

Red Oak Community School District
604 S Broadway
Red Oak, Iowa 51566
712.623.6600
www.redoakschooldistrict.com

Regular Board of Directors Meeting

Meeting Location: Red Oak Jr./Sr. Virtual Learning Center OR
VIA Internet and phone -visit website for information
Go To Meeting Link: <https://meet.goto.com/496273773>

Wednesday, October 16, 2024 – 5:30 pm

- Agenda -

- 1.0 Call to Order – Board of Directors President Bret Blackman
- 2.0 Roll Call – Board of Directors Secretary Heidi Harris
- 3.0 Approval of the Agenda – President Bret Blackman
- 4.0 Communications
 - 4.1 Public Comment

The board invites members of the public to offer comments about items of interest or concern relating to the district. Public comments are limited to two (2) minutes. The Board will not respond to comments at this time, but may consider public input when the topic is raised on an agenda. Due to open meeting laws the Board cannot discuss items not already on the agenda.
 - 4.2 Good News from Red Oak Schools
 - 4.3 Visitors and Presentations
 - 4.3.1 Janelle Erickson will Review Quarterly Outcomes of the District’s Work Based Learning Program
- 5.0 Consent Agenda
 - 5.1 Review and Approval of Minutes from September 18, September 25, and September 30, 2024 Board Meetings
 - 5.2 Review and Approval of Monthly Business Reports
 - 5.3 Personnel Consideration
 - 5.3.1 Hiring of Melanie Rohrig as National Honor Society Sponsor for the 2024-2025 School Year
 - 5.3.2 Approval of Dion Coffey as Volunteer Assistant High School Boys Basketball Coach
 - 5.4 Contract Renewals
 - 5.4.1 Renewal of Marzano/Instructional Empowerment iObservation Annual License (\$5,000)
 - 5.4.2 Renewal of Ahern Fire Protection Inspection, Testing, and Maintenance of District’s Fire Sprinkler Systems (\$1,819)

5.4.3 Addendum to Specialty Underwriters Property Damage Insurance to Cover Walk-In Cooler at Freezer at the Jr-Sr High School Which is Beyond the Manufacturer's Warranty (\$5,860)

6.0 General Business for the Board of Directors

6.1 Old Business

6.1.1 Discussion/Approval of 2nd Reading of Board Policies 200-209

6.2 New Business

6.2.1 Discussion/Approval of Amending Board Policy 506.5 (i.e., Graduation Requirements) to Strike Earth/Space Science as a Science Requirement

6.2.2 Discussion/Approval of Amending High School Course Handbook to Replace Plumbing with Woodworking I for Second Semester

6.2.3 Discussion/Approval of Amending High School Course Handbook to Include Plant Science I and II and Animal Science I and II as Science Electives and Woodworking I and II and Construction I and II as Math Electives

6.2.4 Discussion/Approval of Adding Microbiology and Introduction to Ethics as Concurrent Enrollment (i.e., College Credit) Options Through Southwestern Community College

6.2.5 Discussion/Approval of School Improvement Advisory Committee (SIAC) Members for the 2024-2025 School Year

6.2.6 Discussion of Key Financial Metrics in Accordance with Board Policy 701.5

7.0 Reports

7.1 Board Facilities Committee Report

7.2 Administrative Reports

7.3 Future Conferences, Workshops, Seminars

7.4 Other Announcements

7.5 Board Member Requested Item(s) for Next Meeting Agenda

8.0 Next Board of Directors Meeting: Wednesday, November 20, 2024 – 5:30 p.m.
Red Oak Virtual Learning Center
Red Oak Jr./Sr. High

9.0 Adjournment

Red Oak Community School District
Meeting of the Board of Directors
Meeting Location: Virtual Classroom/ Phone/Internet
Red Oak Junior Senior High School Campus
September 18, 2024

The regular meeting of the Board of Directors of the Red Oak Community School District was called to order by Vice President at 5:30 p.m. at the Red Oak Junior Senior High School Virtual Classroom.

Present

Directors: Bret Blackman (arrived at 5:48 p.m.), Kathy Walker, Bryce Johnson, and Scott Bruce
Superintendent Ron Lorenz, Board Secretary/Business Manager Heidi Harris, Payroll/Human Resources, Jessie Bruning

Approval of Agenda

Motion by Director Johnson, second by Director Bruce to approve the agenda with the order of agenda items at the discretion of the meeting chair. Motion carried unanimously.

Good News

The Boys' Cross Country team won our 6th Annual Paul Fish Invitational Cross Country Meet on Monday, September 16, 2024, and are currently ranked 19th in the State's Class 2A division. The Building Trades construction project is progressing nicely with students beginning their work soon.

Thank you to the Board for their courage and efforts to restrict student access to cell phones during instructional time. There have been several schools across the State that have followed our lead and implemented their own set of restrictions meant to limit distractions and enhance the learning process.

Consent Agenda

Motion by Director Bruce, second by Director Johnson to approve the consent agenda as presented including meeting minutes, business reports, 2024-2025 contract agreements, out-of-state field trips, and current personnel considerations. Motion carried unanimously.

Board Policies 200-209

Motion by Director Johnson, second by Director Bruce to approve the first reading of Board Policies 200-209. Motion carried unanimously.

2024-2025 Talented and Gifted Program

Motion by Director Bruce, second by Director Johnson to approve the District's 2024-2025 Talented and Gifted Program. Motion carried unanimously.

SBRC Request for Modified Supplemental Amount for Negative Special Education Balance

Motion by Director Johnson, second by Director Bruce to approve the SBRC request for modified supplemental amount for negative special education balance. Motion carried unanimously.

Installation of Small Cell Device

Motion by Director Bruce, second by Director Johnson to approve the installation of a small cell

Continuation of September 18, 2024, Meeting Minutes – Page 2

device to enhance cellular reception at the Bus Barn. Motion carried unanimously.

Contracting with MCMH to Provide Nursing Services

Discussion to consider contracting with Montgomery Country Memorial Hospital to provide nursing services for the remainder of 2024-2024.

Adjournment

Motion by Director Johnson, second by Director Bruce to adjourn the meeting at 6:18 p.m.

Motion carried unanimously.

**Next Board of Directors Meeting
with Work Session**

Wednesday, October 16, 2024
Virtual Classroom/Phone/Internet
Red Oak Junior Senior High School Campus

Bret Blackman, President

Heidi Harris, Board Secretary

**Red Oak Community School District
Special Meeting of the Board of Directors
Meeting Location: Virtual
September 25, 2024**

The special meeting of the Board of Directors of the Red Oak Community School District was called to order by President Bret Blackman at 7:30 a.m. The special meeting was held virtually.

Present

Directors: Bret Blackman, Kathy Walker, Bryce Johnson, and Aaron Schmid
Superintendent Ron Lorenz, Board Secretary/Business Manager Heidi Harris

Approval of Agenda

Motion by Director Walker, second by Director Johnson to approve the agenda with the order of agenda items at the discretion of the meeting chair. Motion carried unanimously.

Nursing Service Contract with Montgomery County Memorial Hospital

Motion by Director Walker, second by Director Schmid to approve the contracting with Montgomery County Memorial Hospital to provide school nursing services for the remainder of the 2024-2025 school year. Motion carried unanimously.

Adjournment

Motion by Director Johnson, second by Director Schmid to adjourn the meeting at 7:32 a.m.
Motion carried unanimously.

Next Board of Directors Meeting

Wednesday, October 16, 2024
Virtual Classroom/Phone/Internet
Red Oak Junior Senior High School Campus

Bret Blackman, President

Heidi Harris, Board Secretary

**Red Oak Community School District
Special Meeting of the Board of Directors
Meeting Location: Virtual
September 30, 2024**

The special meeting of the Board of Directors of the Red Oak Community School District was called to order by President Bret Blackman at 7:30 a.m. The meeting was held virtually.

Present

Directors: Bret Blackman, Kathy Walker, Bryce Johnson, Scott Bruce, and Aaron Schmid
Superintendent Ron Lorenz, Board Secretary/Business Manager Heidi Harris

Approval of Agenda

Motion by Director Walker, second by Director Johnson to approve the agenda with the order of agenda items at the discretion of the meeting chair. Motion carried unanimously.

Consent Agenda

Motion by Director Johnson, second by Director Bruce to approve the consent agenda as presented including Beyond the Bell Grant expenditures and out of town field trips. Motion carried unanimously.

Adjournment

Motion by Director Johnson, second by Director Schmid to adjourn the meeting at 7:32 a.m. Motion carried unanimously.

