

# ***Red Oak Community School District***

***604 S Broadway***

***Red Oak, Iowa 51566***

***712.623.6600***

**[www.redoakschooldistrict.com](http://www.redoakschooldistrict.com)**

## **Regular Board of Directors Meeting**

Meeting Location: Red Oak Jr./Sr. Virtual Learning Center OR

VIA Internet and Phone – visit website for information

**GoToMeeting Link: <https://meet.goto.com/534155789>**

Wednesday, August 20, 2025 – 5:30 p.m.

## **Agenda**

### **Public Hearing to Transfer Unexpended Teacher Leadership Supplement Funds to the District Flexibility Account (approximately 5:40 p.m.)**

### **Public Hearing to Use the District's Flexibility Account to Pay One-Time Retention Stipends for Returning Certified Staff (approximately 5:45 p.m.)**

- 1.0 Call to Order – Board of Directors President Bret Blackman
- 2.0 Roll Call – Board of Directors Secretary Heidi Harris
- 3.0 Approval of the Agenda – President Bret Blackman
- 4.0 Communications
  - 4.1 Public Comment

The board invited members of the public to offer comments about items of interest or concern relating to the district. Public comments are limited to two (2) minutes. The Board will not respond to comments at this time, but may consider public input when the topic is raised on the agenda. Due to open meeting laws, the Board cannot discuss items not already on the agenda.
  - 4.2 Good News from Red Oak Schools
  - 4.3 Visitors and Presentations
    - 4.3.1 Chandler Green (APMA) will review design updates, site plans, bid and construction timelines, and cost projections for proposed Inman renovations.
- 5.0 Consent Agenda
  - 5.1 Review and Approval of Minutes from July 16, 2025 Board Meetings.
  - 5.2 Review and Approval of Monthly Business Reports
  - 5.3 Personnel Considerations
    - 5.3.1 Hiring of Janelle Erickson as TLC Instructional Lead at Jr-Sr High for the 2025-2026 School Year

- 5.3.2 Hiring of Brett Eubank as TLC Instructional Lead Jr-Sr High for the 2025-2026 School Year
- 5.3.3 Hiring of Tracy Vannausdle as TLC Instructional Lead at Jr-Sr High for the 2025-2026 School Year
- 5.3.4 Hiring of Kelsey Mangold as TLC Assessment Lead at Jr-Sr High for the 2025-2026 School Year
- 5.3.5 Hiring of Tiegen Podliska as TLC Student Intervention Lead at Jr-Sr High for the 2025-2026 School Year
- 5.3.6 Hiring of Stacey Rolenc as TLC Mentor Teacher at Jr-Sr High for the 2025-2026 School Year
- 5.3.7 Hiring of Jen Wilcoxson as TLC Mentor Teacher at Jr-Sr High for the 2025-2026 School Year
- 5.3.8 Hiring of Sonia Kunze as TLC Instructional Lead at Inman Elementary for the 2025-2026 School Year
- 5.3.9 Hiring of Kristina Chilton as TLC Instructional Lead at Inman Elementary for the 2025-2026 School Year
- 5.3.10 Hiring of Brandi Blackman as TLC Instructional Lead at Inman Elementary for the 2025-2026 School Year
- 5.3.11 Hiring of Angie Montgomery as TLC Instructional Lead at Inman Elementary for the 2025-2026 School Year
- 5.3.12 Hiring of Meshell Billings as TLC Instructional Lead at Inman Elementary for the 2025-2026 School Year
- 5.3.13 Hiring of SueAnn Crouse as TLC Instructional Lead at Inman Elementary for the 2025-2026 School Year
- 5.3.14 Hiring of Melinda Smits as TLC Instructional Lead at Inman Elementary for the 2025-2026 School Year
- 5.3.15 Hiring of Beth Rehbein as TLC Instructional Lead at Inman Elementary for the 2025-2026 School Year
- 5.3.16 Hiring of Connie Dentlinger as TLC Assessment Lead at Inman Elementary for the 2025-2026 School Year
- 5.3.17 Hiring of Amy McClintock as TLC Student Intervention Lead at Inman Elementary for the 2025-2026 School Year
- 5.3.18 Hiring of Julie Johnson as TLC Mentor Teacher at Inman Elementary for the 2025-2026 School Year
- 5.3.19 Hiring of Kay Soden as TLC Mentor Teacher at Inman Elementary for the 2025-2026 School Year
- 5.3.20 Hiring of Meghan Shipley as Paraprofessional at Inman Elementary for the 2025-2026 School Year
- 5.3.21 Hiring of Jeri Croxell as Paraprofessional at Inman Elementary for the 2025-2026 School Year
- 5.3.22 Hiring of Ashley Perkins as Paraprofessional at Inman Elementary for the 2025-2026 School Year
- 5.3.23 Hiring of Wendy Hardwick as Paraprofessional at Inman Elementary for the 2025-2026 School Year
- 5.3.24 Hiring of Emilie Binns as Paraprofessional at Inman Elementary for the 2025-2026 School Year

- 5.3.25 Hiring of Jaimie Stilen as Paraprofessional at Jr-Sr High for the 2025-2026 School Year
- 5.3.26 Hiring of Jennifer Price as Paraprofessional at Jr-Sr High for the 2025-2026 School Year
- 5.3.27 Resignation of Keely Boltinghouse as Paraprofessional at Inman Elementary, Effective Immediately
- 5.3.28 Resignation of Josephine Dalke as Paraprofessional at Inman Elementary, Effective Immediately
- 5.3.29 Resignation of Mark Erickson as High School Head Baseball Coach, Effective Immediately
- 5.4 Contract Renewals and Service Lease Agreements
  - 5.4.1 Renewal of HUDL Activities Streaming and Analytics Service for the 2025-2026 School Year (\$13,000.00)
  - 5.4.2 Renewal of Interscholastic Activity Sharing Agreements for Boys' and Girls Bowling, Golf, Soccer, and Tennis with the Stanton Community School District for the 2025-2026 School Year
  - 5.4.3 Renewal of Interscholastic Activity Sharing Agreements for Boys' and Girls' Bowling with the East Mills Community School District for the 2025-2026 School Year
  - 5.4.4 Renewal of Interscholastic Activity Sharing Agreements for Boys' and Girls' Bowling with the Essex Community School District for the 2025-2026 School Year
  - 5.4.5 Renewal of Google Enterprise for Education Plus–3 year agreement (\$4,050.00 annually pending yearly enrollment)
  - 5.4.6 Renewal of Infinite Campus Student Information System (\$28,521.00)
  - 5.4.7 Agreement with Quadient Postage to Provide Service Products:Maintenance, Rate Change Protection, Installation, Online Subscription (\$155.56 a month plus applicable taxes) for 63 Months
- 5.5 Fundraisers
  - 5.5.1 Approval of First Semester Fundraisers
- 6.0 General Business for the Board of Directors
  - 6.1 Old Business
    - 6.1.1 Discussion/Approval of Second Reading of Board Policy 705.1 (Bidding)
  - 6.2 New Business
    - 6.2.1 Discussion/Approval of 2025-2026 Iowa Virtual School Handbook
    - 6.2.2 Discussion/Approval of Resolution to Transfer Unexpended Teacher Leadership Supplement Funds to the District Flexibility Account (\$180,000)
    - 6.2.3 Discussion/Approval of Resolution Directing Expenditure of the School Flexibility Fund (\$38,000)
    - 6.2.4 Discussion/Approval of Accepting Invitation to Join the Western Iowa Conference (WIC) No Later Than the 2027-2028 School Year
- 7.0 Reports
  - 7.1 Administrative
  - 7.2 Future Conferences, Workshops, Seminars
  - 7.3 Other Announcements

- 7.4 Board Member Requested Item(s) for Next Meeting Agenda
- 8.0 Next Board of Directors Meeting:
- Wednesday, September 17, 2025 – 5:30 pm  
Red Oak Virtual Learning Center  
Red Oak Jr/Sr High
- 9.0 Adjournment

**Red Oak Community School District**  
**Regular Meeting of the Board of Directors**  
**Meeting Location: Virtual Classroom/ Phone/Internet**  
**Red Oak Junior Senior High School Campus**  
**July 16, 2025**

The regular board meeting of the Board of Directors of the Red Oak Community School District was called to order by Vice President Kathy Walker at 5:30 p.m. at the Red Oak Junior Senior High School Virtual Classroom.

**Present**

Directors: Bret Blackman (remote), Kathy Walker, Bryce Johnson, Pastor Ricky Rohrig (remote) Superintendent Ron Lorenz, Board Secretary/Business Manager, Heidi Harris, Leanne Fluckey, Curriculum Coordinator

**Approval of Agenda**

Motion by Director Johnson, second by Director Blackman to approve the agenda with the order of agenda items at the discretion of the meeting chair. Motion carried unanimously.

**Good News**

Congratulations to Alexis Joint who was named Second Team All-Conference for her softball efforts. Carson Roeder and Brett Erickson earned Second Team All-Conference in baseball while Reese Montgomery and Brody Bond received Honorable Mention All-Conference recognition for baseball.

At the District level, Brett Erickson and Brody Bond were named to the First Team All-District, while Carson Roeder and Reese Montgomery earned spots on the Second Team All-District.

**Consent Agenda**

Motion by Director Johnson, second by Director Blackman to approve the consent agenda as presented including meeting minutes, business reports, contract renewals, personnel considerations, quotes, contract renewals, and service agreements. Motion carried unanimously.

**Board Policies 506.5 and Accompany Regulation 506.5R1**

Motion by Director Blackman, second by Director Rohrig to approve the second reading of Board policy 506.5 and accompany regulation 506.5R1 regarding graduation requirements. Motion carried unanimously.

**Board Policy 401.11**

Motion by Director Johnson, second by Director Blackman to approve the third reading of board policy 401.11 regarding employee use of cell phones. Motion carried unanimously.

**Board Policy 705.1**

Motion by Director Johnson second by Director Blackman to approve the first reading of board policy 705.1; raising informal bidding thresholds to include Superintendent approval for purchases up to \$10,000, \$10,000 to \$100,000 requiring board approval, and expenditures above \$100,000 will move to a formal sealed bidding process. Motion carried unanimously.

**Board Policy 503.5 and 503.5R1**

Motion by Director Rohrig and second by Director Blackman to approve the first reading of board policy 503.5 and 503.5R1 regarding Anti-Bullying/Harassment policy and to waive further

**Continuation of July 16, 2025, minutes on Page 2**

readings. Motion carried unanimously.

**2025-2026 Handbook**

Motion by Director Johnson, second by Director Rohrig to approve the 2025-2026 Teacher Handbook. Motion carried unanimously.

**2025-2026 Red Oak Preschool Handbook**

Motion by Director Rohrig, second by Director Blackman to approve the 2025-2026 Preschool Handbook. Motion carried unanimously.

**2025-2026 Inman Elementary Handbook**

Motion by Director Rohrig, second by Director Johnson to approve the 2025-2026 Inman Elementary Handbook. Motion carried unanimously.

**2025-2026 Red Oak Jr/Sr High School Handbook**

Motion by Director Johnson, second by Director Rohrig to approve the 2025-2026 Red Oak Jr/Sr High School Handbook. Motion carried unanimously.

**2025-2026 Online Learning Program Manual**

Motion by Director Rohrig, second by Director Blackman to approve the 2025-2026 Online Learning Program Manual. Motion carried unanimously.

**Science Curriculum Purchase**

Motion by Director Blackman, second by Director Johnson to approve the purchase of new secondary (7-12) science curriculum (not to exceed \$70,000) using the District's Professional Development funds. Motion carried unanimously.

**Adult/Couple Activity Passes**

Motion by Director Johnson, second by Director Blackman to approve increasing the cost of a Single Adult activity pass from \$80 to \$125 and \$130 to \$225 for Adult Couples. Motion carried unanimously.

**2025-2026 Legislative Priorities**

Motion by Director Rohrig, second by Director Johnson to approve setting the 2025-2025 Legislative priorities to include: Adequate School Resources, Staff Shortages, Local School Board Authority, and Increasing Student Needs. Motion carried unanimously.

**Adjournment**

Motion by Director Rohrig, second by Director Johnson, to adjourn the regular meeting at 6:11 p.m. Motion carried unanimously.

**Next Board of Directors Meeting**

Wednesday, August 20, 2025 – 5:30 p.m.  
Virtual Classroom/Phone/Internet  
Red Oak Junior Senior High School Campus

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Bret Blackman, President

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Heidi Harris, Board Secretary

July 2025 Reconciliation Report

RED OAK COMMUNITY SCHOOLS 2024	GENERAL FUND (10)	MANAGEMENT (22)	PHYSICAL PLANT AND EQUIPMENT LEVY (36)	DEBT SERVICE (40)	SAVE TAXES/REV BONDS (33)
Beg. Balance 7-01-2025	\$4,781,195.19	\$469,628.87	\$3,765,121.71	\$295,757.19	\$3,770,420.98
Revenue	\$231,597.11	\$468.15	\$14,231.51	\$73,770.63	\$153,924.39
Expenditure	\$827,560.46	\$ 488,269.13	\$162,029.33	\$0.00	\$73,652.00
Balance 7-31-2025	\$4,185,231.84	(\$18,172.11)	\$3,617,323.89	\$369,527.82	\$3,850,693.37

<b>Balance 7-31-2024</b>	\$4,170,271.52	\$897,235.14	\$3,056,821.63	\$325,855.60	\$3,359,306.26
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Checking Account .33%

Checking Account	\$4,151,420.21
Bank Iowa	\$2,687,739.18
ISJIT	\$5,293,155.58
Petty Cash	\$100.00
Outstanding Checks	\$127,810.16
	<u>\$12,004,604.81</u>

ACTIVITY FUND

Beg. Balance 7-01-2025	\$50,279.53
Revenue	\$3,083.68
Expenditure	\$1,650.00
Balance 7-31-2025	<u>\$51,713.21</u>

NUTRITION FUND

	\$773,750.72
	\$75,075.48
	(\$2,086.05)
	<u>\$850,912.25</u>

<b>Balance 7-31-2024</b>	\$42,939.49	\$711,110.76
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Checking Account .33%

Checking Account	\$53,667.54
Petty Cash Boxes	\$200.00
Outstanding cks	\$1,954.33
	<u>\$51,913.21</u>

	\$850,957.56
	\$45.31
	<u>\$850,912.25</u>

# Capital Projects Fund

	2022-2023		2023-2024		2024-2025		2025-2026	
	Beg Balance (July 1)	\$2,264,484	Beg Balance (July 1)	\$2,815,738	Beg Balance (July 1)	\$3,299,759	Beg Balance (July 1)	\$3,770,421
<b>Add: Revenue</b>			<b>Add: Revenue</b>		<b>Add: Revenue</b>		<b>Add: Revenue</b>	
1¢ Sales Tax	\$1,447,127		1¢ Sales Tax	\$1,341,320	1¢ Sales Tax	1,290,656.06	1¢ Sales Tax	146,973.87
Interest	\$14,279		Interest	\$31,323	Interest	178,285.79	Interest	6,950.52
<b>Subtotal</b>	<b>\$3,725,890</b>		<b>Subtotal</b>	<b>\$4,188,381</b>	<b>Subtotal</b>	<b>\$4,768,700</b>	<b>Subtotal</b>	<b>\$3,924,345</b>
<b>LESS: Expenditures</b>			<b>LESS: Expenditures</b>		<b>LESS: Expenditures</b>		<b>LESS: Expenditures</b>	
Revenue Bond Payment	\$73,612		Revenue Bond Payment	\$73,803	Revenue Bond Payment	73,955.67	Revenue Bond Payment	73,652.00
FY22 Expense Paid in FY23	\$3,500		AOI Bldg Master	\$173	Revenue Bond Payment	73,955.67		
Revenue Bond Payment	\$73,612		Revenue Bond Payment	\$73,803	Revenue Bond Payment	73,955.67		
Revenue Bond Payment	\$73,612		Revenue Bond Payment	\$73,803	Revenue Bond Payment	73,955.67		
Revenue Bond Payment	\$73,612		Alley Poyner-Bldg Master	\$2,983	Revenue Bond Payment	73,955.67		
Revenue Bond Payment	\$73,612		Revenue Bond Payment	\$73,803	Revenue Bond Payment	73,955.67		
Alley Poyner-Bldg Master	\$9,717		Revenue Bond Payment	\$73,803	Revenue Bond Payment	73,955.67		
Alley Poyner-Bldg Master	\$6,000		Revenue Bond Payment	\$73,803	Revenue Bond Payment	73,955.67		
Revenue Bond Payment	\$73,612		Revenue Bond Payment	\$73,803	Alley Poyner-Bldg Master	14,715.00		
Alley Poyner-Bldg Master	\$7,596		Revenue Bond Payment	\$73,803	Alley Poyner-Bldg Master	36,530.00		
Revenue Bond Payment	\$73,612		Revenue Bond Payment	\$73,803	Revenue Bond Payment	73,955.66		
Revenue Bond Payment	\$73,612		Revenue Bond Payment	\$73,803	Alley Poyner-Bldg Master	7,657.70		
Revenue Bond Payment	\$73,612		Revenue Bond Payment	\$73,803	Revenue Bond Payment	73,955.66		
Revenue Bond Payment	\$73,612		Revenue Bond Payment	\$73,803	Revenue Bond Payment	73,955.66		
Revenue Bond Payment	\$73,612		Revenue Bond Payment	\$73,803	Revenue Bond Payment	73,955.66		
Revenue Bond Payment	\$73,612		Alley Poyner-Bldg Master		Alley Poyner-Bldg Master	8,200.50		
<b>Subtotal</b>	<b>\$910,152</b>		<b>Subtotal</b>	<b>\$888,796</b>	<b>Subtotal</b>	<b>\$954,571</b>	<b>Subtotal</b>	<b>\$73,652</b>
<b>Fund Balance</b>	<b>\$2,815,738</b>		<b>Fund Balance</b>	<b>\$3,299,585</b>	<b>Fund Balance</b>	<b>\$3,814,129</b>	<b>Fund Balance</b>	<b>\$3,850,693</b>



