.4 Contract Renewals and Service Agreements
 - 5.4.1 Renewal of 28E Special Education Consortium Agreement (i.e., Child Saving Institute Learning Center and Heartland Family Service Therapeutic School) with the Council Bluffs CSD for the 2025-2026 School Year
 - 5.4.2 Renewal of HUDL Activities Streaming and Analytics Service for the 2026-2027 School Year (\$18,500.00)
 - 5.4.3 Renewal of Memorandum of Understanding with iJAG for the 2026-2027 School Year (\$25,000)
- 5.5 Fund Raisers
 - 5.5.1 Approval of 2026-2027 First Semester Approved Fund Raisers
 - 5.5.2 Acceptance of Donation from the Iowa State Education Association (\$877.38)
- 5.6 Open Enrollment Request to Stellar Oaks Virtual Academy
 - 5.6.1 Denial of Open Enrollment for an Eighth Grader from Monticello Community School District to Iowa Virtual School Due to a Lack of Appropriate Programming or Supports for the 2026-2027 School Year
 - 5.6.2 Denial of Open Enrollment for an Fourth Grader from Davenport Community School District to Iowa Virtual School Due to a Lack of Appropriate Programming or Supports for the 2026-2027 School Year
 - 5.6.3 Denial of Open Enrollment for a Seventh Grader from East Union Community School District to Iowa Virtual School Due to a Lack of Appropriate Programming or Supports for the 2026-2027 School Year
- 6.0 General Business for the Board of Directors
 - 6.1 Old Business
 - 6.1.1 Discussion/Approval of Second Reading of Board Policies 503.7 (Student Conduct and Disruptive Behaviors)
 - 6.2 New Business
 - 6.2.1 Discussion/Approval of First Reading of Board Policies 402.1 (Employee Conflict of Interest) and 705.1 (Purchasing and Bidding)
 - 6.2.2 Discussion/Approval of Resolution to Transfer Unexpended Teacher Leadership Supplement Funds to the District Flexibility Account (\$395,000)
 - 6.2.3 Discussion/Approval of Resolution Directing Expenditure of the School Flexibility Fund (\$155,000)
 - 6.2.4 Discussion/Approval of 2026-2027 Pest Control Bid
 - 6.2.5 Discussion/Approval of 2026-2027 Trash Removal Bid
 - 6.2.6 Discussion/Approval of 2025-2027 Fuel Bid

- 6.2.7 Discussion/Approval of Snow Removal Bid for the 2026-2027 School Year
- 6.2.8 Discussion/Approval of 2026-2027 Emergency Operations Plan
- 6.2.9 Discussion/Approval of Revisions to 2026-2027 Stellar Oaks Virtual Academy Student Handbook
- 6.2.10 Discussion/Approval of 2027 Legislative Priorities

7.0 Reports

- 7.1 Administrative
- 7.2 Future Conferences, Workshops, Seminars
- 7.3 Other Announcements
- 7.4 Board Member Requested Item(s) for Next Meeting Agenda

8.0 Next Board of Directors Meeting:

Wednesday, September 16, 2026 – 5:30 pm
Red Oak Virtual Learning Center
Red Oak Jr/Sr High

9.0 Adjournment

NOTICE OF PUBLIC HEARING – RED OAK COMMUNITY SCHOOL DISTRICT

Red Oak Community School District Board of Directors will hold a public hearing regarding a resolution to expend funds from district's Flexibility Account for teacher salaries and benefits. These funds, in the amount of \$155,000.00 were unexpended and unobligated from Teacher Leadership and Compensation Supplement. This hearing will be held on August 19, 2026, 5:30 p.m., at Red Oak Jr./Sr. High Virtual Learning Center, 2011 N 8th St, Red Oak, IA. All persons interested are invited to attend this hearing and be heard. Written comments may be submitted to Leanne Fluckey, Board Secretary on or before 1:00 p.m., August 19, 2026.

Red Oak Community School District
Meeting of the Board of Directors
Meeting Location: Virtual Classroom/ Phone/Internet
Red Oak Jr/Sr High School
July 15, 2026

The regular meeting of the Board of Directors of the Red Oak Community School District was called to order by Vice President Scott Bruce at 5:43 p.m. at the Red Oak Junior Senior High School Virtual Classroom.

Present

Directors: Kelly Carlson-Osheim, Scott Bruce, Pastor Ricky Rohrig (virtually), and Bret Blackman (arrived virtually at 5:54 p.m.).

Superintendent Ron Lorenz, Board Secretary Leanne Fluckey

Approval of Agenda

Motion by Director Carlson-Osheim, seconded by Director Rohrig to approve the agenda with order at the discretion of the chair. Motion carried unanimously.

Good News

Mr. Lorenz presented good news for the district.

Visitors and Presentations

None

Consent Agenda

Motion by Director Carlson-Osheim, seconded by Director Rohrig to approve the consent agenda as presented including meeting minutes, monthly business reports, personnel considerations, contract renewals and service agreements, and open enrollment for Stellar Oaks Virtual Academy. Motion carried unanimously.

Early Retirement Policy

Motion by Director Carlson-Osheim, seconded by Director Rohrig to approve second reading of Board Policy 401.7 (Early Retirement). Motion carried unanimously.

Early Graduation Policy

Motion by Director Carlson-Osheim, seconded by Director Rohrig to approve second reading of Board Policy 506.6 (Early Graduation). Motion carried unanimously.

Student Conduct and Disruptive Behaviors

Motion by Director Carlson-Osheim, seconded by Director Rohrig to approve the first reading of Board Policies 503.1 and 503.7 (Student Conduct and Disruptive Behaviors) and waive the second reading of Board Policy 503.1 (Student Conduct and Disruptive Behaviors). Motion carried unanimously.

Student Activity Program and Participation

Motion by Director Carlson-Osheim, seconded by Director Rohrig to approve the first reading and waive the second reading of Board Policy 505.6 and 505.6R2 (Student Activity Program and Eighth Grade Participation in High School Activities Regulation). Motion carried unanimously.

Technology Adoption Checklist

The Board acknowledged a typographical error in the parenthetical description of Policy 605.4 as “Student Activity Program” rather than “Technology.” The policy number was correct, therefore the Board took action. A motion by Director Carlson-Osheim, seconded by Director Rohrig to waive subsequent readings and approve the first reading of Board Policy 605.4 and 605.4E1 (Technology and One-to-One Digital Device Program Technology Checklist). Motion carried unanimously.

Lease Agreement with Montgomery County Child Development Association

Motion by Director Carlson-Osheim, seconded by Director Rohrig to approve re-authorization and revisions of the lease agreement with Montgomery County Child Development Association. Motion carried unanimously.

Updated Camera/GPS Equipment for Existing Fleet Vehicles

Motion by Director Carlson-Osheim, seconded by Director Rohrig to approve the purchase of updated camera/GPS equipment for existing fleet vehicles not to exceed \$15,000. Motion carried unanimously.

Stellar Oaks Virtual Academy Student Handbook

Motion by Director Carlson-Osheim, seconded by Director Blackman to approve the 2026-2027 Stellar Oaks Virtual Academy Student Handbook. Motion carried unanimously.

Resolution to Transfer Funds

Motion by Director Carlson-Osheim, seconded by Director Blackman to approve resolution to transfer \$3,591.61 from the General Fund to the Activities Fund during the 2027 fiscal year to purchase and refurbish protective and safety equipment (i.e. football helmets) in accordance with Iowa Code Chapter 289A.8. Motion carried unanimously.

Adjournment

Motion by Director Carlson-Osheim, second by Director Rohrig to adjourn the meeting at 6:26 p.m. Motion carried, 3-0. Blackman abstained.

Next Board of Directors Meeting:

Wednesday, August 19, 2026 – 5:30 p.m.
Red Oak Virtual Learning Center/Phone/Internet
Red Oak Jr/Sr High School

Bret Blackman, President

Leanne Fluckey, Board Secretary

**Red Oak Community School District
Special Meeting of the Board of Directors
Meeting Location: Virtual
August 12, 2026**

The special meeting of the Board of Directors of the Red Oak Community School District was called to order by President Bret Blackman at 7:30 a.m. The special board meeting was held virtually.

Present

Directors: Kelly Carlson-Osheim, Bryce Johnson, Scott Bruce, Pastor Ricky Rohrig, Bret Blackman
Superintendent Ron Lorenz, Board Secretary Leanne Fluckey

Approval of Agenda

Motion by Director Johnson, seconded by Director Rohrig to approve the agenda as presented. Motion carried unanimously.

Replacement of Inman Elementary HVAC Compressor

Motion by Director Rohrig, seconded by Director Bruce to approve replacing the Inman Elementary HVAC Compressor. Motion carried unanimously.

Adjournment

Motion by Director Johnson, second by Director Rohrig to adjourn the meeting at 7:33 a.m. Motion carried unanimously.

Next Board of Directors Meeting:

Wednesday, August 19, 2026 – 5:30 p.m.
Red Oak Virtual Learning Center/Phone/Internet
Red Oak Jr/Sr High School

Bret Blackman, President

Leanne Fluckey, Board Secretary

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
Ballard CSD	63026BCSDSpd	1,800.92
10 9010 1200 211 3301 567	2nd Sem OE Sped	1,800.92
Vendor Name Ballard CSD		1,800.92
CAM COMMUNITY SCHOOL DISTRICT	72726CAMCSD	5,075.78
10 9010 1200 211 3301 567	2nd Sem OE Sped Lvl I	5,075.78
Vendor Name CAM COMMUNITY SCHOOL DISTRICT		5,075.78
ESSEX COMMUNITY SCHOOL DIST.	63026ECSD	26,067.89
10 9010 1000 100 0000 567	2nd Sem OE Out	23,964.00
10 9010 1000 100 3116 567	2nd Sem OE TLC	1,481.23
10 9010 1000 100 3376 567	2nd Sem OE PD	297.98
10 9010 1000 100 3216 567	2nd Sem OE EIC	324.68
ESSEX COMMUNITY SCHOOL DIST.	63026ECSDSpd	28,776.13
10 9010 1200 211 3301 567	2nd Sem OE Sped Lvl I	28,776.13
Vendor Name ESSEX COMMUNITY SCHOOL DIST.		54,844.02
GLENWOOD COMMUNITY SCHOOLS	63026ApexAdm in	782.46
10 9010 1200 217 3303 322	FY26 Apex Admin Costs	782.46
Vendor Name GLENWOOD COMMUNITY SCHOOLS		782.46
GREEN HILLS AEA	6460	5,625.00
10 0448 1200 410 1112 594	3rd Qtr ELL IVAS K-5	1,875.00
10 0215 1200 410 1112 594	3rd Qtr ELL IVAS 6-8	1,875.00
10 0118 1200 410 1112 594	3rd Qtr ELL IVAS 9-12	1,875.00
Vendor Name GREEN HILLS AEA		5,625.00
GRISWOLD COMMUNITY SCHOOLS	63029GCSDSpd	52,489.16
10 9010 1200 214 3302 567	2nd Sem OE Sped Lvl II	34,048.95
10 9010 1200 211 3301 567	2nd Sem OE Sped Lvl I	18,440.21
Vendor Name GRISWOLD COMMUNITY SCHOOLS		52,489.16
IOWA TESTING PROGRAM	262235	4,792.10
10 9010 2240 100 0000 325	FY26 State Assessments	4,792.10
Vendor Name IOWA TESTING PROGRAM		4,792.10
OMNI GROUP IOWA LLC dba STELLAR	IAVS1stFinal	2,368.84
10 9010 1000 100 3376 567	1st Sem PD Final	17.97
10 9010 1200 211 3301 567	1st Sem Sped Final	1,319.36
10 9010 1000 100 0000 567	1st Sem Tuition Final	1,011.86
10 9010 1000 100 3216 567	1st Sem EI Final	19.65
OMNI GROUP IOWA LLC dba STELLAR	IAVS2ndTUITI ON	364,694.37
10 9010 1000 100 3216 567	2nd Sem EI	3,600.44
10 9010 1200 410 1112 567	2nd Sem ELL	2,673.91
10 9010 1000 100 0000 567	2nd Sem Tuition	304,517.54
10 9010 1200 211 3301 567	2nd Sem Sped Lvl I	47,460.06
10 9010 1000 100 3376 567	2nd Sem PD	3,294.02
10 9010 1200 214 3302 567	2nd Sem Sped Lvl II	3,148.40
Vendor Name OMNI GROUP IOWA LLC dba STELLAR		367,063.21

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
QUADIENT	Q2217673	492.76
10 9010 2321 000 0000 531	Postal Meter Rental - March to June 2026	492.76
Vendor Name QUADIENT		492.76

SHENANDOAH COMMUNITY SCHOOLS	63026SCSDSpe d	19,798.72
10 9010 1200 211 3301 567	2nd Sem OE Sped Lvl I	19,798.72
Vendor Name SHENANDOAH COMMUNITY SCHOOLS		19,798.72

THYSSENKRUPP ELEVATOR CORP	3009547538	210.66
10 0109 2640 000 0000 433	Jr/Sr HS Elevator Maint	210.66
Vendor Name THYSSENKRUPP ELEVATOR CORP		210.66

Fund Number 10		512,974.79
Checking Account ID 1	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
ALLEY, POYNER, MACCHIETTO, ARCHITECTURE, INC	24077-17	11,805.00
36 0418 4700 000 0000 450	IES Construction June 2026	11,805.00
Vendor Name ALLEY, POYNER, MACCHIETTO, ARCHITECTURE, INC		11,805.00

ISG Team	1826831-1	3,264.04
36 0418 4700 000 0000 450	IES Construction Svcs	3,264.04
Vendor Name ISG Team		3,264.04

Fund Number 36		15,069.04
Checking Account ID 1	Fund Number 40	DEBT SERVICES FUND
UMB BANK N.A.	1054738	500.00
40 9010 5000 000 0000 349	Jan-June Paying Agent Fee	500.00
Vendor Name UMB BANK N.A.		500.00

Fund Number 40		500.00
Checking Account ID 1		528,543.83

July 2026 Reconciliation Report

	GENERAL FUND	MANAGEMENT	PEEL	DEBT SERVICE	SAVE TAXES/REV BONDS
Beg. Balance 07-01-2026	\$4,781,195.19	\$469,628.87	\$3,765,121.71	\$295,757.19	\$3,770,420.98
Revenue	\$231,597.11	\$468.15	\$14,231.51	\$73,770.63	\$153,924.39
Expenditure	\$626,628.46	\$488,269.13	\$162,029.33	\$ -	\$74,584.00
Balance 07-31-2026	\$4,186,163.84	(\$18,172.11)	\$3,617,323.89	\$369,527.82	\$3,849,761.37

Balance 07-31-2025	\$4,186,163.84	(\$18,172.11)	\$3,617,323.89	\$369,527.82	\$3,849,761.37
\$12,004,604.81					

Checking Account	Checking Account	\$4,151,420.21
	Bank Iowa	\$ 2,687,739.18
	ISJIT	\$ 5,293,155.58
	Petty Cash	\$ 100.00
	Outstanding Checks	\$ 127,810.16
		<u>\$ 12,004,604.81</u>

	ACTIVITY FUND		NUTRITION FUND
Beg. Balance 06-01-2026	\$44,131.85		\$954,577.71
Revenue	\$5,495.23		\$123,275.25
Expenditure	\$11,399.86		\$96,057.21
Balance 05-31-2026	<u>\$38,227.22</u>		<u>\$981,795.75</u>