Next Board of Directors Meeting

Wednesday, October 16, 2024
Virtual Classroom/Phone/Internet
Red Oak Junior Senior High School Campus

Bret Blackman, President

Heidi Harris, Board Secretary

September 2024 Reconciliation Report

RED OAK COMMUNITY SCHOOLS 2024	GENERAL FUND	MANAGEMENT	PHYSICAL PLANT AND EQUIPMENT LEVY	DEBT SERVICE	SAVE TAXES/REV BONDS
Beg. Balance 9-01-2024	\$3,478,378.43	\$573,915.62	\$3,006,772.81	\$399,436.40	\$3,421,731.57
Revenue	\$1,090,523.68	\$364.30	\$61,029.79	\$194,452.98	\$107,812.71
Expenditure	\$1,007,043.18	\$-	\$66,064.63	\$0.00	\$73,955.67
Balance 3-30-2024	\$3,561,858.93	\$574,279.92	\$3,001,737.97	\$593,889.38	\$3,455,588.61

Balance 9-30-2023	\$3,896,760.59	\$890,647.35	\$3,057,692.98	\$536,527.44	\$2,949,455.82
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Checking Account .33%	Checking Account	\$3,501,661.27
	Bank Iowa	\$2,589,783.72
	ISJIT	\$5,112,468.27
	Petty Cash	\$100.00
	Outstanding Checks	\$14,084.77
		<u>\$11,189,928.49</u>

	ACTIVITY FUND	NUTRITION FUND
Beg. Balance 9-01-2024	\$74,044.96	\$749,679.49
Revenue	\$10,859.79	\$37,633.88
Expenditure	\$9,301.37	\$51,984.57
Balance 9-30-2024	<u>\$75,603.38</u>	<u>\$735,328.80</u>

Balance 9-30-2023	\$78,076.77	\$533,049.60
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Checking Account .33%	\$75,603.38	\$735,328.80
Petty Cash Boxes	\$200.00	
Outstanding cks	\$1,907.99	\$9.90
	<u>\$73,895.39</u>	<u>\$735,318.90</u>

PHYSICAL PLANT AND EQUIPMENT LEVY

	2021-2022		2022-2023		2023 - 2024		2024-2025
Beginning Balance (July 1)	\$ 2,726,998.24	Beginning Balance (July 1)	\$ 3,193,485.61	Beginning Balance (July 1)	\$ 3,209,437.61	Beginning Balance (July 1)	\$ 3,169,679.95
Add: Revenue		Add: Revenue		Add: Revenue		Add: Revenue	
Property Taxes	\$ 130,392.46	Property Taxes	\$ 174,097.05	Property Taxes	\$ 599,750.69	Property Taxes	\$ 51,697.95
Voted PPEL	\$ 446,494.67	Voted PPEL	\$ 420,024.91	Voted PPEL	\$ 74,345.39	Voted PPEL	
Voted PPEL Surtax	\$ 174,559.79	Voted PPEL Surtax	\$ 45,787.95	Voted PPEL Surtax	\$ 16,764.93	Voted PPEL Surtax	
Utility Replacement Tax	\$ 3,566.87	Utility Replacement Tax	\$ 3,776.43	Utility Replacement Tax	\$ 145.75	Utility Replacement Tax	
Utility Replacement Tax (SAVE)	\$ 16,751.07	Utility Replacement Tax (SAVE)	\$ 13,371.56	Utility Replacement Tax (SAVE)		Utility Replacement Tax (SAVE)	
Mobile Home Tax	\$ 45.81	Mobile Home Tax	\$ 88.96	Mobile Home Tax	\$ 113.50	Mobile Home Tax	\$ 30.78
Voted PPEL Mobile Home	\$ 269.31	Voted PPEL Mobile Home	\$ 88.06	Voted PPEL Mobile Home		Voted PPEL Mobile Home	
Military Credit	\$ 31.27	Military Credit	\$ 27.29	Military Credit		Military Credit	
Military Credit (SAVE)	\$ 0.56	Military Credit (SAVE)	\$ 98.69	Military Credit (SAVE)		Military Credit (SAVE)	
Commercial Industrial tax	\$ 2,101.92	Commercial Industrial tax		Commercial Industrial tax		Commercial Industrial tax	
Commercial Ind. Voted PPEL	\$ 3,814.88	Commercial Ind. Voted PPEL		Commercial Ind. Voted PPEL		Commercial Ind. Voted PPEL	
Interest	\$ 5,991.65	Interest	\$ 17,061.65	Interest	\$ 97,000.21	Interest	\$ 49,251.86
Sale of Vacant Lot	\$ 2,000.00			School Bus Refunds	\$ 143,764.80		
Subtotal	\$ 786,020.26	Subtotal	\$ 674,422.55	Subtotal	\$ 931,885.27	Subtotal	\$ 100,980.59
TOTAL AVAILABLE	\$ 3,513,018.50	TOTAL AVAILABLE	\$ 3,867,908.16	TOTAL AVAILABLE	\$ 4,141,322.88	TOTAL AVAILABLE	\$ 3,270,660.54
LESS: Expenditures		LESS: Expenditures		LESS: Expenditures		LESS: Expenditures	
Frontline License Renewals	\$ 17,052.94	Chrome Book Lease (Double Payment)	\$ 169,794.56	Chrome Book Lease (Double Payment)	\$ 84,897.28	Chrome Book Lease	80485.64
US Bank-Chromebook Lease Payment	\$ 84,897.28	Frontline Slicense Renewals	\$ 41,560.28	Frontline/SUI Software	\$ 36,310.83	Frontline/SUI Software Renewal	52471.62
Forecast\$	\$ 14,426.00	FY22 Expenses Paid in FY23	\$ 18,715.00	Boiler Construction Documents	\$ 2,958.20	Portable Rental/Apex Rent	3118.76
Software Unlimited	\$ 8,195.00	Boiler Construction Documents	\$ 7,000.00	FY23 Expenses Paid in FY24	\$ 1,922.04	Portable Rental/Apex Rent	5916.4
Heartland Insealators	\$ 5,120.00	Portable Rental	\$ 34,356.02	HS Gym Floor	\$ 4,655.00	Cap San Gym Floor Wax	4465
Bus Lease	\$ 61,602.40	Bus Lease	\$ 61,602.40	Portable Rental	\$ 2,958.20	Gundwalde/Boiler Repair	56400.52
Rent Council Bluffs Sp Ed	\$ 259.08	Garage Doors-Bus Barn	\$ 11,608.00	Bus Lease	\$ 137,764.80	Gundwalde/Boiler Repair	63106.43
Rent Council Bluffs Sp Ed	\$ 2,202.60	Chrome Book Lease (Double Pymt Refund	\$ (84,897.28)	New Bus Lease Advance	\$ 77,184.00	Portable Rental/Apex Rent	2958.2
Track Resurfacing	\$ 4,000.00	Portable Rental	\$ 3,015.34	Correction from FY23	\$ (18,318.56)		
		Press Box Chairs	\$ 419.93	Frontline Software	\$ 12,590.23		
		Track Resurfacing	\$ 82,000.00	Portable Rental	\$ 2,958.20		
		Portable Rental	\$ 2,978.20	Maintenance Van	\$ 7,900.00		
		Boiler Construction Documents	\$ 3,500.00	Gas Piping - IES	\$ 1,259.17		
		Portable Rental	\$ 2,968.20	IES Re-Roofing Project	\$ 195,505.00		
		Rent Council Bluffs Sp Ed	\$ 2,484.44	Rent Council Bluffs Sped	\$ 5,520.92		
		Portable Rental	\$ 2,968.20	Architectural Svcs	\$ 100.00		
		Lunch Van	\$ 57,186.00	ISFIS Software	\$ 2,000.00		
		Gym Floor Resurfacing	\$ 5,678.50	Portable Rental	\$ 4,370.36		
		Portable Rental	\$ 2,968.20	Portable Rental/Apex Rent	\$ 7,134.80		
		Rent Council Bluffs Sp Ed	\$ 2,272.87	SW Iowa Parking Lot	\$ 8,700.00		
		Portable Rental	\$ 2,968.20	Inman Roof	\$ 23,073.00		
		HS Boiler	\$ 178,070.00	Portable Rental	\$ 2,958.20		
		Software Subscription	\$ 3,100.00	Inman Roof Construction	\$ 12,150.00		
		Rent Council Bluffs Sp Ed	\$ 1,947.40	Micro Bus	\$ 105,800.00		
		Portable Rental	\$ 2,968.20	Portable Rental/Apex Rent	\$ 5,347.90		
		K-12 Docs	\$ 1,435.00	Portable Rental/Apex Rent	\$ 3,130.10		
		Gym Floor Resurfacing	\$ 3,920.00	Portable Rental/Apex Rent	\$ 3,135.00		
		Rent Council Bluffs Sp Ed	\$ 2,003.36	Portable Rental/Apex Rent	\$ 4,161.08		
		Portable Rental	\$ 2,958.20	Portable Rental/Apex Rent	\$ 3,125.78		
		Architect Svcs	\$ 6,000.00	Gundewalde/ETI Engineering	\$ 151,983.90		
		Rent Council Bluffs Sp Ed	\$ 7,112.92	Inteconnx IES Door Replacement	\$ 1,223.50		
		Architect Svcs	\$ 9,042.55	CAR Adjustments	\$ 77,184.00		
		Portable Rental	\$ 2,958.20				
		Rent Council Bluffs Sp Ed					
Subtotal	\$ 197,755.30	Subtotal	\$ 652,662.89	Subtotal	\$ 971,642.93	Subtotal	268922.57
Cash Balance	\$ 3,315,263.20	Cash Balance	\$ 3,215,245.27	Cash Balance	\$ 3,169,679.95	Cash Balance	\$ 3,001,737.97