PHYSICAL PLANT AND EQUIPMENT LEVY

2022-2023			2023 - 2024			2024-2025			2025-2026		
Beginning Balance (July 1)			Beginning Balance (July 1)			Beginning Balance (July 1)			Beginning Balance (July 1)		
Add: Revenue			Add: Revenue			Add: Revenue			Add: Revenue		
Property Taxes	\$ 174,097.05		Property Taxes	\$ 599,750.69		Property Taxes	\$ 668,751.44		Property Taxes		
Voted PPFL	\$ 420,024.91		Voted PPFL			Voted PPFL	\$ 19,812.75		Voted PPFL		
Voted PPFL Surtax	\$ 45,787.95		Voted PPFL Surtax	\$ 74,345.39		Voted PPFL Surtax	\$ 60,487.46		Voted PPFL Surtax		
Utility Replacement Tax	\$ 3,776.43		Utility Replacement Tax	\$ 16,764.93		Utility Replacement Tax	\$ 16,355.18		Utility Replacement Tax		
Utility Replacement Tax (SAVE)	\$ 13,371.56		Utility Replacement Tax (SAVE)			Utility Replacement Tax (SAVE)			Utility Replacement Tax (SAVE)		
Mobile Home Tax	\$ 88.96		Mobile Home Tax	\$ 145.75		Mobile Home Tax	\$ 125.51		Mobile Home Tax		
Voted PPFL Mobile Home	\$ 88.06		Voted PPFL Mobile Home			Voted PPFL Mobile Home	\$ 14.45		Voted PPFL Mobile Home		
Military Credit	\$ 27.29		Military Credit	\$ 113.50		Military Credit			Military Credit		
Military Credit (SAVE)	\$ 98.69		Military Credit (SAVE)			Military Credit (SAVE)			Military Credit (SAVE)		
Commercial Industrial tax			Commercial Industrial tax			Commercial Industrial tax			Commercial Industrial tax		
Commercial Ind. Voted PPFL			Commercial Ind. Voted PPFL			Commercial Ind. Voted PPFL	\$ 8,314.30		Commercial Ind. Voted PPFL		
Interest	\$ 17,061.65		Interest	\$ 97,000.21		Interest	\$ 200,012.90		Interest	\$ 14,231.51	
			School Bus Refunds	\$ 143,764.80							
						Sale of Real Property/Computers	7994.5		Sale of Real Property/Computers		
Subtotal	\$ 674,422.55		Subtotal	\$ 951,885.27		Subtotal	\$ 981,868.49		Subtotal	\$ 14,231.51	
TOTAL AVAILABLE	\$ 3,867,908.16		TOTAL AVAILABLE	\$ 4,141,322.88		TOTAL AVAILABLE	\$ 4,151,548.44		TOTAL AVAILABLE	\$ 3,779,353.22	
LESS: Expenditures			LESS: Expenditures			LESS: Expenditures			LESS: Expenditures		
Chrome Book Lease (Double Payment)	\$ 169,794.56		Chrome Book Lease (Double Payment)	\$ 84,897.28		Chrome Book Lease	\$ 80,485.64		Software Renewals	\$ 81,543.69	
Frontline Siftense Renewals	\$ 41,560.28		Frontline/SUI Software	\$ 36,510.83		Frontline/SUI Software Renewal	\$ 52,471.62		Chromebooks Lease	\$ 80,485.64	
FY22 Expenses Paid in FY23	\$ 18,715.00		Boiler Construction Documents	\$ 2,958.20		Portable Rental/Apex Rent	\$ 3,118.76				
Boiler Construction Documents	\$ 7,000.00		FY23 Expenses Paid in FY24	\$ 1,922.04		Portable Rental/Apex Rent	\$ 5,916.40				
Portable Rental	\$ 34,356.02		HS Gym Floor	\$ 4,655.00		Cap San Gym Floor Wax	\$ 4,465.00				
Bus Lease	\$ 61,602.40		Portable Rental	\$ 2,958.20		Gundwalde/Boiler Repair	\$ 56,400.52				
Garage Doors-Bus Barn	\$ 11,608.00		Bus Lease	\$ 137,764.80		Gundwalde/Boiler Repair	\$ 63,106.43				
Chrome Book Lease (Double Pymt Rr	\$ (84,897.28)		New Bus Lease Advance	\$ 77,184.00		Portable Rental/Apex Rent	\$ 2,958.20				
Portable Rental	\$ 3,015.34		Correction from FY23	\$ (18,318.56)		Boiler/Construction Docs	\$ 11,794.25				
Press Box Chairs	\$ 419.93		Frontline Software	\$ 12,590.23		Portable Rental/Apex Rent	\$ 2,958.20				
Track Resurfacing	\$ 82,000.00		Portable Rental	\$ 2,958.20		Software Subscription - ISFIS	\$ 2,000.00				
Portable Rental	\$ 2,978.20		Maintenance Van	\$ 7,900.00		Building Repair/Svcs	\$ 8,270.00				
Boiler Construction Documents	\$ 3,500.00		Gas Piping - IES	\$ 1,259.17		Portable Rental/Apex Rent	\$ 2,958.20				
Portable Rental	\$ 2,968.20		IES Re-Roofting Project	\$ 195,505.00		Portable Rental/Apex Rent	\$ 2,958.20				
Rent Council Bluffs Sp Ed	\$ 2,484.44		Rent Council Bluffs Sped	\$ 5,520.92		Gundwalde/Boiler	\$ 30,683.90				
Portable Rental	\$ 2,968.20		Architectural Svcs	\$ 100.00		Jr/Sr HS Audio Equipment	\$ 10,623.90				
Lunch Van	\$ 57,186.00		ISFIS Software	\$ 2,000.00		Portable Rental/Apex Rent	\$ 3,965.45				
Gym Floor Resurfacing	\$ 5,678.50		Portable Rental	\$ 4,370.36		Audio System - Secondary Gym	\$ 5,633.10				
Portable Rental	\$ 2,968.20		Portable Rental/Apex Rent	\$ 7,134.80		Timeclock Repair	\$ 735.00				
Rent Council Bluffs Sp Ed	\$ 2,272.87		SW Iowa Parking Lot	\$ 8,700.00		Portable Rental/Apex Rent	\$ 2,958.20				
Portable Rental	\$ 2,968.20		Inman Roof	\$ 23,073.00		Carter Surveying - Land Survey	\$ 4,520.00				
HS Boiler	\$ 178,070.00		Portable Rental	\$ 2,958.20		Portable Rental/Apex Rent	\$ 4,498.20				
Rent Council Bluffs Sp Ed	\$ 1,947.40		Inman Roof Construction	\$ 12,150.00		Grainger/Door Stops	\$ 1,676.96				
Software Subscription	\$ 3,100.00		Micro Bus	\$ 105,800.00		GoTo Meeting Renewal	\$ 192.00				
Portable Rental	\$ 2,968.20		Portable Rental/Apex Rent	\$ 5,347.90		Portable Rental/Apex Rent	\$ 2,958.20				
K-12 Docs	\$ 1,435.00		Portable Rental/Apex Rent	\$ 3,130.10		Tech Disposal	\$ 375.00				
Gym Floor Resurfacing	\$ 3,920.00		Portable Rental/Apex Rent	\$ 3,135.00		Portable Rental/Apex Rent	\$ 8,800.90				
Rent Council Bluffs Sp Ed	\$ 2,003.36		Portable Rental/Apex Rent	\$ 4,161.08		Portable Rental/Apex Rent	\$ 6,169.94				
Portable Rental	\$ 2,958.20		Portable Rental/Apex Rent	\$ 3,125.78							
Architect Svcs	\$ 6,000.00		Gundwalde/ETI Engineering	\$ 151,983.90							
Rent Council Bluffs Sp Ed	\$ 7,112.92		Interconnect IES Door Replacement	\$ 1,223.50							
Architect Svcs	\$ 9,042.55		CAR Adjustments	\$ 77,184.00							
Portable Rental											
Rent Council Bluffs Sp Ed											
Subtotal	\$ 652,662.89		Subtotal	\$ -		Subtotal	\$ -		Subtotal	\$ 162,029.33	
Cash Balance	\$ 3,215,245.27		Cash Balance	\$ 3,867,908.16		Cash Balance	\$ 4,141,322.88		Cash Balance	\$ 3,617,323.89	

A		B				
Red Oak Tigers						
Current AD Package - Gold	Retail Value	FY24-25 Spend	FY25-26 Spend	Upgraded AD Package - Platinum	Retail Price	AD Package Price
Football				Football		
Hudl - Gold (200 storage hours)	\$ 1,600.00			Hudl - Platinum (500 storage hours)	\$ 3,300.00	
Hudl Sideline Instant Replay	\$ 1,500.00			Hudl Sideline Instant Replay	\$ 1,500.00	
Assist - Game & Scout 24 hr	\$ 1,000.00			Assist - Game & Scout 12 hr	\$ 1,500.00	
Playtools	\$ 199.00			Playtools	\$ 199.00	
Basketball - Boys				Basketball - Boys		
Hudl - Gold	\$ 1,200.00			Hudl - Platinum	\$ 2,200.00	
Assist - Game & Scout 24 hr	\$ 1,600.00			Assist - Game & Scout 12 hr	\$ 2,200.00	
Basketball - Girls				Basketball - Girls		
Hudl - Gold	\$ 1,200.00			Hudl - Platinum	\$ 2,200.00	
Assist - Game & Scout 24 hr	\$ 1,600.00			Assist - Game & Scout 12 hr	\$ 2,200.00	
Volleyball - Girls				Volleyball - Girls		
Hudl - Gold	\$ 1,200.00			Hudl - Platinum	\$ 2,200.00	
Assist - Game & Scout 24 hr	\$ 1,400.00			Assist - Game & Scout 12 hr	\$ 2,000.00	
Soccer - Boys				Soccer - Boys		
Hudl - Gold	\$ 1,200.00			Hudl - Platinum	\$ 2,200.00	
Assist - Game & Scout 24 hr	\$ 1,100.00			Assist - Game & Scout 12 hr	\$ 1,500.00	
Soccer - Girls				Soccer - Girls		
Hudl - Gold	\$ 1,200.00			Hudl - Platinum	\$ 2,200.00	
Assist - Game & Scout 24 hr	\$ 1,100.00			Assist - Game & Scout 12 hr	\$ 1,500.00	
Baseball				Baseball		
Hudl - Gold	\$ 1,200.00			Hudl - Platinum	\$ 2,200.00	
Assist - Game & Scout 24 hr	\$ 1,400.00			Assist - Game & Scout 12 hr	\$ 2,000.00	
Softball				Softball		
Hudl - Gold	\$ 1,200.00			Hudl - Platinum	\$ 2,200.00	
Assist - Game & Scout 24 hr	\$ 1,400.00			Assist - Game & Scout 12 hr	\$ 2,000.00	
Wrestling - Boys				Wrestling - Boys		
Hudl - Gold	\$ 1,200.00			Hudl - Platinum	\$ 2,200.00	
Assist - Game & Scout 24 hr	\$ 1,400.00			Assist - Game & Scout 12 hr	\$ 2,000.00	
Wrestling - Girls				Wrestling - Girls		
Hudl - Gold	\$ 1,200.00			Hudl - Platinum	\$ 2,200.00	
Assist - Game & Scout 24 hr	\$ 1,400.00			Assist - Game & Scout 12 hr	\$ 2,000.00	
Hudl Focus Indoor Camera	\$ 3,000.00			Hudl Focus Indoor Camera	\$ 3,000.00	
Hudl Focus Outdoor Camera	\$ 4,000.00			Hudl Focus Outdoor Camera	\$ 4,000.00	
				Hudl Focus Camera	\$ 3,000.00	
					</	

Hawkeye 10 Conference	
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POSSIBLE PAYMENT BREAKDOWN	
Athletic Department	
Booster Club	
Football	
Volleyball	
Boys Basketball	
Girls Basketball	
Boys Soccer	
Girls Soccer	
Other Sports	
IT Department	
Administration	
<b>Total</b>	<b>\$0.00</b>

Atlantic  
Clarinda  
Creston  
Denison-Schleswig  
Glenwood  
Harlan  
Kuemper Catholic  
Lewis Central  
Red Oak  
Shenandoah  
St. Albert

[Click Here for Hudl Focus Camera Examples](#)

NEW FOCUS CAMERAS		
Hudl Focus Point Outdoor	\$1,500/year	baseball/softball behind home plate
Hudl Focus Point Indoor	\$1,000/year	volleyball endline, auditorium, etc.
Hudl Automated EZ Camera Beta	\$2,000/year	automated end zone camera for football
Hudl Focus Flex Portable	\$2,000/year	multi-sport (any rectangular shaped facility)
Verizon 4G (optional)	\$500/year	
Manfrotto Tripod (optional)	\$500 one-time	

#### ASSIST UPGRADES

#### STORAGE UPGRADES

#### ASSIST+ UPGRADES

Assist+ Football	\$500.00
Assist+ Soccer	\$500.00

**Titan** 180 per Device per year  
<https://now.hudl.com/viewer/Sabce0e0777ab9e75a22f05cd0351d44>



# CDW Customer Service Order Form

## Google Workspace for Education

Seller	CDW Government LLC
Seller Address	200 N. Milwaukee Avenue, Vernon Hills, IL 60061
Customer	Red Oak Community School District
Subscription Term Start Date	Upon Service Activation

NAME	PRICE	QTY	SUBTOTAL
Google Workspace for Education Plus - Multi Year	\$4.50	900	\$4,050.00
Google Workspace for Education Plus - Multi Year	\$0.00	225	\$0.00
Annual Total			\$4,050.00

The total cost over the term of the agreement is \$12,150 3 Year Total, \$4,050 Annual

Google Workspace Add-On Products/Services	Licensed Quantity	Subscription Term	Monthly Service Fee Per User	Total Monthly Service Fee*
		Monthly	\$	\$

Google Voice Specific Estimated Monthly Telecom Taxes and Regulatory Fees\*\* \$ \_\_\_\_\_

\*The Total Monthly Service Fee for Google Voice is an estimate only and is based on the licensed quantity set forth in the table above. Seller will invoice Customer based on the actual quantity of licenses used in the month at the Monthly Service Fee Per User rate specified above.

\*\*These are estimate monthly taxes and fees only. These taxes and fees may vary based on Customer's geographic location. Seller will pass thru and bill Customer for actual telecom taxes and regulatory fees as calculated by Google.



2843 31st Avenue  
Greeley, CO 80631  
(800) 437-7457  
www.cicesp.com

# INVOICE

Page: 1

Invoice Number: PSi40571  
Invoice Date: 7/1/2025

## Computer Information Concepts

### Bill

To: Red Oak Community School Dist  
604 S. Broadway Street  
Red Oak, IA 51566

### Ship

To: Red Oak Community School Dist  
604 S. Broadway Street  
Red Oak, IA 51566

Tax Ident. Type                      Legal Entity  
  
Ship Via  
Ship Date                              4/28/2025  
Due Date                               7/1/2025  
Terms

Customer ID                              1065  
P.O. Number  
P.O. Date                               4/28/2025  
Our Order No.  
SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Annual Peopleware Agreement July 1, 2025 - June 30, 2026 Student Count = 932					
Infinite Campus Base Application	Each	1	1	5,592.00	5,592.00
Hosting - Cloud Choice	Each	1	1	2,500.00	2,500.00
Messenger Voice Software	Each	1	1	839.00	839.00
Messenger Telecom Charges	Each	1	1	1,380.00	1,380.00
Food Service Software	Each	1	1	1,864.00	1,864.00
Online Registration   Prime	Each	1	1	7,500.00	7,500.00
Campus Digital Repository   2 GB	Each	1	1	5.00	5.00
Campus Learning   District License	Each	1	1	1,864.00	1,864.00
Software Support - 12 Months	Each	1	1	3,402.00	3,402.00
Custom Programming - Import ISASP (23-01) January 1, 2026 - June 30, 2026	Each	1	1	1,000.00	1,000.00
Campus Passport (ICU) Annual Subscription Prorated - 6 Months	Each	1	1	500.00	500.00
Yearly Event Series (YES) Annual Subscription Prorated - 6 Months	Each	1	1	1,075.00	1,075.00
Campus YES Passport Subscriber Discount Prorated - 6 Months	Each	1	1	-200.00	-200.00
CIC Ongoing Learning Plan Package - 12 Months	Each	1	1	1,200.00	1,200.00

INVOICE

Page: 2

Invoice Number: PSI40571  
Invoice Date: 7/1/2025

Bill  
To: Red Oak Community School Dist  
604 S. Broadway Street  
Red Oak, IA 51566

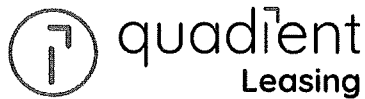
Ship  
To: Red Oak Community School Dist  
604 S. Broadway Street  
Red Oak, IA 51566

Tax Ident. Type	Legal Entity	Customer ID	1065
Ship Via		P.O. Number	
Ship Date	4/28/2025	P.O. Date	4/28/2025
Due Date	7/1/2025	Our Order No.	
Terms		SalesPerson	

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Learning Lab Subscription Included					
+ 4 Professional Service Hours					

Amount Subject to Sales Tax USD 0  
Amount Exempt from Sales Tax 28,521.00

<b>Subtotal:</b>	<b>28,521.00</b>
Invoice Discount:	0.00
Tax:	0.00
<b>Total USD:</b>	<b>28,521.00</b>



## Product Lease Agreement

Product: Quadient IX-5 Auto Feed

### Offer Includes

Products: 5 lb Scale

Service Products: Maintenance, Rate Change Protection, Installation, S.M.A.R.T. Online Subscription

EasyInk: ☐ (Quadient Postage Funding and LAN required)

### Billing Information

Billing CSN#: 42873268

Company Name: RED OAK COMMUNITY SCHOOL DISTRICT

DBA:

Address: 604 S Broadway St  
RED OAK, IA51566

Contact: Heidi Harris

Email: harrish@redoakschools.org

Phone: (712) 623-6600 Fax:

Office: 2620 - Lincoln  
Main Post Office / Mail Drop:

Post Office ZIP Code:

### Agreement PO - Tax Exempt - ACH

Purchase Order #:

Tax Exempt:

ACH Payments (Lease Payment Only):

Previous Lease #: N21031270

Replaces Meter S/N: 31220829

### Lease Payment Information and Schedule

Billing Frequency: Quarterly

Monthly Payment: \$155.56 (Plus applicable taxes)

Number of Months: 63

### Installation Address

Company Name: RED OAK COMMUNITY SCHOOL DISTRICT

Address: 604 S Broadway St  
RED OAK, IA51566

Contact: Heidi Harris

Email: harrish@redoakschools.org

Phone: (712) 623-6600 Fax:

Office#: 2620 - Lincoln  
Main Post Office / Mail Drop Off:

Post Office ZIP Code:

### Postage Meter Funding

Postage Funding Option: Quadient Postage Funding

Use my POC/TMS Account #: ☒

My POC/TMS Account#: 8088481

Date Sent: 8/4/2025

Offer Valid Until:

Existing customers who currently fund the Postage account by ACH Debit will not be converted to a Postage Funding Account unless initialed here:

## Approval & Terms (including "Why Wait" Program)

Guided by Quadient, Inc.'s Sustainable Design and Responsible Manufacturing Policy, our Products may contain reused components. For more information visit <https://www.quadient.com/about-us/sustainable-design-and-manufacturing>.

This document consists of a Product Lease Agreement with Quadient Leasing USA, Inc.; and a Postage Meter Rental Agreement, Maintenance Agreement and an Online Services and Software Agreement with Quadient, Inc.; and a Postage Funding Account Agreement with Quadient Finance USA, Inc. Your signature constitutes an offer to enter into such agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version Commercial-Equipment-Lease-Terms-USPS-Direct-V11-2023), which are also available at <https://quadientterms.com/Commercial-Equipment-Lease-Terms-USPS-Direct-V11-2023>. You also agree to terms and conditions of the Why Wait Program which are available at <https://www.quadient.com/terms/whywait-2020.pdf> and that you are authorized to sign the agreements on behalf of the customer identified above. The agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

Name:

Title:

Date:

Authorized Signature:

Theresa Torrez t.torrez@neopost.com PH: 972-820-2944 Ext. 62944 FAX: 203-301-2617

Quadient Leasing USA Inc. 478 Wheelers Farms Road, Milford, CT 06461

## 705.1 - Purchasing and Bidding

The board supports economic development in Iowa, particularly in the school district community. As permitted by law, purchasing preference will be given to Iowa goods and services from locally-owned businesses located within the school district or Iowa based companies if the cost and other considerations are relatively equal and meet the required specifications. However, when spending federal Child Nutrition Funds, geographical preference is allowed only for unprocessed agricultural food items as a part of response evaluation. Other statutory purchasing preferences will be applied as provided by law, including goals and reporting with regard to procurement from certified targeted small businesses, minority-owned businesses, and female-owned businesses.

~~Prior to August 15 of each year and after analyzing the school district's anticipated procurement level for the current fiscal year, the school board will set a goal of ten percent of the anticipated procurement level to be purchased from certified targeted small businesses. In determining the procurement level, the cost of utilities (heat, electricity, telephone and natural gas) and employees' costs will not be included. After the goal has been established, the superintendent will file the required Targeted Small Business Procurement form with the Department of Education by August 15.~~

~~By July 31 of each year, the superintendent will file a report with the Department of Education outlining purchases of goods and services from targeted small businesses for the previous fiscal year.~~

~~The school board and superintendent will encourage targeted small businesses that are not certified with the Department of Inspections and Appeals to become certified targeted small businesses.~~

### Goods and Services

**The board shall enter into goods and services contract(s) as the board deems to be in the best interest of the school district.** It is the responsibility of the superintendent to approve purchases, except those authorized by or requiring direct board action or **approval as described below or as provided by in law.** The superintendent may coordinate and combine purchases with other governmental bodies to take advantage of volume price breaks. Joint purchases with other political subdivisions will be considered in the purchase of equipment, accessories, or attachments with an estimated cost of \$50,000 or more.

**Purchases for goods and services shall conform to the following:**

- The superintendent shall have the authority to authorize purchases without prior board approval and without competitive request for proposals, quotations, or bids for goods and services up to \$10,000**

- For goods and services costing at least \$10,001 and up to \$100,000 the superintendent shall receive proposals, quotations, or bids for the goods and services to be purchased prior to board approval. The quotation process may be informal, and include written or unwritten quotations.
- For goods and services exceeding, \$100,000 the competitive request for proposal (RFP) or competitive bid process shall be used and received prior to board approval. RFPs and bids are formal, written submissions via sealed process.

#### All Projects

~~It is the responsibility of the superintendent to approve purchases, except those authorized by or requiring direct board action.~~

~~The superintendent will have the authority to authorize purchases without competitive bids for goods and services costing under \$5,000 without prior board approval. For goods and services costing more than \$5,000, the superintendent will receive, at a minimum, quotes of the goods and services to be purchased prior to approval of the board.~~

In the event that only one quotation or bid is submitted, the board may proceed if the quotation or bid meets the contract award specifications.

The contract award may be based on several cost considerations including, but not limited to the following:

- The cost of the goods and services being purchased;
- Availability of service and/or repair;
- The targeted small business procurement goal and other statutory purchasing preferences; and
- Other factors deemed relevant by the board.

When using federal Child Nutrition funds to purchase goods and services, dollars spent annually must be estimated. It is acceptable to categorize (e.g. groceries, milk, produce, small equipment, large equipment, supplies, and chemicals). A formal sealed bid procurement process is required when annual spending in the category exceeds **\$101,000** annually. An informal process is used for all other purchases under the threshold annually. Documentation of informal procurement activity is kept on file.

**The board may elect to exempt certain professional services contracts from the thresholds and procedures outlined above.**

**The thresholds and procedures related to purchases of goods and services do not apply to public improvement projects.**

#### Public Improvement Projects



The board shall enter into public improvement contract(s) as the board deems to be in the best interest of the school district. 'Public improvement' means "a building or construction work which is constructed under the control of a governmental entity and for which either of the following applies: (1) has been paid for in whole or in part with funds of the governmental entity; (2) a commitment has been made prior to construction by the governmental entity to pay for the building or construction work in whole or in part with funds of the governmental entity. This includes a building or improvement constructed or operated jointly with any public or private agency."

The district shall follow all requirements, timelines, and processes detailed in Iowa law related to public improvement projects. The thresholds regarding when competitive bidding or competitive quotations is required will be followed. Competitive bidding is required for public improvement contracts exceeding the minimum threshold stated in law. Competitive quotations are required for public improvement projects that exceed the minimum threshold amount stated in law, but do not exceed the minimum set for competitive bidding. The board shall approve competitive bids and competitive quotes. If the total cost of the public improvement does not warrant either competitive bidding or competitive quotations, the district may nevertheless proceed with either of these processes, if it so chooses.