Balance 06-31-2025	\$51,713.21	\$850,912.25
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Checking Account	\$38,227.22	\$981,795.75
Petty Cash Boxes	\$200.00	\$ -
Outstanding cks	<u>\$1,198.44</u>	<u>\$61.00</u>
	\$37,228.78	\$981,734.75

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
ACCESS SYSTEMS	42556614	25.00
10 9010 2520 000 0000 618	Supply Shipping Charge	25.00
ACCESS SYSTEMS	42556615	125.00
10 9010 2530 000 0000 359	One Time Supply Charge	125.00
Vendor Name ACCESS SYSTEMS		150.00
ACER SERVICE CORPORATION	BPU600599	426.32
10 9010 2235 000 0000 618	Acer Lower Case Bottom Plate	107.77
10 9010 2235 000 0000 618	Acer Keyboard	80.95
10 9010 2235 000 0000 618	Acer Upper Case Palm Rest	20.48
10 9010 2235 000 0000 618	Acer LCD Cover	217.12
ACER SERVICE CORPORATION	HPU781588	2,116.78
10 9010 2235 000 0000 618	Acer LCD Touch Module	2,116.78
Vendor Name ACER SERVICE CORPORATION		2,543.10
AGTAC SERVICES, LLC	4250	35,367.00
10 9010 2630 000 0000 340	August 2026 Janitorial Svcs	35,367.00
AGTAC SERVICES, LLC	4315	1,755.39
10 9010 2620 000 0000 618	July 26 Janitorial Supplies	1,755.39
Vendor Name AGTAC SERVICES, LLC		37,122.39
APPLE COMPUTER, INC.	MC87572296	2,349.00
10 9010 2235 000 0000 618	Apple MacBook Pro 14"	2,349.00
Vendor Name APPLE COMPUTER, INC.		2,349.00
CDW GOVERNMENT, INC.	AK2CE1R	1,954.93
10 9010 2235 000 0000 734	Dell Pro 16 Plus Laptop	1,954.93
CDW GOVERNMENT, INC.	AK2DN9X	3,897.52
10 9010 2235 000 0000 618	APC Battery Backup UPS 120V	103.28
10 9010 2235 000 0000 734	Lenovo ThinkCentre Neo 50q Gen 4 Mini PC	3,794.24
Vendor Name CDW GOVERNMENT, INC.		5,852.45
CHEMSEARCH	9723919	531.20
10 0418 2640 000 0000 433	IES Water Treatment 8/2026	531.20
CHEMSEARCH	9725888	540.45
10 0109 2640 370 0000 433	8/2026 Water Treatment	540.45
Vendor Name CHEMSEARCH		1,071.65
CITY OF RED OAK	July2026C0R	1,786.20
10 9010 2620 000 0000 411	July 2026 - FBF #1 Water 27-4900-02	22.73
10 9010 2620 000 0000 411	July 2026 - FBF #2 Water 27-4900-00	123.95
10 9010 2620 000 0000 411	July 2026 - Admin Water 2-1500-03	111.05
10 0109 2620 000 0000 411	July 2026 - Sports Complex 19-3200-00	65.73
10 0109 2620 000 0000 411	July 2026 - Jr/Sr HS Water 27-5200-00	788.43
10 0418 2620 000 0000 411	July 2026 - IES Water 28-3300-00	136.43
10 0445 2620 000 0000 411	July 2026 - ROECC Water 9-0700-00	413.92
10 0109 2620 000 0000 411	July 2026 - Tech Ctr Water	57.96

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
	27-5201-00	
10 0109 2620 000 0000 411	July 2026 - Fieldhouse Water	66.00
	27-5203-00	
Vendor Name CITY OF RED OAK		1,786.20
DEMCO	7837238	139.48
10 0109 1000 100 0000 618	Label Protectors	139.48
Vendor Name DEMCO		139.48
DEPARTMENT OF INSPECTIONS, APPEALS, & LICENSING	374236	175.00
10 0109 2640 000 0000 433	Elevator Inspection/Permit	175.00
Vendor Name DEPARTMENT OF INSPECTIONS, APPEALS, & LICENSING		175.00
DICKEL DUIT OUTDOOR POWER, INC.	82310	303.99
10 9010 2620 000 0000 618	weed trimmer -insurance cash out	303.99
DICKEL DUIT OUTDOOR POWER, INC.	82803	106.42
10 9010 2640 000 0000 618	Mower Belt	106.42
DICKEL DUIT OUTDOOR POWER, INC.	82915	54.71
10 9010 2640 000 0000 618	Mower Service Materials	54.71
Vendor Name DICKEL DUIT OUTDOOR POWER, INC.		465.12
DOVEL REFRIGERATION	6023255	279.00
10 0445 2620 000 0000 618	A/C Replacement	279.00
Vendor Name DOVEL REFRIGERATION		279.00
ECHO ELECTRIC SUPPLY	S012097583.001	229.12
10 0109 2620 000 0000 618	Replacement Lens	229.12
Vendor Name ECHO ELECTRIC SUPPLY		229.12
FILTER SHOP, THE	1146701	858.95
10 9010 2620 000 0000 618	Bulk District Air Filtes	858.95
Vendor Name FILTER SHOP, THE		858.95
FIRE PROTECTION SERVICES, LLC	37172	1,590.00
10 0109 2620 000 0000 432	Panel Repair/Replacement	1,590.00
Vendor Name FIRE PROTECTION SERVICES, LLC		1,590.00
FIRST BANKCARD - HH	FBCHH90725	129.00
10 9010 2310 000 0000 320	26-27 Prime District Membership	129.00
Vendor Name FIRST BANKCARD - HH		129.00
FIRST BANKCARD - OFFICE CARD 3	FBC90726	372.56
10 9010 2700 000 0000 580	Transportation Conference Motel	352.80
10 9010 2700 000 0000 580	Transportation Conference Meal	19.76
Vendor Name FIRST BANKCARD - OFFICE CARD 3		372.56
FIRST BANKCARD - OFFICE CARD 4	FBC490726-1	51.57
10 9010 2235 000 0000 358	roschools.com 3 Year Renewal	51.57
Vendor Name FIRST BANKCARD - OFFICE CARD 4		51.57

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
FIRST BANKCARD BUSINESS MANAGER	FBCBM90726	125.00	
10 9010 2310 000 0000 320	IASBO Activities Conference		125.00
FIRST BANKCARD BUSINESS MANAGER	FBCBM90726-1	125.00	
10 9010 2310 000 0000 320	Professional Dev - Activities Conference		125.00
FIRST BANKCARD BUSINESS MANAGER	FBCBM90726-2	290.00	
10 9010 2310 000 0000 320	IASBO Fall Conference		290.00
FIRST BANKCARD BUSINESS MANAGER	FBCBM90726-3	98.75	
10 9010 2321 000 0000 618	New Staff Lunch		98.75
Vendor Name FIRST BANKCARD BUSINESS MANAGER			638.75
FLEETPROS	1000	3,638.77	
10 9010 2700 000 0000 434	Bus #5A Chassis Inspection/Repairs		3,638.77
FLEETPROS	1001	355.56	
10 9010 2700 000 0000 434	Bus #1 Chassis Inspection/Repairs		355.56
FLEETPROS	1002	120.00	
10 9010 2700 000 0000 434	Transit #24 Chassis Inspection		120.00
FLEETPROS	1003	1,736.47	
10 9010 2700 000 0000 434	Bus 1/2 Chassis Inspection/Repairs		1,736.47
FLEETPROS	1010	1,388.30	
10 9010 2700 000 0000 434	Bus #5A Chassis Inspection/Repairs		1,388.30
FLEETPROS	1011	3,785.64	
10 9010 2700 000 0000 434	Bus #8 Chassis Inspection/Repairs		3,785.64
Vendor Name FLEETPROS			11,024.74
GRAINGER	9003201143	1,331.62	
10 0109 2620 000 0000 618	Cooling Tower Valve		1,331.62
Vendor Name GRAINGER			1,331.62
HALEY'S ELECTRIC	11539	85.00	
10 0109 2620 000 0000 432	Jr/Sr HS Cooler Service		85.00
Vendor Name HALEY'S ELECTRIC			85.00
HEALTHY TURF LANDSCAPING, INC	15622	450.00	
10 9010 2630 000 0000 424	Early Summer Fertilizer FBF		450.00
Vendor Name HEALTHY TURF LANDSCAPING, INC			450.00
HOOD MASTERS	69374	1,872.35	
10 0109 2640 000 0000 433	HS Hood Exhaust/Filter Maint		1,098.68
10 0418 2640 000 0000 433	IES Hood Exhaust/Filter Maint		773.67
Vendor Name HOOD MASTERS			1,872.35
IOWA DEPARTMENT OF ADMINISTRATIVE SERVICES	DAS202701163 8	650.00	
10 9010 2310 000 0000 810	TSA Fee 2026-2027		650.00
Vendor Name IOWA DEPARTMENT OF ADMINISTRATIVE SERVICES			650.00

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
JOHNSON AUTO PARTS	546623	16.99	
10 9010 2630 000 0000 435	NEW END ON HYDROLIC HOSE		16.99
Vendor Name JOHNSON AUTO PARTS			16.99
LAKESHORE LEARNING CO.	94154360	152.72	
10 0418 1000 100 0000 618	Class Supplies Kindergarten 26-27 (eras		152.72
Vendor Name LAKESHORE LEARNING CO.			152.72
LANCE MOST TRUCKING	1233	568.85	
10 9010 2630 000 0000 435	Gravel for FBF Parking		568.85
Vendor Name LANCE MOST TRUCKING			568.85
MEDIACOM	72126ROCSDMC	172.43	
10 9010 2236 000 0000 536	August 2026 Internet		172.43
MEDIACOM	DIST72126MC	620.00	
10 9010 2236 000 0000 536	Districtwide Internet 8/26		620.00
MEDIACOM	MC7122026PRI	10.05	
10 9010 2236 000 0000 536	August 2026 PRI Lines		10.05
Vendor Name MEDIACOM			802.48
MONTGOMERY CO. MEMORIAL HOSP.	16903	364.00	
10 9010 2134 000 1134 597	7/2026 Nurse		364.00
MONTGOMERY CO. MEMORIAL HOSP.	432765	40.00	
10 9010 2700 000 0000 346	Mandatory Drug Testing BL		40.00
Vendor Name MONTGOMERY CO. MEMORIAL HOSP.			404.00
NEW COOPERATIVE INC	072026NCI	1,897.02	
10 9010 2700 000 0000 626	July 2026 Ethanol		845.40
10 9010 2700 000 0000 626	July 2026 Ethanol Maintenance		913.13
10 9010 2700 000 0000 627	July 2026 Diesel		127.39
10 9010 2700 000 0000 624	July 2026 Oil		11.10
NEW COOPERATIVE INC	NCI7026	487.43	
10 0109 2620 000 0000 618	Jr/Sr HS Supplies July 2026		248.76
10 9010 2620 000 0000 618	Concessions Repair Supplies 7/26		104.32
10 9010 2630 000 0000 618	Football Field Chemicals 7/26		130.57
10 0445 2620 000 0000 618	ROECC Supplies July 2026		3.78
Vendor Name NEW COOPERATIVE INC			2,384.45
OMAHA WORLD HERALD	461101-0725	109.00	
10 9010 2572 000 0000 540	Sped Teacher Advertising		109.00
Vendor Name OMAHA WORLD HERALD			109.00
ONESOURCE THE BACKGROUND CHECK COMPANY	2022212736	32.50	
10 9010 2310 000 0000 340	OneSource Aug 2026 Bill		32.50
Vendor Name ONESOURCE THE BACKGROUND CHECK COMPANY			32.50
OREILLY AUTO PARTS	313997	6.99	
10 9010 2640 000 0000 618	Fuses for Mower		6.99
Vendor Name OREILLY AUTO PARTS			6.99

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
PAPER CORPORATION	297145-00	834.58	
10 9010 2310 000 0000 611	Paper & Envelopes		834.58
PAPER CORPORATION	298291-00	2,861.90	
10 0445 1000 100 0000 612	Summer Paper order (deliver in Sept) Pre		689.80
10 0418 1000 100 0000 612	Summer Paper Order (deliver in Sept.) In		2,172.10
Vendor Name PAPER CORPORATION			3,696.48

QUILL LLC	49649295	100.29	
10 0418 1000 100 0000 618	Class Supplies 1st grade-26-27		100.29
QUILL LLC	49650315	461.51	
10 0418 1000 100 0000 618	2nd Grade Class Order 26-27		461.51
QUILL LLC	49659905	90.24	
10 0418 1000 100 0000 618	2nd Grade Class Order 26-27		90.24
QUILL LLC	49667513	96.61	
10 0418 2222 000 0000 618	Supplies for Media Center		96.61
QUILL LLC	49667710	91.09	
10 0418 1000 100 0000 618	Class Supplies for Kindergarten 26-27 (P		91.09
QUILL LLC	49667786	41.42	
10 0418 1000 100 0000 618	6th grade Class Supplies 26-27		41.42
QUILL LLC	49669087	124.92	
10 0418 1000 100 0000 618	Class Supplies for Kindergarten 26-27 (P		124.92
QUILL LLC	49676685	51.42	
10 0418 1000 100 0000 618	2nd Grade Class Order 26-27		51.42
QUILL LLC	49693933	22.94	
10 0418 1000 100 0000 618	6th grade Class Supplies 26-27		22.94
QUILL LLC	49766766	2,215.66	
10 0109 1000 100 0000 618	Assorted Supplies for 2026 Fall		2,215.66
QUILL LLC	49768636	8.24	
10 0109 1000 100 0000 618	Assorted Supplies for 2026 Fall		8.24
QUILL LLC	49776936	37.39	
10 0109 1000 100 0000 618	assorted supplies for 2026 fall		37.39
QUILL LLC	79677677	14.02	
10 0418 1000 100 0000 618	Class Supplies for Kindergarten 26-27 (P		14.02
Vendor Name QUILL LLC			3,355.75

RED OAK CHRYSLER, INC.	20091	393.85	
10 9010 2700 217 3303 434	#4- Air Conditioning Line Repair		393.85
RED OAK CHRYSLER, INC.	20094	4,894.45	
10 9010 2700 217 3303 434	#22- Transmission Replaced		4,894.45
RED OAK CHRYSLER, INC.	20271	220.50	
10 9010 2700 217 3303 434	#22- Chasis Inspection		220.50
RED OAK CHRYSLER, INC.	20272	220.50	
10 9010 2700 217 3303 434	#4 Chasis Inspection		220.50
RED OAK CHRYSLER, INC.	20359	502.49	
10 9010 2700 217 3303 434	#21- Chassis Inspection, Tranny Svc		502.49