Capital Projects Fund

	2021-2022		2022-2023		2023-2024		2024-2025
Beg Balance (July 1)	\$1,830,921	Beg Balance (July 1)	\$2,264,484	Beg Balance (July 1)	\$2,815,738	Beg Balance (July 1)	\$ 3,299,759
Add: Revenue		Add: Revenue		Add: Revenue		Add: Revenue	
1¢ Sales Tax	\$1,247,814	1¢ Sales Tax	\$1,447,127	1¢ Sales Tax	\$1,341,320	1¢ Sales Tax	\$ 354,559.66
Interest	\$4,218	Interest	\$14,279	Interest	\$31,323	Interest	\$ 23,137.33
Subtotal	\$3,082,954	Subtotal	\$3,725,890	Subtotal	\$4,188,381	Subtotal	\$3,677,456
LESS: Expenditures		LESS: Expenditures		LESS: Expenditures		LESS: Expenditures	
Chromebook Lease	\$10,097	Revenue Bond Payment	\$73,612	Revenue Bond Payment	\$73,803	Revenue Bond Payment	\$ 73,955.67
Record FB/BB Fields Deed	\$22	FY22 Expense Paid in FY23	\$3,500	AOI Bldg Master	\$173	Revenue Bond Payment	\$ 73,955.67
Revenue Bond Payment	\$73,807	Revenue Bond Payment	\$73,612	Revenue Bond Payment	\$73,803	Revenue Bond Payment	\$ 73,955.67
Revenue Bond Payment	\$73,807	Revenue Bond Payment	\$73,612	Revenue Bond Payment	\$73,803		
Revenue Bond Payment	\$73,801	Revenue Bond Payment	\$73,612	Alley Poyner-Bldg Master	\$2,983		
Revenue Bond Payment	\$73,807	Revenue Bond Payment	\$73,612	Revenue Bond Payment	\$73,803		
District Signage	\$9,895	Alley Poyner-Bldg Master	\$9,717	Revenue Bond Payment	\$73,803		
Revenue Bond Payment	\$73,807	Alley Poyner-Bldg Master	\$6,000	Revenue Bond Payment	\$73,803		
Revenue Bond Payment	\$73,807	Revenue Bond Payment	\$73,612	Revenue Bond Payment	\$73,803		
Revenue Bond Payment	\$73,807	Alley Poyner-Bldg Master	\$7,596	Revenue Bond Payment	\$73,803		
Revenue Bond Payment	\$73,807	Revenue Bond Payment	\$73,612	Revenue Bond Payment	\$73,803		
Revenue Bond Payment	\$73,807	Revenue Bond Payment	\$73,612	Revenue Bond Payment	\$73,803		
Revenue Bond Payment	\$73,807	Revenue Bond Payment	\$73,612	Revenue Bond Payment	\$73,803		
Revenue Bond Payment	\$73,807	Revenue Bond Payment	\$73,612	Revenue Bond Payment	\$73,803		
Track Incorrectly Coded	-\$3,500	Revenue Bond Payment	\$73,612	Revenue Bond Payment	\$73,803		
		Revenue Bond Payment	\$73,612				
Subtotal	\$828,387	Subtotal	\$910,152	Subtotal	\$888,796	Subtotal	\$221,867
Fund Balance	<u>\$2,254,567</u>	Fund Balance	<u>\$2,815,738</u>	Fund Balance	<u>\$3,299,585</u>	Fund Balance	<u>\$3,455,589</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
AHLERS & COONEY	874011	457.50
10 9010 2310 000 0000 342	Professional Services	457.50
Vendor Name AHLERS & COONEY		<u>457.50</u>
AMAZON CAPITAL SERVICES, INC.	cv081424	166.55
10 0418 2620 000 0000 432	Inman Portable Repair	166.55
AMAZON CAPITAL SERVICES, INC.	INMAN461	10.19
10 0418 1000 100 8001 612	PTO Supplies	10.19
AMAZON CAPITAL SERVICES, INC.	INMAN465	34.99
10 0418 1000 100 0000 359	Staples for Inman Office Printer	34.99
AMAZON CAPITAL SERVICES, INC.	INMAN466	29.99
10 0418 1000 108 0000 612	Small Ice Packs	29.99
AMAZON CAPITAL SERVICES, INC.	Inman468	213.66
10 0418 1000 100 8001 612	PTO - Books	213.66
AMAZON CAPITAL SERVICES, INC.	Inman469	184.58
10 0418 1000 100 8001 612	PTO Supplies	184.58
AMAZON CAPITAL SERVICES, INC.	JW09/30/24	55.85
10 0109 1300 370 0000 738	Industrial Arts Supplies	55.85
AMAZON CAPITAL SERVICES, INC.	LJ100824	15.98
10 9010 2620 000 0000 618	Sticky Tack	15.98
AMAZON CAPITAL SERVICES, INC.	LW105	35.96
10 0109 2410 000 0000 611	Staples HS	35.96
AMAZON CAPITAL SERVICES, INC.	M453	28.35
10 0109 2640 000 0000 618	30 amp plug	28.35
AMAZON CAPITAL SERVICES, INC.	RV1008241	231.88
10 0418 2620 000 0000 618	Classroom Bubbler	231.88
Vendor Name AMAZON CAPITAL SERVICES, INC.		<u>1,007.98</u>
BATTEN SANITATION SERVICE	TRASH101024	5,770.00
10 0109 2630 000 0000 421	Jr/Sr Trash Services	1,442.50
10 0418 2630 000 0000 421	IES Trash Services	1,442.50
10 0445 2630 000 0000 421	ROECC Trash Services	1,442.50
10 9010 2630 000 0000 421	FBF/BBF/Bancroft/Webster/Adm in Office	1,442.50
Vendor Name BATTEN SANITATION SERVICE		<u>5,770.00</u>
CAPITAL SANITARY SUPPLY CO.	0079079	3,986.30
10 9010 2620 000 0000 618	Soap, Toilette Paper, Paper Towels	3,986.30
CAPITAL SANITARY SUPPLY CO.	o077709A	491.83
10 9010 2620 000 0000 618	District Supplies - Toilette Paper	491.83
Vendor Name CAPITAL SANITARY SUPPLY CO.		<u>4,478.13</u>
CASAS LWP, LLC	985	9,500.00
10 9010 2213 132 3376 320	District-Wide PD for January 15, 2023 on	9,500.00
Vendor Name CASAS LWP, LLC		<u>9,500.00</u>
CASEY'S BUSINESS MASTERCARD	FuelSept2024	99.78
10 9010 2700 000 0000 626	Activities Fuel	99.78
Vendor Name CASEY'S BUSINESS MASTERCARD		<u>99.78</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
CDW GOVERNMENT, INC.	AA72Z1G	1,583.26
10 9010 1000 300 4531 612	DesignJet T630	1,250.28
10 9010 1000 300 4531 612	HP 712 Black DesignJet Ink Cartridge	123.64
10 9010 1000 300 4531 612	HP 712 Original Inkjet Ink Cartridge Mag	69.78
10 9010 1000 300 4531 612	HP 712 Original Inkjet Ink Cartridge Yel	69.78
10 9010 1000 300 4531 612	HP 712 Original Inkjet Ink Cartridge Cya	69.78
Vendor Name CDW GOVERNMENT, INC.		<u>1,583.26</u>
CENTURY LINK	333530031 SEPT	97.08
10 9010 2490 000 0000 530	District Internet	97.08
CENTURY LINK	333618424 SEPT	104.07
10 9010 2490 000 0000 530	District Internet	104.07
CENTURY LINK	333787005 Sept	176.00
10 9010 2490 000 0000 530	District Internet	176.00
CENTURY LINK	333950737 SEPT	97.08
10 9010 2490 000 0000 530	District Internet	97.08
CENTURY LINK	334025445 SEPT	97.08
10 9010 2490 000 0000 530	District Internet	97.08
CENTURY LINK	334031752 SEPT	97.08
10 9010 2490 000 0000 530	District Internet	97.08
CENTURY LINK	334115776 SEPT	97.08
10 9010 2490 000 0000 530	District Internet	97.08
CENTURY LINK	334122590 SEPT	113.08
10 9010 2490 000 0000 530	District Internet	113.08
Vendor Name CENTURY LINK		<u>878.55</u>
CHEMSEARCH	8869609	510.55
10 0109 2640 000 0000 433	HS Boiler Treatment	510.55
CHEMSEARCH	8874635	523.68
10 0418 2640 000 0000 433	IES Boiler Treatment	523.68
Vendor Name CHEMSEARCH		<u>1,034.23</u>
CITY OF RED OAK	WaterSept202 4	1,925.47
10 0109 2620 000 0000 411	Jr/Sr HS Water	492.00
10 0418 2620 000 0000 411	IES Water	560.76
10 0445 2620 000 0000 411	ROECC Water	397.39
10 9010 2620 000 0000 411	Admin/Bus Barn/FB/BB Feild Water	475.32
Vendor Name CITY OF RED OAK		<u>1,925.47</u>
CREXENDO BUSINESS SOLUTIONS, INC	201820	1,441.13
10 9010 2510 000 0000 532	District Internet Phone	1,441.13
Vendor Name CREXENDO BUSINESS SOLUTIONS, INC		<u>1,441.13</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
DECKER EQUIPMENT/STITCH FIX	3000290998	1,234.40
10 0109 2620 000 0000 618	Bike Rack & Clock Cover	1,234.40
Vendor Name DECKER EQUIPMENT/STITCH FIX		<u>1,234.40</u>
DEMCO	7534749	73.66
10 0418 2222 000 0000 618	Media - Supplies for Books	73.66
Vendor Name DEMCO		<u>73.66</u>
DICK BLICK	32273817	661.67
10 0109 1000 100 0000 612	Blick Red Earthenware Clay - 50 lb	88.56
10 0109 1000 100 0000 612	Blickrylic Student Acrylics - Cobalt Blu	18.86
10 0109 1000 100 0000 612	Roylco Fold Up Fun Masks - Classroom Pac	10.79
10 0109 1000 100 0000 612	Blickrylic Student Acrylics - Mars Black	18.86
10 0109 1000 100 0000 612	Blickrylic Student Acrylics - Fluorescen	18.99
10 0109 1000 100 0000 612	Blickrylic Student Acrylics - Fluorescen	18.99
10 0109 1000 100 0000 612	Handling	125.00
10 0109 1000 100 0000 612	Blickrylic Student Acrylics - Deep Yello	18.86
10 0109 1000 100 0000 612	Masking Tape - 1/2" x 60 yds	25.50
10 0109 1000 100 0000 612	Art Alternatives Wire Clay Cutter	12.95
10 0109 1000 100 0000 612	Kemper Potter's Cut-Off Needle - 1-15/16	22.56
10 0109 1000 100 0000 612	Amaco No. 25 White Art Clay - 50 lb	69.04
10 0109 1000 100 0000 612	Strathmore 400 Series Mixed Media Roll -	50.00
10 0109 1000 100 0000 612	Blick Lockable Pump Lid - Gallon	24.80
10 0109 1000 100 0000 612	Blick Premium Grade Tempera - White, Gal	33.40
10 0109 1000 100 0000 612	Blick Artists Acrylic Gesso - White, Gal	53.67
10 0109 1000 100 0000 612	Blickrylic Student Acrylics - Titanium W	18.86
10 0109 1000 100 0000 612	Blickrylic Student Acrylics - Metallic G	13.12
10 0109 1000 100 0000 612	Blickrylic Student Acrylics - Fire Red,	18.86
Vendor Name DICK BLICK		<u>661.67</u>
DICKEL DUIT OUTDOOR POWER, INC.	72169	24.99
10 9010 2640 000 0000 618	Blade - Weed Eater	24.99
Vendor Name DICKEL DUIT OUTDOOR POWER, INC.		<u>24.99</u>
DOVEL REFRIGERATION	6016925	726.49
10 0418 2620 000 0000 432	New Pump Ice Machine and Cleaning	726.49
Vendor Name DOVEL REFRIGERATION		<u>726.49</u>
FAREWAY FOOD STORES	00038824	195.61
10 0109 1300 340 0000 612	Facs-Groceries	195.61