For goods and services utilized in public improvement projects, as defined under Iowa law, costing \$81,000 (or as outlined by law) or less, the superintendent shall receive quotes of the goods and services to be purchased prior to approval by the superintendent or the board.

For goods and services utilized in public improvement projects, as defined under Iowa law, costing more than \$81,000 (or as outlined by law) and less than \$196,000, the superintendent shall receive competitive quotations of the goods and services to be purchased prior to approval by the board. The purchase will be made from the party submitting the lowest responsive, responsible quotation based upon total cost considerations including, but not limited to, the cost of the goods and services being purchased, availability of service and/or repair, delivery date, and other factors deemed relevant by the board.

For goods and services utilized in public improvement projects, as defined under Iowa law, costing more than \$196,000 (or as outlined by law), the superintendent shall receive competitive sealed bids of the goods and services to be purchased prior to approval of the board. The purchase will be made from the party submitting the lowest responsive, responsible bid based upon total cost considerations including, but not limited to, the cost of the goods and services being purchased, availability of service and/or repair, delivery date, and other factors deemed relevant by the board.

The board and the superintendent will have the right to reject any or all bids, or any part thereof, and to re-advertise. If it is determined that a targeted small business which bid on the project may be unable to perform the contract, the superintendent will notify the Department of Economic Development. The board will enter into such contract or contracts as the board deems in the best interests of the school district.

The district shall comply with all federal and state laws and regulations required for procurement, including the selection and evaluation of contractors. The superintendent or designee is responsible for developing an administrative process to implement this policy, including, but not limited to, procedures related to suspension and debarment for transactions subject to those requirements.

Approved November 26, 2018

Reviewed ~~May 17, 2023~~

Revised ~~June 21, 2023~~



**Iowa Virtual**  
Schools

# **Student Handbook**

**2025-26**

## **MISSION STATEMENT**

*Empowering families. Unleashing potential.*

---

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## Welcome & Overview

### Welcome Letter from School Principal

Dear Students & Families,

Welcome to Iowa Virtual Schools!

On behalf of the Red Oak Community School District and the entire Iowa Virtual Schools team, I want to personally welcome you and your family to Iowa Virtual Schools.

And, thank you.

Thank you for choosing IVS as your school of choice. We are honored to serve your family and can't wait to meet you all, in the coming days and weeks.

We believe every student deserves a learning environment where they feel seen, supported, safe, and challenged. At the core, this is what IVS was built upon. Our school is a full-time, state-accredited public school fully staffed by Iowa-licensed teachers. Our teachers are experts not just in their content areas, but in online instruction and building connections with students. You can rest assured that your student will receive rigorous, standards-based, supportive learning experiences filled with support and flexibility.

It's important to note that we view our work at IVS as more than just "teaching and learning". We know that the partnerships we create, and the way we support our families, is what separates us from other public school options.

The move to full-time virtual schooling can be an adjustment--and, we understand that. Our staff is ready to meet you where you are and help guide you through the ins and outs of what makes virtual schooling so unique and special.

Here's to a great and amazing school year!

Dr. James Brauer  
Principal, Iowa Virtual Schools

---

## Staff Directory

### Administration & Operations Team

- Dr. James Brauer - School Principal
- Lynae Rosenbaum – Operations Manager
- Kerry Jepsen – Assessment Coordinator

### Academic Counseling Team

- TBD – School Counselor

### Faculty

- Molly Schreiber – Elementary Teacher
- Nichole Richter – Physical Education/Health
- Hailey Coburn – Music
- Kimberly Bishop – Art
- Kalena Wheeler – Special Education
- Tami Tomkins – English Language Arts
- Lizzie Dolley – Mathematics
- Miranda Clemens – Science
- Brook Klouw – Social Studies
- Carrie Markos – Spanish
- TBD - Business
- TBD - Family & Consumer Sciences
- TBD - Computer Sciences

---

## Our Mission and Philosophy

Welcome to the Iowa Virtual Schools family. We are pleased you have chosen to join us, and we look forward to connecting and serving you this year.

At Iowa Virtual Schools, we envision a future where education is a collaborative journey between students, families, and educators. We aspire to create an educational landscape where each child's potential is not just recognized but fully unleashed through personalized, high-quality virtual learning experiences.

Our vision is to transcend the conventional boundaries of education, fostering a community of collaborative excellence that empowers students to take charge of their learning journey. We imagine a world where education is not confined to a physical classroom but is an expansive, dynamic environment that adapts to the needs and aspirations of every student.

**"Empowering Families. Unleashing Potential."** At the core of Iowa Virtual Schools lies our unwavering commitment to this mission. By harnessing the power of innovative online platforms and the expertise of dedicated educators, we aim to provide an educational experience that is closely tailored to the unique needs and learning styles of every student.

Our mission is to cultivate an environment of academic excellence and engagement, where exceptional customer service and a culture of respect and collaboration are paramount. We are dedicated to ensuring that every student not only succeeds but thrives, reaching new heights of potential and preparing them for a future of success.

Our philosophy at Iowa Virtual Schools centers on delivering a personalized learning experience that equips students for success in college, careers, and life. The "uBu!" approach recognizes and celebrates the individuality of each student, fostering an environment where every learner can identify and build upon their strengths, interests, and unique learning styles. With our "School of One" approach, we meet students exactly where they are, encouraging them to take ownership of their educational journey. "Education with Destination" underscores our commitment to not only

---

foundational academic skills but also to preparing students for their future, emphasizing the importance of goal setting and career exploration.

## Core Values

- **Kids First, Always:** The success and well-being of our students guide every decision we make, affirming our commitment to placing students at the forefront of all we do.
- **Respect:** We cultivate an environment of mutual respect, valuing positive interactions and assuming the best intentions in all our dealings with families and colleagues.
- **Create. Collaborate. Communicate:** We are leaders in education, exemplifying the critical skills we wish our students to learn and embody.
- **Make Your Motion Matter:** Excellence is our standard, driving us to provide a stellar virtual experience for all students and families.
- **Go the Extra Mile:** We believe that delivering an exceptional customer experience is not just a goal but a responsibility shared by every member of our team.

We encourage your family to make a diligent effort to explore the Iowa Virtual Schools community and engage in the various educational opportunities that Iowa Virtual Schools have to offer.

---

## About Iowa Virtual Schools

Iowa Virtual Schools is a full-time public virtual school, operating within the Red Oak Community School District, and serves students in grades K-12 throughout the state of Iowa.

Iowa Virtual Schools is part of the Stellar Virtual family of schools and is supported by hundreds of years of collective experience in education. We believe in putting Kids First, Always, and, thus, we launched with a mission to Empower Families and Unleash Potential.

Stellar Virtual was founded in 2019 with one school in Texas. Today, Stellar Virtual has grown to four schools across several states. At Stellar Virtual, we are committed to providing families with Education with Destination through our full-time, online public schools. We believe in educating the whole child with essential support to succeed socially and academically.

Our “School of One” approach offers a safe, flexible, and personalized experience to meet the unique educational needs of every student. We go beyond traditional school curriculum goals to measure both content and application of learning in authentic ways.

Stellar Virtuals’ 6-12 schools lay the foundation for each extraordinary individual to succeed in college, career, and life with the support of caring and nurturing teachers who deliver high-quality, engaging learning.

---

## School Calendar and Hours

### Academic Calendar

Iowa Virtual Schools follows a comprehensive academic calendar tailored for full-time virtual learners, while also observing district-level dates designated by the Red Oak Community School District. Together, these calendars guide instructional days, breaks, and professional development schedules.

#### Iowa Virtual Schools Calendar

Our virtual school calendar outlines:

- Student start and end dates,
- Instructional days, and
- Designated holidays and scheduled breaks.

This calendar is customized for online learning and ensures students receive a full year of instructional engagement in accordance with Iowa Code and Department of Education requirements.

#### Red Oak Community School District Calendar Alignment

As an attendance center within Red Oak CSD, Iowa Virtual Schools also observes certain district-identified dates, including:

- Professional development or teacher in-service days,
- District-wide breaks or closures (e.g., Thanksgiving, winter break), and
- Emergency closure policies or weather-related notices.

The most current district and schools calendars are available in the appendix of this Student and Family Handbook and is updated each year to reflect important instructional dates.

---

## Instructional Hours

Our certified teachers are available during core instructional hours:

- Monday through Friday, 8:00 AM to 3:00 PM

These hours represent the time when students can access live sessions, synchronous support, teacher office hours, and real-time academic assistance. Students may complete asynchronous coursework at other times, but support services are provided during the hours listed above.

Staff will not be available on:

- Federal holidays, and/or
- District-recognized professional development or training days.

---

## Enrollment and Student Status

### Full-Time Enrollment Requirements

Iowa Virtual Schools (IVS) is a full-time, statewide public school program operated as an attendance center of the Red Oak Community School District and authorized by the Iowa Department of Education. All students enrolled in IVS are considered full-time public school students and are required to meet enrollment and attendance standards in accordance with:

- Iowa Code § 256.41 (regarding online instruction)
- Iowa Code § 299.1 (compulsory attendance)
- Iowa Administrative Code 281—15.10(5) (virtual education standards)

To maintain full-time enrollment status:

- All students in grades K–12 must be enrolled in a minimum of five (5) active courses at all times during the school year, even if fewer credits are needed for graduation.
- Students must remain in good standing and make continuous academic progress to retain enrollment.
- Failure to meet full-time status may result in withdrawal and cancellation of open enrollment status.

### Course Load Expectations:

- **Grades K–5:** English Language Arts, Mathematics, Science, Social Studies, Physical Education, and at least one exploratory/elective.
- **Grades 6–8:** Core content courses plus electives and required PE every semester.



- **Grades 9–12:** A full course load that meets graduation requirements and maintains at least five active courses.

School counselors and administrators are available to help families build schedules that fulfill legal requirements and support academic success.

## Learning Expectations

IVS operates primarily in an **asynchronous model**, meaning students complete lessons at times that work for their schedule while meeting daily attendance and pacing requirements. However:

- Teachers are available during scheduled instructional hours for **live support**, one-on-one tutoring, and small group sessions.
- Students must attend any **mandatory synchronous sessions**, such as IEP meetings, assessment proctoring, or math and/or reading intervention supports.
- Families are responsible for maintaining regular communication with teachers and advisors and ensuring that students meet course expectations and timelines.

## Enrollment Agreement

Upon submission of your student's enrollment application, and required documentation your student will be considered fully enrolled in Iowa Virtual Schools.

With enrollment, your student receives:

- Student Orientation
- Certified Teachers and 1:1 support
- Personal Student Success Advisor
- Engagement Opportunities
  - SEL Support
  - Virtual Field Trips
  - School Assemblies
  - Altitude Hour

- Career Exploration
  - Monthly Newsletters
- Ongoing Customer Service Support
- Diagnostic Assessment Scores
- Diploma upon graduation
- Academic Counselor support

We ask that parents and learning coaches stay fully involved in ongoing communication between students, teachers, and Student Success Advisors on an ongoing basis.

Parents and students will have access to the Learning Management System where grades, course progress, curriculum, assignments, and communication will be stored.

Parents, be sure to read the policies in regard to requests for withdrawal, course extension, dropping a course, and requesting a leave of absence.

Iowa Virtual Schools are committed to serving your family by providing a quality education and customer service experience.

## Orientation

Student Orientation at Iowa Virtual Schools is meticulously crafted to empower families with the essential information and resources required for success within our online learning environment.

During orientation, you and your student will not only become proficient in navigating our academic platforms but will also gain insight into the diverse opportunities available to engage with the Iowa Virtual Schools online community.

Our orientation program serves as a warm welcome for your student as they embark on their educational journey with us. It covers expectations and provides valuable insights to ensure your student's path to success.

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In addition to offering guidance on course navigation and online community involvement, we equip your student with the necessary online tools and resources essential for securing their academic success.

## Student Records and FERPA Notice

IVS adheres to the Family Educational Rights and Privacy Act (FERPA) and Red Oak CSD Board Policies regarding student records and confidentiality.

Key points:

- Parents/guardians and eligible students (age 18 or older) have the right to access and request amendments to their student's educational records.
- IVS does not release personally identifiable student information without written consent, except as permitted by FERPA or state law.
- Records requests should be submitted in writing to the Head of School or school registrar.
- Students withdrawing from IVS will have their academic records transferred upon request to the receiving school district or educational institution.

A full FERPA notice and Red Oak's student records policy can be found in the district's policy manual and are available upon request.

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## Attendance Requirements

At IVS, flexibility is paired with accountability. Students benefit from learning at their own pace and schedule, but **must meet Iowa's compulsory attendance requirements and demonstrate daily engagement.**

### Legal Attendance Requirements:

- Students aged 6–16 must receive at least **1,080 hours of instruction annually** (Iowa Code § 299.1).
- Participation in virtual learning counts as attendance if it includes daily, active engagement.

### Daily Attendance and Engagement:

**To meet state and program expectations, students must:**

- Log in daily (Monday through Friday).
- Complete at least one assignment, activity, or lesson in **each enrolled course**.
- Show measurable academic progress through submissions, assessments, and teacher interactions.

**Active participation includes:**

- Reading content
- Submitting assignments
- Taking assessments
- Attending live sessions
- Engaging in academic discussions with teachers

**Inactivity and Absence Monitoring (Senate File 2435):**

- **10% of instructional days missed (per semester):**
  - Parents/guardians receive written notification of absences
  - Possibly notification to Montgomery County attorney

- Required school meeting with student, family, and IVS personnel to discuss attendance
- **15% missed (per semester):**
  - Follow-up meeting to the initial required school meeting with student, family, and IVS personnel
    - An official Absenteeism Prevention Plan is created
- **20% missed (per semester):**
  - Student is deemed “legally truant”
  - Montgomery County attorney formally notified for consideration of further action
  - Possible withdrawal from IVS and open enrollment status to Red Oak CSD deemed “null and void”

## **Withdrawal Due to Inactivity:**

- Students with no engagement or contact for 10 consecutive school days will be withdrawn under Iowa Administrative Code 281–15.10(5). Notification will be sent to the resident district.

## **Exemptions May Apply For:**

- Documented medical absences
- Religious instruction
- Court or legal obligations
- IEP or Section 504 accommodations

## **Family Responsibility:**

### **Parents/guardians are expected to:**

- Report absences on the day they occur.
- Monitor student engagement and progress.
- Respond to school outreach in a timely manner.
- Partner with staff when attendance or performance concerns arise.

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## Academic Program

### Instructional Approach

Aligned with the International Society for Technology in Education (ISTE) Standards for Students, our instructional approach leverages the expertise of state-certified educators skilled in virtual instruction. Through continuous feedback and collaboration, we refine our teaching methods and curriculum, ensuring our educational offerings remain relevant, engaging, and effective. Our commitment to research-based practices underpins our instructional strategy, aiming to provide an unparalleled virtual learning experience.

Dedicated to the holistic success and well-being of our students, Iowa Virtual Schools offers comprehensive support services. Our student success advisors act as mentors and advocates, navigating students through their virtual learning experiences. Through proactive outreach and personalized support plans, we strive to foster a sense of belonging, motivation, and confidence in our students, enabling them to overcome challenges and excel academically.

We help formulate a plan for students that is future-focused while guiding their aspirations through career development services. Students will participate in Postsecondary and Workforce Readiness (PWR) through our career cruising platforms Pathful Explorer and Pathful Jr., documenting their postsecondary options in a student-led portfolio project.

### Asynchronous Learning

Iowa Virtual Schools operates as a full-time, statewide virtual public school, primarily offering instruction in an asynchronous format—where students have the flexibility to complete lessons and coursework on their own schedules, supported by ongoing teacher guidance and live help when needed.

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This model offers flexibility and personalization for students; however, it also requires self-direction and consistent engagement to maintain academic progress. To support student success:

- Teachers and academic support staff provide **weekly synchronous sessions**, including live one-on-one tutoring, small-group help sessions, and opportunities for peer collaboration.
- **Regular two-way communication** between students and teachers ensures progress is monitored, and help is provided when needed.
- **Coursework pacing and deadlines** are communicated clearly, and students are expected to remain on track across all enrolled courses.

## Curriculum Overview

Our multi-media curriculum provides quality, character-based digital learning options that equip students to succeed academically with ample opportunities for practice, deeper learning, and proof of mastery.

Teachers and parents are partners in the students' learning. Our courses are flexible for teachers and students to use and modify to meet individual needs unleashing the potential of each student.

Courses are academically rigorous and provide different levels of learning to meet all the requirements. Through the curriculum, students build vocabulary and become better readers by taking ownership of their learning. Students also receive character education embedded within the course material to encourage a life of moral excellence.

The curriculum allows students to progress at their own pace. Students who are more skilled or have previous knowledge may proceed at a quicker rate in the areas of their strengths. Students who need more time to grasp academic concepts are encouraged to do their best but can work at their levels of proficiency and proceed as they are capable.

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Each core subject consists of 10 Units. Typically, students work on one Unit in each subject daily. Students are expected to complete at least 60 Units per year.

## Pedagogy

### Objective

At the beginning of each unit, there is an objectives list. Students know what is expected and assume responsibility for their learning.

### Character Education

Character education stories and examples are embedded throughout the units.

### Lessons

In each lesson, learning activities and questions are in bite-sized segments to reinforce the material for deeper learning. Lesson assessment questions cover different levels of learning. Projects and labs are also included where appropriate. Students are introduced to new concepts, and some concepts are spiraled for reinforcement.

### Sections

Each unit contains 2-3 sections and 2-3 lessons per section. Learners will complete a quiz at the end of each unit section, with the ability to review any opportunities for improvement. Students are encouraged to take the time necessary to re-review concepts before proceeding to the next section.

### Evaluations

Upon completion of the unit work, students will complete a practice unit test to self-evaluate readiness for the final unit test, with the teacher as a guide. When the practice test is completed successfully, students will take the final unit test. The unit test measures students' mastery of the material. No new concepts are introduced on the unit test.

### Standards Alignment

Our courses are aligned with both industry standards and the Iowa Core academic standards. Every course is built with the most relevant standards and provides



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resources in all phases of development. The standards and the digital library may be used together to provide intervention for students' learning. We offer a variety of K-12 online curriculum solutions and are backed by an experienced team of educators, researchers, technologists, and instructional designers committed to making learning accessible for all students.

## College/Career Readiness

At Iowa Virtual Schools, we support every student in becoming college and career ready, regardless of their postsecondary plans. While the state of Iowa does not require specific coursework tied to career readiness for graduation, all students in **grades K–12** engage in career exploration and planning activities designed to help them prepare for life beyond high school.

As part of this work, students participate in the **Individual Career and Academic Plan (ICAP)** process—required by the Iowa Department of Education for grades 8–12 and extended by Iowa Virtual Schools to include elementary and middle school learners as well.

Our ICAP tools include:

- **Pathful Jr. (Grades K–5):** An interactive platform introducing students to career awareness, interests, and basic job skills.
- **Pathful (Grades 6–12):** A robust college and career planning platform that includes career interest inventories, skills assessments, postsecondary planning tools, resume builders, and more.

These tools help students identify strengths, explore careers, and plan the academic steps needed to reach their goals. School counselors work closely with students and families throughout this process to ensure planning is purposeful, personalized, and aligned with each student's aspirations.

We encourage all families to engage in this journey with their students—college and career readiness starts early, and each student's path is unique.

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## Check-ins

Students will be invited to join their Student Success Advisor, Counselor, and fellow students for check-ins and opportunities to connect, engage, study, and hang out together.

Check-ins serve as an opportunity to participate in various activities, from playing games, to exploring social and emotional skills, as well as working on goal setting and career explorations. Check-ins are a time to connect, receive guidance, and have fun while reaching new heights of self-awareness and personal and academic achievement.

Staying connected with your advisor can ensure your student is staying on track and has all of the necessary tools to foster their education.

## Course Completion and Grading Policies

- **Passing Criterion:** To earn credit in any course, a student must achieve a final grade of 60% or higher and complete all assigned coursework and final assessments.
- **Progress Monitoring:** Grades are posted each term. Students, families, and advisors must monitor progress, complete missing assignments, and seek help as needed.
- **Quarterly Grades:** Serve as progress indicators; only semester grades appear on student transcripts and count toward GPA and class rank.
- **Grade Corrections:** Any grade disputes must be raised within 10 school days of posting to allow for review and resolution.

## Grading Scale

At Iowa Virtual Schools, we use a consistent grading scale to evaluate student achievement and calculate Grade Point Averages (GPA). Final semester grades are the

only grades recorded on a student's official transcript and used to determine GPA and class rank.

Letter Grade	Percentage Range	GPA (standard)	GPA (college courses)
A+	98–100	4.00	5.00
A	92–97	4.00	5.00
A–	90–91	3.67	4.67
B+	88–89	3.33	4.33
B	82–87	3.00	4.00
B–	80–81	2.67	3.67
C+	78–79	2.33	3.33
C	72–77	2.00	3.00
C–	70–71	1.67	2.67
D+	68–69	1.33	2.33
D	62–67	1.00	2.00
D–	60–61	0.67	1.67
F	0–59	0.00	0.00

- Semester grades determine GPA and class rank.
- College courses/AP courses receive weight (0.5 for Honors, 1.0 for AP).
- Pass ("P"), Incomplete ("I"), and Withdrawal ("W") do not affect GPA.
- Weighted GPA cap: 5.0 for AP, 4.0 for regular courses.

## Graduation Requirements

To earn a high school diploma from Iowa Virtual Schools, students must complete specific coursework aligned with state and school expectations. Students may pursue either the Core Diploma or the more rigorous Distinguished Diploma, depending on their academic goals and postsecondary plans.