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
Vendor Name	RED OAK CHRYSLER, INC.		6,231.79
RED OAK DO IT CENTER	111967	298.96	
10 9010 2620 000 0000 618	Concession Stand Repair		298.96
RED OAK DO IT CENTER	111981	30.76	
10 9010 2620 000 0000 618	Concession Stand Repair Supplies		30.76
Vendor Name	RED OAK DO IT CENTER		329.72
RED OAK PUBLISHING LLC	73126ROE	336.75	
10 9010 2572 000 0000 540	July 2026 Adverstising		336.75
Vendor Name	RED OAK PUBLISHING LLC		336.75
RESCOM SERVICES	9631	575.00	
10 9010 2620 000 0000 432	Termiite Treatment Concessions		575.00
Vendor Name	RESCOM SERVICES		575.00
RIVERSIDE TECHNOLOGIES, INC	IN0476239	14,071.91	
10 9010 1000 100 0000 358	Meraki 5-Year License Renewal for networ		14,071.91
Vendor Name	RIVERSIDE TECHNOLOGIES, INC		14,071.91
SCHOOL NURSE SUPPLY, INC	1098379	486.13	
10 0418 1000 108 0000 612	Nurse Supplies for Inman		486.13
SCHOOL NURSE SUPPLY, INC	10983894	261.46	
10 0109 1000 108 0000 618	Nurse supplies for Jr/Sr High		261.46
Vendor Name	SCHOOL NURSE SUPPLY, INC		747.59
SCHOOL SPECIALTY LATTA DIV.	208137198269	123.85	
10 0418 1000 100 0000 618	Class Supplies Kindergarten (Pocket slee		123.85
SCHOOL SPECIALTY LATTA DIV.	208137198343	400.85	
10 0418 1000 102 0000 612	Art supplies 23-24 year		400.85
SCHOOL SPECIALTY LATTA DIV.	208137199594	577.12	
10 0418 1000 100 0000 618	4th Grade Class Supplies 26-27		577.12
SCHOOL SPECIALTY LATTA DIV.	308104889943	706.47	
10 0418 1000 100 0000 618	6th Class Supplies 26-27		706.47
SCHOOL SPECIALTY LATTA DIV.	308104893786	566.92	
10 0418 1000 100 0000 618	5th grade class supplies 26-27		566.92
SCHOOL SPECIALTY LATTA DIV.	308104893789	1,337.01	
10 0445 1000 100 0000 618	Preschool Class Supplies		1,337.01
Vendor Name	SCHOOL SPECIALTY LATTA DIV.		3,712.22
SW IA TIRE & SERVICE	18729	58.70	
10 9010 2640 000 0000 618	New Tire w/Supplies		58.70
SW IA TIRE & SERVICE	19030	1,367.00	
10 9010 2700 000 0000 434	#16-(4) Tires with Wheel Alignment		1,367.00
SW IA TIRE & SERVICE	19153	385.15	
10 9010 2700 000 0000 434	#17- Chassis Inspection - Rear Pinion		385.15
SW IA TIRE & SERVICE	19350	170.00	

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 9010 2700 000 0000 434	#15 Chasis Inspection w/Tire Balance	170.00
SW IA TIRE & SERVICE	19420	110.00
10 9010 2700 217 3303 434	Bus 1/2 Wheel alignment	110.00
SW IA TIRE & SERVICE	19501	953.00
10 9010 2700 000 0000 434	#23- Chassis Inspection - New Tires	953.00
SW IA TIRE & SERVICE	19576	110.00
10 9010 2700 000 0000 434	#0- Chasis Inspection	110.00
SW IA TIRE & SERVICE	19725	225.00
10 9010 2700 000 0000 434	#23- 3 Tire Sensors	225.00
Vendor Name SW IA TIRE & SERVICE		3,378.85
SYNCQUIP LLC	2687	355.53
10 0109 2620 000 0000 432	HS Pressure Repair HVAC	355.53
Vendor Name SYNCQUIP LLC		355.53
T-MOBILE	218010377-1	23.08
10 9010 2236 000 0000 536	July 2026 Failover Line	23.08
T-MOBILE	JULY2026TMOB	410.54
10 0109 2410 000 0000 532	Asst Principal Phone - July 26	30.56
10 0418 2410 000 0000 532	SAM Phone - July 26	30.56
10 9010 2510 000 0000 532	Admin/BBF Mifi - July 26	166.06
10 9010 2490 000 0000 530	Bus Barn Phones - July 26	30.56
10 9010 2490 000 0000 530	Nurse Phone - July 26	30.56
10 9010 2490 000 0000 532	Maintenance Phones - July 26	91.68
10 9010 2490 000 0000 532	Tech Phones - July 26	30.56
Vendor Name T-MOBILE		433.62
TEACHING STRATEGIES, LLC	Q-372633	980.25
10 0445 1000 460 3117 612	Iowa GOLD Bundle	980.25
Vendor Name TEACHING STRATEGIES, LLC		980.25
THYSSENKRUPP ELEVATOR CORP	3009699240	210.66
10 0109 2640 000 0000 433	Jr/Sr HS Elevator Maint	210.66
Vendor Name THYSSENKRUPP ELEVATOR CORP		210.66
TOWN & COUNTRY SANITATION	July2026TAC	6,559.99
10 9010 2630 000 0000 421	Admin/BB/BBF Sanitation - July 2026	142.47
10 0418 2630 000 0000 421	IES Sanitation - July 2026	2,134.02
10 0445 2620 000 0000 411	ROECC Sanitation - July 2026	2,134.02
10 0109 2630 000 0000 421	Jr/Sr HS Sanitation - July 2026	2,149.48
Vendor Name TOWN & COUNTRY SANITATION		6,559.99
VISUAL EDGE IT dba COUNSEL	24AR3667910	65.58
10 0418 1000 100 0000 359	IES Copier Clicks 7/26	7.25
10 0109 1000 100 0000 359	Jr/Sr HS Copier Clicks - 7/26	0.07
10 0445 1000 100 0000 359	ROECC Copier Clicks 7/26	29.26
10 9010 2520 000 0000 618	Admin Copier Clicks - 7/26	29.00
Vendor Name VISUAL EDGE IT dba COUNSEL		65.58

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
WELLS FARGO LEASING	5039464115	1,215.50
10 9010 2520 000 0000 618	Admin Copier Lease - July	110.50
10 0445 1000 100 0000 359	ROECC Copier Lease - July	221.00
10 0109 1000 100 0000 359	Jr/Sr HS Copier Lease - July	552.50
10 0418 1000 100 0000 359	IES Copier Lease - July	331.50
Vendor Name WELLS FARGO LEASING		1,215.50

WESTLAKE ACE HARDWARE	3085183	178.01
10 0109 2620 000 0000 618	Jr/Sr HS Supplies - Maintenance	162.87
10 9010 2620 000 0000 618	District Supplies - Maintenance	91.74
10 9010 2620 000 0000 618	District Supplies Credit	(76.60)
Vendor Name WESTLAKE ACE HARDWARE		178.01

YOUNG AUTO PARTS INC.	273734	80.21
10 9010 2650 000 0000 618	Truck- Air Filter	29.15
10 9010 2700 000 0000 673	#0- Air Filter	51.06
YOUNG AUTO PARTS INC.	404273597	9.98
10 9010 2700 000 0000 618	#17-Rear Turn Signal Light	9.98
YOUNG AUTO PARTS INC.	404273707	101.95
10 9010 2650 000 0000 434	Maint Van- Air Filter	34.00
10 9010 2700 217 3303 673	#21/#22- Cabin Filter	67.95
YOUNG AUTO PARTS INC.	404274097	67.99
10 9010 2700 000 0000 618	Drill Bits, Nuts/Bolts	67.99
Vendor Name YOUNG AUTO PARTS INC.		260.13

Fund Number 10	122,390.36
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Checking Account ID 1	Fund Number 22	MANAGEMENT FUND
EMC INSURANCE	7003413802	362,247.00
22 9010 2310 000 0000 260	26-27 Worker's Comp Ins	65,602.44
22 9010 2310 000 0000 525	26-27 Govt Crime Fidelity Ins	1,338.56
22 9010 2620 000 0000 521	26-27 Commercial Property Ins	187,766.39
22 9010 2620 000 0000 521	26-27 Inland Marine Ins	7,336.16
22 9010 2310 000 0000 525	26-27 Commercial Umbrella Ins	5,843.87
22 9010 2310 000 0000 525	26-27 Professional Liability Ins	29,626.66
22 9010 2620 000 0000 523	26-27 General Liability Ins	17,945.78
22 9010 2700 000 0000 522	26-27 Commercial Auto Ins	46,787.14
Vendor Name EMC INSURANCE		362,247.00

Fund Number 22	362,247.00
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Checking Account ID 1	Fund Number 33	CAPITAL PROJECTS - LOST
BOYD JONES CONSTRUCTION COMPANY	BJ7312026	87,576.45
33 0418 4700 000 0000 450	IES Construction 7/2026	87,576.45
BOYD JONES CONSTRUCTION COMPANY	BJ8072026	198,930.30
33 0418 4700 000 0000 450	IES Construction 7/2026	198,930.30
BOYD JONES CONSTRUCTION COMPANY	BJ8726-1	52,380.00
33 0418 4700 000 0000 450	IES Construction 7/2026	52,380.00
Vendor Name BOYD JONES CONSTRUCTION COMPANY		338,886.75

BUILDING CRAFTS, INC.	BC7302026	82,280.25
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Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
33 0418 4700 000 0000 450	IES Construction 7/2026	82,280.25
Vendor Name BUILDING CRAFTS, INC.		82,280.25

CAMBLIN MECHANICAL INC	CM7252026	220,886.57
33 0418 4700 000 0000 450	IES Construction 7/2026	220,886.57
Vendor Name CAMBLIN MECHANICAL INC		220,886.57

LEICK CONSTRUCTION, INC.	LC7312026	18,496.84
33 0418 4700 000 0000 450	IES Construction 7/2026	18,496.84
Vendor Name LEICK CONSTRUCTION, INC.		18,496.84

MAHONEY FIRE SPRINKLER INC	MFS7312026	6,576.60
33 0418 4700 000 0000 450	IES Construction 7/2026	6,576.60
Vendor Name MAHONEY FIRE SPRINKLER INC		6,576.60

MWE SERVICES INC dba MIDWEST DEMO CO.	MWE7312026	9,055.92
33 0418 4700 000 0000 450	IES Construction 7/2026	9,055.92
Vendor Name MWE SERVICES INC dba MIDWEST DEMO CO.		9,055.92

O'NEAL ELECTRIC COMPANY	ONE7312026	123,854.45
33 0418 4700 000 0000 450	IES Construction 7/2026	123,854.45
Vendor Name O'NEAL ELECTRIC COMPANY		123,854.45

Precision Drywall Inc	PD7312026	28,296.00
33 0418 4700 000 0000 450	IES Construction 7/2026	28,296.00
Vendor Name Precision Drywall Inc		28,296.00

RED OAK GLASS INC.	ROG7212026	44,280.50
33 0418 4700 000 0000 450	IES Construction 7/2026	44,280.50
Vendor Name RED OAK GLASS INC.		44,280.50

RIVERSIDE TECHNOLOGIES, INC	6685	920.00
33 9010 2231 000 0000 490	Managed Svcs - 8/2026	920.00
Vendor Name RIVERSIDE TECHNOLOGIES, INC		920.00

SCHOOL BUS SALES	01P78673	4,866.00
33 9010 2700 000 0000 652	REI Camera systems for 2 vehicles	4,866.00
SCHOOL BUS SALES	01P79118	2,400.00
33 9010 2700 000 0000 652	Camera System for Van #21	2,400.00
Vendor Name SCHOOL BUS SALES		7,266.00

Fund Number 33		880,799.88
Checking Account ID 1	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
ACCESS SYSTEMS	42556614	1,709.40
36 0418 2530 000 0000 359	IES Copier Lease - Aug 2026	641.03
36 0445 2530 000 0000 359	ROECC Copier Lease - Aug 2026	213.67
36 9010 2530 000 0000 359	Admin Copier Lease - Aug 2026	213.67
36 0109 2530 000 0000 359	Jr/Sr HS Copier Lease - Aug 2026	641.03
ACCESS SYSTEMS	42556615	854.70

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
36 0445 2530 000 0000 359	ROECC Copier Lease July 2026	106.83
36 0418 2530 000 0000 359	IES Copier Lease July 2026	320.52
36 0109 2530 000 0000 359	Jr/Sr HS Copier Lease July 2026	320.52
36 9010 2530 000 0000 359	Admin Copier Lease July 2026	106.83
Vendor Name ACCESS SYSTEMS		<u>2,564.10</u>
ALLENSWORTH HEATING & COOLING	27649	6,150.00
36 0109 2620 000 0000 432	Jr/Sr HS Air Coil Repair	6,150.00
Vendor Name ALLENSWORTH HEATING & COOLING		<u>6,150.00</u>
SYNCQUIP LLC	2664	755.04
36 0109 2620 000 0000 432	HS HVAC Repair	755.04
SYNCQUIP LLC	2668	2,542.18
36 0109 2620 000 0000 432	IES HVAC Repair/Maint	2,542.18
SYNCQUIP LLC	2669	4,062.80
36 0109 2620 000 0000 432	HS HVAC Maint/Repair	4,062.80
SYNCQUIP LLC	2728	576.75
36 0418 2620 000 0000 432	IES HVAC Repair	576.75
SYNCQUIP LLC	2739	9,950.31
36 0418 2620 000 0000 432	IES HVAC Repair	9,950.31
Vendor Name SYNCQUIP LLC		<u>17,887.08</u>
VANN BRANDS CUSTOM DESIGNS, LLC	23846	2,400.00
36 0418 4700 000 0000 450	IES Construction Project	2,400.00
VANN BRANDS CUSTOM DESIGNS, LLC	23847	160.00
36 0418 4700 000 0000 450	IES Construction Project	160.00
Vendor Name VANN BRANDS CUSTOM DESIGNS, LLC		<u>2,560.00</u>
Fund Number 36		<u>29,161.18</u>
Checking Account ID 1		<u>1,394,598.42</u>
Checking Account ID 2	Fund Number 61	SCHOOL NUTRITION FUND
DAILEY, MACKENZIE	81726MD	104.70
61 483 000 0000 000	Lunch Reimbursement	104.70
Vendor Name DAILEY, MACKENZIE		<u>104.70</u>
HEIDEMAN, MERCEDES	81726MH	133.34
61 483 000 0000 000	Wrong Account Deposit	133.34
Vendor Name HEIDEMAN, MERCEDES		<u>133.34</u>
Fund Number 61		<u>238.04</u>
Checking Account ID 2		<u>238.04</u>
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
AMERICAN CHORAL DIRECTORS	ACDA72126	125.00
21 0109 1400 910 6210 810	Choir Director Membership 26-27	125.00
Vendor Name AMERICAN CHORAL DIRECTORS		<u>125.00</u>
ATLANTIC HIGH SCHOOL	82226VBACHS	80.00
21 0109 1400 920 6815 810	SWI VB Coaches Clinic	80.00
Vendor Name ATLANTIC HIGH SCHOOL		<u>80.00</u>
BMI, LICENSING DEPT	500002767394	320.47

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
21 0109 1400 920 6600 618	Music Licensing 26-27	320.47
Vendor Name BMI, LICENSING DEPT		320.47
FIRST BANKCARD - HH	FBCHH90725-1	416.83
21 0109 1400 910 6210 580	HS Vocal Music Hotel	416.83
Vendor Name FIRST BANKCARD - HH		416.83
FIRST BANKCARD - OFFICE CARD 1	FBC190726	74.80
21 0109 1400 910 6210 618	Return Play Materials	74.80
Vendor Name FIRST BANKCARD - OFFICE CARD 1		74.80
FIRST BANKCARD - OFFICE CARD 4	FBC490726	72.46
21 0109 1400 910 6210 580	HS Vocal Music Food	72.46
Vendor Name FIRST BANKCARD - OFFICE CARD 4		72.46
GLENWOOD COMMUNITY SCHOOLS	82926GCSD	200.00
21 0109 1400 920 6645 810	XC Entry Fee Boys & Girls	200.00
Vendor Name GLENWOOD COMMUNITY SCHOOLS		200.00
Fund Number 21		1,289.56
Checking Account ID 3		1,289.56