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
FAREWAY FOOD STORES	00038980	13.88
10 0109 1300 340 0000 612	Facs-Groceries	13.88
FAREWAY FOOD STORES	00038981	96.18
10 0109 1300 340 0000 612	Facs-Groceries	96.18
FAREWAY FOOD STORES	00043597	218.00
10 0418 3200 000 8901 618	Food for PT	218.00
FAREWAY FOOD STORES	00100037	148.84
10 0109 1300 340 0000 612	Groceries-Facs	148.84
FAREWAY FOOD STORES	00100120	53.77
10 0109 1300 340 0000 612	Groceries-facs	53.77
Vendor Name FAREWAY FOOD STORES		<u>726.28</u>
FES	INV002875	405.00
10 9010 2236 000 0000 536	Web Hosting October	405.00
Vendor Name FES		<u>405.00</u>
FIRST BANKCARD - HEIDI HARRIS	AOSA2425	259.00
10 0418 2213 132 3376 320	AOSA Conference - Professional Developme	259.00
FIRST BANKCARD - HEIDI HARRIS	Bandsaw101424	578.96
10 0109 1300 370 0000 738	Bandsaw	578.96
FIRST BANKCARD - HEIDI HARRIS	Classroom101424	42.85
10 0445 1000 100 0000 618	Classroom Supplies	42.85
FIRST BANKCARD - HEIDI HARRIS	Curriculum2425	1,484.08
10 0418 1000 100 4076 618	Instructional supplies	1,484.08
FIRST BANKCARD - HEIDI HARRIS	DoorStop2425	188.18
10 0109 2620 000 0000 618	Door Stop	188.18
FIRST BANKCARD - HEIDI HARRIS	Homecoming2425b	(133.89)
10 0418 1000 100 8001 612	Discount	(133.89)
FIRST BANKCARD - HEIDI HARRIS	Impact2425	359.25
10 0418 1000 100 4076 320	Professional Development - Impact Afters	359.25
FIRST BANKCARD - HEIDI HARRIS	RedRibbon2425	465.87
10 0418 1000 100 8001 612	PTO - Red Ribbon Week supplies	465.87
FIRST BANKCARD - HEIDI HARRIS	ShopSupplies	373.94
10 9010 1000 300 4531 612	DeWalt Atomic Compact Series 25' Tape Me	90.00
10 9010 1000 300 4531 612	Reginary 20 Pcs Box Cutter Bulk Retracts	29.99
10 9010 1000 300 4531 612	Fulton MDF Crosscut Sled for Table Saw	89.78
10 9010 1000 300 4531 612	Stanley 22425 Powerlock II Power Return	97.68
10 9010 1000 300 4531 612	HIGHFIRE 20 pcs Carbide Hole Saw Kit wit	66.49
FIRST BANKCARD - HEIDI HARRIS	Shredder2425	2,236.43
10 9010 2640 000 0000 739	paper shredder	2,236.43
FIRST BANKCARD - HEIDI HARRIS	Signs2425	299.86
10 0418 2670 000 0000 490	Traffic Signs	299.86
FIRST BANKCARD - HEIDI HARRIS	TractorSuply 141024	77.02
10 9010 2620 000 0000 618	Paint - Bleachers	77.02