### Core Diploma Requirements

The Core Diploma meets Iowa's minimum graduation requirements and prepares students for a range of postsecondary options. A Core Diploma requires 42 credits. (1 credit = 1 semester)

Subject Area	Credits Required
English/Language Arts	8 credits
Math	6 credits
Science	6 credits
Social Studies	6 credits
Physical Education	8 credits
Personal Finance	1 credits
Electives	7 credits
<b>Total Required Credits</b>	<b>42 credits</b>

### Distinguished Diploma Requirements

The Distinguished Diploma is designed for students seeking an academically rigorous path. It includes additional coursework and specific course completions to better prepare students for competitive colleges and STEM-related fields. A Distinguished Diploma requires 52 credits. (1 credit = 1 semester)

Subject Area	Credits Required
English/Language Arts	8 credits
Math	6 credits ( <i>Must include Algebra II</i> )
Science	8 credits ( <i>Must include Physics <b>or</b> Chemistry</i> )
Social Studies	6 credits
Physical Education	8 credits
Spanish	4 credits ( <i>Must complete Spanish I &amp; II</i> )
Career & Technical Ed (CTE)	1 credits
Personal Finance	1 credits
Fine Arts	1 credits
Electives	9 credits
<b>Total Required Credits</b>	<b>52 credits</b>

## Important Notes

- One semester = 0.5 credits. A full-year course typically equals 1.0 credit.
- Physical Education is required each year of high school unless exempted by policy.
- Students planning to apply to selective colleges or enter STEM fields are strongly encouraged to pursue the Distinguished Diploma.
- Students should consult with their academic counselor each year to ensure they are on track for graduation and meeting their postsecondary goals.

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## Senior-Year Plus / Concurrent Enrollment Options

Iowa Virtual Schools (IVS), through Red Oak Community School District and in partnership with Southwestern Community College (SWCC), participates in Iowa's Senior Year Plus (SYP) program, as authorized under Iowa Code 261E. This statewide initiative is designed to provide high school students with rigorous academic and career-oriented coursework that earns both high school and postsecondary credit.

SYP opportunities are available to eligible students in **grades 9–12**, with most offerings focused on juniors and seniors.

### Goals of the Senior-Year Plus Program

- Expand access to college-level courses while in high school
- Support early college and career readiness
- Reduce duplication of coursework between high school and college
- Increase the affordability of postsecondary education

### Concurrent Enrollment

Concurrent enrollment is the most commonly used option under Senior Year Plus and allows students to take online college courses through SWCC that count toward high school graduation and also award transcribed college credit.

### Eligibility Requirements

#### Enrollment Status

- Must be enrolled full-time in IVS through open enrollment in Red Oak CSD

#### Grade Level

- Typically grades 11–12
- Exceptionally, grades 9–10 with demonstrated academic readiness and approval from IVS and SWCC

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## Academic Proficiency

- For Arts & Sciences courses: Proficiency in reading, math, and science demonstrated via:
  - Most recent ISASP scores,
  - Alternative assessments (e.g., ACT, ACCUPLACER),
  - GPA thresholds per SWCC guidelines.
- For Career and Technical Education (CTE) courses: No minimum proficiency requirement.

## Additional Requirements

- Must meet SWCC admissions and placement criteria.
- Students whose first language is not English may be required to submit a Proof of English Proficiency Form.

## Enrollment Process

To register for concurrent enrollment courses, students must:

1. Submit the online SWCC Application for Admission at [www.swccowa.edu/apply](http://www.swccowa.edu/apply).
2. Complete the IVS Concurrent Enrollment Request Form (available through the school counselor).
3. Submit relevant transcripts and test scores to SWCC.
4. Secure final approval from the SWCC Secondary Programs Director.
5. Meet all deadlines for registration and academic planning.

## Course Delivery and Credit

- All concurrent enrollment courses are college-level and for credit only (auditing not permitted).
- Courses are delivered online and monitored for quality by both IVS and SWCC.
- Courses must appear on both the high school transcript and the college transcript.
- Participation in on-campus courses at SWCC locations may be allowed with administrative approval.

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## Course Load and Standing

- Credit limits may apply and will be determined with guidance from IVS.
- Students must remain in **good academic standing** at both IVS and SWCC.
- Repeated drops or failures may lead to ineligibility.
- Students may be required to attend academic check-ins or advising sessions for support.

## Financial Responsibility

- Tuition and standard fees are covered for eligible students.
- Families may be held responsible for fees associated with dropped or failed courses, unless excused due to:
  - Verified medical/mental health condition,
  - Death in the immediate family,
  - Transfer to another district,
  - Other approved extenuating circumstances.

This is compliant with Iowa Code 261E.6.

## Academic Planning & Advising

- Students must meet with their IVS counselor to align concurrent courses with graduation and postsecondary goals.
- All concurrent enrollment should be reflected in the Personal Learning Plan (PLP).

## Program Monitoring and Updates

- The program is reviewed annually for compliance with law, policy, and partnership agreements.
- Changes to eligibility or procedures will be communicated to families in advance.

## Questions?

Please contact your IVS school counselor or the SWCC Secondary Programs Office for more information. Early planning is essential for successful participation.



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## Early Graduation

At Iowa Virtual Schools (IVS), students may request early graduation if they have met all graduation requirements and believe that an early transition will better support their future goals. As an attendance center of the Red Oak Community School District, IVS follows the district's early graduation policy with adaptations for the virtual learning environment.

### Eligibility and Application Process:

- Students must **submit a written application for early graduation** to their IVS academic counselor **no later than the last day of the fourth quarter of their junior year**.
- A formal **meeting with a school counselor and a parent/guardian** is required prior to submission to review:
  - Academic readiness and credit completion
  - Attendance and engagement history
  - Post-secondary plans
  - Motivation for early graduation
- The request is subject to **review by the IVS Head of School** and approval by the Red Oak Board of Education.

### Graduation Requirements:

Students must meet **all diploma requirements**, including minimum credit counts and specific course completions.

The eighth semester of physical education will be waived for early graduates, in accordance with Red Oak policy.

### Important Considerations:

- Early graduates are not eligible to participate in any school-sponsored or school-sanctioned extracurricular activities during what would have been their eighth semester (e.g., prom, athletics, class trip).

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- Diplomas for early graduates are **not officially awarded until the graduation ceremony** at the end of the school year. Students may **choose to participate or opt out of the ceremony**, but must notify the Head of School and district principal by January 15.
  - Students who graduate early **are not eligible for valedictorian or salutatorian honors**.
  - Official records will reflect the student's graduation as of the last day of their final semester. Transcripts and class rank will be calculated at the end of the seventh semester.
  - The school may issue an **official letter certifying early graduation** to colleges, employers, or postsecondary institutions as needed.

## **Academic Performance and Attendance:**

Early graduates must **maintain passing grades and regular attendance** through the completion of their final term.

No course schedule changes will be approved that compromise graduation requirements or program balance.

## **Reversal:**

Students may **withdraw their early graduation request** prior to the start of their eighth semester and remain enrolled as a full-time student through the end of the academic year.

## **Participation in Graduation Ceremony**

To participate in the year-end commencement ceremony, students must:

- Be enrolled in five (5) active courses, unless approved early graduates.

- 
- Complete all diploma requirements—Core or Distinguished—before the last instructional day for 12th graders.
  - Be in good disciplinary standing at time of ceremony (no outstanding suspensions or behavior issues).
  - Fully meet diploma requirements as approved by IVS and Red Oak CSD.

*Note: Ceremony participation is not graduation; official diplomas are awarded after all requirements are verified and submitted to the district. Students who participate but do not complete requirements will not receive a diploma and must complete remaining coursework after the ceremony.*

## Academic Honor Statement

Iowa Virtual Schools students and staff adhere to policies and procedures that uphold the academic integrity of the curriculum, school organization, staff and students.

Students found to have engaged in academic dishonesty will be subject to disciplinary action and will receive a zero for the assignment. Students will be able to make up the assignment in accordance with Iowa Virtual Schools Redo Policy. Broadly defined, academic dishonesty/cheating occurs any time that a student knowingly submits work under his/her own name that was obtained through the efforts of someone else.

Common examples would include, but are not limited to, the following:

- Copying from another student's paper
- Using unauthorized information while taking a test (cheat sheet)
- Paraphrasing someone else's homework
- Giving information to another student to complete assignments
- Obtaining or giving answers during a test
- Accepting and passing off someone else's work as your own

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## Plagiarism

The definition of plagiarism is: Copying or imitating the language, ideas, and thoughts of another writer and passing them off as your own original work. Specific examples of plagiarism that is not tolerated are:

- Copying or rephrasing another student's work.
- Taking material from Internet sources and using it as your own, even if some words are changed.
- Having someone else write an assignment or rephrase any part of an assignment (not just proofread it).
- Directly copying student aids (for example, CliffsNotes), critical sources, or reference materials in part or in whole without acknowledgment.
- Indirect reproduction of student aids, such as CliffsNotes, Coles Notes, critical sources, or reference materials by rephrasing ideas borrowed from them without acknowledgment.

## Artificial Intelligence

Iowa Virtual Schools acknowledges the growing role of Artificial Intelligence (AI) in education and recognizes the potential benefits it offers for learning and research. However, to maintain academic integrity, we have established the following guidelines for the responsible use of AI in our educational programs:

### 1. Responsible Use of AI

Iowa Virtual Schools encourages the responsible and ethical use of AI tools to enhance learning, research, and problem-solving. AI can be a valuable resource for supplementing educational experiences.

Students are welcome to use AI tools for tasks such as data analysis, language translation, or complex calculations when they align with the educational objectives of a course.

### 2. Prohibition of AI-Generated Content

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We strictly prohibit the use of AI-generated content for the completion of assignments, projects, or assessments. Relying solely on AI-generated content undermines the development of essential skills and the authenticity of your work.

### **3. Academic Integrity**

Using AI to plagiarize, cheat, or complete assignments without genuine student effort is considered a breach of academic integrity. Such violations will be subject to disciplinary actions as outlined in our school's policies.

### **4. Transparency and Attribution**

When using AI tools for research or other academic activities, students must transparently disclose the use of AI-generated content, if applicable. Proper attribution is essential when AI-generated content is part of a project or work.

### **5. Learning Opportunity**

Iowa Virtual Schools encourages students to leverage AI as a learning tool and a way to enhance their problem-solving abilities. We believe that responsible use of AI can complement traditional learning methods and help students develop valuable skills for the future.

### **6. Faculty Guidance**

Faculty members are available to guide students on the appropriate and responsible use of AI tools within their academic programs. If you have questions or concerns about using AI, do not hesitate to seek guidance.

At Iowa Virtual Schools are committed to fostering an educational environment that values innovation, ethics, and academic excellence. We believe that a balanced approach to AI use can enhance the educational experience while maintaining the principles of academic integrity. We encourage students to use AI as a tool for learning, research, and problem-solving, and to do so responsibly and ethically.

### **Source Citation**

Many courses require written work in which students need to cite sources. Any direct quotations from a textbook can simply be cited as (Author, Page Number). Any

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quotations from outside sources require full citations, including author, title, publisher, date of publication, and page number. If a student cites information found on a Web site, he/she provides the complete Web page or site title, URL, author if known, page number if applicable, and publication date of the site, if available, and date of access.

## **Academic Honesty**

Students will complete their work without unauthorized assistance, or provide unauthorized assistance to others, and will report their research and accomplishments accurately.

## **Respect**

At Iowa Virtual Schools, I pledge to respect my teachers, support staff, and peers. I value the learning process and will perform with academic honesty.

## **Responsibility**

I pledge to demonstrate my best effort to complete all academic tasks to the best of my ability.

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## Assessments and Academic Progress

At Iowa Virtual Schools (IVS), assessments are not only essential tools for measuring learning but also required components of the educational program for all enrolled students. These assessments help ensure academic growth, compliance with state and federal accountability mandates, and timely support for each learner's unique needs.

We use multiple types of assessments throughout the school year, including benchmark assessments, early literacy and math screenings, and state summative assessments. Participation in these assessments is mandatory for all full-time students enrolled in IVS, in accordance with Iowa Code, administrative rules, and Red Oak CSD board policy.

### Formative Assessments: Screening, Benchmarking and Progress Monitoring

**Who:** All full-time IVS students in grades K–12

**When:** Three times per year — Fall, Winter, and Spring

**Purpose:**

- Identify academic strengths and areas for growth
- Guide teacher instruction and academic planning
- Monitor progress over time toward mastery of the Iowa Core Standards

**What to Expect:**

- Students complete the assessments at home on their school-issued device
- These are computer-adaptive and take approximately 20–45 minutes per subject
- Scores are reviewed by teachers to adjust instruction and provide interventions as needed

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**Participation in benchmark assessments is required.** These are not optional, and non-completion may result in academic follow-up or intervention planning.

## Personalized Reading Plans (Grades K–6)

As required under Iowa's **Early Literacy Implementation (ELI) law (Iowa Code § 279.68)** and amended by **House File 2618**, all students in grades K–6 must be screened in reading proficiency using an **approved literacy screening tool**.

At IVS, we use **FastBridge**, a research-based universal screener for:

- earlyReading (K–1),
- aReading (2–6), and
- other curriculum-based measures (CBMs).

**If a student is not proficient:**

- A **Personalized Reading Plan (PRP)** is created
- The PRP includes:
  - Targeted reading goals
  - Specific intervention strategies
  - Weekly or biweekly progress monitoring
  - Home-based supports and family communication

### **Parental Rights:**

*Under HF2618, families of students not reading proficiently may **request retention** in their current grade. IVS is required to honor and document such requests.*



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## Personalized Mathematics Plans (Grades K–6)

Beginning in the 2025–26 school year, IVS complies with the Math Counts Act (HF784) requiring math screening for grades K–6 to identify students who are “persistently at risk” in mathematics.

We use **Renaissance Star Math** and additional tools for screening and progress monitoring.

### If a student is persistently at risk:

- A **Personalized Mathematics Plan (PMP)** is developed in alignment with state guidance

The PMP includes:

- Math goals based on data
- Targeted instruction or intervention
- Weekly progress checks
- Scaffolds and communication tools for families

## Summative Assessments: ISASP (Grades 3–11)

The Iowa Statewide Assessment of Student Progress (ISASP) is the state’s required summative assessment for all public school students under Iowa Code § 256.7(21) and the federal Every Student Succeeds Act (ESSA).

Administered By:

- Iowa Testing Programs (University of Iowa)
- Scheduled by IVS in collaboration with Red Oak CSD

Tested Subjects and Grades:

- **Grades 3–11:** Reading, Math, Language/Writing
- **Grades 5, 8, 10:** Science

## What to Expect:

- Tests are conducted **in person** at regional proctored sites across Iowa
- Students will be provided advance notice and details on locations
- Accommodations are provided for students with IEPs or 504 plans

**Important:** Iowa does **not allow opt-outs**. Students must participate unless they have a documented exemption due to:

- an **alternate assessment** designation via an IEP, or
- a verified **medical or emergency exemption**, approved in accordance with IDOE and district guidelines.

## Assessment Windows

Assessment Type	Grade Levels	Frequency	Mode
Renaissance Benchmark	K-12	Fall, Winter, Spring	Online (remote)
FastBridge Literacy (ELI)	K-6	Fall, Winter, Spring	Online (remote)
Math Screening (HF784)	K-6	At least 3x/year	Online (remote)
ISASP	3-11	Spring only	In-person (proctored)

Families are notified in advance of assessment windows and are expected to support student participation.

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## Family Roles and Participation Expectations

Parents and guardians play a key role in ensuring a successful assessment experience. Your support helps ensure that testing data is accurate and meaningful.

- Create a quiet, distraction-free environment for remote assessments
- Supervise students during test sessions (especially in K–6)
- Encourage honest effort—no coaching or helping with answers
- Communicate any challenges with school staff proactively

**Participation in all assessments is required.** Non-compliance with state or school assessment expectations may result in:

- Documentation of non-participation
- Impact on student academic planning or promotion
- Re-enrollment review or truancy referral for habitual non-engagement

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## Student Supports and Services

At Iowa Virtual Schools (IVS), we believe that every student deserves access to a high-quality, inclusive, and supportive learning environment. We partner closely with families, Red Oak Community School District, Stellar Virtual, and Iowa's Area Education Agencies (AEAs) to ensure students receive the services they need to thrive in a virtual setting.

### Special Education Services & IEP Process

IVS serves students with disabilities in full compliance with the Individuals with Disabilities Education Act (IDEA), Iowa Administrative Code Chapter 41, and guidance from the Iowa Department of Education.

#### Key Points:

- Students with Individualized Education Programs (IEPs) may apply for open enrollment to IVS. Access to virtual schooling is not determined by disability “weighting” or funding levels—it must be based on the student’s individual needs.
- After an application is received by IAVS/Red Oak CSD, a consultation is held between the resident district, receiving district (Red Oak), both AEAs, and IAVS Staff to determine if IVS can provide a Free Appropriate Public Education (FAPE) in the virtual setting.
- If the IEP team agrees that the student’s goals can be met with or without supports in the virtual environment, IVS enrollment proceeds.
- If the team determines that the virtual model is not appropriate, the student remains enrolled in their current program, and prior written notice is provided to families, including their right to dispute the decision.

#### Delivery of Services:

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- Special education services are provided virtually, using evidence-based practices and tools adapted to remote learning.
  - Students may receive accommodations, direct instruction, small-group or 1:1 supports, and related services via teletherapy or virtual platforms.
  - AEA service providers (e.g., speech-language pathologists, social workers) collaborate directly with IVS staff and families.

## **IEP Meetings:**

- IEPs are reviewed and updated annually and whenever changes are requested or required.
- Meetings are held virtually with full participation from required team members, including a student's resident school district.
- Parents are vital partners and are invited to contribute meaningfully in all discussions about their child's needs.

## **Section 504 Accommodations**

Students with disabilities who do not require specialized instruction but need accommodations may qualify for a 504 Plan under Section 504 of the Rehabilitation Act.

### **504 Process at IVS:**

- Families or staff may initiate a referral.
- A 504 team evaluates documentation and determines eligibility.
- Eligible students receive an individualized plan outlining accommodations such as extended time, alternate test formats, or assistive technology.

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504 Plans are reviewed annually and may be adjusted based on student need.

## English Language Learner Services

IVS provides English Language Learner (ELL) services in accordance with state and federal law. Students who are identified as English learners will receive tailored support to access academic content and develop English proficiency.

### **Services include:**

- ELL instruction provided virtually by licensed staff.
- Language development support integrated into core content.
- Collaboration with families in home languages when possible.

Annual assessments such as the ELPA21 are required and conducted in compliance with Iowa's ELL accountability system.

## Counseling and Mental Health Support

Our licensed school counselors are available to support the academic, career, and personal/social development of all IVS students.

### **Services include:**

- Individual or small-group counseling sessions (virtual).
- Crisis support and mental health referrals.
- Academic planning, college and career guidance.
- Collaboration with families and community agencies for mental health care.

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All students and families are encouraged to reach out to their assigned school counselor with any concerns or questions.

## Homeless Youth (McKinney-Vento)

IVS follows the McKinney-Vento Homeless Assistance Act to ensure that all students experiencing homelessness have equal access to education.

### **Eligibility includes students who:**

- Lack a fixed, regular, and adequate nighttime residence.
- Are living in shelters, motels, cars, or temporarily with others due to loss of housing or economic hardship.

### **Supports provided:**

- Immediate enrollment without documentation delays (it is important that parents/guardians communicate with staff to ensure compliance with state requirements).
- Assistance with internet access, meals, and other services.
- Connection to community resources and transportation assistance for in-person assessments if needed.
- Families may contact the IVS Homeless Liaison or the Red Oak CSD liaison to initiate support services.

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## Technology and Digital Tools

### School-Issued Devices

Iowa Virtual Schools (IVS) provides students without access to a computer with a school-issued device (laptop or Chromebook) to support participation in the online learning environment. Devices are configured for secure access to learning platforms, assessments, and communications. Students are responsible for the care, maintenance, and appropriate use of the school-issued device, including returning it in good condition at the end of the school year or upon withdrawal. Damage, loss, or misuse of school property may result in fees and disciplinary action under the Student Code of Conduct. Parents/guardians should supervise the setup and usage of the device to ensure a safe, productive learning experience.

### Student Internet Safety

At Iowa Virtual Schools, we are committed to fostering a secure online learning environment for our students. While we take measures to help prevent students from accessing dangerous or inappropriate websites, it is important to emphasize that internet safety is a shared responsibility involving both students and parents.

Here are some key guidelines for maintaining a safe online experience:

- **Use of School-Provided Resources:** Students should primarily utilize the school-provided resources and platforms for academic purposes. Our educational tools are carefully selected to enhance learning in a secure online environment.
- **Responsible Browsing:** We encourage students to be responsible digital citizens. It's essential to be mindful of the websites and online content they access, ensuring that it aligns with our school's values and policies.
- **Privacy and Personal Information:** Students should refrain from sharing personal information, such as full names, addresses, or contact details, with unknown



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individuals or on public forums. Online privacy is a fundamental aspect of internet safety.

- **Open Communication:** We encourage open communication between students and their parents or guardians regarding online activities. Parents can play an active role in monitoring and guiding their children's internet use.
- **Reporting Concerns:** If students encounter any inappropriate or unsafe online content, they should report it immediately to a teacher, school staff member, or a trusted adult.
- **Online Etiquette:** We promote respectful and kind online behavior, just as we do in our physical classrooms. Cyberbullying or any form of online harassment is strictly prohibited.