**2026-2027 Consortium Agreement
to Jointly Administer an Instructional Program
at CHILD Savings Institute (Learning Center) and HEARTLAND FAMILY SERVICE
(Therapeutic School)
Located within the boundaries of the COUNCIL BLUFFS Community School District**

This Agreement between the member school districts whose signatures appear at the end of this document (hereafter “members”), including the COUNCIL BLUFFS Community School District (hereafter “host”), is to establish a jointly administered program for the enrollment of students from the host and members’ school districts in the consortium day programs located at CHILD SAVING INSTITUTE and HEARTLAND FAMILY SERVICE pursuant to Iowa Code sections 28E.3 and 280.15(1) to provide quality education and activities for students enrolled from each member district, by the most efficient and economically responsible means; and

Whereas, each member wishes to enroll one or more of its students in (the K-12) consortium day programs that are offered and available at the CHILD SAVING INSTITUTE (Learning Center) and HEARTLAND FAMILY SERVICE (Therapeutic School) sites and that are not otherwise available at each member’s site, and

Whereas, the host is willing to jointly administer the programs and activities at the CHILD SAVING INSTITUTE and HEARTLAND FAMILY SERVICE sites with the members with the costs determined as stated in this Agreement, and

Whereas, Iowa Code section 28E.3 provides, in part, that the boards of directors of two or more school districts may by agreement jointly administer any power, privilege or authority each member school district is capable of exercising individually, and

Whereas, Iowa Code section 280.15, subsection 1, provides, in part, that the boards of directors of two or more school districts may by agreement jointly share services of school personnel, acquire and share classrooms, facilities, and equipment,

Therefore, the member school districts agree to establish a jointly administered instructional program for each facility in the form of a Consortium as authorized by Iowa Code under the following terms and conditions:

PURPOSE

The COUNCIL BLUFFS Community School District, pursuant to Iowa Code section 274.1, has the exclusive authority and responsibility to provide the instructional programs on the CHILD SAVING INSTITUTE and HEARTLAND FAMILY SERVICE campuses. Each member school district, pursuant to Iowa Code, has responsibility for the educational outcomes of its resident students when the districts are jointly administering an instructional program. Members

sending students to the CHILD SAVING INSTITUTE and HEARTLAND FAMILY SERVICE site programs will become members of the COUNCIL BLUFFS CONSORTIUM. This Agreement describes the arrangement for the provision of instructional service for the CHILD SAVING INSTITUTE and HEARTLAND FAMILY SERVICE Consortium day programs which are not part of the residential or placed PMIC day programs. This Agreement further describes certain terms and conditions to participate in the consortium day program located at the sites of CHILD SAVING INSTITUTE and HEARTLAND FAMILY SERVICE within a Consortium arrangement for the students of each member district, including the host district, and other students not residents of any member district. This Agreement provides a means by which the members may jointly and cooperatively provide greater educational opportunities for students through the offering of educational programs and the collective operation of facilities for student use by exercising powers, privileges and authority and proceeding to participate in and help administer the program, pursuant to the joint powers authorized by Iowa Code. Collective operation of facilities is limited to non-placed, non-residential, non-PMIC students.

PROGRAM DESCRIPTION:

Herbert J. Lavigne Learning Center (Child Saving Institute)

The Lavigne Learning Center is an educational program providing individual support as directed by the Individual Education Plan (IEP) for students with behavioral and emotional needs. The school serves students in grades 1 - 12 who need a specialized program to meet their educational needs. The licensed special education teachers provide instruction in core academic areas as well as problem solving, social skills, life skills, and interpersonal communication.

Therapeutic School (Heartland Family Service)

The Therapeutic School is a program that provides a full day of academic and therapeutic programming for special education students. A full day of academic coursework is provided by special education teachers per the student's IEP. Referrals to the school are made through the student's local school district within the Green Hills Area Education Agency.

NAME/ORGANIZATION

To accomplish the purposes stated above and to carry out joint and cooperative activity associated with the program, there is hereby created the COUNCIL BLUFFS DISTRICT Consortium ("hereafter Consortium"). This Consortium shall consist of the original member districts and host district, and can include additional parties from time to time, but

said Consortium shall not be considered a separate legal entity for purposes of Iowa Code Chapter 28E.

“Host district” means the district of location.

“Member district” means each public school district whose board has agreed to participate in the Consortium program, including the host district.

“Administrators” mean the superintendents or superintendent designee of each public school district whose board has agreed to participate in the Consortium program, including the host district.

“Fiscal agent” means the district that is established within the terms of this Agreement to provide the administrative business services, including student, staff, and financial accounting/management on behalf of the Consortium.

FISCAL AGENT

The host district will serve as the fiscal agent for purposes of all administrative business services associated with participation in the Consortium pursuant to the terms of this Agreement. The fiscal agent shall receive funds, handle student, staff, and financial accounting, make timely payments, and provide timely itemized billings to member districts as well as to cover incidental administrative costs such as clerical and business services, postage, and telephone. The resident district agrees to enter into the Student Record Information System (SRI) students in programs offered through the CHILD SAVING INSTITUTE and HEARTLAND FAMILY SERVICE programs, including residential programs and verifying SRI entries by consortium members of their resident students in the consortium programs.

A new fiscal agent may be designated by a majority vote of the administrators.

ADMINISTRATION

The Consortium shall be governed and administered by the superintendents or superintendent designee of each participating member school district (collectively, “The Administrators”). However, contracts must be approved and signed by the board president and board secretary of the governing boards of member districts rather than the administrators.

The administrators of the districts who are members of the Consortium shall have all powers, privileges, and authority necessary and incidental to manage the affairs of the Consortium, to exercise any power common to the members, and to work with each other to manage this program. The administrators shall also carry out the intent and purpose of this Agreement not inconsistent with law or this Agreement.

These powers and responsibilities of the administrators shall include general administrative duties which may arise from time to time, including, but not limited to:

- A. Setting policy and directing administrative regulations for the Consortium.
- B. Evaluating and preparing required reports on the effectiveness of the Consortium and the CHILD SAVING INSTITUTE and HEARTLAND FAMILY SERVICE programs.
- C. Assessing the education needs and interests of the students within their respective district.
- D. Participation numbers will be reviewed with the consortium annually.
- E. Meeting periodically, as needed, to discuss issues associated with the CHILD SAVING INSTITUTE and HEARTLAND FAMILY SERVICE programs and the Consortium.
- F. Other reasonable and necessary administrative duties.

Votes and approvals by the administrators may be accomplished by a consensus, a vote at a meeting (either in person or virtually), or by written affirmation by letter or electronic mail.

However, if the fiscal agent is entering into a contract or agreement on behalf of the Consortium, the governing boards of the member districts shall first approve the contract or agreement. The participating member districts may at any time restrict the powers of the fiscal agent of the Consortium.

JOINT MEETINGS

The administrators shall meet at least twice each school year, or more often if necessary, to discuss items of mutual concern.

BOARD APPROVAL

Consortium membership shall be approved by the board of education of each member district. Failure of a board of education to approve the Consortium Agreement shall remove that school district from Consortium membership.

JURISDICTION

The students attending the Consortium program shall be allowed to participate in the student activities in their districts of residence and will be subject to the eligibility rules of their resident districts. Students in the Consortium continue to be enrolled in their resident districts and are subject to the testing requirements, graduation requirements, and disciplinary procedures of their resident districts. The employer of the licensed teachers will administer required assessments and will forward the results of the individual assessments to each resident district. Permanent school records shall be maintained at the student's resident district.

The fiscal agent, through the Consortium, must be actively involved in the management, direction, supervision, and evaluation of the program; evaluation of the students; staff development of teachers; and monitoring adherence to all pertinent state and federal laws, including, but not limited to: testing requirements, IDEA provisions, omni-circular provisions, FERPA provisions, teacher licensure, curriculum development, professional development and expectations, and core curriculum implementation.

Member district students shall be under the jurisdiction of, and be the responsibility of, the host district while in attendance at CHILD SAVING INSTITUTE and HEARTLAND FAMILY SERVICE, except as set out in this Agreement. Member district students shall be subject to the same academic, disciplinary, and other additional requirements that apply to host district resident students.

INDEPENDENCE RETAINED

It is expressly understood and agreed to by the member districts that nothing contained in this Agreement shall be construed to create a partnership, association, or other affiliation or like relationship between the member districts, it being specifically agreed that their relationship is and shall remain that of independent parties participating in a cooperative mutual relationship in the Consortium. In no event shall a school district be liable for the debts and obligation of another school district.

NON-DELEGATION

Unless specifically provided in this Consortium Agreement, the Agreement shall not be construed as a delegation of the authority by the boards of education of any member school districts, or the powers or responsibilities conferred upon them by Iowa Code.

DISPUTE RESOLUTION AND ARBITRATION

In the event member districts are unable to agree to the interpretation or operation of this Agreement, a committee made up of five volunteer members of the Consortium, one of which is a member of the host district, shall meet to recommend to the full consortium their recommendation.

In the event that the dispute remains unresolved, the dispute shall be referred to a "Conflict Resolution Committee" made up of the president of the board of directors of the host district, the president of a member district, and the chief administrator of the area education agency (AEA) in which the Consortium program is located, whose decision is final.

SPECIAL EDUCATION

Each member district shall remain responsible for ensuring the special education instructional and support services offered to its students at the Consortium program provide a free and appropriate public education (FAPE) pursuant to federal and state law.

Each resident district is to maintain a file on each resident student attending the Consortium program. For special education students, this file should contain the student's current IEP and progress reports.

The resident district, working with the host district or agency employing the teacher is responsible for IEP development and review.

STAFFING

Special educational instructional staff will be employees of CHILD SAVING INSTITUTE or HEARTLAND FAMILY SERVICE and not employees of any member district. The special education administrator at HEARTLAND FAMILY SERVICES and CHILD SAVING INSTITUTE will be a Council Bluffs District employee.

The fiscal agent may employ, on behalf of the Consortium, an appropriately licensed person or assign a portion of an appropriately licensed person's time (with time records to show time exclusively devoted to the Consortium) to perform the duties of special education administrator. Only the employing member district has the power to terminate the employment of the administrator.

If the time records support that a specific portion of the time of the special education administrator was exclusively devoted to special education, the fiscal agent shall provide such records to each member district. The member districts may use this information to request approval of the School Budget Review Committee (SBRC) to treat this cost as a special education cost. Otherwise, without SBRC approval, the cost cannot be expended from special education funding.

TRANSPORTATION

Transportation of member students to and from the CHILD SAVING INSTITUTE and HEARTLAND FAMILY SERVICE sites will be determined by the resident member district and will not be the responsibility of the host district. Other necessary transportation during the school day shall be provided by the host district and shall be charged to the resident member district for the student as an individualized cost.

The host member district agrees to allow vehicles from member districts to cross its boundaries for purposes of providing such transportation.

PROPERTY

It is not contemplated the Consortium will acquire, hold or dispose of any real property as part of this undertaking. However, the fiscal agent in the Consortium may enter into leases or

sublease arrangements for a building to house the program, with approval of the member districts. That lease or sublease arrangements may be payable from the Physical Plant and Equipment Levy Fund or other legally authorized funds.

NON-MEMBER DISTRICTS

Occasionally, a district which is not a member of the Consortium may want to send a student to the CHILD SAVING INSTITUTE or HEARTLAND FAMILY SERVICE programs. Districts who are not members are required to join the Consortium prior to sending students to either CHILD SAVING INSTITUTE or HEARTLAND FAMILY SERVICE unless the sending school district resides outside of the boundaries of the State of Iowa.

FINANCIAL PROVISIONS

Members agree to pay Consortium costs to the fiscal agent for their students' enrollment in the consortium program located at the sites of CHILD SAVING INSTITUTE and HEARTLAND FAMILY SERVICE. The costs shall be computed by determining actual costs for providing educational services to each member's students with IEPs as defined in this Agreement. Billing will be done monthly.

A member district may be involuntarily terminated at the end of a school year by a majority vote of the administrators for failure to pay timely or otherwise not abiding by the terms of this Agreement.

If statutory changes or additions, i.e., state incentives for such sharing, mandate adjustments in the payments required pursuant to this Agreement, addenda shall be executed to bring the Agreement into compliance with statutory requirements.

The fiscal agent member shall provide itemized billings for the costs set out in this Agreement, within thirty (30) days of the end of each month. No billing shall be provided directly to resident districts from a third party contract. Each member shall promptly pay its amount at its next board meeting, but no later than thirty (30) days from receipt of the itemized bill. If any costs were estimated during the fiscal year, the final month's billing shall be adjusted to ensure that the costs are the actual costs for special education for the entire year and the correct share of costs pursuant to this Agreement. "Itemized" billing means a bill in sufficient detail that each member district can meet its legal fiscal responsibilities, including but not limited to, determining performance of the IEP requirements for each of its students, reporting expenditures from the correct funding source in accordance with the permissive uses guidance document issued in December 2013, filing Medicaid claims or special education claims or determining that such

claims have been filed and billed costs reduced by that amount, etc.

Each resident district shall be billed for and pay the direct actual costs of the educational program for each of its resident students pursuant to the IEP. “Actual costs” is a term referring to the excess costs of providing instruction for children requiring special education, above the costs of instruction of pupils in a regular curriculum. “Actual costs” should not be confused with the common meaning of actual as ‘all costs incurred’ which might include non-instructional costs or costs of instruction that are substantially similar to the costs of instruction in regular curriculum. To the extent that the costs are directly related to the provision of special education services pursuant to the IEPs, these costs are special education costs in the member districts. In the case of a Consortium, the general purpose percentage [GPP] would not be billed as a part of the actual costs, because the non-IEP costs are being allocated to member districts otherwise; billing for GPP would result in duplicate billing.

Specialized costs above the costs of providing special education instruction for students may be billed to each resident district. Costs must be exclusively for identified students per their IEPs.

In the case where a lease agreement is approved by the administrators and their respective boards, and the facility being leased is not a school building owned by a member district, the annual cost of the lease may be billed to each member district in the proportion of each member’s student enrolled or served days divided by total enrolled or served days for all districts. This must be agreed to by the majority of the administrators. The lease is paid from either Physical Plant and Equipment Levy (PPEL) or Secure an Advanced Vision for Education Fund (SAVE) and is not a special education cost. No costs related to debt, facility use charges, or new construction/remodeling may be charged. No costs related to the residential, placed, or PMIC programs may be charged.

Upon request food service will be provided by the host district in the same way that food service is provided to other students attending public school within the district boundaries.

The cost of supplies and equipment that are not included in actual costs of special education, may be billed to each member district in the proportion of enrolled or served days divided by total enrolled or served days for all districts. This must be agreed to by the majority of the administrators. These costs would be general fund, general purpose expenditures. Such inventory and equipment shall be jointly owned by the consortium members.