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
FIRST BANKCARD - HEIDI HARRIS	Transportati onSuppli	469.22	
10 9010 2700 000 0000 618	Supplies		469.22
FIRST BANKCARD - HEIDI HARRIS	TruckBedLine r	112.99	
10 9010 2640 000 0000 618	Liner - Truck Bed		112.99
FIRST BANKCARD - HEIDI HARRIS	Wallplates	11.99	
10 0109 2620 000 0000 618	wall plates		11.99
Vendor Name	FIRST BANKCARD - HEIDI HARRIS		<u>6,825.75</u>
FIRST BANKCARD - OFFICE CARD 1	Blendmotor	22.80	
10 9010 2650 000 0000 618	blend motor		22.80
FIRST BANKCARD - OFFICE CARD 1	IRSPostage09 1024	10.41	
10 9010 2321 000 0000 531	IRS Postage		10.41
FIRST BANKCARD - OFFICE CARD 1	WEB255071586 6	234.70	
10 0109 2620 000 0000 618	shower cartridge		234.70
Vendor Name	FIRST BANKCARD - OFFICE CARD 1		<u>267.91</u>
FIRST BANKCARD - OFFICE CARD 2	PostageIes	9.68	
10 0418 2410 000 0000 531	Postage for certified mail		9.68
Vendor Name	FIRST BANKCARD - OFFICE CARD 2		<u>9.68</u>
FIRST BANKCARD - OFFICE CARD 4	Supplies2425	390.00	
10 9010 1000 100 8017 641	Ewell Account for Ag SAEs		390.00
Vendor Name	FIRST BANKCARD - OFFICE CARD 4		<u>390.00</u>
FIRST BANKCARD BUSINESS MANAGER	SBO2425	98.00	
10 9010 2310 000 0000 810	SBO License Renewal		98.00
FIRST BANKCARD BUSINESS MANAGER	S0996367	239.20	
10 0109 1400 920 6645 618	XC Bibs and Pins		239.20
FIRST BANKCARD BUSINESS MANAGER	SoeakerRetur n	8.95	
10 9010 2321 000 0000 531	Speaker Postage		8.95
FIRST BANKCARD BUSINESS MANAGER	WM82789338	597.06	
10 9010 1000 300 4531 612	Grizzly Industrial Portable Series Route		597.06
Vendor Name	FIRST BANKCARD BUSINESS MANAGER		<u>943.21</u>
GLENWOOD COMMUNITY SCHOOLS	Apex092024	6,159.20	
10 9010 1200 217 3303 580	APEX - Sept 2024		6,159.20
Vendor Name	GLENWOOD COMMUNITY SCHOOLS		<u>6,159.20</u>
GREEN HILLS AEA	4953	1,059.60	
10 9010 2213 000 0000 330	Bloodborne Pathagen Training		1,059.60
GREEN HILLS AEA	5018	1,750.00	
10 0109 1200 217 3303 612	Readtopia HS		875.00
10 0418 1200 217 3303 612	Readtopia IES		875.00
GREEN HILLS AEA	5085	50.00	
10 9010 2213 132 3376 320	Suicide Risk Prevention Training		50.00
Vendor Name	GREEN HILLS AEA		<u>2,859.60</u>
HERRICK, KEVIN	Mileage10102 4	79.88	

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 9010 2235 000 0000 580	Mileage Reimbursement	79.88
Vendor Name HERRICK, KEVIN		79.88
HY VEE FOOD STORES	00040038	40.15
10 0109 1300 340 0000 612	Groceries-FACS	40.15
HY VEE FOOD STORES	0136	111.54
10 0418 1200 217 3303 612	SPED Supplies	111.54
HY VEE FOOD STORES	305359	91.97
10 0109 1300 340 0000 612	Groceries-FACS	91.97
Vendor Name HY VEE FOOD STORES		243.66
JAN-PRO OF OMAHA	18236	2,425.00
10 9010 2630 000 0000 340	Portable Janitorial	2,425.00
JAN-PRO OF OMAHA	18338	5,950.00
10 9010 2630 000 0000 340	Additional Services	5,950.00
JAN-PRO OF OMAHA	18351	40,000.00
10 9010 2630 000 0000 340	Janitorial Novemeber	40,000.00
Vendor Name JAN-PRO OF OMAHA		48,375.00
JOSTENS	34613229	32.90
10 0109 2410 000 0000 618	Replacement Diploma	32.90
Vendor Name JOSTENS		32.90
LAKESHORE LEARNING CO.	161532100124	13,899.49
10 0418 1000 100 4076 618	Storage and flexible seating for after s	10,547.42
10 0418 1000 100 4076 612	Instructional supplies and activities	3,352.07
LAKESHORE LEARNING CO.	178393100724	99.73
10 0418 1000 100 8001 612	PTO Supplies	99.73
LAKESHORE LEARNING CO.	190464100824	35.13
10 0418 1000 100 8001 612	PTO -Supplies	35.13
Vendor Name LAKESHORE LEARNING CO.		14,034.35
LEADING EDGE LAMINATING	54992	385.50
10 0418 1000 100 0000 618	Lamination for Inman	385.50
Vendor Name LEADING EDGE LAMINATING		385.50
LESSONPIX, INC	12031	486.00
10 0109 1200 217 3303 612	Lesson Pix renewal	145.80
10 0418 1200 217 3303 612	Lesson Pix renewal	194.40
10 0445 1200 217 3303 612	Lesson Pix renewal	145.80
Vendor Name LESSONPIX, INC		486.00
MATHESON TRI-GAS	0030270759	169.69
10 0109 1300 370 0000 612	C-25 Welding Gas Refill	169.69
MATHESON TRI-GAS	0030313118/0 03026600	231.97
10 0109 1300 370 0000 612	C-25 Welding Gas	231.97
Vendor Name MATHESON TRI-GAS		401.66
MCENGLEEVAN INDUSTRIAL FURNACE MFG	Q10683	9,694.00
10 0109 1000 300 3261 739	C10 Furnace with 4UV & combination lid/p	9,694.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name	MCENGLEVAN INDUSTRIAL FURNACE MFG	9,694.00
MEDIACOM	838497059009 1339 Sep	180.48
10 9010 2236 000 0000 536	Internet	180.48
MEDIACOM	838497059009 1909 SEP	583.80
10 9010 2236 000 0000 536	Internet	583.80
MEDIACOM	838497500000 0648 SEP	881.63
10 9010 2236 000 0000 536	Internet	881.63
MEDIACOM	838497500012 692 SEPT	1,499.50
10 9010 2236 000 0000 536	Internet	1,499.50
Vendor Name	MEDIACOM	3,145.41
Melissa J MacDonald LLC	BeyondBell10 1024	542.11
10 0418 1000 100 4076 580	Lodging and Travel	542.11
Vendor Name	Melissa J MacDonald LLC	542.11
MIDAMERICAN ENERGY	557504326	434.69
10 0109 2620 000 0000 622	Fieldhouse Electric	434.69
MIDAMERICAN ENERGY	557507199	163.12
10 9010 2620 000 0000 622	Admin Electric	163.12
MIDAMERICAN ENERGY	557511889	28.44
10 9010 2620 000 0000 622	FBF Electric	28.44
MIDAMERICAN ENERGY	557512335	9,114.21
10 0418 2620 000 0000 622	IES Electric	9,114.21
MIDAMERICAN ENERGY	557512638	18,395.71
10 0109 2620 000 0000 622	HS Electric	18,395.71
MIDAMERICAN ENERGY	557523212	603.28
10 9010 2620 000 0000 622	Bus Barn Electric	603.28
MIDAMERICAN ENERGY	557541174	238.13
10 0418 2620 000 0000 622	IES Portable	238.13
MIDAMERICAN ENERGY	557567410	3,702.11
10 0445 2620 000 0000 622	ROECC Electric	3,702.11
MIDAMERICAN ENERGY	557793290	77.65
10 9010 2620 000 0000 622	Bancroft Electric	77.65
Vendor Name	MIDAMERICAN ENERGY	32,757.34
MIDWEST TECH PRODUCTS	2147541-00	5,250.00
10 9010 1000 300 4531 612	10 Inch Cabinet Saw	5,250.00
MIDWEST TECH PRODUCTS	2147965-00	597.99
10 0109 1300 370 0000 612	Shop Supplies	597.99
Vendor Name	MIDWEST TECH PRODUCTS	5,847.99
MITCH'S PORTABLE SAWMILLING & TINY MOUNTAIN WOOD SHOP	42468	215.20
10 0109 1300 370 0000 612	Stock Wood for Woods	215.20
Vendor Name	MITCH'S PORTABLE SAWMILLING & TINY MOUNTAIN WOOD SHOP	215.20
MONTGOMERY CO. MEMORIAL HOSP.	09202024	425.00
10 9010 2700 000 0000 346	Drug Testing	425.00
Vendor Name	MONTGOMERY CO. MEMORIAL HOSP.	425.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
NATIONAL FFA ORGANIZATION	CNR83081	170.00
10 0109 1000 300 4531 320	National FFA Conference Registration Fee	170.00
Vendor Name	NATIONAL FFA ORGANIZATION	<u>170.00</u>
NEW COOPERATIVE INC	NewCoopSept2 024	5,170.87
10 9010 2700 000 0000 618	DEF	51.08
10 9010 2700 000 0000 627	Diesel	1,337.87
10 9010 2700 000 0000 626	Ethanol	1,527.50
10 9010 2700 217 3303 626	Sped Gas	938.73
10 0109 1000 100 0000 612	Industrial Arts Supplies	94.68
10 9010 2700 000 0000 624	Oil	50.27
10 9010 2700 000 0000 623	Propane	1,170.74
Vendor Name	NEW COOPERATIVE INC	<u>5,170.87</u>
ONESOURCE THE BACKGROUND CHECK COMPANY	2022164938	147.00
10 9010 2310 000 0000 340	Background Checks	147.00
Vendor Name	ONESOURCE THE BACKGROUND CHECK COMPANY	<u>147.00</u>
OREILLY AUTO PARTS	0298-254714	67.66
10 9010 2650 000 0000 673	Resistor	20.17
10 9010 2650 000 0000 673	Blower Motor	47.49
Vendor Name	OREILLY AUTO PARTS	<u>67.66</u>
PAPER CORPORATION	259428-00	1,670.50
10 0109 1000 100 8101 618	Paper Order 24-25	1,670.50
Vendor Name	PAPER CORPORATION	<u>1,670.50</u>
PEPPER & SON, INC.	366766560	72.98
10 0418 1000 100 0000 618	Music IES	72.98
Vendor Name	PEPPER & SON, INC.	<u>72.98</u>
PIONEER PAINT	INV-212316	1,252.50
10 9010 2630 000 0000 618	Field Paint	1,252.50
Vendor Name	PIONEER PAINT	<u>1,252.50</u>
PLUMB SUPPLY/RIBACK SUPPLY	RV0920242	5.08
10 0109 2620 000 0000 618	Urinal Spud	5.08
PLUMB SUPPLY/RIBACK SUPPLY	S100612379. 001	40.29
10 0109 2650 000 0000 434	3 Elbows and 1 Check Valve	40.29
PLUMB SUPPLY/RIBACK SUPPLY	S100627752. 001	122.80
10 9010 2620 000 0000 618	18 fittings	122.80
Vendor Name	PLUMB SUPPLY/RIBACK SUPPLY	<u>168.17</u>
QUILL LLC	40543417	78.12
10 0418 2410 000 0000 611	Stapler, Staples, Tape Dispensor	78.12
Vendor Name	QUILL LLC	<u>78.12</u>
REA, CHRISTY	Mileage10102	61.26