While we take every measure to provide a secure digital learning environment, we remind students and parents that vigilance and responsible internet usage are essential to ensure a safe online experience. Together, we can create a secure and conducive environment for learning."

## Online Learning Environment

At Iowa Virtual Schools, our online learning environment is designed to provide students with the flexibility and resources they need to succeed academically. Our platform offers a unique approach to education that allows students to access high-quality learning materials and interact with dedicated educators and peers.

### Student Portal

Our Student Portal serves as the central hub for all academic activities. Through the LMS, students can access course materials, submit assignments, engage in discussions, and track their progress. It provides a user-friendly interface designed to enhance the online learning experience.

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## Accessing Online Classes

To access your online classes, students should log in to the student portal using their provided credentials. Once logged in, you will find your course materials, assignments, and communication tools. Specific instructions for accessing classes and coursework are available in the student portal, and our technical support team is ready to assist if you encounter any issues.

## Cell Phone Policy

Per Iowa law (House File 2611, 2024), and Red Oak CSD implementation of state guidance, IVS enforces a strict cell phone restriction policy during instructional hours. While most learning occurs on school-issued devices, student cell phones and personal electronics must not be used to access, record, or transmit content during instructional sessions unless explicitly authorized for learning or accommodation purposes.

Students are expected to:

- Keep cell phones out of sight during synchronous instruction, live assessments, or required support sessions.
- Refrain from recording or photographing virtual classes, peers, or staff.
- Avoid using social media or messaging apps during instructional time unless part of an assigned academic activity.
- Failure to comply may result in parental notification, restrictions on device access, or further discipline depending on frequency and impact.

## Technical Support

Iowa Virtual Schools provides technical support to ensure a smooth online learning experience. If you encounter technical issues, our support team is available to assist with troubleshooting and resolving problems. Contact details for technical support can be found on our website and in the student portal.

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## Online Etiquette and Netiquette

Maintaining a respectful and productive online environment is crucial for effective learning. Students are expected to adhere to online etiquette, or "netiquette," by communicating respectfully, participating actively in discussions, and using appropriate language and tone in all online interactions. The guidelines for netiquette will be shared with students within the student portal.

## Synchronous and Asynchronous Learning

Iowa Virtual Schools follows an asynchronous learning model. This means that students have the flexibility to complete their coursework at their own pace within weekly deadlines. While coursework is primarily asynchronous, there may be occasional synchronous activities, such as live webinars or virtual meetings, to support student engagement and interaction.

## Software and Platform Requirements

To effectively participate in our online classes, students should have regular reliable access to a PC, Mac or Chromebook computer with high-speed internet that has the latest version of Google Chrome, Microsoft Edge, or Safari web browser. The Student Portal and online classes are accessible through a web browser and locally installed applications are not required for core courses. (Some technical electives courses may require a downloaded application.) The Student Portal is accessible on mobile and tablet devices, however, we do not recommend using a tablet or mobile device for daily schooling.

## Responsible Online Behavior

Students are expected to demonstrate responsible online behavior in all interactions within the online learning environment. This includes treating peers and educators with respect, maintaining academic integrity, and adhering to ethical standards in all online activities.

We believe that these policies and guidelines create a supportive and productive online learning environment for all our students. Please review these sections carefully, and if you have any questions or concerns, do not hesitate to contact our administration or support team. We are here to help you make the most of your educational experience at Iowa Virtual Schools.

## Cybersecurity and Password Management

Iowa Virtual Schools wants to take additional precautions to support student internet safety.

### **Students shall not:**

- Violate policies, rules, or agreements signed by the student or the student's parent regarding the use of technology resources.
- Attempt to access or circumvent passwords or other security-related information of the Iowa Virtual Schools, students, or employees or upload or create computer viruses, including off school property if the conduct causes a substantial disruption to the educational environment.
- Attempt to alter, destroy, or disable Iowa Virtual Schools technology resources including but not limited to computers and related equipment, Iowa Virtual Schools data, the data of others, or other networks connected to the Iowa Virtual Schools system, including off-school property if the conduct causes a substantial disruption to the educational environment.
- Use the Internet or other electronic communications to threaten or harass Iowa Virtual Schools students, employees, board members, or volunteers, including off-school property if the conduct causes a substantial disruption to the educational environment.
- Send, post, or possess electronic messages that are abusive, obscene, sexually-oriented, threatening, harassing, damaging to another's reputation, or illegal, including cyberbullying and "sexting," either on or off school property, if the conduct causes a substantial disruption to the educational environment.

- Use email or websites to engage in or encourage illegal behavior or threaten school safety, including off school property if the conduct causes a substantial disruption to the educational environment.

## Unacceptable and Inappropriate Use of Technology Resources

Students are prohibited from possessing, sending, forwarding, posting, accessing, or displaying electronic messages that are abusive, obscene, sexually-oriented, threatening, harassing, damaging to another's reputation, or illegal. This prohibition also applies to conduct off school property, whether the equipment used to send such messages is Iowa Virtual Schools-owned or personally owned, if it results in a substantial disruption to the educational environment.

Any person taking, disseminating, transferring, possessing, or sharing obscene, sexually oriented, lewd, or otherwise illegal images or other content, commonly referred to as "sexting," will be disciplined in accordance with the Student Code of Conduct, may be required to complete an educational program related to the dangers of this type of behavior, and, in certain circumstances, may be reported to law enforcement.

In addition, any student who engages in conduct that results in a breach of the Iowa Virtual Schools computer security will be disciplined in accordance with the Student Code of Conduct and, in some cases, the consequence may rise to the level of expulsion.

## Netiquette on the Internet

All users of Iowa Virtual Schools educational platforms and networks are expected to abide by the generally accepted rules of network etiquette (netiquette). These rules of behavior include the following:

- Be Polite. Do not become abusive in your messages to others.
- Use appropriate language. Do not swear, or use vulgarities or any other inappropriate language.

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- Do NOT reveal your personal contact information (including Skype and social media usernames/handles) or phone numbers or those of other students or colleagues.
  - Keep paragraphs and messages short and to the point. Focus on one subject per message. Always include a subject line in the email.
  - Capitalize words only to highlight an important point or to distinguish a title or heading. "Asterisks" surrounding a word may also be used to make a stronger point.
  - Remember that humor and satire can be misinterpreted. Be judicious in your choice of words.
  - Minimize spelling errors and make sure your message is easy to understand; however, remember that many people all over the world use the Internet. Please do not criticize another person's use of grammar or spelling.
  - Cite all quotes, references, and sources. Copyright applies to electronic information.
  - Never send chain letters through the Internet.

## Internet Safety Policy

To ensure compliance with the Children's Internet Protection Act (CIPA), Iowa Virtual Schools have implemented comprehensive policies and procedures designed to safeguard students' online experiences. Our Handbook includes an acceptable technology provision for students which outlines clear guidelines and expectations regarding appropriate internet usage, online behavior, and digital citizenship. This agreement emphasizes the importance of responsible internet use, the prohibition of accessing inappropriate content, and the respectful interaction with peers and educators in online environments.

Additionally, we utilize Bark for Schools, an advanced monitoring and filtering tool, to augment our efforts in maintaining a safe and secure online learning environment. This system will restrict access to electronic systems that contain information pertaining to pornography, hacking, unauthorized chat rooms, and any other content considered harmful to minors. Bark for Schools provides real-time monitoring of students' online activities and alerts school administrators to any potential issues or concerning

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content, allowing for timely intervention and support. By combining proactive policies with cutting-edge technology solutions, we remain committed to ensuring a safe, positive, and productive online learning environment for all students in compliance with CIPA requirements.

We understand that children who are under 13 years of age need enhanced safeguards and privacy protection, as set forth in the Children's Online Privacy Protection Act (COPPA). COPPA protects the information privacy of children under the age of 13 by requiring website operators and online services to post privacy policies and obtain verifiable parental consent before collecting information from those children.

We receive personal information about children who are under the age of 13 strictly from their parents or guardians at the time those children are enrolled in our schools. The only information received directly from your student is the information they provide (such as test answers, electronic mail and class discussions) in our schools as part of their education. Other than through the schools, we do not solicit children to provide personal information. We also do not knowingly contact or collect PII from children under 13.

Nevertheless, we want to provide assurances that information about young children is safe. If you want to notify us that we have inadvertently received information for a child under the age of 13, for example, by fraud or deception by others, please email us at [ITteam@stellarvirtual.org](mailto:ITteam@stellarvirtual.org).

## Privacy and Data Protection

The following describes how Iowa Virtual Schools stores and uses personal information when services at Iowa Virtual Schools are provided.

This privacy policy applies to the website where this privacy policy is posted and to information we collect about you by phone, email, or electronically.

**BY USING THE WEBSITE OR SERVICES YOU ARE CONSENTING TO THIS PRIVACY POLICY.**

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## Personal Information Iowa Virtual Schools Collects

We collect the following categories and types of “Personal Information.”

- **Contact and Demographic Information:** We collect your contact and demographic information including, but not limited to, your name, city and state, e-mail address, and age range, your home contact information, school contact information, gender, and parent/guardian contact information.
- **Other Identifying Information:** We collect other identifying information including IP address and cookies or other persistent online identifiers, user names, passwords and other security information for authentication and access.
- **Internet or Other Electronic Activity.** Your browsing and click history, including information about how you navigate within our Website and Services and which elements of our Website and Services you use the most.
- **Audio and Visual Information.** A video or audio file containing your image and voice.

Note that we may collect other Personal Information that you choose to provide in a free-text entry box as part of any content that you contribute to the Services. Please remember that any information that is disclosed in these areas becomes available to the instructor and other students participating in the Services, and you should exercise caution when deciding to disclose your Personal Information.

## Sources of Personal Information

We collect Personal Information from the following sources:

- We collect information directly from you. When you register for the Services we collect contact and demographic information directly from you. We collect any information you disclose in a chat room, forum, message board or newsgroup available when you use the Services.
- We collect information from you from third parties. In some cases, the institution funding your participation in the course or digital curriculum (the “Sponsoring Institution”) may provide additional Personal Information about you to us.
- We collect information about you passively. We collect internet or other electronic activity passively using tools like browser cookies. This activity is further described in the Cookies section below.



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## What Iowa Virtual Schools Does with the Information it Collects

### We use your Personal Information for the following categories of use:

- Receive, process, confirm and communicate. We with you about your registration; and provide you with the Services
- Analytical Purposes: We use your other identifying information, internet activity and browsing history to analyze preferences, trends and statistics.
- Marketing and Promotional Purposes: We use your contact information, demographic information, and Internet or other electronic activity to: Inform you of our new services and offers and provide you with other information from and about us, including personalized marketing communications. Maintenance and Improvement of the Website and Services: We use your contact information and internet activity and browsing history to: Provide you with the Website and Services, including sending you alerts about your account; Handling your customer service requests; and Helping us diagnose technical and service problems and administer our Website and the Services
- Security and Fraud Prevention: We use your contact information, other identifying information, financial information and internet activity and browsing history to protect the Website and Services, Iowa Virtual Schools and others, and to prevent fraud, theft and misconduct.

## Categories of Third Parties With Whom We Share Personal Information

- **Sponsoring Institutions:** If you are a student, your grades in the Iowa Virtual Schools courses will be reported to your mentor and your school or Sponsoring Institution. We may share other Personal Information with a Sponsoring Institution if you specifically authorize it, or if it is required to complete a transaction, service, or activity that you requested.
- **Our Affiliates:** We may share Personal Information with businesses controlling, controlled by, or under common control with Iowa Virtual Schools.
- **Corporate Transactions:** If Iowa Virtual Schools is merged, acquired, or sold, or in the event of a transfer of some or all of our assets, we may disclose or transfer Personal Information in connection with such transaction. You will have the

ability to opt out of any such transfer if, at our discretion, it will result in the handling of your Personal Information in a way that differs materially from this Privacy Policy.

- **Compliance with Laws and Law Enforcement:** We cooperate with government and law enforcement officials and private parties to enforce and comply with the law. We may disclose Personal Information and any other information about you to government or law enforcement officials or private parties if, at our discretion, we believe it is necessary or appropriate in order to respond to legal requests (including court orders and subpoenas), to protect the safety, property, or rights of our company or of any third party, to prevent or stop any illegal, unethical, or legally actionable activity, or to comply with the law.
- **Cookies:** A cookie is a small data file that certain Websites write to your hard drive when you visit them. A cookie file can contain information such as a user ID that the site uses to track the pages you've visited. But the only personal information a cookie can contain is information you supply yourself. A cookie can't read data off your hard disk or read cookie files created by other sites. Iowa Virtual Schools uses cookies to tell when a user is a repeat visitor and to let us know how the user found the site. They also allow us to automatically link users to their personalized accounts. When you create an account, Iowa Virtual Schools uses a cookie to store a unique, random user ID. Iowa Virtual Schools uses this ID to identify you anonymously in our database and to track the pages you visit on our site. This helps us better understand and improve areas of the site that our users find valuable. Iowa Virtual Schools also uses this ID to enable you to enter various Services as a member and to visit member-restricted areas of the site without having to log in each time. Iowa Virtual Schools encrypts the user ID for added security. If you've set your browser to warn you before accepting cookies, you will receive the warning message with each cookie. Though some of the Services require the use of cookies, visitors to Iowa Virtual Schools always have the option of disabling cookies via their browser preferences. You can refuse cookies by turning them off in your browser. However, some of the Services will not work if you have cookies disabled.
- **We use Google Analytics on the Site and Services** to analyze how users use the Site and Services and to provide advertisements to you on other websites. For

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more information about how to opt out of having your information used by Google Analytics, visit <https://tools.google.com/dlpage/gaoptout/>.

## Managing Your Information Preferences

You can review, correct, update, or change your Personal Information or opt out of receiving certain emails by changing the relevant settings in your account or by emailing us at [ITteam@stellarvirtual.org](mailto:ITteam@stellarvirtual.org). You can also opt out of receiving marketing emails from us by following the link provided at the bottom of all marketing emails you receive from us. You are able to opt out of receiving marketing emails from us, however, you cannot opt out of receiving all emails from us, such as emails about the status of your account. If you have questions or concerns regarding this Privacy Policy, please email us at that same address.

### **Be Careful When You Share Information with Others**

Please be aware that whenever you share information on any public area of the Website or Services, that information may be accessed by others. In addition, please remember that when you share information in any other communications with third parties, that information may be passed along or made public by others. This means that anyone with access to such information can potentially use it for any purpose, including sending unsolicited communications.

## Security

All of your personal information is stored on servers at a location designed specifically to ensure that no unauthorized individuals have access to the server or its data. We maintain physical, electronic, and procedural safeguards to protect the confidentiality and security of information transmitted to us. However, no data transmission over the Internet or other networks can not be guaranteed to be 100% secure. As a result, while we strive to protect information transmitted on or through the Website or Services, we cannot and do not guarantee the security of any information you transmit on or through the Website or Services, and you do so at your own risk.

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## Links

Our Website and Services may contain links to other websites or allow others to send you such links. A link to a third party's website does not mean that we endorse or are affiliated with it. We do not exercise control over third-party websites. You access such third-party websites or content at your own risk. You should always read the privacy policy of a third-party website before providing any information to the website.

## Privacy of Children

Iowa Virtual Schools policy is to limit the collection of personal information from children. The Website is intended for users who are 18 years old or older. We do not knowingly collect Personal Information from children under the age of 13 (or under the age of 18 if the child is located in the EU) without parental consent. If we become aware that we have inadvertently received Personal Information from a child under the age of 13 (or under the age of 18 if the child is located in the EU) without parental consent, we will delete such information.

Children ages 12 and under (or children under 18 if located in the EU) will not be allowed to register for or use the Services without their parent's permission. Parents of children under the age of 13 (or under the age of 18 if located within the EU) must provide us with a signed version of our parental notice and consent form available can be accessed by emailing: {insert email}

If at any time after a parent gives permission, the parent desires to review the child's personal information, request that it be deleted, or refuse to allow any further collection of the child's information, the parent may contact us or the school's representative for Iowa Virtual Schools. If a parent has any other questions regarding the child's use of his or her account, they may contact the school's representative or Iowa Virtual Schools directly at our contact information provided below.

California users under the age of 18 may request the removal of their content or information publicly posted on the Website or Services by emailing us at {insert email}

**Iowa Virtual Schools does not:**

- Collect more information from children than is reasonably necessary for them to participate in the Services;
- Entice children, by the prospect of a special game, prize or other activity, to provide more information than is necessary to participate in the Services; or

Share any personal information about children with third parties except as expressly provided herein.

## **Access to Your Information**

Iowa Virtual Schools offers users the ability to correct or change the information collected during registration. Users may change this information at any time and as often as necessary by e-mailing: {insert email}.

## **Do Not Sell My Personal Information**

Personal Information that We Sell

We do not currently “sell” your Personal Information, as that term is defined under the CCPA.

## **Non-Discrimination**

Iowa Virtual Schools will not discriminate for exercising any CCPA Rights and will not deny goods or services, or provide a lesser quality of goods or services.

## **Privacy Policy Changes**

We may change this Privacy Policy from time to time. If we decide to change this Privacy Policy, we will inform you by posting the revised Privacy Policy on the Website. Those changes will go into effect on the “Revised” date shown in the revised Privacy Policy. By continuing to use the Website or Services, you are consenting to the revised Privacy Policy.

In the event that you are concerned about how data you have provided Iowa Virtual Schools through the Website or the Services has been used, please contact us electronically at [ITteam@stellarvirtual.org](mailto:ITteam@stellarvirtual.org). Iowa Virtual Schools takes all concerns about privacy and the use of data very seriously and shall endeavor to reply to you within two business days to commence its investigation of your concerns.



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## Communication and Engagement

Strong communication and meaningful family engagement are core to student success at Iowa Virtual Schools (IVS). In our virtual setting, we use structured tools and purposeful practices to ensure that students, parents, and school staff are informed, connected, and supported throughout the academic journey.

## Parental Involvement

At Iowa Virtual Schools, we recognize the invaluable role parents and guardians play in their child's education. Parental involvement is a cornerstone of a successful and enriching educational experience. We encourage and welcome active participation from parents to ensure the academic success and well-being of our students.

## Parental Responsibilities

We understand that parents and guardians play a vital role in their child's education. To create a conducive and supportive learning environment, parents are encouraged to take on specific responsibilities, including:

- **Monitoring Progress:** Parents should regularly monitor their child's academic progress, reviewing assignments and grades. This involvement ensures students stay on track and complete their coursework.
- **Communication:** Open and consistent communication with teachers, counselors, and support staff is essential. Parents should maintain contact via email, phone calls, and parent-teacher conferences.
- **Providing a Learning Space:** Create a quiet and organized learning space at home to facilitate student focus and productivity.
- **Time Management:** Assist students in managing their time effectively, ensuring they meet coursework deadlines and maintain a balanced daily routine.

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- **Support and Encouragement:** Provide emotional and motivational support to help students overcome challenges and stay motivated.
  - **Participation in School Activities:** Parents are encouraged to participate in school activities, such as virtual parent-teacher conferences, informational webinars, and other school events.

## Parent-Teacher Communication

- **Communication:** Parents and guardians are encouraged to communicate with teachers via the student portal. Teachers will promptly respond to communications and provide information regarding student progress and concerns.
- **Scheduled Meetings:** Parent-teacher conferences are held regularly to discuss student progress and any specific concerns. These meetings are a valuable opportunity to collaborate with teachers to support the academic growth of the student.
- **Office Hours:** Teachers maintain virtual office hours where they are available to meet with parents or students to address questions, and concerns, or provide additional support.

## Parent-Teacher Conferences

Regular parent-teacher conferences are an essential component of our commitment to student success. These conferences offer parents and guardians the opportunity to:

- **Discuss Student Progress:** Parents can review their child's academic progress, including grades, assignments, and areas of improvement.
- **Set Academic Goals:** Together with the teacher, parents can set academic goals for their child and develop strategies to achieve them.



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- **Address Concerns:** Parents can raise any concerns or questions they may have about their child's education or well-being.
  - **Receive Feedback:** Teachers will provide feedback on the student's performance and offer guidance on how parents can support their child's academic growth.
  - **Build a Partnership:** Conferences foster a partnership between parents and teachers, working together to ensure the child's success.

We believe that these policies and guidelines are instrumental in creating a collaborative and supportive educational environment. By actively participating in their child's education and working closely with our educators, parents contribute significantly to the success of our students. If you have any questions or require further guidance on your parental responsibilities, please feel free to contact our administration or your student's teacher.

## Parent-Teacher Collaboration

Collaboration between parents and teachers is instrumental in helping students reach their full potential. Our teachers are available to discuss student progress, answer questions, and provide support as needed. Parents are encouraged to reach out to teachers to schedule conferences and seek guidance on how best to support their child's educational journey.

## Open Communication

We believe that open and consistent communication between the school and parents is crucial. Parents are encouraged to stay informed about their child's progress, coursework, and any concerns they may have. We provide various channels of communication, including email, phone calls, online meetings, and our school's learning management system (LMS) to facilitate ongoing dialogue between parents and teachers.

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## Participation in School Activities

We welcome parents to participate in school activities, including virtual parent-teacher conferences, informational webinars, and school events. Parent involvement extends to volunteering for school committees, participating in virtual field trips, and engaging in extracurricular activities with their child. This participation not only strengthens the school community but also reinforces the importance of education in the home.

## Monitoring Student Progress

Parents can actively monitor their child's academic progress through the school's learning management system, where they can access assignments, grades, and course materials. Regularly reviewing student progress and offering encouragement are vital aspects of parental involvement.