CONTRACTED SERVICES

Billings from any purchased service provider must be “itemized” in sufficient detail that each

member district can meet its legal fiscal responsibilities, including but not limited to, the ability to:

- Determine performance of the IEP requirements for each of its students.
- Report expenditures from the correct funding source in accordance with the permissive uses guidance document issued in December 2013.
- Ensure costs are itemized for the purpose of submitting Medicaid claims or special education claims or determining that such claims have been filed and billed costs reduced by that amount, etc.
- Ensure costs are limited to actual costs of special education as defined by Iowa Code.
- Ensure each item is an item on the student's individual student's IEP so that re-billings are accurate.
- Ensure items such as services of a nurse are identified and are linked only to students with services of a nurse included on the individual student's IEP.
- Ensure each item is paid from the correct fund.
- Ensure each item is paid from the correct funding stream (special education weighted funding, IDEA Part B or Part C, LEP, Title 1, general purpose funding, etc.).
- Ensure any administrative costs are allowable and itemized for the purpose of requesting permission from the SBRC to pay those costs from special education weighted funding rather than general purpose funding.
- Ensure costs that are not included within the definition of actual costs of special education instructional programs are separately identified so that they are not paid from any special education funding streams. For this purpose, at a minimum, this would require costs itemized to the function level, and sometimes object level, that districts are required to enter on the CAR-COA. There cannot be a single special education cost when that cost includes non-instructional items. Therefore, there would be separate purchased services (even if in the same Agreement) for such things as instruction, support services, administration, operations & maintenance if applicable, etc.
- Ensure no costs were paid from grants or other funding resources the private provider received or was entitled to receive to address the potential for any cost to be paid by the district which was properly paid from a different source. The IDEA provides that education agencies are payors of last resort.
- Ensure any profit built in by a private for-profit service provider is reasonable. The district has a stewardship responsibility to look at those costs to evaluate the cost effectiveness of purchasing services versus providing the services directly as well as to have procedures in place to meet the coming requirements of the omni-circular related

to procurement.

- Ensure no costs are “per pupil rates.”
- Ensure no costs are related to purchasing spaces or other phantom student models.
- Ensure time records are maintained when personnel are paid from multiple funding streams and costs are proportionate to time.

AMENDMENTS

The provisions of this Agreement may be added to, amended or modified by a majority vote of the administrators of all member districts and approved by their respective school boards. Votes must be cast at a duly called meeting by all administrators physically, or virtually, present.

All other Consortium business not pertaining to amending this Agreement shall be decided by a simple majority of the administrators of all member districts.

DURATION

Subject to the rights of amendment, modification, or termination, this Agreement shall be in full force and in effect from the date of execution until June 30, 2023, and renew every July 1 for one-year periods if approved by the district’s board of education, unless participation is terminated by a member by providing written notice to all other members on or before January 1, or terminated by mutual agreement of all of the member districts.

CROSS INDEMNIFICATION

If any claim for damage, injury or other loss (hereinafter “loss”) is made by or on behalf of a student, the district transporting or supervising the student at the time of the loss shall be responsible for any payment of claims, damages, or judgments arising out of the loss, and that transporting or supervising district shall indemnify, defend and hold harmless the non-transporting or non-supervising district if a claim is made against the non-transporting or non-supervising district for a loss which occurred while the student was under the supervision and control of the transporting or supervising district. Both member districts and the host district agree to carry liability insurance or otherwise contract for coverage of claims consistent with this Agreement.

Otherwise, to the extent permitted by law, each of the member districts shall protect, defend, hold harmless, and indemnify the other member districts from and against any and all claims, losses, costs, damages, and expenses including attorneys’ fees and expenses, which the other districts may incur by reason of the indemnifying party’s negligence, breach of this Agreement,

or violation of law or right of a third party, or that of the indemnifying party's officers, employees, or agents.

APPLICATION OF LAWS, RULES AND REGULATIONS

This Agreement and all policies, rules, and regulations adopted by the administrators to govern the operation of the program shall comply with the laws of the state of Iowa, with rules and regulations of the Iowa Department of Education, and with federal laws and regulations. Any provisions of this Agreement in conflict therewith shall be null and void and the remainder of the Agreement shall be binding upon all members.

All member districts shall refrain from any action which would violate any law, rule, policy, or regulation of any governmental body or agency having jurisdiction over this Agreement.

All member districts agree to cooperate as needed to assure that all required services and responsibilities are provided by the members and that the educational programs and activities are operated in compliance with all applicable laws.

BINDING EFFECT

This Agreement shall be binding upon, and inure to the benefit of, the member districts hereto and their successors and assigns.

EXECUTION IN COUNTERPARTS

This Agreement may be simultaneously executed in one or more counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same instrument.

SEVERABILITY

If any clause, provision or section of this Agreement shall, for any reason, be held illegal or invalid by a court or state or federal agency, the illegality or invalidity of such clause, provision or section shall not affect any of the remaining clauses, provisions or sections hereof, and this Agreement shall be construed and enforced as if such illegal or invalid clause, provision or section had not been contained herein. In case any agreement or obligation contained in this Agreement is held to be in violation of law, then such agreement or obligation shall be deemed to

be the agreement or obligation of the members, to the full extent permitted by law. Failure of a member to enter into this Agreement in accordance with Iowa law or inability of a member to be a party to this Agreement shall not affect the validity or enforceability of this Agreement as to all other members.

In commemoration of this Consortium Agreement, the presidents and secretaries of the respective boards of education sign this Agreement on the dates set below, the Agreement having been passed by a majority roll call vote of each board.

For the Host and Fiscal Agent Member Council Bluffs Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member A-H-S-T-W Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Atlantic Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Audubon Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Boyer Valley Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member CAM Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Carroll Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Charter Oak School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Clear Creek Amana School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Corning Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Creston Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Denison Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member East Mills Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member East Sac County Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Essex Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Exira-EHK Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Glenwood Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Griswold Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Hamburg Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Harlan Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Highland Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member IKM-Manning Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Lewis Central Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Logan-Magnolia Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Maple Valley-Anthon Oto Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Missouri Valley Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member MOC-Floyd Valley Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Newton Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Red Oak Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Riverside Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Schleswig Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Sheldon Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Shenandoah Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Sidney Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Sioux City Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Southeast Polk Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member South Central Calhoun School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member South Page School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Treynor Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Tri-Center Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Underwood Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Villisca Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Waukee Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member West Harrison Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member West Monona Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Whiting Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____

Participating Member Woodbine Community School District:

Board President _____ Dated _____

Board Secretary _____ Dated _____



MEMORANDUM OF UNDERSTANDING (MOU)

Red Oak Community School District

WHEREAS, this Memorandum of Understanding, entered into between Iowa Jobs for America's Graduates, Inc. (herein after referred to as "iJAG") and the Red Oak Community School District (herein after referred to as "the Partner") outlines the elements of a partnership to successfully implement and sustain the Jobs for America's Graduates (JAG) Program as operated and managed by iJAG.

WHEREAS, iJAG is a nonprofit organization dedicated to building meaningful partnerships across business, industry, and education to support participants on their path to success. With funding from corporate and foundation contributions, public sector grants, and school partnerships, iJAG works to create opportunities for participants who face various challenges to graduation and future planning. As a state affiliate of Jobs for America's Graduates (JAG) National Network, iJAG provides classroom and work-based learning experiences, academic support, and skill development to help participants stay engaged in school and prepare for their future. Beyond graduation, iJAG's on-site staff members offer personalized follow-up services for 12 months, ensuring participants have the guidance and resources needed to transition smoothly into a career or pursue further education. iJAG prepares participants to contribute to their communities, drive innovation in the workforce, and create meaningful change in their lives and beyond.

WHEREAS, the primary performance goals of the program depend upon the program model and are attached hereto in Exhibit 1.

WHEREAS, both parties mutually agree to indemnify and hold each other harmless from liabilities arising from their own actions or negligence during the course of this partnership.

WHEREAS the responsibilities of iJAG include:

1. Maintain an active, involved iJAG Board of Directors to provide oversight to the implementation, operation, and continuous improvement of programs in Iowa that satisfy the accreditation standards of the National JAG Program Model.
2. Using statewide and Partner performance outcomes, receive and maintain standard accreditation as a member of the JAG National Network.
 - a. Every 3-4 years, JAG will conduct a site review and prepare an accreditation report for consideration by the Board of Directors, iJAG Leadership, the Partner, and iJAG on-site staff members.
3. Make available upon request its copyrighted model books and materials, operation guides, administrative manuals, electronic data management systems, etc.
4. Employ a full-time, jointly accepted individual with the requested BOEE certification and *Work-Based Learning Supervisor Authorization* to fulfill the responsibilities of the iJAG on-site staff member. This staff member will be on the Partner's premises for 10.5 months of the year, following the Partner's educational calendar.
5. As applicable, ensure participants engage in meaningful, Department of Education-recognized, work-based learning experiences that align with career pathways and future employment opportunities.
6. Develop and establish positive working relationships and connections within the school, local community and State for comprehensive academic improvement, career education guidance, career and technical education, resiliency building, post-secondary transition support, Workforce Development, and Economic Development as applicable.
7. iJAG Leadership will provide the following:

- a. Support to iJAG on-site staff member
- b. Technical assistance and training to the iJAG on-site staff member and other essential Partner staff on successfully implementing and operating a JAG-accredited program
- c. Staff development for all iJAG on-site staff members to ensure understanding of JAG and the applicable program models, share best practices through planned local/state staff development activities, and provide annual, required staff training, in-person and virtually.
- d. Conduct frequent quality assurance reviews on participants, services, outcomes, and consulting visits to offer encouragement, support, and feedback.
 - i. iJAG Program Leadership will meet with the Partner administrator leading the iJAG partnership during these visits to ensure satisfaction and collaboration.

WHEREAS, the responsibilities of the Partner include:

1. Partners will adhere to an "onboarding checklist" to be compiled by the iJAG program team. The checklist will consist of but is not limited to the following:
 - a. Issue an ID badge or keys allowing the iJAG on-site staff member access to appropriate buildings.
 - b. Provide appropriate space for the iJAG on-site staff member, including classroom and/or office space (as applicable) that provides participants with privacy as necessary and contributes to in-kind services.
 - c. Provide utilities, computer, copier, internet access, meeting space materials, supplies, etc., like other teachers and Partner staff.
 - d. Provide access and training to iJAG on-site staff members on any database system deemed appropriate for the partnership and any other technology available to the iJAG on-site staff member within the building.
 - i. iJAG on-site staff members will have access to all participant information, including but not limited to grades, demographics, credits, behaviors, schedules, free and reduced lunch status, IEP/504 Plans, parent/guardian contact information, etc., for all participants to assist with participant selection.
 - e. Include iJAG on-site staff members in all safety training drills, Mandatory Reporter Training, and all other training and professional development required of all staff as appropriate.
 - f. Assign iJAG on-site staff members a staff support within the assigned building.
 - g. Collaborate with iJAG to complete and maintain all student paperwork and electronic documentation as required by iJAG and address any school-related media releases.
2. The Partner will provide ongoing coaching and feedback in collaboration with iJAG Leadership to the iJAG on-site staff member to support their professional growth.
 - a. Ensure that all coaching and Human Resource-related discussions concerning the iJAG on-site staff member are conducted in coordination with iJAG prior to notifying the iJAG on-site staff member. This collaborative approach will support alignment with iJAG policies, best practices, and program expectations.
 - b. Collaborate with iJAG on any decisions regarding changes to iJAG programming and communicate with iJAG to ensure a coordinated and supportive transition process.
3. Incorporate iJAG on-site staff members in electronic notifications of Partner updates and notices.
4. Partner Administration will ensure the following:
 - a. iJAG is included in the participant Handbook/Course Catalog and ensures guidance staff assists with participant referral and selection.
 - b. The iJAG on-site staff member and the Partner must agree on each participant before they are added to the roster.

- c. Work with the iJAG on-site staff member to establish an Advisory Committee that assists in recruiting and selecting participants most in need of services and who meet JAG criteria to receive services and to provide ongoing support for participants and the iJAG program.
 - i. The committee will include one representative from the Partner's administration, counseling staff, faculty, and the iJAG on-site staff member.
 - a. *Note: The Partner may use an existing committee if it will also perform the additional functions of the Advisory Committee.*
 - ii. Seniors can join iJAG only during the beginning of their senior year.
 - d. Infuse iJAG and their Career Association with other Partner programs and services where appropriate.
 - e. Support the iJAG on-site staff member's efforts to engage parents, employers, and the community.
 - f. Support the iJAG on-site staff member's efforts to perform mandatory on-site and off-site engagements with employers, job opportunities, and potential placements.
 - g. Work with iJAG Leadership to:
 - i. Complete a program assessment twice yearly to assess the iJAG on-site staff member's performance.
 - ii. Provide building supervision of the iJAG on-site staff members.
 - iii. Conduct regular meetings with iJAG Leadership to evaluate the partnership and progress of the iJAG program.
5. The Partner will provide the following:
- a. Meetings with iJAG Leadership quarterly to review data and discuss the partnership
 - b. Transportation for participants to attend statewide events, Career Association events, employer engagement opportunities, college visits, and community service opportunities as applicable.
 - i. Including providing the necessary insurance coverage for participants to attend these opportunities as their participation is considered a Partner-sponsored event.
 - ii. Allow other staff to serve as chaperones and activity judges at these events when possible and as applicable.
 - iii. iJAG on-site staff members will present the event dates to the appropriate Partner personnel and obtain prior approval in the timeframes expected according to the Partner's internally required process.
 - iv. The Partner will allow the iJAG on-site staff member access to smaller district vehicles when available for small group activities related to career association and WBL. If access is not available, iJAG on-site staff members will have permission to transport participants in accordance with iJAG's Policies and Procedures.
 - c. The cost of substitute teachers for the first 10 program days per iJAG on-site staff member, that said iJAG on-site staff member cannot be present, as necessary and with prior approval
 - i. Substitute days are based on the monetary cost to the Partner in half or full-day increments regardless of the amount of time the substitute covers services on behalf of the iJAG on-site staff member.
 - ii. Substitute days include personal sick days, iJAG training, career engagements, and iJAG-sponsored statewide events.
 - iii. iJAG covers any days after 10.
 - d. A representative from the Partner (ideally the Principal, Vice Principal, or administrative personnel with similar responsibilities) to attend the annual Partnership meetings, coordinated by iJAG Leadership.