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
	024	
10 9010 2235 000 0000 580	Mileage Reimbursement	61.26
Vendor Name REA, CHRISTY		61.26
RED OAK PUBLISHING LLC	Publications	295.17
	Sept24	
10 9010 2572 000 0000 540	September Publications	295.17
Vendor Name RED OAK PUBLISHING LLC		295.17
RIVERSIDE TECHNOLOGIES, INC	RC0001984	760.00
10 9010 2235 000 0000 359	Managed Services	760.00
RIVERSIDE TECHNOLOGIES, INC	RC0002032	12.00
10 9010 2235 000 0000 359	MFA - October	12.00
Vendor Name RIVERSIDE TECHNOLOGIES, INC		772.00
ROGERS PLUMBING & HEATING	38395	682.50
10 0418 2620 000 0000 432	Sew Machine IES Sink	55.00
10 0418 2620 000 0000 432	Labor	217.50
10 0109 2620 000 0000 432	Sewer Machine HS Sink	192.50
10 0109 2620 000 0000 432	Labor	217.50
Vendor Name ROGERS PLUMBING & HEATING		682.50
SCHOLASTIC CLASSROOM MAGAZINES	M7493684	113.85
10 0418 1000 100 8001 612	PTO - Books	113.85
Vendor Name SCHOLASTIC CLASSROOM MAGAZINES		113.85
SCHOLASTIC, INC.	30759078	2,980.19
10 0418 1000 100 4076 612	Student Leveled readers for after school	2,980.19
Vendor Name SCHOLASTIC, INC.		2,980.19
SCHOOL BUS SALES	01P54826	151.36
10 9010 2700 000 0000 673	Strobe - 5A Bus	151.36
Vendor Name SCHOOL BUS SALES		151.36
SCHOOL SPECIALTY LATTA DIV.	208134884676	73.89
10 0418 1000 100 8001 612	PTO Grade Book	4.61
10 0418 1000 100 0000 618	2nd Grade - Classroom Supplies	69.28
Vendor Name SCHOOL SPECIALTY LATTA DIV.		73.89
SMALLWOOD LOCK SUPPLY	494061	34.02
10 0109 2620 000 0000 618	MASTERLOCK KEYS FOR JRSR HS LOCKERS	34.02
Vendor Name SMALLWOOD LOCK SUPPLY		34.02
STAR DESTINATIONS	24196	1,290.00
10 0109 1000 300 4531 580	FFA National Convention -	1,290.00
Vendor Name STAR DESTINATIONS		1,290.00
STREETSMARTS LLC	DriversEd102	1,140.00
	024	
10 0109 1000 121 0000 320	Drivers Ed X 3	1,140.00
Vendor Name STREETSMARTS LLC		1,140.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
SW IA TIRE & SERVICE	4718	275.50
10 9010 2640 000 0000 731	Tractor Tire Weight	275.50
Vendor Name SW IA TIRE & SERVICE		<u>275.50</u>
THYSSENKRUPP ELEVATOR CORP	1000641003	192.12
10 0109 2620 000 0000 432	Monthly Maintenance	192.12
Vendor Name THYSSENKRUPP ELEVATOR CORP		<u>192.12</u>
TITLEWAVE	434778	239.71
10 0109 2222 000 0000 643	Books	239.71
Vendor Name TITLEWAVE		<u>239.71</u>
TRUCK CENTER COMPANIES	XA104146056: 01	122.70
10 9010 2700 000 0000 618	Screw Top Post Battery - Extra	122.70
TRUCK CENTER COMPANIES	XA104146057- 01	122.70
10 9010 2700 000 0000 618	Screw Top Post Battery - Bus #2	122.70
TRUCK CENTER COMPANIES	XA104146316: 01	122.70
10 9010 2700 000 0000 673	Battery Bus #2	122.70
TRUCK CENTER COMPANIES	xa104146318: 01	122.70
10 9010 2700 000 0000 673	Spare Bus Battery	122.70
Vendor Name TRUCK CENTER COMPANIES		<u>490.80</u>
UNITY POINT CLINIC	239948	84.00
10 9010 2700 000 0000 346	Drug Tests	84.00
Vendor Name UNITY POINT CLINIC		<u>84.00</u>
US CELLULAR	cellphones10 1024	835.23
10 9010 2510 000 0000 532	SBO	46.49
10 9010 2510 000 0000 532	FBF/BBF MiFi	277.35
10 0418 2410 000 0000 532	SAM's	46.49
10 0109 2410 000 0000 532	Principals	46.49
10 9010 2490 000 0000 530	Bus Barm	92.98
10 9010 2490 000 0000 532	Maintenance	185.96
10 9010 2490 000 0000 532	Technology	92.98
10 9010 2490 000 0000 530	Nurse	46.49
Vendor Name US CELLULAR		<u>835.23</u>
VISUAL EDGE IT dba COUNSEL	24AR2116114	175.00
10 9010 2235 000 0000 618	ELATEC TWN4 HID Prox Reader w/ Three Cab	175.00
VISUAL EDGE IT dba COUNSEL	24AR2126317	777.54
10 0445 1000 100 0000 359	ROECC Copier Clicks	111.70
10 9010 2520 000 0000 618	Steady Serve	12.99
10 9010 2520 000 0000 618	Admin Office Copier Clicks	76.30
10 0109 1000 100 0000 359	Jr/Sr HS Copier Clicks	218.37
10 0418 1000 100 0000 359	IES Copier Clicks	358.18
Vendor Name VISUAL EDGE IT dba COUNSEL		<u>952.54</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
WELLS FARGO LEASING	5031364424	1,215.50
10 0418 1000 100 0000 359	IES Copier Lease	331.50
10 0418 1000 100 0000 359	ROECC Copier Lease	221.30
10 0109 1000 100 0000 359	HS Copier Lease	552.20
10 9010 2520 000 0000 618	Admin Copier Lease	110.50
Vendor Name WELLS FARGO LEASING		<u>1,215.50</u>
WESTLAKE ACE HARDWARE	Westlake101024	591.86
10 0109 2620 000 0000 618	HS Supplies	94.67
10 0418 2620 000 0000 618	IES Supplies	20.33
10 9010 2620 000 0000 618	District Supplies	476.86
Vendor Name WESTLAKE ACE HARDWARE		<u>591.86</u>
WILLIAMS, JUSTIN	Bandsaw	90.00
10 0109 1300 370 0000 738	Industrial Tech Equipment Reimbursement	90.00
Vendor Name WILLIAMS, JUSTIN		<u>90.00</u>
WILSON LANGUAGE TRAINING CORPORATION	INV83251	28,459.94
10 0418 1000 100 4076 612	Wilson Language Foundations and Fun in Fo	28,459.94