## Supporting Student Learning

We encourage parents to create a conducive learning environment at home. Providing a quiet and organized space for studying, helping students manage their time effectively, and being available for questions or assistance are ways in which parents can support their child's online learning.

## Support Services

In addition to our teachers, we offer a range of support services to help students succeed. These services may include student success advisors, academic counselors, and technical support. We believe that access to support services is crucial for addressing students' academic and non-academic needs, so they can thrive in our online learning environment.

At Iowa Virtual Schools we are proud of our dedicated and qualified team of educators and support staff. We believe that the quality of our teaching and the availability of support services contribute to a positive and successful educational experience for our students. If you have any questions or need assistance, please do not hesitate to reach out to our team of professionals.

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## Student Services

At Iowa Virtual Schools, we are committed to providing comprehensive support to our students to ensure their holistic development. Our student services are designed to enhance their academic, social, and emotional growth, enriching their overall educational experience.

## Academic Counseling

At Iowa Virtual Schools, we are dedicated to providing comprehensive student services for our full-time students to support their educational journey. Our professional counselors specialize in academic counseling, offering guidance and support to help students excel in their studies.

Our academic counseling services encompass:

- **Educational Planning:** Our counselors work with students to create personalized academic plans, ensuring they are on the right track to meet their educational goals.
- **Study Strategies:** We offer guidance on effective study techniques, time management, and organizational skills to enhance academic performance.
- **Course Selection:** Our team helps students choose courses that align with their interests, abilities, and long-term career aspirations.
- **Resource Recommendations:** We provide recommendations for supplementary resources and tools to aid in the learning process.
- **Progress Monitoring:** Our counselors assist in tracking academic progress and offer support when challenges arise.

While our primary focus is on academic counseling, we also understand the importance of addressing students' social and emotional well-being. Therefore, we offer a holistic

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approach to student support, with additional services available for any challenges that may arise during your educational journey.

## Library and Learning Resources

Our extensive online library and learning resources provide full-time students with access to a wide range of materials to support their coursework. This valuable resource aids students in research, study, and academic growth.

## Parental Feedback and Suggestions

We value the input of parents and guardians. Your feedback and suggestions are instrumental in helping us improve our programs and services. We regularly seek input through surveys and other feedback mechanisms to ensure that we are meeting the needs of our students and their families.

## Stay Informed

To stay informed about school news, updates, and events, parents are encouraged to regularly check the school's website and official communication channels. This ensures that you are up-to-date on important school information and can actively participate in the educational journey of your student.

## Parental Rights and Responsibilities

In addition to involvement, parents also have rights and responsibilities. We encourage parents to familiarize themselves with these rights and responsibilities, which are outlined in our Parental Rights and Responsibilities Handbook. This document provides information on the role of parents in their child's education and the school's expectations.

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## Extracurriculars and School Life

At Iowa Virtual Schools (IVS), we believe that learning extends beyond academics and into meaningful, student-driven engagement opportunities. Our students—though enrolled in a virtual school—have access to a variety of **extracurricular, co-curricular, and enrichment experiences**, supported both by Red Oak Community School District and their district of residence, as outlined in Iowa law and guidance from the Iowa Department of Education.

### Extracurricular Eligibility and Access (per Iowa code)

Students who are **open enrolled** into Iowa Virtual Schools through the Red Oak Community School District for the purposes of receiving online educational instruction and content are **eligible to participate in up to two extracurricular or co-curricular activities per year** in their **resident school district**, including:

- Interscholastic athletics
- Vocal or instrumental music (co-curricular)
- Drama and theater
- Activities exceeding \$5,000 in general fund expenditures

#### Key Eligibility Requirements:

- Students must meet **the same academic, behavioral, and conduct requirements** as resident district students.
- Participation in **two activities** is measured per semester or sport (e.g., fall and spring vocal music count as two activities).
- Participation beyond two activities may be allowed at the **discretion of the resident district**.
- Resident districts **may not deny access based on classroom space** or similar limitations.

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## Important Compliance Notes:

- Resident districts **must be informed** by Red Oak CSD if a student ceases participation in virtual instruction.
- **Grade reports must be shared**, but a student cannot be deemed ineligible due to delays in data transfer.
- Students may be **disciplined or removed** from activities if they violate resident district policies, such as bullying or good conduct rules.
- Students **may participate** in different activities at both their open-enrolled and resident districts, e.g., music at one and athletics at another.

## Student Engagement

We believe in serving the whole student, recognizing that education extends beyond textbooks and classrooms. To this end, we offer numerous student engagement opportunities to foster relationships and connect students with their peers. These activities are designed to enhance the educational experience and build a sense of community within our online school.

## Virtual Field Trips

Our full-time students have the opportunity to explore the world and connect with their peers during quarterly virtual field trips. These interactive experiences provide a platform for collaborative learning, cultural understanding, and enjoyable adventures.

## Clubs

Iowa Virtual Schools offers clubs to complement our students' educational experiences. These clubs cater to special interests and passions, providing students with opportunities to connect with like-minded peers and pursue their interests outside the regular curriculum.

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## Stellar Virtual Guidelines for Student Life

IVS follows Stellar Virtual's expectations for student engagement, which emphasize:

- Inclusivity and equitable access for all students, regardless of geographic location
- Encouragement of student-led organizations and activities
- A strong commitment to student voice and leadership
- A virtual student life platform for clubs, social events, and enrichment

Students are encouraged to join virtual clubs, participate in school-wide events, and engage in leadership opportunities within the Stellar Virtual learning environment.

## Course Management

### Course Add/Drop and Withdrawal Policy

At Iowa Virtual Schools (IVS), students are enrolled in a full course load aligned with their grade level and academic plan. However, we recognize that course adjustments may occasionally be necessary.

#### **Add/Drop Window**

Students may request to add or drop a course during the designated Add/Drop period at the start of each semester. Requests must be submitted in writing to the school counselor or registrar and approved by both the academic advisor and parent/guardian.

- The Add/Drop period typically spans the first 10 school days of each semester.
- Courses dropped during this window will not appear on the student's transcript.

#### **Withdrawal After Add/Drop Window**

If a student withdraws from a course after the Add/Drop period:

- A "W" (withdrawal) may be recorded on the transcript.
- Withdrawal from a course may affect progress toward graduation or credit completion and may impact athletic or extracurricular eligibility.

### Course Failure Policy

At Iowa Virtual Schools (IVS), student mastery and course completion are essential to academic success and advancement. IVS follows standards-based grading practices aligned with Red Oak Community School District policies.



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To earn credit for any course:

- A student must achieve a final grade of 60% or higher.
- A student must complete all required coursework as outlined in the syllabus or course module structure.
- 

Students who receive a final grade below 60% will not earn credit for the course. Failed courses must be retaken if required for grade-level promotion or graduation. Course failures may also affect eligibility for participation in extracurricular activities and compliance with the school's full-time enrollment policy.

## Course Change Requests

Students may request a change to their course schedule early in the term if a better academic fit or updated need is identified. Course changes are reviewed by staff for appropriateness and availability.

Key details:

- Course change requests must be submitted within the first 15 calendar days after course enrollment begins.
- Requests must be submitted using the official IVS Course Change Request Form {insert link}.
- If approved, the current course will be dropped and replaced without academic penalty.
- Requests received after the 15-day window may not be granted unless exceptional circumstances apply, and must be approved by the Head of School or designee.

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Students and families are encouraged to speak with a school counselor or advisor before requesting a change to ensure the new course aligns with graduation requirements and full-time enrollment status.

## Withdrawal Policy

At IVS, we understand that families may need to withdraw for a variety of personal, educational, or situational reasons. We aim to make the process respectful, clear, and compliant with state and district policies.

### Steps for Withdrawal:

- **Submit Written Notice**

Parents or guardians must send a written notice (email or letter) to IVS administration indicating:

- The student's full name and grade level,
- The reason for withdrawal (brief),
- The effective date of withdrawal,
- The full name and school district for the school they are transferring from/to.

- **Staff Follow-Up**

After receiving notice, IVS staff will:

- Confirm the student's current academic standing and planned next steps,
- Provide the family with the IVS and district withdrawal forms for signature,
- Discuss any open enrollment or transfer implications.

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- **Return of School Property**

All school-issued items (e.g., laptop, charger, curriculum materials) must be returned within 10 business days of withdrawal. Failure to return equipment may result in a fee.

- **Academic Records**

Upon request, families may receive a copy of the student's academic transcript or progress report. Please allow up to five business days for processing.

- **Exit Interview (Optional)**

Families are invited to participate in an optional exit interview to provide feedback on their experience. This helps IVS improve services and school operations.

**Important Note:**

Students withdrawn from IVS due to chronic absenteeism or disciplinary violations may not be eligible to reapply through open enrollment with a school choice preference for Iowa Virtual Schools. This limitation aligns with IVS policy, Iowa open enrollment law, and our commitment to academic accountability.

## Re-Enrollment Opportunities

At Iowa Virtual Schools, we recognize that family needs and student circumstances may shift over time. If a student withdraws and later seeks to return, we welcome the opportunity to explore re-enrollment—subject to eligibility and prior attendance history.

As a statewide public virtual school, Iowa Virtual Schools participates in rolling open enrollment, which allows families to submit an Open Enrollment Application (OEA) to the Red Oak Community School District at any time during the year, without the traditional March 1 deadline.

This flexibility supports students who may need to re-engage with a virtual option outside of the typical enrollment cycle.

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However, please note the following important limitation:

- Students who are withdrawn from Iowa Virtual Schools due to chronic absenteeism or non-participation will not be eligible to re-enroll.
- Red Oak Community School District will not approve future OEAs from students previously withdrawn for persistent attendance violations, and school choice preference for Iowa Virtual Schools will not be granted in these cases.
- Re-enrollment requests may still be reviewed on a case-by-case basis for students who left in good standing and demonstrate readiness to meet attendance and academic expectations.

If your family is considering re-enrollment, please reach out to our school team. We are happy to guide you through the Open Enrollment Application process and help determine whether returning to Iowa Virtual Schools is the right fit.

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## Student Behavior and Expectations

### Student Code of Conduct and Disciplinary Framework

Iowa Virtual Schools (IVS), as an attendance center of Red Oak Community School District, is committed to maintaining a safe, respectful, and productive online learning environment. All students are expected to conduct themselves in accordance with district board-approved policies (503.1 through 503.6) and state laws, including those governing bullying, harassment, due process, and student discipline.

### Behavioral Expectations

Students must act with integrity, respect, and responsibility when:

- Engaging in live virtual sessions or asynchronous activities,
- Using school-issued technology or platforms,
- Communicating with teachers, staff, and peers,
- Submitting academic work,
- Participating in school-sponsored extracurricular or co-curricular programs.

Behavior that disrupts the learning environment, violates the rights or safety of others, or compromises academic integrity will result in disciplinary consequences. These apply equally to online, phone-based, or in-person interactions involving school personnel or systems.

The Head of School serves as IVS's designated behavior coordinator and oversees all discipline matters in collaboration with staff, families, and district administration.

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## Examples of Prohibited Conduct in a Virtual Environment

The following categories and examples help clarify expectations in a digital learning setting. These are not exhaustive:

### Level 1 – Minor Infractions

- Logging in late to required synchronous sessions without excuse
- Disengagement or failure to participate in class discussions
- Inappropriate chat messages, emoji use, or virtual backgrounds
- Not responding to teacher communication or feedback
- Submitting assignments with limited effort or completeness

### Level 2 – Moderate Infractions

- Repeated failure to follow teacher directions
- Use of disrespectful or inappropriate language toward staff or students
- Academic dishonesty (copying, using AI tools without permission)
- Sharing school platform credentials
- Disruptive behavior that affects the learning environment of others

### Level 3 – Major Infractions

- Harassment, threats, or bullying (including cyberbullying)
- Posting, viewing, or sharing inappropriate, explicit, or violent content
- Hacking, tampering with school platforms, or impersonating others
- Plagiarism of major assignments or assessments
- Use of technology to intimidate, coerce, or harm others

## Disciplinary Framework and Interventions

Iowa Virtual Schools follows a tiered response model that promotes learning and restoration while addressing unsafe or inappropriate conduct.

<b>Infraction Level</b>	<b>Response Examples</b>
<b>Level 1</b> (Minor)	Teacher redirection, written reflection activity, student-teacher conference, parent contact
<b>Level 2</b> (Moderate)	Admin referral, temporary access restrictions, behavior improvement plan, parent-teacher-administrator conference
<b>Level 3</b> (Major)	Suspension (virtual or in-person), referral to Red Oak Superintendent, law enforcement contact, expulsion recommendation (Board action only)

Disciplinary responses may be adjusted based on context, frequency, and student history. For students with disabilities, all disciplinary actions will follow IDEA and Section 504 requirements, including IEP team involvement if needed.

## Disciplinary Procedures and Due Process

Iowa Virtual Schools follows disciplinary procedures in alignment with the Red Oak Community School District Board Policies (particularly 503.1 through 503.6) and applicable Iowa law, ensuring that all students are treated fairly, equitably, and in a developmentally appropriate manner.

When a student engages in behavior that violates school policies or expectations, the school will take a tiered approach to discipline, emphasizing:

- 
- Restoration and learning
  - Student accountability
  - Parent/guardian involvement
  - Protection of the learning environment

Depending on the severity or frequency of the behavior, disciplinary actions may include:

- Verbal or written warning
- Parent contact or virtual conference
- Behavioral contract or intervention plan
- Temporary restriction from platforms or privileges
- Virtual or in-person suspension
- Referral to law enforcement (if applicable)
- Recommendation for expulsion (must be approved by the Red Oak Board of Education)

Before any significant disciplinary action is imposed (e.g., suspension or expulsion), the student and their parent/guardian will be provided:

- Written notice of the alleged violation,
- The opportunity to respond to the charges or explain the circumstances, and
- In the case of expulsion, a formal hearing before the Board of Education.

All discipline involving students with disabilities will follow due process protections under IDEA and Section 504, including manifestation determination and IEP team involvement when required.

## Appealing Disciplinary Decisions

Students and families who believe a disciplinary action was imposed unfairly or in error have the right to appeal. The appeal process aligns with Red Oak CSD's grievance procedures and provides an orderly framework for resolving concerns.

**Appeals must follow these steps:**



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## School-Level Appeal

Submit a written appeal to the Head of School within five (5) school days of receiving the disciplinary decision. The Head of School will review the incident and issue a written response.

## District-Level Appeal

If not resolved, families may appeal in writing to the Superintendent of Red Oak Community School District within five (5) school days of the school-level decision. The Superintendent (or designee) will review the matter and provide a written decision.

## Board-Level Appeal

If still unresolved, a written request for review may be submitted to the Red Oak Board of Education. The Board will consider whether to hear the appeal and may uphold, modify, or overturn the previous decision.

## State-Level Appeal

In certain circumstances (e.g., expulsion), families may pursue a final appeal with the Iowa Department of Education under Iowa Code § 290. Details on state appeals can be provided upon request.

Parents are encouraged to maintain open communication with school staff and seek informal resolution whenever possible prior to filing formal appeals. Appeal forms and assistance are available through the school office or central district office.

## Bullying, Harassment, and Cyberbullying

Bullying, harassment, and cyberbullying are strictly prohibited at IVS and will be addressed in accordance with Board Policy 503.5 and Iowa Code 280.28. These behaviors may include—but are not limited to—taunting, threats, intimidation, exclusion, or other conduct that creates an objectively hostile learning environment based on protected traits (e.g., race, gender, disability, etc.).

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Bullying includes threats, intimidation, exclusion, rumor-spreading, or unwanted aggression, especially targeting protected traits (e.g., race, disability, gender, sexual orientation, religion).

**Cyberbullying includes any of these behaviors conducted through:**

- School platforms (chat, email, forums)
- Texts, social media, or apps used in a school-related context
- Devices issued by the school or used during school time

If a student believes they are experiencing or witnessing bullying, they should report the situation to any staff member immediately. All reports will be promptly and thoroughly investigated.

**If bullying is confirmed:**

- Parents/guardians of both parties will be notified.
- Appropriate disciplinary action will be taken.
- Counseling resources may be offered to affected students.

Retaliation against any reporting party is strictly prohibited.

**HF865 amended the definition of bullying and harassment which now states:**

[A]ny repeated and targeted electronic, written, verbal, or physical act or conduct toward a student which is based on any actual or perceived trait or characteristic of the student and which that creates an objectively hostile school environment that meets one or more of the following conditions:

- (1) Places the student in reasonable fear of harm to the student's person or property.
- (2) Has a substantially detrimental effect on the student's physical or mental health.
- (3) Has the effect of substantially interfering with a student's academic performance.
- (4) Has the effect of substantially interfering with the student's ability to participate in or benefit from the services, activities, or privileges provided by a school.

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## Legal and Non-Discrimination Notices

### FERPA Rights

In accordance with the Family Educational Rights and Privacy Act (FERPA), parents and eligible students have the right to:

1. Inspect and review the student's education records.
2. Request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading.
3. Consent to disclosures of personally identifiable information contained in the student's education records, except to the extent FERPA authorizes disclosure without consent.
4. File a complaint with the U.S. Department of Education concerning alleged failures by the school district to comply with FERPA requirements.

Red Oak CSD and Iowa Virtual Schools may disclose appropriately designated "directory information" without written consent, unless the parent/guardian has advised the school to the contrary. Directory information may include: student's name, address, telephone listing, date/place of birth, participation in officially recognized activities/sports, honors/awards, and photograph.

### Title IX Policy and Coordinator Information

It is the policy of the Red Oak Community School District and Iowa Virtual Schools not to discriminate on the basis of sex in its educational programs or activities, as required by Title IX of the Education Amendments of 1972. This obligation includes the prohibition of discrimination based on sex, including sexual harassment.

Any inquiries concerning the application of Title IX may be referred to the school's Title IX Coordinator:

#### **Title IX Coordinator**

James Brauer, Principal

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Iowa Virtual Schools  
Email: j.brauer@ia-virtual.org

Procedures for filing a grievance related to Title IX concerns are outlined in Board Policy 102.E2 and 102.R1.

## Section 504 Coordinator Information

In accordance with Section 504 of the Rehabilitation Act of 1973, the district does not discriminate on the basis of disability. Section 504 requires the school to provide appropriate accommodations to ensure equal access to education for students with disabilities.

### **Section 504 Coordinator**

James Brauer, Principal  
Iowa Virtual Schools  
Email: j.brauer@ia-virtual.org

Parents have the right to be informed of decisions concerning their student's identification, evaluation, or educational placement and may file grievances in accordance with Board Policy 103.R1.

## Civil Rights and Nondiscrimination Statement

In alignment with Iowa law and Board Policy 102:

"It is the policy of the Red Oak Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socioeconomic status (for programs) in its educational programs and employment practices."

The district is committed to fostering an educational environment where all students and staff are treated with dignity and respect. Discriminatory behavior, including harassment or retaliation, will not be tolerated.

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## Complaint and Grievance Process

If a student or parent has a concern or complaint that cannot be resolved informally, IVS provides a structured grievance process consistent with Red Oak CSD policy:

Step 1: Attempt resolution with the teacher or staff member involved.

Step 2: If unresolved, escalate to the Head of School.

Step 3: Submit a formal written complaint to the district superintendent.

Step 4: Appeal to the Red Oak Community School District Board of Directors.

Step 5: Further appeal may be made to the Iowa Department of Education.

Forms and timelines related to formal complaints are available upon request from the school office or Red Oak Central Office.


## School Board Policy Alignment & Appeals Process

Iowa Virtual Schools, in partnership with Red Oak Community School District, follows all applicable Board of Education policies of Red Oak CSD. These policies are accessible online at [www.redoakschools.org](http://www.redoakschools.org) and may be requested in hard copy from the administration office.

If a parent or guardian disagrees with a decision made under any of these policies or procedures, an appeal may be submitted to the district per the grievance and appeal process outlined in Board Policy 103.R1. Appeals are directed to the superintendent, and if unresolved, to the Red Oak CSD Board of Education.