WHEREAS the responsibilities of the iJAG on-site staff member include:

1. iJAG on-site staff members' primary role is to deliver the applicable iJAG programming with fidelity.
2. iJAG on-site staff members may have one other Partner-related duty.
 - a. 11th & 12th grade programs' additional duty should be closely aligned with work-based learning initiatives.
3. The iJAG on-site staff member will fulfill the following:
 - a. Recruit and select qualified participants for the program who satisfy the criteria set out by iJAG/JAG.
 - i. Participants must *need*, *want*, and *benefit* from the services.
 - b. Establish an Advisory Committee with Partner Administration to recruit, screen, and select participants most needing services.
 - c. As applicable, organize the participant-led Career Association.
 - i. Each iJAG participant will join the Career Association for belonging, a sense of ownership, building self-esteem, and developing leadership and teamwork skills.
 - ii. Each participant must complete at least fifteen (15) annual hours of community service, individually or within groups.
 - d. As applicable, assist the Career Association in fundraising and community service in accordance with Partner and iJAG policies and procedures.
 - i. Monies raised will need to be held and accounted for in either an iJAG account or in a Partner-issued iJAG account.
 - e. As applicable, develop work-based learning and/or job shadow experiences in conjunction with Partner Administration.
 - i. Collaborate with the Partner on already established work-based learning programs and employer engagement experiences.
 - ii. Ensuring follow-up participants also receive the same work-based learning and employer engagement opportunities.
 - iii. Ensure juniors and seniors have access and opportunities to participate in dual credit classes with the local community college, as applicable.
 - f. Establish and maintain connections at the community and Partner levels.
4. iJAG on-site staff member will:
 - a. Attend and participate in iJAG staff development experiences, mandatory staff meetings, and participant events as applicable.
 - b. Work with iJAG Leadership to assist with special events or peer-based training as needed.
 - c. Provide career guidance and participant support. Connect and refer participants to Partner or community-based services to overcome obstacles to transition year-over-year, graduation, post-secondary education, career pathway, and/or enlistment.
 - d. Work with participants and other staff/faculty to provide remediation and/or tutoring required to improve their basic education skills, advance to the next grade level, and/or obtain a high school diploma, GED or high school equivalency.
 - i. As applicable, provide necessary services to help participants overcome obstacles to staying in school, graduating, becoming employed, enlisting, and/or pursuing a postsecondary education, including follow-up with participants and/or teachers in classes that participants are not passing or falling behind.
 - e. If applicable, iJAG on-site staff members running the iJAG program will contact participants, graduates, and non-graduates monthly and employers bimonthly during the 12-month follow-up period.

- f. Provide personal and confidential information for screening per local and state laws governing those working directly with participants.
- g. Communicate with parents/guardians and participants using the approved communication platform, ParentSquare, for all interactions. This safe, monitored platform promotes accountability, protects all parties involved, and fosters a professional environment for effective collaboration and engagement.
- h. Collect and maintain signed parent/guardian consent for all off-campus activities involving participants, including instances where participants may be transported in a personal vehicle. Additionally, iJAG will secure media release permissions for participants to ensure compliance with privacy and usage guidelines.
- i. Complete and maintain all paper and electronic documentation as required by iJAG.
 - i. Submit properly completed written and electronic documentation as directed by iJAG Leadership.
 - ii. Work with iJAG Leadership to complete all monitoring, evaluations, agreements, and documentation required by funding sources.
- j. Participate in evaluations conducted by iJAG Leadership twice a year.
- k. Provide reports throughout the year on various data points, such as but not limited to programming, GPA, attendance, obstacles, etc., to the Partner and iJAG Leadership.
- l. Understand and adhere to the building's policy regarding leaving during contract hours.
 - i. iJAG on-site staff members will seek prior approval from iJAG Program Leadership before leaving the building during contract hours.
 - ii. iJAG on-site staff members will notify their building supervisor when leaving the building during contract hours.

PARTNERSHIP COMMITMENT

This Memorandum of Understanding begins July 1, 2026, and runs through June 30, 2027.

Both parties mutually agree that the iJAG program will operate within the principles, policies, procedures, and iJAG standards outlined in this document and agreed to by the Partner and iJAG.

It is mutually agreed that efforts will be made to continue the iJAG accredited program year after year based on funding availability, an adequate number of participants to make the program cost-effective, and mutual satisfaction with the program.

Should areas of non-compliance with the iJAG model arise, and all efforts to reach agreement have failed, either party reserves the right to terminate this contract with ninety (90) days written notice.

Any updates and adjustments to this contract will be provided in writing by iJAG through an addendum.

For cost to Partner for the 2026-27 program year, see invoice attached on Exhibit 2.

SIGNATURES ON NEXT PAGE:

Iowa Jobs for America's Graduates		Red Oak Community School District	
Signature		Signature	
Print Name	Wendy Mihm-Herold	Print Name	
Title	President/CEO	Title	
Date	4/01/26	Date	

EXHIBIT 2
INVOICE

Iowa Jobs for America's
Graduates, Inc.
1111 9th St, Ste 268
Des Moines, IA 50314-2510

Accounting@iJAG.org
+1 (515) 216-3140
www.ijag.org



Bill to
Red Oak Community School District
2011 N. 8th Street
Red Oak, IA 51566

Ship to
Red Oak Community School District
2011 N. 8th Street
Red Oak, IA 51566

Invoice details
Invoice no.: 28694
Terms: Net 60
Invoice date: 07/01/2026
Due date: 08/30/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.		2026-27 MOU's	2026-2027 iJAG Memorandum of Understanding (MOU) Program Fees	1	\$25,000.00	\$25,000.00
Total						\$25,000.00



iJAG Career Exploration Program

iJAG Career Exploration–High School

SCED Code: 22151

Category: Career Exploration

What is the program?

Students deepen their understanding of and engagement with a variety of career paths, helping them take a more informed and intentional approach to planning for the future. Through project-based learning experiences, students explore interests, identify strengths, and begin creating individualized career pathway plans aligned to their goals.

Goal of the program

The goal of the iJAG Career Exploration program is to help students build self-awareness, expand career knowledge, and connect their interests and strengths to future education and employment opportunities. The program is designed to support career planning, decision-making, and readiness for postsecondary pathways.

How does the program work?

The program engages students in structured career exploration through project-based learning, career assessments, labor market awareness, and guided planning activities. Students explore a range of industries and occupations, learn about required education and training, and develop personalized plans that connect school experiences to future goals. The program may also include employer engagement, career speakers, workplace exposure, and skill-building experiences that help students better understand career possibilities.

Why this program matters

Career exploration helps students make stronger connections between school and their future. By giving students time and support to explore options, ask questions, and reflect on their goals, the program increases engagement, builds confidence, and helps students make more informed choices about high school coursework, postsecondary education, training, and careers.

Expected Outcomes

Students will:

- Identify personal interests, strengths, and career preferences
- Increase awareness of career pathways, industries, and workforce opportunities
- Develop an individualized career plan connected to future goals
- Strengthen decision-making, goal-setting, and planning skills
- Better understand the connection between education, training, and career success.

2026-2027 FUNDRAISERS				*DENOTES Year Long Fundraiser
Month	Week	Department	Sale(s):	Notes:
August	#1	Athletic Boosters	Pride Drive	Annual Tiger Pride Drive - during the month of August
	#1	Athletic Boosters	Concessions	*August through July
	#1	Athletic Boosters	Team Apparel	*August through July
	#1	Music Boosters	Concessions	*August through July
	#1	Music Boosters	Apparel	*August through July
	#1	Music Boosters	Wearables	*Marching Band and Music Department Wearables
	#1	Athletic Boosters/FB		*Shirt Sponsors
	#1	Music Boosters	Annual Donation Letter	Membership Drive
	#1			
	#3	Music Boosters	Red Oak Express	Subscriptions (Sept-Nov)
	#3	Music	Cookie Dough & Frozen Foods	August 25-Sept 7 Lots A Dough
	#4	Athletic Boosters	Strength and Conditioning	Sponsors
September	#5			
	#1	Student Council	Homecoming	Spirit Sales and Homecoming Dance
	#2	Music Boosters	Mum Sales	
	#2			
	#3	FFA	Fruit Sales and Apparel	
	#4			
October	#5	Athletic Boosters/ FB Cheer	Spirit Leaders	
	#1	JH Choir	Butter Braids	
	#2			
	#3	Elem PTO	Trash Bags	Annual Trash Bag sales for PTO fundraiser (Oct 22nd & 23rd)
	#4			
	#5			
November	#1	Athletic Boosters/VB	Midnight Madness	
	#1	Athletic Boosters/BBB	3 for 3 Sponsors	
		Athletic Boosters/BBB	Scrimmage	Intrasquad - Free Will Donation
	#1	Athletic Boosters/GBB/BBB	FT Pledge	
	#2	Athletic Boosters/ WR	Pin Pledge	
	#3	Music Boosters/ Band	Mattress	
	#4			
December	#5			
	#1	Athletic Boosters/ WR	Wrestle-Offs	
	#1	Music Boosters	Raise the Curtain	
	#1	Music Boosters	Winter Extravaganza	Free Will Donation/Auctioning Fruitcake
	#1 & 2			
	#2			
	#3	Athletic Boosters/ WR Cheer	Youth Cheer Camp	
January	#4			
	#1			
	#2	Prom	Sponsor a Student	
	#3			
	#4			
February	#5			
	#1	Athletic Boosters/BB Cheer	Youth Spirit Leaders	
	#2			
	#3	FFA Alumni	Dinner and Silent Auction	Free will donations
	#4	Music Boosters	Silent Auction	
	#4	iJAG	Taco Bar	
March		Elem PTO	BINGO Night	Saturday, February 13th
	#1	Athletic Boosters/ Baseball	March Madness	
	#2			
	#3			
	#4	FFA	Easter Egg	
April	#5			
	#1	Athletic Boosters/ Softball	April Madness	
	#2	Elem PTO	Carnival	Friday, April 30th
	#3	FFA Alumni	Cattle Show	
May	#4	iJAG	Sno Cone	
	#1	Athletic Boosters	Golf Toumey	
	#2	Music Boosters	Duck Race	Working with Kiwanis

	#3			
	#4	Elem PTO	Flower Sales	Saturday, May 8th
	#5			
June	#1			
	#2			
	#3			
	#4			
	#5			
July	#1			
	#2			
	#3			
	#4	Athletic Boosters	Football	Car Wash
	#5			

503.7 Disruptive Behavior

The District supports creating an orderly educational environment for students. Classroom teachers have authority to remove students from the classroom who cause violent or nonviolent disruptions to instruction, however this authority is not absolute. Students who are removed from the classroom must be afforded due process that is consistent with applicable laws and board policy.

Discipline will be administered consistent with law and board policy and accompanying regulations. Removal and discipline of students with disabilities will comply with the provisions of applicable federal and state laws.

Each teacher providing instruction to a student with a plan under Section 504 of the federal Rehabilitation Act shall review the plan and provide written confirmation of that review to the student's case manager.

Each district employee who is responsible for implementation of a student's Individualized Education Program (IEP) shall read all changes to the accommodations or modifications to a student's IEP. Regular education teachers who have reviewed the changes or modifications to a student's program shall provide written confirmation of that review to the student's special education teacher.

Written confirmation of review of a 504 Plan or IEP may be satisfied by entering confirmation of the date and time of review into the District's student information system.

The district will also ensure that at least one paraeducator or other employee who assists a teacher in providing classroom instruction to the student attends meetings related to the student's IEP or Section 504 plan.

All members of a student's IEP team will be provided training on the least restrictive environment requirements under the Individuals with Disabilities in Education Act. Teachers who become injured due to a student's violent disruption occurring in the performance of the teacher's work duties shall be granted a leave of absence for physical recovery no more than three (3) days with full pay. If the teacher requests additional physical recovery time, the school board will consider the request if accompanied by a note from a physician indicating a need for longer absence. It is within the discretion of the school board to grant or deny such requests.

Upon the request of a teacher as defined by *Iowa Code 256.145*, the principal will ensure that a mental health professional, guidance counselor, or behavioral interventionist is made available to students, teachers, and other school employees to address immediate trauma arising from a violent or nonviolent disruption. Students less than the age of 18 must have consent from a parent or guardian in order to receive mental health services,

unless they are an emancipated minor.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

503.7R1 Disruptive Behavior-Removal Procedures

Nonviolent Disruption

A nonviolent disruption is defined as a disruption to classroom instruction that results from disorderly conduct, abusive or profane language, bullying as defined by *Iowa Code 280.28*, or repeatedly disruptive behavior. If the disruption is a nonviolent disruption, a teacher may remove the student from the classroom and place the student under the supervision of the principal or the principal's designee for at least 30 minutes. A teacher may appeal to the school board a principal's decision not to remove a student for nonviolent disruptive behavior, as well as a decision to return the student to the classroom too soon.

A student enrolled in kindergarten through grade five cannot be readmitted into the teacher's classroom until the principal or principal designee and the teacher meet to discuss the readmission of the student.

A student enrolled in grades six through twelve cannot be readmitted into the teacher's classroom until the principal or the principal designee and the teacher meet to discuss readmission. Even so, the student is not allowed to be re-admitted to the teacher's classroom until the immediate subsequent school day at the earliest.

Should there be disciplinary action taken against the student, the principal or the principal's designee will inform the teacher of the actions taken as soon as reasonably possible after the student's removal.

Students who have been removed from class will be provided alternative learning arrangements and must make up any work that the student missed while under alternative supervision.

Multiple Nonviolent Disruption Removals

Should a student be removed from a teacher's classroom more than once, the teacher(s) who removed the student, the principal, the guidance counselor, the student's parent/legal guardian (if the student is not an emancipated minor), and the student must participate in a meeting to discuss the student's nonviolent disruptions, establish a behavior plan, and a course of discipline. Considerations may include relocating the student to an alternative learning environment, including a therapeutic classroom when

appropriate.

Violent Disruption

A violent disruption is defined as a disruption to classroom instruction that results from a threat of violence or an incident of violence resulting in injury, property damage, or assault as defined in *Iowa Code 708.1*. If the disruption is a violent disruption, the teacher must remove the student from the classroom and place the student under the supervision of the principal or the principal's designee.

A student enrolled in kindergarten through grade five cannot be re-admitted into the teacher's classroom until the principal or principal designee and the teacher meet to discuss the readmission of the student.

A student enrolled in grades six through twelve cannot be readmitted into the teacher's classroom until the principal or the principal designee and the teacher meet to discuss readmission. The student is not allowed to be re-admitted to the teacher's classroom until the immediate subsequent school day at the earliest.

A student cannot be re-admitted to a teacher's classroom if all the following criteria are met:

- The student was removed due to an assault on the teacher, and
- The teacher does not consent to allowing the student to return to the teacher's classroom.

Should there be a determination of disciplinary action, the principal will take the disciplinary action and notify the parent or guardian of the student in writing, and if possible, through electronic notice.

The principal must impose the maximum disciplinary action allowed under district policy when a student's conduct, statements, or other actions:

- are severe or pervasive; and
- result in a request from the teacher for maximum disciplinary consequences.

Multiple Violent Disruption Removals

If a student is removed from a teacher's classroom two or more times in a quarter then the principal will discipline the student in any of the following manners:

- Assigning the student to either in-school or out-of-school suspension; or
- Recommend to the superintendent the student be relocated in an alternative learning environment that has been approved by the superintendent.

- Removal and discipline of students with disabilities under any of these categories must comply with the provisions of applicable federal and state law.

Approved: August 19, 2026 [anticipated]

Reviewed: July 15, 2026

Revised:

503.7R2 Disruptive Behavior-Removal Procedures for Nonviolent Behavior for Students with an IEP

Should a student with an Individualized Education Program (IEP) be removed from the classroom due to nonviolent disruptive behavior, an IEP team meeting will take place immediately subsequent to the removal of the student from the classroom. The meeting participants should additionally include the following individuals if practicable:

- Teacher who removed the student from the classroom;
- Any teacher who provides classroom instruction to the student;
- Any other employee of the school district who was directly involved in the student's conduct.

If a teacher or district employee listed above cannot attend the IEP meeting, they must review the IEP team's minutes or summary of the meeting and provide written confirmation to the team that they have done so.