Vendor Name WILSON LANGUAGE TRAINING CORPORATION		<u>28,459.94</u>
WOLVERINE SPORTS, SCHOOL MASTERS SAFETY/SCIENCE	678316	11.17
10 0418 1000 108 0000 612	Shipping	11.17
Vendor Name WOLVERINE SPORTS, SCHOOL MASTERS SAFETY/SCIENCE		<u>11.17</u>
Fund Number 10		<u>215,980.28</u>
Checking Account ID 1	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
ENGINEERING TECHNOLOGIES INC	19798	2,450.00
36 0418 4600 000 0000 451	Construction Documents/Administration	2,450.00
Vendor Name ENGINEERING TECHNOLOGIES INC		<u>2,450.00</u>
GRUNWALD MECHANICAL	4956	9,344.25
36 0418 4600 000 0000 451	Boiler IES	9,344.25
Vendor Name GRUNWALD MECHANICAL		<u>9,344.25</u>
Fund Number 36		<u>11,794.25</u>
Checking Account ID 1		227,774.53
Checking Account ID 2	Fund Number 61	SCHOOL NUTRITION FUND
BULLINGTON, JOSH	LUNCH2425	50.50
61 483 000 0000 000	LUNCH ACCT REIMBURSEMENT	50.50
Vendor Name BULLINGTON, JOSH		<u>50.50</u>
OPAA! FOOD MANAGEMENT INC	IA00058955	1,712.34
61 9010 3110 000 4557 631	FFVP August	1,712.34
OPAA! FOOD MANAGEMENT INC	IA00059794	51,715.05
61 9010 3110 000 0000 570	September Food Expenses	51,715.05
OPAA! FOOD MANAGEMENT INC	IA00059817	5,031.96
61 9010 3110 000 4557 631	FFVP Septemeber	5,031.96
Vendor Name OPAA! FOOD MANAGEMENT INC		<u>58,459.35</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Fund Number 61		58,509.85
Checking Account ID 2		58,509.85
Checking Account ID 3	Fund Number 21	STUDENT ACTIVITY FUND
AMAZON CAPITAL SERVICES, INC.	me100924B	89.52
21 9010 1400 920 6790 618	Wrestling Straps	89.52
Vendor Name AMAZON CAPITAL SERVICES, INC.		89.52
ANDERSON, MIKE	ANDERSON1007 24	120.00
21 0109 1400 920 6720 340	JV FB Official	120.00
Vendor Name ANDERSON, MIKE		120.00
BELT, CHAD	BELT101124	150.00
21 0109 1400 920 6720 340	V FB Official	150.00
Vendor Name BELT, CHAD		150.00
BIRD, MATT	BIRD100724	120.00
21 0109 1400 920 6720 340	JV FB Official	120.00
Vendor Name BIRD, MATT		120.00
BLAZER ATHLETIC EQUIPMENT	64621	19.67
21 0109 1400 920 6840 618	Shipping	19.67
Vendor Name BLAZER ATHLETIC EQUIPMENT		19.67
BLOMSTEDT, DEB	BLOMSTEDT101 224	200.00
21 0109 1400 920 6815 340	9th VB Tourn Official	200.00
Vendor Name BLOMSTEDT, DEB		200.00
BLOMSTEDT, JOHN	BLOMSTEDT101 224	200.00
21 0109 1400 920 6815 340	9th VB Tourn Official	200.00
Vendor Name BLOMSTEDT, JOHN		200.00
BOWEN, BRYAN	BOWEN092024	150.00
21 0109 1400 920 6720 340	V FB Official	150.00
Vendor Name BOWEN, BRYAN		150.00
BROTHERS, KEITH	BROTHERS0926 24	140.00
21 0109 1400 920 6720 340	JH FB Official	140.00
BROTHERS, KEITH	BROTHERS0927 24	150.00
21 0109 1400 920 6720 340	V FB Official	150.00
Vendor Name BROTHERS, KEITH		290.00
BROWN, AMBER	BROWN092124	350.00
21 0109 1400 920 6815 340	V VB Tourn Official	350.00
Vendor Name BROWN, AMBER		350.00
BRYCE, TAYLOR	TAYLOR101124	150.00
21 0109 1400 920 6720 340	V FB Official	150.00
Vendor Name BRYCE, TAYLOR		150.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
BURT, ZACH	BURT100324	140.00
21 0109 1400 920 6720 340	JH FB Official	140.00
Vendor Name BURT, ZACH		<u>140.00</u>
BW GRAPHICS INC	243312	93.11
21 0109 1400 920 6600 618	HOF Tiles	93.11
Vendor Name BW GRAPHICS INC		<u>93.11</u>
CABBAGE, ALEX	CABBAGE092024	150.00
21 0109 1400 920 6720 340	V FB Official	150.00
CABBAGE, ALEX	CABBAGE100324	140.00
21 0109 1400 920 6720 340	JH FB Official	140.00
Vendor Name CABBAGE, ALEX		<u>290.00</u>
CDW GOVERNMENT, INC.	AA7L44C	141.47
21 0109 1400 920 6600 618	Toner Cartridge	141.47
Vendor Name CDW GOVERNMENT, INC.		<u>141.47</u>
COLE, JON	COLE100324	140.00
21 0109 1400 920 6720 340	JH FB Official	140.00
COLE, JON	COLE100724	120.00
21 0109 1400 920 6720 340	JV FB Official	120.00
Vendor Name COLE, JON		<u>260.00</u>
CRAIG, SIDNEY	CRAIG092124	430.00
21 0109 1400 920 6815 340	V VB Tourn Official	430.00
Vendor Name CRAIG, SIDNEY		<u>430.00</u>
CRESTON COMMUNITY SCHOOLS	CrestonXC100824	170.00
21 0109 1400 920 6645 810	XC Entry Fee	170.00
Vendor Name CRESTON COMMUNITY SCHOOLS		<u>170.00</u>
DOYLE, JIM	DOYLE092124	350.00
21 0109 1400 920 6815 340	V VB Tourn Official	350.00
DOYLE, JIM	DOYLE100124	120.00
21 0109 1400 920 6815 340	9/JV/V VB Official	120.00
Vendor Name DOYLE, JIM		<u>470.00</u>
FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA 154672		177.00
21 0109 1400 950 7408 618	FCCLA Chapter Membership	177.00
Vendor Name FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA		<u>177.00</u>
FIRST BANKCARD - HEIDI HARRIS	Apples2425	185.41
21 0109 1400 950 7408 618	Apple Slicer	185.41
FIRST BANKCARD - HEIDI HARRIS	EAA9Ec2D-005	1,500.00
21 0109 1400 920 6600 618	Box Out Sports	1,500.00
FIRST BANKCARD - HEIDI HARRIS	Hoemcoming2425	27.98
21 0109 1400 950 7421 618	Homecoming Supplies	27.98