## Appendix

### Iowa Virtual Schools Calendar



# Iowa Virtual Schools

## 2025-26 School Calendar

July 2025							August 2025							September 2025							Calendar Dates	
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa		
		1	2	3	4	5					1	2	1	2	3	4	5	6	June 30 - July 4	Office Closed		
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13	Aug. 25	Student First Day
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20	Sept. 1	Labor Day
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27	Oct. 17	Fall Break
27	28	29	30	31			24	25	26	27	28	29	30	28	29	30					Nov. 11	Veterans Day
							31														Nov. 26 - 28	Thanksgiving Break
																					Dec. 19	End of Fall Semester
																					Dec. 22 - Jan. 2	Winter Break
																					Jan. 5	Start of Spring Semester
																					Jan. 19	Martin Luther King Jr. Day
																					Feb. 13	Student Holiday
																					Feb. 16	Presidents Day
																					March 16 - 20	Spring Break
																					April 3	Spring Holiday
																					May 22	End of Spring Semester
																					May 25	Memorial Day

October 2025							November 2025							December 2025							
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	
			1	2	3	4						1		1	2	3	4	5	6		
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	
26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				
							30														

January 2026							February 2026							March 2026						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
			1	2	3		1	2	3	4	5	6	7	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28
25	26	27	28	29	30	31								29	30	31				

April 2026							May 2026							June 2026							
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	
			1	2	3	4						1	2		1	2	3	4	5	6	
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30					
							31														

Calendar Key	
	Student Holiday - No School
	Office Closed - No School
	Students First Day of the Semester
	Students Last Day of the Semester

\*School Day Hours: 8 a.m.- 3 p.m. Monday-Thursday; 8 a.m.- 1:30 p.m. Friday  
 \*Business Hours: 8 a.m.-5 p.m. Monday-Friday

**A RESOLUTION TO TRANSFER EXCESS TEACHER LEADERSHIP SUPPLEMENT FUNDS THE SCHOOL FLEXIBILITY FUND**

The Superintendent of the Red Oak Community School District presents the following Resolution for adoption:

**WHEREAS**, HF 565 School Flexibility Fund, was established in the 2017 Legislative Session to provide local control and flexibility regarding the use of ending balances in certain categorical funds effective July 1, 2018; and HF 847 Education Matters was established in the 2021 Legislative Session to expand opportunities for transfer ending balances to the Flexibility Account; and

**WHEREAS**, the Red Oak Community School Board of Directors conducted a public hearing on August 20, 2025 as required by Iowa Code 298A.2(d), using the form of public hearing prescribed by the Iowa Department of Education, which was published in the same manner as required in Iowa Code 24.9, to provide adequate notice to stakeholders and transparency of intended board action; and

**WHEREAS**, the Red Oak Community School District has fulfilled the needs intended to be met by the following categorical funds, as hereby certified by the Board of Directors, and that the statutory requirements for the following original sources of funds have been met, have been repealed, or are no longer in effect as noted below:

Teacher Leadership Supplement funds received under Iowa Code 257.10 (10) were used to meet all statutory requirements of Iowa Code 284 and a balance remains unencumbered and unobligated at the close of FY 2025.

**WHEREAS**, the Red Oak Community School District has transferred the following funds authorized pursuant to HF 565 into the School Flexibility Fund Teacher Leadership and Compensation funds received under Iowa Code 257.10 (12) ending balance of \$281,111.78 of which \$180,000.00 was transferred to the Flexibility Fund from FY 2025.

Now, therefore be it **RESOLVED**, that the Board of Directors of the Red Oak Community School District acknowledges the transfer of such funds to the Flexibility Account within the General Fund, and requires expenditures accordingly for those purposes stated above, total amount of \$180,000.00 to be available for expenditure effective for the 2026 Fiscal Year.

**RESOLVED**, that the Superintendent is directed to include the information concerning such expenditure in the budget certified in accordance with Iowa Code 24; and be it further

**RESOLVED**, that the Superintendent is directed to provide a copy of this Resolution to the Iowa Department of Education as they prescribe and make such Resolution available for any audit of the district performed under chapter 11.

Resolution approved, August 20, 2025, by the Red Oak Board of Directors:

Kathy Walker

Bryce Johnson

Scott Bruce

Pastor Ricky Rohrig

Signed,

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President – Board of Directors  
Red Oak Community School District

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Superintendent  
Red Oak Community School District

**Date: August 20, 2025**

**A RESOLUTION DIRECTING EXPENDITURES OF THE SCHOOL FLEXIBILITY FUND**

The Superintendent of the Red Oak Community School District presents the following Resolution for adoption:

**WHEREAS**, HF 565 School Flexibility Fund, was established in the 2017 Legislative Session to provide local control and flexibility regarding the use of ending balances in certain categorical funds effective July 1, 2018; and HF 847 Education Matters was established in the 2021 Legislative Session to expand opportunities for transfer ending balances to the Flexibility Account; and

**WHEREAS**, the Red Oak Community School Board of Directors conducted a public hearing on August 20, 2025, as required by Iowa Code 298A.2(d), using the form of public hearing prescribed by the Iowa Department of Education, which was published in the same manner as required in Iowa Code 24.9, to provide adequate notice to stakeholders and transparency of intended board action; and

**WHEREAS**, the Red Oak Community School District has fulfilled the needs intended to be met by the following categorical funds, as hereby certified by the Board of Directors, and that the statutory requirements for the following original sources of funds have been met, have been repealed, or are no longer in effect as noted below:

Teacher Leadership and Compensation funds received under Iowa Code 256.10 (12) were used to meet statutory requirements of Iowa Code 284 and a balance remains unencumbered and unobligated at the close of FY 2025

**WHEREAS**, the Red Oak Community School District has transferred the following funds authorized pursuant to HF 565 into the School Flexibility Fund Teacher Leadership and Compensation funds received under Iowa Code 257.10 (12) ending balance of \$ 281,111.78 of which \$180,00.00 was transferred to the Flexibility Fund from FY 2025.

**WHEREAS**, the Board of Directors of the Red Oak Community School District has determined the needs of students would be better served by the flexible expenditure of these funds during the budget year beginning in or after the calendar year in which the transfer to the flexibility fund occurs, for the following purposes:

Any school district general fund purpose (state general fund purpose for which the funds will be used, such as staff, programs, transportation, curriculum, utilities, or any other general fund purpose) \$38,000.00 for a one-time stipend for returned certified staff with the September 2025 payroll.

Now, therefore be it **RESOLVED**, that the Board of Directors of the Red Oak Community School District, acknowledges the transfer of such funds to the Flexibility Account within the General Fund, and requires expenditures accordingly for those purposes stated above, total amount of \$38,000.00 to be available for expenditure effective for the 2026 Fiscal Year.



**RESOLVED**, that the Superintendent is directed to include the information concerning such expenditure in the budget certified in accordance with Iowa Code 24; and be it further

**RESOLVED**, that the Superintendent is directed to provide a copy of this Resolution to the Iowa Department of Education as they prescribe and make such Resolution available for any audit of the district performed under chapter 11.

Resolution approved, August 20, 2025, by the Red Oak Community School board of directors:

Bret Blackman  
Kathy Walker  
Bryce Johnson  
Scott Bruce  
Pastor Ricky Rohrig

Signed,

\_\_\_\_\_  
Chair – Board of Directors  
\_\_\_\_\_  
Community School District

\_\_\_\_\_  
Superintendent  
\_\_\_\_\_  
Community School District



## Montgomery County

105 E. Coolbaugh, PO Box 469

Red Oak, Iowa 51566

(712)623-5127

[jozuna@montgomerycountyiowa.gov](mailto:jozuna@montgomerycountyiowa.gov)

*Jill Ozuna, Auditor & Commissioner of Elections*

July 7, 2025

Red Oak Community Schools

Attn: Heidi Harris

604 S Broadway Street

Red Oak, Iowa 51566

RE: School Election Materials

Dear Heidi:

Enclosed are the materials and information necessary for the upcoming City/School Election on **November 4, 2025**. These documents are also available on the Iowa Secretary of State's website: <https://sos.iowa.gov/elections/clerksecretary.html>.

Included in this packet are the following:

- School Secretary Planning Worksheet
- City Clerk's & School Secretary Guide
- Candidate's Guide
- Nomination Petition
- Affidavit of Candidacy

All forms are also available online, and you may print additional copies as needed. Please return the completed **City Clerk/ School Secretary Planning Worksheet** by **August 4, 2025**, using the enclosed self-addressed envelope.

Kindly provide the **Candidate's Guide**, **Nomination Petition**, and **Affidavit of Candidacy** to anyone who requests them. It is not necessary for you, as the City Clerk, to fill in the petition headers or track who takes them. However, **candidates must complete the headers before collecting any signatures**.

We strongly recommend that candidates collect more than the minimum required number of signatures, in case any are deemed invalid. Signature requirements and guidelines begin on **page 6 of the City Clerk's Guide**. **Red Oak School District will need 42+ Signatures**.

Please note: All **nomination petitions and affidavits of candidacy must be filed with the School Secretary—between August 25 and September 18, 2025**. Both documents must be filed together no later than **5:00 p.m. on the final day** of the filing period, in accordance with **Iowa Code 277.1(1)**. Incomplete submissions or documents filed separately will be rejected.

If you have any questions, feel free to contact me at **(712) 623-5127** or via email at [kmiller@montgomerycountyiowa.gov](mailto:kmiller@montgomerycountyiowa.gov).

Karen Miller

Montgomery County Deputy Auditor of Elections

Enc. Documents/forms/envelope

## School Secretary Planning Worksheet – 2025 School Election

School District: \_\_\_\_\_ Secretary: \_\_\_\_\_

### School Secretary Contact Information

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Please complete this worksheet and return it to the county auditor as soon as possible.

### 1. List of Offices

Determine which offices will be on the ballot for this year's school election.

Office	Director District # or At-Large?	Date Term Ends	Name of Incumbent	Date of Appointment (if applicable)

### 2. School Director District Plan

Mark the plan below that applies to your school district.

- ☐ **Plan A:** Election of all directors at-large (voted on by the voters of the whole district).
- ☐ **Plan B:** District is divided into single-member or multi-member districts, but all directors are elected at-large.
- ☐ **Plan C:** Not more than half of the directors may live anywhere in the district; others must be residents of single-member or multi-member districts. All are elected at-large.
- ☐ **Plan D:** The entire district is divided into single or multi-member director districts, and directors are elected by voters of the district.
- ☐ **Plan E:** District has seven directors. Three directors are elected at-large (no more than two at each regular school election). Four directors are elected from single-member director districts voted by the voters of the district.

### 3. Public Measures

Does the school board plan to include any public measures on the ballot at the school election?

☐ Yes      ☐ No      ☐ Maybe

The full text of public measures must be filed with the county auditor by 12:00 noon on the day after the nomination period closes, September 19, 2025.

### 4. Publication

Which newspaper(s) are in general circulation within your school district?

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In which newspaper(s) do you publish your official board minutes?

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### 5. Organizational Meeting Date

Please indicate the date and time of the first regular meeting of the school board after the final canvass\*\* of the school election.

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_      Time: \_\_\_\_:\_\_\_\_ ☐ a.m. ☐ p.m.

\*\* The final canvass is the second Monday or Tuesday after the regular school election if your school district is in more two or more counties.

The final canvass is the first Monday or Tuesday after the regular school election if your school district is contained entirely in one county.



# State of Iowa Nomination Petition for Non-Partisan Office

## Candidate Information

Name of Candidate: \_\_\_\_\_ Office Sought: \_\_\_\_\_

Candidate's County of Residence: \_\_\_\_\_ Candidate's City of Residence: \_\_\_\_\_

Type and Date of Election:

☐ General on \_\_\_\_/\_\_\_\_/\_\_\_\_ ☐ Special on \_\_\_\_/\_\_\_\_/\_\_\_\_ ☐ City/School on \_\_\_\_/\_\_\_\_/\_\_\_\_

Is the candidate running to fill a vacancy due to the death, resignation, removal, or temporary appointment of an office holder? ☐ No ☐ Yes

*For School Elections Only*

School District: \_\_\_\_\_ School Director District (if any): \_\_\_\_\_

*For City Elections Only*

Office Ward (if any): \_\_\_\_\_

*For Other Elections Only*

Office District (if any): \_\_\_\_\_

*We, the undersigned eligible electors of the appropriate county, city, school district, school or community college director district, or other district as established by law, and the state of Iowa hereby make the nomination outlined above. If the candidate named above accepts the nomination, we believe the candidate is or will be a resident of the appropriate county, city, school district, school or community college director district, or other district established by law as required by law.*

Sign your name	Address where you live in Iowa		Today's Date
	House number and street	City	
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

**State of Iowa  
Affidavit of Candidacy**

**Candidate's Name** (exactly as it should appear on the ballot – no titles, parentheses, or quotation marks): \_\_\_\_\_

**Candidate's Name Sounds Like** (phonetic spelling): \_\_\_\_\_

**Office Sought:** \_\_\_\_\_ **District or Ward** (if any): \_\_\_\_\_

**Vacancy** – Is the candidate running to fill a vacancy due to the death, resignation, removal, or temporary appointment of an office holder? ☐ No ☐ Yes

**Type and Date of Election:**

☐ Primary on \_\_\_\_/\_\_\_\_/\_\_\_\_ ☐ General on \_\_\_\_/\_\_\_\_/\_\_\_\_  
☐ City/School on \_\_\_\_/\_\_\_\_/\_\_\_\_ ☐ Special on \_\_\_\_/\_\_\_\_/\_\_\_\_

**Candidate's Affiliation** (only complete for partisan offices or Ch. 44 city nominations):

☐ Democratic ☐ Republican

☐ Not affiliated with any organization

☐ Name of Non-Party Political Organization: \_\_\_\_\_  
No more than 5 words and exactly as it should appear on the ballot.

**Candidate's Home Address:**

Street (no P.O. boxes) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

**Candidate's Mailing Address** (if different than above):

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

**Candidate's Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Candidate's Affirmation**

*I swear (or affirm) that the information provided on this form is correct. I will be qualified to hold this office and if I am elected, I will qualify by taking the oath of office. I know that I cannot hold public office if I have been convicted of a felony or other infamous crime and my rights have not been restored by the governor or by the president of the United States. This does not apply to offices created by the U.S. Constitution. U.S. Term Limits, Inc. v. Thornton, 514 U.S. 779 (1995).*

*I know that I am required to organize a candidate's committee, which shall file an organization statement and disclosure reports if I (or my committee) receive contributions, make expenditures, or incur indebtedness in excess of \$1,000 in a calendar year for the purpose of supporting my candidacy for public office. (This does not apply to candidates for federal office.)*

*I know that I cannot be a candidate for more than one office to be filled at this election, except as otherwise provided by law.*

**Candidate's Signature:** \_\_\_\_\_  
Must be signed in the presence of a notary.

State of: \_\_\_\_\_ County of: \_\_\_\_\_

Signed and sworn (or affirmed) before me on date of: \_\_\_\_\_

By: \_\_\_\_\_  
Print Candidate's Name

Notary Signature: \_\_\_\_\_, Notary Public or authorized notary under §9B.10

(Stamp)

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10 OPERATING FUND	
ACER SERVICE CORPORATION	bpu575727	205.00
10 9010 2235 000 0000 618	Acer Palm Rest - Upper Case	24.42
10 9010 2235 000 0000 618	Acer Bottom Plate - Upper Case	18.78
10 9010 2235 000 0000 618	Acer lid - LCD Cover	161.80
Vendor Name ACER SERVICE CORPORATION		205.00
AMAZON CAPITAL SERVICES, INC.	14fv-34yj-tq94	25.47
10 0418 1000 100 0000 618	Kindergarten supplies 25-26	25.47
AMAZON CAPITAL SERVICES, INC.	1MRG-ND69-N3NV	24.00
10 9010 2620 000 0000 618	pvc cutter	24.00
AMAZON CAPITAL SERVICES, INC.	1VFR-17PD-XHYP	60.85
10 0109 2620 000 0000 618	volleyball equipment repair	60.85
AMAZON CAPITAL SERVICES, INC.	1WKJ-YDCT-MF96	310.94
10 9010 2700 000 0000 618	pens, clipboards, white out, water proof	310.94
Vendor Name AMAZON CAPITAL SERVICES, INC.		421.26
ATS FACILITY SERVICES, LLC	3225	33,370.00
10 9010 2630 000 0000 340	August Janitorial	33,370.00
Vendor Name ATS FACILITY SERVICES, LLC		33,370.00
BATTEN SANITATION SERVICE	TrashJuly2025	5,885.00
10 0109 2630 000 0000 421	HS Trash	1,890.00
10 0418 2630 000 0000 421	IES Trash	1,890.00
10 0445 2630 000 0000 421	ROECC Trash	1,920.00
10 9010 2630 000 0000 421	Admin Office/BBF/BBF Trash	185.00
Vendor Name BATTEN SANITATION SERVICE		5,885.00
BRIGHTLY SOFTWARE	INV-280677	1,151.11
10 9010 2700 000 0000 434	Brightly-Trip Direct- 1 year	1,151.11
Vendor Name BRIGHTLY SOFTWARE		1,151.11
CHEMSEARCH	9258113	510.55
10 0109 2640 000 0000 433	HS Boiler	510.55
CHEMSEARCH	9261856	531.93
10 0418 2640 000 0000 433	IES Boiler	531.93
Vendor Name CHEMSEARCH		1,042.48
CITY OF RED OAK	Multiple	1,487.12
10 9010 2620 000 0000 411	Admin/Bus Barn/BBF/BBF Water	270.04
10 0109 2620 000 0000 411	HS Water	133.72
10 0418 2620 000 0000 411	IES Water	135.87
10 0445 2620 000 0000 411	ROECC Water	947.49
Vendor Name CITY OF RED OAK		1,487.12
COCA-COLA BTLG OF OMAHA	11827684	227.76
10 0418 3200 000 8901 618	Inman Coca Cola order	227.76
Vendor Name COCA-COLA BTLG OF OMAHA		227.76

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
CREXENDO BUSINESS SOLUTIONS, INC	271163	1,443.79	
10 9010 2510 000 0000 532	Internet Phone		1,443.79
Vendor Name	CREXENDO BUSINESS SOLUTIONS, INC		1,443.79
DEPARTMENT OF ADMINISTRATIVE SERVICES	DAS2026011638	650.00	
10 9010 2310 000 0000 810	TSA Annual Admin Fee		650.00
Vendor Name	DEPARTMENT OF ADMINISTRATIVE SERVICES		650.00
DICK BLICK	5920748	1,613.74	
10 0109 1000 102 0000 612	Blick Student Tempera Paint - White, 64		15.32
10 0109 1000 102 0000 612	Blick Water-Soluble Block Printing Ink -		10.49
10 0109 1000 102 0000 612	Blick Water-Soluble Block Printing Ink -		10.49
10 0109 1000 102 0000 612	Blick Water-Soluble Block Printing Ink -		10.49
10 0109 1000 102 0000 612	Blick Water-Soluble Block Printing Ink -		10.49
10 0109 1000 102 0000 612	Disposable Glove Box - Large to Extra La		5.00
10 0109 1000 102 0000 612	Roylco Fold Up Fun Masks - Classroom Pac		10.79
10 0109 1000 102 0000 612	Sharpie Brush Tip Art Pen - Black		27.00
10 0109 1000 102 0000 612	Amaco No. 25 White Art Clay - 50 lb		328.48
10 0109 1000 102 0000 612	Blick Glue - 128 oz, White		35.62
10 0109 1000 102 0000 612	Art Alternatives Plastic Modeling Tools		19.96
10 0109 1000 102 0000 612	Blick Red Earthenware Clay - 50 lb		210.91
10 0109 1000 102 0000 612	Blickrylic Student Acrylics - Blockout W		20.39
10 0109 1000 102 0000 612	Handling		330.00
10 0109 1000 102 0000 612	Blick Essentials Value Brush Set - Craft		45.80
10 0109 1000 102 0000 612	Glue Sticks for Mini-Trigger Guns - 5 lb		36.25
10 0109 1000 102 0000 612	Blick Essentials Gloss Glaze - Pint, Moc		14.09
10 0109 1000 102 0000 612	Blick Essentials Gloss Glaze - Class Pac		68.99
10 0109 1000 102 0000 612	Blick Battleship Gray Linoleum - Pkg of		28.18
10 0109 1000 102 0000 612	S&H		375.00
Vendor Name	DICK BLICK		1,613.74
DICKEL DUIT OUTDOOR POWER, INC.	76389	40.69	
10 9010 2630 000 0000 618	mower switch		40.69
DICKEL DUIT OUTDOOR POWER, INC.	76488	48.75	
10 9010 2620 000 0000 432	mower repair		48.75
DICKEL DUIT OUTDOOR POWER, INC.	76694	547.05	
10 9010 2620 000 0000 432	replace push bar assembly		547.05
Vendor Name	DICKEL DUIT OUTDOOR POWER, INC.		636.49
DOORS INC.	364064	70.88	



Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0109 2620 000 0000 618	door latch parts	70.88
Vendor Name DOORS INC.		70.88
EVERWAY LLC	20250805	2,600.00
10 9010 1200 217 3303 612	Read&Write	866.67
10 9010 1200 211 3301 612	Read&Write	866.66
10 9010 1200 214 3302 612	Read&Write	866.67
Vendor Name EVERWAY LLC		2,600.00
FIRST BANKCARD - OFFICE CARD 3	20250818	6.85
10 9010 2321 000 0000 531	postage	6.85
FIRST BANKCARD - OFFICE CARD 3	20250818-0001	118.78
10 9010 2321 000 0000 618	Pizza Ranch	118.78
Vendor Name FIRST BANKCARD - OFFICE CARD 3		125.63
FIRST BANKCARD BUSINESS MANAGER	20250818	656.36
10 9010 2310 000 0000 580	Fall 2025 Hotel Accommodation	311.36
10 9010 2310 000 0000 580	Fall 2025 IASBO Conference Dining	55.00
10 9010 2310 000 0000 320	Fall 2025 IASBO Conference SBO	290.00
Vendor Name FIRST BANKCARD BUSINESS MANAGER		656.36
FOLLETT LIBRARY RESOURCES	20250805	885.87
10 0418 1000 100 8001 612	Goldfinch & Iowa Children's books	885.87
Vendor Name FOLLETT LIBRARY RESOURCES		885.87
GATEWAY EDUCATION HOLDINGS DBA SAVVAS LEARNING CO LLC	7029126012	17,610.40
10 0109 2213 132 3376 612	SAVVAS Earth Science, Experience Chemist	17,610.40
Vendor Name GATEWAY EDUCATION HOLDINGS DBA SAVVAS LEARNING CO LLC		17,610.40
GRAINGER	9598905967	127.29
10 0109 2620 000 0000 618	cooling tower fill valve solenoid	127.29
Vendor Name GRAINGER		127.29
GREEN HILLS AEA	20250811	225.00
10 0445 2213 132 3376 320	Karla Glass AEA	225.00
GREEN HILLS AEA	5643	486.45
10 9010 2213 000 0000 330	Online Learning ARA FY26	486.45
GREEN HILLS AEA	5696	300.00
10 9010 2321 000 0000 810	Superintendent Dues 25-26	300.00
Vendor Name GREEN HILLS AEA		1,011.45
GREEN TREE COMPANY, THE	11356	4,200.00
10 9010 2630 000 0000 435	Dirt	500.00
10 0418 2630 000 0000 435	Tree Removal & Mowing	3,700.00
Vendor Name GREEN TREE COMPANY, THE		4,200.00
HALEY'S ELECTRIC	11205	312.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0109 2620 000 0000 432	Transformer Repair	312.00
Vendor Name	HALEY'S ELECTRIC	312.00
HEALTHY TURF LANDSCAPING, INC	13172	595.00
10 9010 2630 000 0000 435	Early Summer Grub Control	595.00
Vendor Name	HEALTHY TURF LANDSCAPING, INC	595.00
HEGGERTY	250812	101.00
10 0418 1000 100 8001 612	Bridge the Gap	101.00
Vendor Name	HEGGERTY	101.00
IMAGINE LEARNING	20250805	18,320.00
10 0109 1000 420 1119 612	Edgenuity 6-12 Comprehensive Site Licens	18,320.00
Vendor Name	IMAGINE LEARNING	18,320.00
LEADING EDGE LAMINATING	62914	420.60
10 0418 1000 100 8001 612	Lamination for Inman	420.60
LEADING EDGE LAMINATING	63012	181.60
10 0445 1200 460 3117 618	4 rolls Lamination for PK	181.60
Vendor Name	LEADING EDGE LAMINATING	602.20
MARZANO RESOURCES LLC	M224435	600.00
10 0445 2213 132 3376 320	ALSBC Workshop in Des Moines	600.00
Vendor Name	MARZANO RESOURCES LLC	600.00
MASTER TEACHER	116809052	217.80
10 9010 2321 000 0000 618	15 yr pens (4)	217.80
Vendor Name	MASTER TEACHER	217.80
MCMMASTER - CARR SUPPLY COMPANY	20250808	45.73
10 0109 2620 000 0000 618	cooling tower hardware	45.73
Vendor Name	MCMMASTER - CARR SUPPLY COMPANY	45.73
MEDIACOM	0648Aug2025	216.92
10 9010 2236 000 0000 536	Internet	216.92
MEDIACOM	1339AUG2025	72.26
10 9010 2236 000 0000 536	Internet	72.26
MEDIACOM	1909Aug2025	346.90
10 9010 2236 000 0000 536	Internet	346.90
MEDIACOM	2692AUG2025	1,550.00
10 9010 2236 000 0000 536	Internet	1,550.00
Vendor Name	MEDIACOM	2,186.08
MIDAMERICAN ENERGY	568958389	313.44
10 0109 2620 000 0000 622	FIELDHOUSE ELECTRIC	313.44
MIDAMERICAN ENERGY	568965015	2,642.56
10 0445 2620 000 0000 622	ROECC ELECTRIC	2,642.56
MIDAMERICAN ENERGY	568965295	25.22
10 9010 2620 000 0000 622	FBF ELECTRIC	25.22
MIDAMERICAN ENERGY	568965703	9,036.93
10 0418 2620 000 0000 622	IES ELECTRIC	9,036.93
MIDAMERICAN ENERGY	568965976	18,881.50

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0109 2620 000 0000 622	HIGHSCHOOL ELECTRIC	18,881.50
MIDAMERICAN ENERGY	568975519	346.18
10 9010 2620 000 0000 622	BUS BARN ELECTRIC	346.18
MIDAMERICAN ENERGY	568982138	380.63
10 9010 2620 000 0000 622	SPORTS COMPLEX ELECTRIC	380.63
Vendor Name MIDAMERICAN ENERGY		31,626.46
MIDWEST 3D SOLUTIONS	20250805	785.00
10 0109 1300 370 0000 612	SolidWorks EDU 10 User Network License	785.00
Vendor Name MIDWEST 3D SOLUTIONS		785.00
MOLLY HAWKINS HOUSE INC.	71370	2,041.52
10 0418 1000 100 0000 612	Art supplies for 25-26 year	2,041.52
Vendor Name MOLLY HAWKINS HOUSE INC.		2,041.52
MONTGOMERY CO. MEMORIAL HOSP.	14688	455.00
10 9010 2134 000 1134 597	SERVICES	455.00
Vendor Name MONTGOMERY CO. MEMORIAL HOSP.		455.00
MONTGOMERY COUNTY SHOOTING SPORTS	25	4,044.00
10 9010 1999 000 0000	Midway Grant Reimbursement	4,044.00
Vendor Name MONTGOMERY COUNTY SHOOTING SPORTS		4,044.00
NEBRASKA AIR FILTER, INC.	13703	854.83
10 9010 2620 000 0000 618	air filters	854.83
Vendor Name NEBRASKA AIR FILTER, INC.		854.83
NEW COOPERATIVE INC	20250818	4,377.99
10 9010 2620 000 0000 618	District Supplies	245.45
10 9010 2700 000 0000 626	Gas/Ethanol	114.77
10 9010 2700 000 0000 626	Maintenance Gas	888.70
10 9010 2700 000 0000 627	Diesel	96.63
10 9010 2700 217 3303 626	Sped Gas	186.94
10 9010 2700 000 0000 623	Propane	1,540.00
10 9010 2700 000 0000 624	Oil	1,305.50
Vendor Name NEW COOPERATIVE INC		4,377.99
ONESOURCE THE BACKGROUND CHECK COMPANY	20250805	24.50
10 9010 2310 000 0000 340	OneSource	24.50
Vendor Name ONESOURCE THE BACKGROUND CHECK COMPANY		24.50
PAPER CORPORATION	277606-00	486.16
10 9010 2310 000 0000 611	Admin Center Paper	390.48
10 9010 2310 000 0000 611	Admin Center Envelopes	95.68
PAPER CORPORATION	277731-00	878.58
10 0418 1000 100 0000 612	White paper for 25-26 year, be delivered	878.58
Vendor Name PAPER CORPORATION		1,364.74
PRECISION DIESEL INC.	25435	430.70
10 9010 2640 000 0000 433	Bus #8 Exhaust leak repaired, air pressu	430.70

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
Vendor Name	PRECISION DIESEL INC.		430.70
QUILL LLC	45194279	74.03	
10 0109 1000 100 0000 618	office supplies/envelopes		74.03
QUILL LLC	45201318	781.59	
10 0109 1000 100 0000 618	office supplies/beginning of year		781.59
QUILL LLC	45201795	27.19	
10 0109 1000 100 0000 618	Dry erase eraser		27.19
QUILL LLC	45203538	3.39	
10 0109 1000 100 0000 618	office supplies/beginning of year		3.39
Vendor Name	QUILL LLC		886.20
RED OAK CHRYSLER, INC.	20250805	335.58	
10 9010 2700 000 0000 434	power steering leak fixed on maint subur		335.58
RED OAK CHRYSLER, INC.	20250805-0001	294.00	
10 9010 2700 000 0000 434	Suburban #16 Chassis Inspection		294.00
RED OAK CHRYSLER, INC.	20250805-0002	718.79	
10 9010 2700 000 0000 434	Brake Inspection, Rear HVAC blower motor		718.79
Vendor Name	RED OAK CHRYSLER, INC.		1,348.37
RED OAK PUBLISHING LLC	JulyPublications2025	42.64	
10 9010 2572 000 0000 540	SERVICES		42.64
Vendor Name	RED OAK PUBLISHING LLC		42.64
RIVERSIDE TECHNOLOGIES, INC	RC0003993	920.00	
10 9010 2235 000 0000 359	Managed Services		920.00
RIVERSIDE TECHNOLOGIES, INC	RC0004042	12.00	
10 9010 2235 000 0000 359	MFA		12.00
Vendor Name	RIVERSIDE TECHNOLOGIES, INC		932.00
SCHOOL BUS SALES	01p64762	58.46	
10 9010 2700 000 0000 673	Battery disconnect switch-bus #2		58.46
Vendor Name	SCHOOL BUS SALES		58.46
SCHOOL SPECIALTY LATTA DIV.	208135805990	186.80	
10 0445 1000 420 3233 612	Preschool Supplies for 2025-2026		186.80
SCHOOL SPECIALTY LATTA DIV.	208135806056	321.09	
10 0418 1000 100 8001 612	1st grade supplies 25-26		321.09
SCHOOL SPECIALTY LATTA DIV.	208135806091	227.07	
10 0418 1000 100 8001 612	Third grade supplies 25-26		227.07
SCHOOL SPECIALTY LATTA DIV.	208135806450	131.75	
10 0418 1000 100 8001 612	K supplies for 25-26		131.75
SCHOOL SPECIALTY LATTA DIV.	208135806547	550.44	
10 0418 1000 100 8001 612	4th grade supplies 25-26		550.44
SCHOOL SPECIALTY LATTA DIV.	208135809049	251.62	
10 0445 1000 420 3233 612	PK office supplies		251.62

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
SCHOOL SPECIALTY LATTA DIV.	208135809262	535.17	
10 0418 1000 100 8001 612	Title supplies 25-26		535.17
SCHOOL SPECIALTY LATTA DIV.	208135809281	45.13	
10 0418 1000 100 8001 612	ELL (Miriam) supplies		45.13
SCHOOL SPECIALTY LATTA DIV.	208135809451	55.94	
10 0418 1200 211 3301 612	SPED supplies 25-26		55.94
SCHOOL SPECIALTY LATTA DIV.	208135970920	495.03	
10 0418 1000 100 0000 612	Art classroom supplies - 2025-2026		495.03
SCHOOL SPECIALTY LATTA DIV.	208136100014	122.60	
10 0445 1000 100 8002 618	PTO - Supplies		122.60
SCHOOL SPECIALTY LATTA DIV.	308104714056	1,131.57	
10 0418 1000 100 8001 612	2nd grade supplies 25-26		1,131.57
SCHOOL SPECIALTY LATTA DIV.	308104743874	1,818.18	
10 0418 1000 100 0000 618	5th grade supplies 25-26		1,818.18
SCHOOL SPECIALTY LATTA DIV.	308104752028	360.71	
10 0418 1000 100 8001 612	PTO - R Nelson - organizer, bins		271.55
10 0418 1000 100 8001 612	PTO - E Koontz - Sentence Strips		5.78
10 0418 1000 100 8001 612	PTO - Robertson - lamination sheets		25.80
10 0418 1000 100 8001 612	PTO - black roll paper		57.58
Vendor Name SCHOOL SPECIALTY LATTA DIV.			6,233.10
SYNCQUIP LLC	1433	2,977.88	
10 0109 2620 000 0000 432	Unit Controller		2,977.88
SYNCQUIP LLC	1519	1,122.47	
10 0109 2620 000 0000 432	Cooling Tower		1,122.47
SYNCQUIP LLC	1523	9,039.20	
10 0418 2620 000 0000 432	IES Circuit B Repair		9,039.20
SYNCQUIP LLC	1527	1,687.10	
10 0418 2620 000 0000 432	ACE Brazing Kit, Tank Charge		1,687.10
Vendor Name SYNCQUIP LLC			14,826.65
THYSSENKRUPP ELEVATOR CORP	1000713056	198.74	
10 0109 2620 000 0000 432	Elevator Maintenance		198.74
Vendor Name THYSSENKRUPP ELEVATOR CORP			198.74
TRUCK CENTER COMPANIES	20250811	490.32	
10 9010 2700 000 0000 673	Bulk Order for Fuel Filter #1, #2, #3		490.32
Vendor Name TRUCK CENTER COMPANIES			490.32
US CELLULAR	0742714805	644.20	
10 0109 2410 000 0000 532	Principals		138.75
10 9010 2510 000 0000 532	FBF/BBF MiFi		228.00
10 9010 2490 000 0000 532	Maintenance Phones		138.75
10 9010 2490 000 0000 532	Technology Phone		46.20
10 9010 2490 000 0000 530	Transportation Phone		46.25
10 9010 2490 000 0000 530	Nurse Phone		46.25
Vendor Name US CELLULAR			644.20
VISUAL EDGE IT dba COUNSEL	24AR2849664	491.59	
10 0109 1000 100 0000 359	HS Copier Clicks		35.97

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0418 1000 100 0000 359	IES Copier Clicks	139.81
10 0445 1000 100 0000 359	ROECC Copier Clicks	198.32
10 9010 2520 000 0000 618	Steady Serve	12.99
10 9010 2520 000 0000 618	Admin Office Copier Clicks	104.50
Vendor Name VISUAL EDGE IT dba COUNSEL		491.59

WELLS FARGO LEASING	5035120976	1,215.50
10 9010 2520 000 0000 618	ADMIN COPIER LEASE	110.50
10 0445 1000 100 0000 359	ROECC COPIER LEASE	221.30
10 0418 1000 100 0000 359	IES COPIER LEASE	331.50
10 0109 1000 100 0000 359	HS COPIER LEASE	552.20
WELLS FARGO LEASING	5035478891	1,215.50
10 0109 1000 100 0000 359	HS Copier Lease	552.20
10 0418 1000 100 0000 359	IES Copier Lease	331.50
10 0445 1000 100 0000 359	ROECC Copier Lease	221.30
10 9010 2520 000 0000 618	Admin Copier Lease	110.50
Vendor Name WELLS FARGO LEASING		2,431.00

WESTLAKE ACE HARDWARE	2884481	386.45
10 0109 2620 000 0000 618	HS SUPPLIES	123.01
10 0445 2620 000 0000 618	ROECC SUPPLIES	14.99
10 9010 2620 000 0000 618	DISTRICT SUPPLIES	248.45
Vendor Name WESTLAKE ACE HARDWARE		386.45

WILLIAM V. MACGILL & CO.	20250805	353.63
10 0418 1000 108 0000 612	Nurse supplies 25-26	353.63
WILLIAM V. MACGILL & CO.	20250805-0001	563.95
10 9010 2134 000 0000 618	Nurse items for High School	563.95
Vendor Name WILLIAM V. MACGILL & CO.		917.58

YOUNG AUTO PARTS INC.	20250805	185.01
10 9010 2700 000 0000 673	Air Filter and Fuel Filter-Bus 8	185.01
YOUNG AUTO PARTS INC.	20250805-0001	64.47
10 9010 2700 000 0000 434	oil for #21/#22	64.47
YOUNG AUTO PARTS INC.	20250805-0002	166.99
10 9010 2700 000 0000 618	8 Gal Poly drain	166.99
YOUNG AUTO PARTS INC.	20250807	189.99
10 9010 2650 000 0000 618	starter for maint truck	189.99
YOUNG AUTO PARTS INC.	20250807-0001	8.98
10 0109 2620 000 0000 618	grease	8.98
Vendor Name YOUNG AUTO PARTS INC.		615.44

Fund Number 10		174,908.92
Checking Account ID 1	Fund Number 33	CAPITAL PROJECTS - LOST
ALLEY, POYNER, MACCHIETTO, ARCHITECTURE, INC	24077-7	36,170.00
33 9010 2620 000 0000 490	IES Remodel	36,170.00
Vendor Name ALLEY, POYNER, MACCHIETTO, ARCHITECTURE, INC		36,170.00
Fund Number 33		36,170.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
CAPITAL SANITARY SUPPLY CO.	C407335GF	7,955.00
36 0109 4600 000 0000 451	Gym Floors X 2	7,955.00
Vendor Name CAPITAL SANITARY SUPPLY CO.		7,955.00
WELLS FARGO BANK, N.A	5035327084	77,184.00
36 9010 2700 000 5410 732	Blue Bird Bus Leases	77,184.00
Vendor Name WELLS FARGO BANK, N.A		77,184.00
Fund Number 36		85,139.00
Checking Account ID 1	Fund Number 40	DEBT SERVICES FUND
UMB BANK N.A.	1017098	500.00
40 9010 5000 000 0000 349	Agent Fees	500.00
Vendor Name UMB BANK N.A.		500.00
Fund Number 40		500.00
Checking Account ID 1		296,717.92
Checking Account ID 2	Fund Number 61	SCHOOL NUTRITION FUND
ALLEN, HILLARY	REIMBURSEMEN T2025	64.54
61 483 000 0000 000	REIMBURSEMENT	64.54
Vendor Name ALLEN, HILLARY		64.54
OPAA! FOOD MANAGEMENT INC	IA00065912	86,859.53
61 9010 3140 000 4556 570	SFSP	86,859.53
Vendor Name OPAA! FOOD MANAGEMENT INC		86,859.53
Fund Number 61		86,924.07
Checking Account ID 2		86,924.07
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
ATLANTIC HIGH SCHOOL	Atlantic0811 25	80.00
21 0109 1400 920 6815 810	SWI VB Clinic	80.00
Vendor Name ATLANTIC HIGH SCHOOL		80.00
BMI, LICENSING DEPT	59977112	312.04
21 0109 1400 920 6600 618	Music Licensing	312.04
Vendor Name BMI, LICENSING DEPT		312.04
HUDL	Hudl2025	13,000.00
21 0109 1400 920 6600 340	Video and Stats	13,000.00
Vendor Name HUDL		13,000.00
IHSADA	IHSADA25-26	350.00
21 0109 1400 920 6600 618	IHSADA Membership 25-26	350.00
Vendor Name IHSADA		350.00
IOWA FFA ASSOCIATION	030	10.00
21 0109 1400 950 7407 618	Horse Arm Band	10.00
Vendor Name IOWA FFA ASSOCIATION		10.00
IOWA HIGH SCHOOL MUSIC ASSOC	IHSMA072525	25.00
21 0109 1400 920 6600 618	Membershsip	25.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name	IOWA HIGH SCHOOL MUSIC ASSOC	25.00
LEWIS CENTRAL COMMUNITY SCHOOL	H10Dues2025	750.00
21 0109 1400 920 6600 618	H-10 Dues	750.00
Vendor Name	LEWIS CENTRAL COMMUNITY SCHOOL	750.00
PEPPER & SON, INC.	20250805	344.99
21 0109 1400 910 6220 618	Summertime Marching Band Score & Parts	80.00
21 0109 1400 910 6220 618	Voodoo Marching Band Score & Parts	80.00
21 0109 1400 910 6220 618	Fever Marching Band Score & Parts	80.00
21 0109 1400 910 6220 618	Hey Pachuco Marching Band Score & Parts	80.00
21 0109 1400 910 6220 618	Shipping	24.99
Vendor Name	PEPPER & SON, INC.	344.99
TAYLOR, DUSTIN	TAYLOR072125	60.00
21 0109 1400 920 6600 618	Baseball Umpire Assigning	60.00
Vendor Name	TAYLOR, DUSTIN	60.00
Fund Number	21	14,932.03
Checking Account ID	3	14,932.03



2025-2026 SECONDARY FUNDRAISER				*DENOTES All Year Long
Month	Week	Department	Sale(s):	Notes:
August	#1	ROAB	Pride Drive	Annual Tiger Pride Drive - during the month of August
	#1	ROAB	Concessions	*August though July
	#1	ROAB	Team Apparel	*August through July
	#1	ROMB	Concessions	*August through July
	#1	ROMB	Apparel	*August through July
	#1	ROMB	Wearables	*Marching band and Music Department Wearables
		ROAB/Football		*Touchdown Club/Yardline/Ad Signs
	#1	ROMB	Annual Donation Letter	Membership Drive
	#1			
	#3	ROMB	RO Express	RO Express Subscriptions (Sept-Nov)
	#3	HS Vocal/Instrumental Music	Cookie Dough and Frozen Foods	August 25-Sept 7 Lots A Dough
	#4	ROAB	S&C	Sponsors
	#5			
September	#1	Student Council	HOCO	Spirit Sales and Homecoming Dance
	#2	ROMB	Mum Sales	
	#2	Elem PTO	Trash Bags	Annual Trash Bag sales for PTO fundraiser
	#3	FFA	Fruit Sales and Apparel	
	#4	Worked Based Learning		Craft Fair
	#5	ROAB/FB Cheer	Spirit Leaders	
October	#1	JH Choir	Butter Braids	
	#2	HS Band	Fan-Pledge	
	#3			
	#4			
	#5			
November	#1	ROAB/VB	Midnight Madness	
	#1	ROAB/BBB	3 for 3 Sponsors	
	#2	ROAB/Wrestling	Pin Pledge	

2025-2026 SECONDARY FUNDRAISER				*DENOTES All Year Long
Month	Week	Department	Sale(s):	Notes:
	#3	ROAB/Bowling	Strike-A-Thon	
	#4	ROAB/Wrestling	Silent Auction	
	#5	ROAB	Silent Auction	
December	#1	ROAB/Wrestling	Wrestle-Offs	
	#1			
	#1	ROMB	Winter Extravaganza	Free Will Donation/Auctioning Fruitcake
	#1 & 2			
	#2			
	#3	ROAB - WR Cheer	Youth Cheer Camp	
	#4			
January	#1	Elem PTO	BINGO Night	
	#2			
	#3			
	#4			
	#5			
February	#1	ROAB - BB Cheer	Youth Spirit Leaders	
	#2			
	#3	FFA Alumni	Dinner and Silent Auction	Free will donations
	#4	ROMB	Silent Auction	
	#4	iJAG	Taco Bar	
March	#1	ROAB/Baseball	March Madness	Baseball Apparel
	#2			
	#3			
	#4	FFA	Easter Egg	
	#5			
April	#1			
	#2			