The IEP Team must discuss the following during the meeting:

- The appropriateness of the student's current educational programming.
- Whether adjustments need to be made to the student's IEP to address the student's behaviors.
- The student's current placement and whether an alternative learning environment would best provide the student with a free appropriate public education.
- The accommodations, modifications, and adaptations required to allow the student's success in a general education setting; the supports needed by teachers and other school employees to provide the above-listed services; and whether the school district has the capacity to provide such supports and services.
- Whether and to what extent the provision of special education services and activities in the general education environment will impact the student and the other students in the classroom.

If a student is removed from the classroom five (5) or more times within a fifteen (15) consecutive school day period, then the students' IEP team will meet to discuss the student's behavior.

A teacher has the authority to request a meeting of the student's IEP team at any time by submitting an electronic or written request to the building principal. The request may be denied, in writing, with a description of why applicable laws do not require the meeting of the student's IEP team.

402.1 - Employee Conflict of Interest

Employees' use of their position with the school district for financial gain is considered a conflict of interest with their position as employees and may subject employees to disciplinary action.

Employees have access to information and a captive audience that could award the employee personal or financial gain. **No employee may solicit other employees or students for the purpose of personal or financial gain to the employee without the approval of the Superintendent.** If the approval of the superintendent is given, the employee must conduct the solicitations within the conditions set forth by the superintendent. Further, the superintendent may, upon five days' notice, require the employee to cease such solicitations as a condition of continued employment.

Employees will not act as an agent or dealer for the sale of textbooks or other school supplies. Employees will not participate for personal financial remuneration in outside activities wherein their position on the staff is used to sell goods or services to students or to parents. Employees ~~will~~ **shall** not engage in outside work or activities where the source of information concerning the customer, client or employer originates from information obtained because of the employee's position in the school district.

It ~~will~~ **shall** also be a conflict of interest for an employee to engage in any outside employment or activity which is in conflict with the employee's official duties and responsibilities. In determining whether outside employment or activity of an employee creates a conflict of interest, situations in which an unacceptable conflict of interest is deemed to exist ~~will~~ **shall** include, but not be limited to, any of the following:

1. The outside employment or activity involves the use of the school district's time, facilities, equipment and supplies or the use of the school district's badge, uniform, business card or other evidences of office to give the employee or the employee's immediate family an advantage or pecuniary benefit that is not available to other similarly situated members or classes of members of the general public. For purposes of this section, a person is not "similarly situated" merely by being related to an employee who is employed by the school district.
2. The outside employment or activity involves the receipt of, promise of, or acceptance of more or other consideration by the employee or a member of the employee's immediate family from anyone, **directly or indirectly**, other than the **state or the** school district for the performance of any act that the employee would be required or expected to perform as part of the employee's regular duties or during the hours during which the employee performs service or work for the school district.
3. The outside employment or activity is subject to the official control, inspection, review, audit or enforcement authority of the employee during the performance of the employee's duties.

If the outside employment or activity is employment or activity in (1) or (2) above, the employee must cease the employment or activity. If the activity or employment falls under (3), then the employee must:

- Cease the outside employment or activity; or
- ~~Publicly disclose the existence of the conflict and refrain from taking any official action or performing any official duty that would detrimentally affect or create a benefit for the outside employment or activity. Official action or official duty includes, but is not limited to, participating in any vote, taking affirmative action to influence any vote, or providing any other official service or thing that is not available generally to members of the public in order to further the interests of the outside employment or activity.~~
- Publicly disclose the conflict of interest;
- Fully recuse themselves from any decision-making process involving the conflict and refrain from voting on, discussing, evaluating, recommending, or otherwise participating in or attempting to, directly or indirectly, influence the outcome of a decision, including by encouraging or pressuring others;
- Refrain from exercising any official authority or performing any official duty in a matter that could benefit or adversely affect the employee's outside employment or activity, including, but not limited to, approving or denying a request; conducting an inspection, review, or audit; recommending, approving, or awarding a contract or purchase; authorizing payment; enforcing a requirement; or providing assistance.
- Refrain from using the employee's position, authority, access, or resources to provide any service, information, access, assistance, resource, or other benefit that are not generally available to the public.

When procurement is supported by Federal Child Nutrition funds, employees will not participate in the selection, award, or administration of a contract if there is a real or apparent conflict of interest in the contract. Contract, for purposes of this paragraph, includes a contract where the employee, employee's immediate family, partner, or a non-school district employer of these individuals is a party to the contract.

It is the responsibility of each employee to be aware of **an actual or potential conflict of interest** and take the necessary action to eliminate a potential conflict of interest should it arise. **It is the responsibility of the Superintendent to annually obtain signed conflict of interest statements from administrators, teachers, and other personnel as deemed appropriate.**

Approved: July 25, 2018

Reviewed: ~~October 15, 2025~~

Revised: ~~October 15, 2025~~

August 19, 2026

September 16, 2026 (anticipated)

402.1E1 – Employee Conflict of Interest Disclosure Form

CONFLICT OF INTEREST DISCLOSURE FORM Red Oak Community School District

Use this form to disclose any actual or potential conflict of interest. Complete a separate form for each conflict, if necessary.

1. INDIVIDUAL INFORMATION

Name: _____	Position/Title: _____
Fiscal Year: _____	Date Submitted: _____

2. DISCLOSURE STATUS

- ☐ I have no actual or potential conflict of interest to disclose.
☐ I have an actual or potential conflict of interest to disclose, as described below.

3. CONFLICT DETAILS (complete only if disclosing a conflict)

Individual, business, or organization involved:

Nature of the relationship or potential conflict (for example, family, financial, employment, ownership, or contractual relationship):

District matter, decision, or transaction affected:

Other relevant facts:

4. REQUEST FOR PERMISSION TO SOLICIT EMPLOYEES/STUDENTS (OPTIONAL)

(Complete this section only if requesting permission to solicit under Policy 402.1)

Purpose of Solicitation: _____

Target Audience: ☐ District Staff ☐ Students / Parents ☐ Both

Personal/Financial Gain Description: _____

Proposed Dates & Scope of Activity: _____

Acknowledgment: I understand that if approved, I must conduct all solicitations strictly within the conditions set forth by the Superintendent. The Superintendent may, upon five (5) days' notice, require me to cease such solicitations as a condition of continued employment.

5. CERTIFICATION

I certify that the information provided on this form is true, complete, and accurate to the best of my knowledge. I have read and understand the District's conflict-of-interest policy and agree to comply with its disclosure and recusal requirements. I will promptly disclose any material change to the information provided.

Signature:	Date:
Printed Name:	Policy/Form No.: [_____]

Return the completed form to the Board Secretary or Superintendent.

SUPERINTENDENT / DISTRICT ACTION (For Office Use Only)

Review Verdict: ☐ Approved as submitted ☐ Approved with Conditions (see below) ☐ Denied

Conditions / Restrictions (if applicable):

Action on Solicitation Request:

☐ N/A (No solicitation requested) ☐ Approved--Permitted dates: _____ to _____

☐ Denied

Superintendent Signature _____ Date _____

705.1 - Purchasing and Bidding

The board supports economic development in Iowa, particularly in the local community. As permitted by law, purchasing preference will be given to Iowa goods and services from a locally-owned businesses located within the school district or from an Iowa-based company that offers these goods or services if the cost and other considerations are relatively equal and they meet the required specifications. However, when spending federal Child Nutrition Funds, geographical preference is allowed only for unprocessed agricultural food items as a part of response evaluation. Other statutory purchasing preferences will be applied as provided by law, including goals and reporting with regards to procurement from certified targeted small businesses, minority-owned businesses, and female-owned businesses.

Goods and Services

The board shall enter into goods and services contract(s) as the board deems to be in the best interest of the school district. It is the responsibility of the superintendent to approve purchases, except those authorized by or requiring direct board action or approval as described below or as provided by in law. The superintendent may coordinate and combine purchases with other governmental bodies to take advantage of volume price breaks. Joint purchases with other political subdivisions will be considered in the purchase of equipment, accessories, or attachments with an estimated cost of \$50,000 or more.

Purchases for goods and services shall conform to the following:

- The superintendent shall have the authority to authorize purchases without prior board approval and without competitive request for proposals, quotations, or bids for goods and services up to \$10,000
- For goods and services costing at least \$10,001 and up to \$100,000 the superintendent shall receive proposals, quotations, or bids for the goods and services to be purchased prior to board approval. The quotation process may be informal, and include written or unwritten quotations.
- For goods and services exceeding, \$100,000 the competitive request for proposal (RFP) or competitive bid process shall be used and received prior to board approval. RFPs and bids are formal, written submissions via sealed process.

In the event that only one quotation or bid is submitted, the board may proceed if the quotation or bid meets the contract award specifications.

The contract award may be based on several cost considerations including, but not limited to the following:

- The cost of the goods and services being purchased;
- Availability of service and/or repair;
- The targeted small business procurement goal and other statutory purchasing preferences; and
- Other factors deemed relevant by the board.

When using federal Child Nutrition funds to purchase goods and services, dollars spent annually must be estimated. It is acceptable to categorize (e.g. groceries, milk, produce, small equipment, large equipment, supplies, and chemicals). A formal sealed bid procurement process is required when annual spending in the category exceeds \$101,000 annually. An informal process is used for all other purchases under the threshold annually. Documentation of informal procurement activity is kept on file.

The board may elect to exempt certain professional services contracts from the thresholds and procedures outlined above.

The thresholds and procedures related to purchases of goods and services do not apply to public improvement projects.

Procurement Involving Employee-Owned Businesses

To maintain integrity in public contracting and prevent conflicts of interest pursuant to Policy 402.1, all procurement transactions involving businesses owned, controlled, or substantially operated by district employees or their immediate family members must adhere to the following safeguards:

- **Mandatory Ownership Disclosures:** Prior to submitting any bid, quotation, or proposal, vendors must disclose whether any district employee or immediate family member holds an ownership interest, executive position, or financial stake in the vendor's business entity. Such disclosures must be submitted on Form 402.1E1.
- **Mandatory Recusal:** Any district employee who holds a personal financial or pecuniary interest in a prospective vendor, or whose immediate family member holds such an interest, shall immediately recuse themselves from all aspects of the purchasing process. This includes drafting specifications, issuing requests for proposals, evaluating bids, recommending awards, or managing contract execution.
- **Prohibition Against Dual Representation:** No employee shall act as both the contracting party (or vendor representative) and the district representative in the same transaction. An employee who owns or represents an outside business entity is strictly prohibited from signing contracts, approving purchase orders, or inspecting deliverables on behalf of the school district for transactions involving that entity.
- **Independent Review and Approval of Contract Awards:** Any proposed procurement or contract award exceeding \$2,500 involving an employee-owned business must undergo independent review by the Board Secretary or Superintendent to verify competitive market pricing and ensure compliance with Policy 402.1 before work commences or purchases are authorized. If the contract directly involves the Superintendent, the Board of Directors must conduct the independent review and approval.
- **Prohibited Procurement Categories:** Consistent with Policy 402.1, under no circumstances may employees sell textbooks or general school supplies to the district as outside vendors, nor may vendor contracts utilize confidential district customer/client information obtained through employment.

Public Improvement Projects

The board shall enter into public improvement contract(s) as the board deems to be in the best interest of the school district. 'Public improvement' means "a building or construction work which is constructed under the control of a governmental entity and for which either of the following applies: (1) has been paid for in whole or in part with funds of the governmental entity; (2) a commitment has been made prior to construction by the governmental entity to pay for the building or construction work in whole or in part with funds of the governmental entity. This includes a building or improvement constructed or operated jointly with any public or private agency."

The district shall follow all requirements, timelines, and processes detailed in Iowa law related to public improvement projects. The thresholds regarding when competitive bidding or competitive quotations ~~is~~ **are** required will be followed. Competitive bidding is required for public improvement contracts exceeding the minimum threshold stated in law. Competitive quotations are required for public improvement projects that exceed the minimum threshold amount stated in law, but do not exceed the minimum set for competitive bidding. The board shall approve competitive bids and competitive quotes. If the total cost of the public improvement does not warrant either competitive bidding or competitive quotations, the district may nevertheless proceed with either of these processes, if it so chooses. For goods and services utilized in public improvement projects, as defined under Iowa law, costing \$81,000 (or as outlined by law) or less, the superintendent shall receive quotes of the goods and services to be purchased prior to approval by the superintendent or the board.

For goods and services utilized in public improvement projects, as defined under Iowa law, costing more than \$81,000 (or as outlined by law) and less than \$196,000, the superintendent shall receive competitive quotations of the goods and services to be purchased prior to approval by the board. The purchase will be made from the party submitting the lowest responsive, responsible quotation based upon total cost considerations including, but not limited to, the cost of the goods and services being purchased, availability of service and/or repair, delivery date, and other factors deemed relevant by the board.

For goods and services utilized in public improvement projects, as defined under Iowa law, costing more than \$196,000 (or as outlined by law), the superintendent shall receive competitive sealed bids of the goods and services to be purchased prior to approval of the board. The purchase will be made from the party submitting the lowest responsive, responsible bid based upon total cost considerations including, but not limited to, the cost of the goods and services being purchased, availability of service and/or repair, delivery date, and other factors deemed relevant by the board.

The board and the superintendent will have the right to reject any or all bids, or any part thereof, and to re-advertise. If it is determined that a targeted small business which bid on the project may be unable to perform the contract, the superintendent will notify the Department of Economic Development. The board will enter into such contract or contracts as the board deems in the best interests of the school district.

The district shall comply with all federal and state laws and regulations required for procurement, including the selection and evaluation of contractors. The superintendent or designee is responsible for developing an administrative process to implement this policy,

including, but not limited to, procedures related to suspension and debarment for transactions subject to those requirements.

Approved November 26, 2018

Reviewed ~~July 16, 2025~~

Revised ~~August 20, 2025~~

August 19, 2026

September 16, 2026 (anticipated)

RESOLUTION TO TRANSFER EXCESS TEACHER LEADERSHIP SUPPLEMENT FUNDS TO THE SCHOOL FLEXIBILITY ACCOUNT

The Superintendent of the Red Oak Community School District presents the following Resolution for adoption:

WHEREAS, Iowa Code provides school districts with greater flexibility to transfer eligible funds to other specified purposes; and

WHEREAS, The Red Oak Community School District has fulfilled the needs intended to be met by the following categorical funds, as hereby certified by the Board of Directors, and that the statutory requirements for the following original sources of funds have been met as noted below:

Teacher Leadership and Compensation Supplement funds were used to meet statutory requirements of Iowa Code 284 and a balance of \$397,413.55 remains unencumbered and unobligated at the close of FY 2026.

Now, therefore, be it RESOLVED, that the Board of Directors of the Red Oak Community School District has determined that an amount of \$395,000 in the Teacher Leadership and Compensation Supplement shall be transferred to the Flexibility Account to be available for any general fund expenditure effective for the 2027 Fiscal Year.

RESOLVED, that the Superintendent is directed to include information concerning such expenditure in the budget certified in accordance with Iowa Code 24; and be it further

RESOLVED that the superintendent is directed to provide a copy of this Resolution to the Iowa Department of Education as they prescribe and make such Resolution available for any audit of the district performed under Chapter 11.

Resolution passed and approved this 19th day of August, 2026.

Bret Blackman, Board President
Red Oak Community School District

Ron Lorenz, Superintendent
Red Oak Community School District

RESOLUTION DIRECTING EXPENDITURES OF THE SCHOOL FLEXIBILITY FUND

WHEREAS, HF 847 Education Provisions was established in the 2021 Legislative Session to expand opportunities to transfer ending balances of the Teacher Leadership and Compensation Supplement to the Flexibility Account; and

WHEREAS, the Red Oak Community School District has transferred the following funds authorized pursuant to HF 847 into the School Flexibility Fund:

Teacher Leadership and Compensation Supplement received under Iowa Code 257.10(12) with an ending balance of \$281,111.78 of which \$180,000 was transferred to the Flexibility Account from FY 2025, of which \$143,000 remains unexpended from the Flexibility Account;

Teacher Leadership and Compensation Supplement received under Iowa Code 257.10 (12) with an ending balance of \$397,413.55 of which \$395,000 was transferred to the Flexibility Fund from FY 2026; and

WHEREAS, the Board of Directors of the Red Oak Community School District has determined the needs of students would be better served by the flexible expenditure of these funds during the budget year beginning in or after the calendar year in which the transfer to the flexibility fund occurs, for the following purposes:

School district general fund purpose of salaries, benefits, and stipends for staff in the amount of \$155,000.

NOW, THEREFORE, IT IS RESOLVED:

- 1) The Board of Directors of the Red Oak Community School District acknowledges the transfer of such funds to the Flexibility Account within the General Fund, and requires expenditures accordingly for those purposes stated above, total amount not to exceed \$155,000, to be available for expenditure effective for the 2027 Fiscal Year;
- 2) The Superintendent is directed to include the information concerning such expenditure in the budget certified in accordance with Iowa Code 24;
- 3) The Superintendent is directed to provide a copy of this Resolution to the Iowa Department of Education as they prescribe and make such Resolution available for any audit of the district performed under chapter 11.

PASSED AND APPROVED this 19th day of August, 2026.

Bret Blackman, President
Red Oak Community School District

Ron Lorenz, Superintendent
Red Oak Community School District

Emergency Operations Plan Revisions

The Emergency Operations Plan (EOP) has undergone a comprehensive revision to improve operational clarity, strengthen alignment with nationally recognized school safety practices, and enhance usability during high-stress incidents.

A significant portion of the work focused on revising the District's **Functional Annexes**. Functional annexes are the operational playbooks of the EOP, describing how the District performs critical emergency functions, such as reunification, communications, medical response, and crisis recovery—regardless of the type of emergency. Each annex has been standardized to include pre-assigned responsibilities for key personnel, explicit activation (trigger) criteria, and clearly defined decision thresholds. The annexes also incorporate the nationally recognized **Standard Response Protocol (SRP)** terminology (Hold, Secure, Lockdown, Evacuate, and Shelter), integrate planning considerations for individuals with access and functional needs (AFN), and replace lengthy narrative text with quick-reference tables, visual checklists, and role-based action guides designed for rapid use during emergencies.

The District's **Threat- and Hazard-Specific Annexes**, procedural summaries, and facility shelter protocols were likewise revised to follow this same operational framework. Each now uses standardized SRP terminology, clearly assigns responsibilities to specific positions (e.g., Site Commander, Teachers and Staff, Facilities/Custodial, and Public Information Officer), establishes explicit trigger criteria for emergency actions, incorporates accommodations for students and staff with physical, medical, sensory, or language needs, and includes concise decision tables and visual checklists to improve execution under stressful conditions.

At the recommendation of the Montgomery County Emergency Management Coordinator, an **Emergency Contact Directory** has been added to the Emergency Operations Plan. The directory provides current contact information for key district personnel, Incident Management Team (IMT) members, emergency response agencies, utility providers, critical service vendors, and other individuals or organizations that may be needed before, during, or after an emergency. The IMT identifies those responsible for directing and coordinating the District's emergency response in accordance with the National Incident Management System (NIMS) and Incident Command System (ICS), with clearly defined functional roles that may be combined or delegated as circumstances require. Because this information changes periodically, the directory will be reviewed and updated on a regular basis. Due to the sensitive nature of the contact information it contains, distribution will be limited to authorized personnel.

The EOP was also updated to reflect the **2026 renovations at Inman Elementary**. These revisions document the addition of the secure entrance vestibule, reconfigured office designed to improve visitor management and access control, expanded cafeteria, and enhanced exterior vehicle intrusion protections, ensuring the plan accurately reflects the building's current security features and emergency response capabilities.

In 2026, the building underwent a major renovation designed to enhance both safety and functionality. The project included the addition of a secure main entrance, reconfigured office space, and a 55% expansion of the cafeteria. The new entrance features a double-door, "Z-trap" security vestibule equipped with electronic door release and a video intercom system, requiring all visitors to be screened through the main office before gaining access to the building. The office was redesigned to improve staff visibility, ensure proper visitor check-in procedures, and strengthen access control throughout the facility. To further enhance security, bollard benches and decorative window grilles anchored in concrete were installed to protect the main office and cafeteria windows from vehicle intrusion.

Finally, a new **Functional Annex for the Death of a Student or Staff Member** was added to establish evidence-based procedures for postvention, crisis communications, mental health support, memorialization, continuity of operations, and long-term recovery following the loss of a member of the school community. The functional annex is as follows:

Death of a Student, Staff Member, or Significant Member of the School Community

Purpose

To establish a coordinated, trauma-informed response following the death of a student, employee, or significant member of the school community while maintaining a safe, orderly, and supportive learning environment.

Operational Objectives

- Verify information before taking action.
- Provide timely, accurate communication.
- Deliver evidence-based crisis and mental health support.
- Maintain school operations whenever practicable.
- Coordinate memorial activities in a manner that supports healing while avoiding retraumatization.
- Identify and monitor students or staff at elevated risk following the incident.

Trigger Criteria

- The death of a current student or employee is confirmed.
- The death of a former student, former employee, or other individual significantly affects the school community.
- A death occurs on district property or during a district-sponsored activity.
- The Superintendent determines that circumstances warrant activation of crisis response procedures.

The annex shall not be activated based solely upon rumors or unverified reports. All information must first be confirmed through law enforcement, medical officials, or direct family contact.

BEFORE

Threat Assessment & Decision

Incident Verification

The Superintendent or designee shall:

- Verify the death through official sources.
- Determine the relationship of the deceased to the District.
- Evaluate the anticipated impact on students, staff, and operations.

- Consult with law enforcement and the family regarding information appropriate for public release.

Activation Decision

The Superintendent shall determine:

- Whether to activate the District Crisis Response Team.
- Whether to request assistance from the Area Education Agency Crisis Team or community mental health partners.
- Whether normal school operations should continue.
- Whether modifications to schedules, staffing, or attendance expectations are warranted.

Initial Notifications

Notify:

- Building administrators
- School counselors
- School nurses
- District Communications Lead
- Safety Coordinator
- Appropriate external crisis response partners

DURING

Crisis Response & Operational Management

Staff Communication

Prior to student arrival whenever possible:

- Conduct an emergency staff briefing.
- Share verified information only.
- Provide approved talking points.
- Review procedures for identifying distressed students.
- Identify counseling resources and substitute coverage.

Student Notification

Students should be informed:

- In classrooms, advisory periods, or other small-group settings.
- By counselors or trained staff whenever feasible.
- Using age-appropriate, factual language.
- Without speculation or graphic details.

Large assemblies and public address announcements should generally be avoided.

Student Support

The District Crisis Team shall:

- Establish designated counseling or "Safe Space" rooms.
- Provide immediate emotional support.
- Coordinate referrals for additional mental health services.
- Monitor students demonstrating elevated emotional distress.

Public Information

The Superintendent or Public Information Officer shall:

- Prepare consistent messaging for families.
- Coordinate all media communications.
- Protect family privacy.
- Ensure compliance with FERPA and other applicable confidentiality requirements.

Continuity of Operations

Schools will generally remain in session because structured routines provide stability and access to trusted adults and support services.

Reasonable accommodations may include:

- Flexible attendance
- Extended academic deadlines
- Excused absences for funeral attendance
- Temporary workload adjustments

AFTER

Reunification, Memorialization & Site Recovery

Memorial Management

The District shall manage memorial activities in a manner that supports healing while maintaining the educational mission.

Permanent memorials on District property must be approved by the Board of Directors.

Temporary memorials:

- May be authorized by the Superintendent.
- Should be appropriate in scope and duration.
- Normally remain in place no longer than three to five days.
- Shall be respectfully archived or returned to the family following removal.

Alternative forms of recognition, including charitable contributions or community service activities, are encouraged.

Graduation and School Ceremonies

School ceremonies shall remain focused on their primary educational purpose and will not include memorial displays, vacant seats, or other recognitions within the ceremony venue that draw attention to the individual's absence or detract from the purpose of the event. If appropriate, the Superintendent may authorize a brief acknowledgment or moment of silence in consultation with the family. At the discretion of the Principal and Superintendent, a temporary memorial display may be permitted in a hallway, lobby, or other location outside the primary event space.

Recovery Operations

Following the immediate response:

- Conduct Crisis Team debriefings.
- Evaluate the effectiveness of the response.
- Identify individuals requiring continued intervention.
- Coordinate ongoing services with the AEA and community providers.
- Monitor vulnerable students and staff during anniversaries, holidays, birthdays, graduations, or other significant dates.

Return to Normal Operations

The annex may be deactivated when:

- Immediate counseling needs have stabilized.
- Temporary memorial activities have concluded.
- Normal educational operations have resumed.
- Long-term monitoring responsibilities have been assigned to appropriate staff.

Stellar Oaks Handbook Revisions: August 19, 2026

Stellar Oaks Virtual Academy has proposed several revisions to the student handbook approved by the Board last month. The revisions clarify attendance expectations, responsible use of artificial intelligence, progressive consequences for plagiarism and AI misuse, and virtual testing procedures and subjects.

Attendance is determined by student participation and successful completion of coursework during authorized school days and hours. To be counted as present, students must log in to each class and complete at least one graded assignment.

The proposed revisions encourage students to use artificial intelligence responsibly and ethically as a tool for learning, research, and problem-solving while maintaining academic integrity and seeking faculty guidance when appropriate. Plagiarism or misuse of AI would result in progressive consequences, beginning with a warning, parent notification, and required remediation; followed by a parent meeting and final warning; a zero on the assignment for a third offense; and referral to school administration for subsequent violations.

The revisions also reflect recent legislative changes by adding state science assessments for eleventh-grade students and social studies assessments in grades 5, 8, and 10. Assessments will be administered virtually unless otherwise required by a student's IEP or Section 504 plan, with advance notice and testing-location information provided to families.

Handbook Language Revisions

Attendance

Student attendance is tracked by successful assignment/assessment submission and completion on authorized school days/hours. ***To be considered present, a student must log in to each class and complete at least one graded assignment***

AI Usage

Faculty members are available to guide students on the appropriate and responsible use of AI tools within their academic programs. If you have questions or concerns about using AI, do not hesitate to seek guidance.

At Stellar Oaks Virtual Academy, we are committed to fostering an educational environment that values innovation, ethics, and academic excellence. We believe that a balanced approach to AI use can enhance the educational experience while maintaining

the principles of academic integrity. We encourage students to use AI as a tool for learning, research, and problem-solving, and to do so responsibly and ethically

Consequences for Plagiarism & AI Misuse

Failure to adhere to the plagiarism and AI policies will result in progressive disciplinary action:

- **First Offense:** Official warning and parent notification issued to review academic integrity policies. The student may resubmit the lesson/assignment for credit upon completing a required AI integrity mini-course or reflection paper.
- **Second Offense:** Formal meeting with parents/guardians to discuss the consequences of repeated plagiarism, along with a final warning that future violations will result in an automatic zero.
- **Third Offense:** Automatic score of 0% on the assignment and a formal notification sent home.
- **Fourth Offense:** Referral to school administration in accordance with the Stellar Virtual Standard Operating Procedure ([SOP](#)) [Student Plagiarism / Inappropriate Use of AI](#).

Testing

Tested Subjects and Grades:

- **Grades 3–11:** Reading, Math, Language/Writing
- **Grades 5, 8, 11:** Science
- **Grades 5, 8, 10** Social studies

What to Expect:

- Tests are conducted virtually. Unless otherwise required by IEP / 504 plans.
- Students will be provided advance notice and details on locations

2027 Legislative Priorities

Each spring and summer, the Iowa Association of School Boards (IASB) and Rural School Advocates of Iowa (RSAI) develop legislative platforms to guide their advocacy for Iowa public schools during the upcoming legislative session. IASB has asked districts to submit priorities for its 2027 Legislative Platform by August 21, providing local boards an opportunity to review previous positions, identify issues most significant to their districts, and raise emerging concerns. To support the Board's discussion, I have compiled the major priorities and recurring themes shared by IASB and RSAI during the 2026 legislative session, recognizing that the organizations' positions and emphasis differ on some issues.

Consolidated Legislative Priorities

- 1. Adequate and Predictable School Funding**
Provide sufficient and timely Supplemental State Aid (SSA) and other funding mechanisms that keep pace with inflation, rising operational costs, staffing needs, and the unique challenges facing public schools, particularly rural districts.
- 2. Preservation of Local Control**
Maintain the authority of locally elected school boards to make decisions regarding curriculum, personnel, budgets, facilities, calendars, and district operations while minimizing unnecessary state mandates.
- 3. Educational Savings Account (ESA) Accountability and Reform**
Ensure transparency, accountability, and equitable treatment of all schools receiving public funds. Support reforms that address funding inequities, improve planning timelines, and require appropriate oversight of ESA-funded private schools.
- 4. Workforce Recruitment and Retention**
Address educator and staff shortages through competitive compensation, licensure flexibility, educator preparation improvements, and policies that support recruitment and retention of qualified personnel.
- 5. Support for Students with Additional Needs**
Increase resources and flexibility for special education, mental health services, behavioral supports, dropout prevention, and programs serving at-risk and disadvantaged students.
- 6. Student Achievement and Educational Opportunity**
Support initiatives that improve literacy, academic achievement, college and career readiness, and equitable access to high-quality educational opportunities for all students regardless of background or geographic location.
- 7. School Infrastructure and Property Tax Stability**
Preserve sustainable funding sources for school facilities and infrastructure while ensuring property tax policies do not undermine districts' ability to maintain safe and effective learning environments.
- 8. Reduction of Unfunded Mandates and Regulatory Burdens**
Limit new requirements that increase administrative workload without

corresponding funding and provide reasonable implementation timelines for new laws and regulations.

9. Rural School Sustainability

Recognize the unique challenges faced by rural districts, including enrollment fluctuations, transportation costs, staffing shortages, and economies of scale, and provide policy solutions that promote long-term viability.

10. Fair and Equitable Funding Systems

Modernize funding formulas to better reflect student needs, poverty, special education costs, transportation expenses, and other factors affecting educational equity across Iowa.

11. Accountability and Accreditation for All Schools Receiving Public Funds

Require consistent transparency, reporting, accreditation, and accountability standards for all schools receiving taxpayer-supported funding, including ESA-funded schools.

12. Early and Predictable School Funding Decisions

Establish SSA and other education funding levels early enough to allow districts to responsibly develop budgets, negotiate contracts, and make staffing decisions.

13. Literacy, Career Readiness, and Student Success

Support evidence-based literacy initiatives, career and technical education, college readiness programs, and other strategies that improve student outcomes and workforce preparation.