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
FIRST BANKCARD - HEIDI HARRIS	Homecoming24 25b	507.56
21 0109 1400 950 7421 618	Homecoming Supplies	507.56
FIRST BANKCARD - HEIDI HARRIS	JrHighMusic2 425	740.00
21 0109 1400 910 6111 618	JH Musical Contract	740.00
FIRST BANKCARD - HEIDI HARRIS	Ktape2425	109.20
21 0109 1400 920 6600 618	KTape	109.20
FIRST BANKCARD - HEIDI HARRIS	VB101424	89.98
21 9010 1400 920 6815 738	VB Antennas	89.98
Vendor Name FIRST BANKCARD - HEIDI HARRIS		<u>3,160.13</u>
FIRST BANKCARD - OFFICE CARD 1	IHSMTawards2 425	105.00
21 0109 1400 910 6210 618	IHSMT Awards Application Fee	105.00
Vendor Name FIRST BANKCARD - OFFICE CARD 1		<u>105.00</u>
FIRST BANKCARD - OFFICE CARD 4	JHMusicial24 25	350.00
21 0109 1400 910 6111 618	JH Musical Contract	350.00
Vendor Name FIRST BANKCARD - OFFICE CARD 4		<u>350.00</u>
FIRST BANKCARD BUSINESS MANAGER	MusicalContr act2425	2,786.50
21 0109 1400 910 6210 810	HS Musical Contract	2,786.50
Vendor Name FIRST BANKCARD BUSINESS MANAGER		<u>2,786.50</u>
FISCHER, KYLE	FISCHER10112 4	150.00
21 0109 1400 920 6720 340	V FB Official	150.00
Vendor Name FISCHER, KYLE		<u>150.00</u>
GILLESPIE, JAKE	GILLESPIE092 024	150.00
21 0109 1400 920 6720 340	V FB Official	150.00
Vendor Name GILLESPIE, JAKE		<u>150.00</u>
GREBERT, RON	GREBERT10072 4	120.00
21 0109 1400 920 6720 340	JV FB Official	120.00
Vendor Name GREBERT, RON		<u>120.00</u>
HALE, MIKE	HALE091624	150.00
21 0109 1400 920 6645 320	XC Timing Official	150.00
Vendor Name HALE, MIKE		<u>150.00</u>
HARLAN COMMUNITY SCHOOL DIST.	HARLANVB1008 24	80.00
21 0109 1400 920 6815 810	9th VB Entry Fee	80.00
HARLAN COMMUNITY SCHOOL DIST.	HarlanXC1008 24	180.00
21 0109 1400 920 6645 810	XC Entry Fee	180.00
Vendor Name HARLAN COMMUNITY SCHOOL DIST.		<u>260.00</u>
HARTIGAN, TOM	HARTIGAN0916 24	140.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
21 0109 1400 920 6645 320	XC Starter Official	140.00
Vendor Name HARTIGAN, TOM		140.00
HITT, JESSE	HITT092624	140.00
21 0109 1400 920 6720 340	JH FB Official	140.00
HITT, JESSE	HITT092724	150.00
21 0109 1400 920 6720 340	V FB Official	150.00
Vendor Name HITT, JESSE		290.00
HOPPE, KACIE	HOPPE092124	380.00
21 0109 1400 920 6815 340	V VB Tourn Official	380.00
HOPPE, KACIE	HOPPE100124	120.00
21 0109 1400 920 6815 340	9/JV/V VB Official	120.00
Vendor Name HOPPE, KACIE		500.00
HOWARD, DEREK	HOWARD092024	150.00
21 0109 1400 920 6720 340	V FB Official	150.00
Vendor Name HOWARD, DEREK		150.00
HUDL	H00107821	13,000.00
21 0109 1400 920 6600 618	Hudl Renewal 24-25	13,000.00
Vendor Name HUDL		13,000.00
HY VEE FOOD STORES	0260	31.96
21 0109 1400 920 6600 618	VB Officials Hospitality	31.96
Vendor Name HY VEE FOOD STORES		31.96
IOWA FCCLA	FCCLALeaders hip24	285.00
21 0109 1400 950 7408 618	FCCLA Fall Leaadership Rally Registratio	285.00
Vendor Name IOWA FCCLA		285.00
IOWA FFA ASSOCIATION	26966	30.00
21 0109 1400 950 7407 810	SW Greenhand	30.00
Vendor Name IOWA FFA ASSOCIATION		30.00
JOE'S PORTABLES, LLC	8732	500.00
21 0109 1400 920 6645 340	Porta Potty Rentals XC	500.00
Vendor Name JOE'S PORTABLES, LLC		500.00
JOHNSON, CHRIS	JOHNSON09202 4	150.00
21 0109 1400 920 6720 340	V FB Official	150.00
Vendor Name JOHNSON, CHRIS		150.00
JOSTENS	1401113	3,629.74
21 0109 1400 950 7426 618	Yearbook	3,629.74
Vendor Name JOSTENS		3,629.74
KETTWICK, RENEE	KETTWICK0921 24	350.00
21 0109 1400 920 6815 340	V VB Tourn Official	350.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
KETTWICK, RENEE	KETTWICK1012 24	200.00
21 0109 1400 920 6815 340	9th VB Tourn Official	<u>200.00</u>
Vendor Name KETTWICK, RENEE		550.00
LARSON, NICOLE	LARSON092124	350.00
21 0109 1400 920 6815 340	V VB Tourn Official	350.00
LARSON, NICOLE	LARSON100324	120.00
21 0109 1400 920 6815 340	9/JV/V VB Official	<u>120.00</u>
Vendor Name LARSON, NICOLE		470.00
LEWIS CENTRAL ACTIVITIES	H102425	750.00
21 0109 1400 920 6600 810	H-10 Conference Dues	<u>750.00</u>
Vendor Name LEWIS CENTRAL ACTIVITIES		750.00
LEWIS, JENNIFER	LEWIS092124	400.00
21 0109 1400 920 6815 340	V VB Tourn Official	400.00
LEWIS, JENNIFER	LEWIS100324	120.00
21 0109 1400 920 6815 340	9/JV/V VB Official	<u>120.00</u>
Vendor Name LEWIS, JENNIFER		520.00
LUCAS, JOE	LUCAS092024	150.00
21 0109 1400 920 6720 340	V FB Official	<u>150.00</u>
Vendor Name LUCAS, JOE		150.00
MADSEN, MATT	MADSEN092124	350.00
21 0109 1400 920 6815 340	V VB Tourn Official	<u>350.00</u>
Vendor Name MADSEN, MATT		350.00
MILLER, JUSTIN	MILLER092024	150.00
21 0109 1400 920 6720 340	V FB Official	<u>150.00</u>
Vendor Name MILLER, JUSTIN		150.00
NAHNSEN, JOHN	NAHNSEN09212 4	350.00
21 0109 1400 920 6815 340	V VB Tourn Entry Fee	<u>350.00</u>
Vendor Name NAHNSEN, JOHN		350.00
NATIONAL FFA ORGANIZATION	CNR82230	680.00
21 0109 1400 950 7407 618	FFA Registration	680.00
NATIONAL FFA ORGANIZATION	MDS339335	227.00
21 0109 1400 950 7407 618	FFA Jackets	<u>227.00</u>
Vendor Name NATIONAL FFA ORGANIZATION		907.00
NORDYKE, AARON	NORDYKE09262 4	140.00
21 0109 1400 920 6720 340	JH FB Official	140.00
NORDYKE, AARON	NORDYKE09272 4	150.00
21 0109 1400 920 6720 340	V FB Official	<u>150.00</u>
Vendor Name NORDYKE, AARON		290.00
REGAN, ANDY	REGAN100324	140.00
21 0109 1400 920 6720 340	JH FB Official	140.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name REGAN, ANDY		140.00
RETALLIC, VICKIE	RETALLIC1010 24	100.00
21 0109 1400 920 6815 340	JH VB Official	100.00
Vendor Name RETALLIC, VICKIE		100.00
RUDIS TRIHEX	0018985	2,465.00
21 9010 1400 920 6790 618	Wrestling Singlets	2,465.00
Vendor Name RUDIS TRIHEX		2,465.00
SCHMITT MUSIC	6102510/6129 663	61.67
21 0109 1400 910 6220 618	Band Music and Reeds	61.67
Vendor Name SCHMITT MUSIC		61.67
SHENANDOAH COMMUNITY SCHOOLS	ShenVB091624	85.00
21 0109 1400 920 6815 810	JV VB Entry Fee	85.00
SHENANDOAH COMMUNITY SCHOOLS	ShenXC100824	270.00
21 0109 1400 920 6600 618	XC and MS Coed Track	270.00
Vendor Name SHENANDOAH COMMUNITY SCHOOLS		355.00
SHERKENBACH, TERRI	SHERKENBACH	100.00
21 0109 1400 920 6815 340	JH VB Official	100.00
SHERKENBACH, TERRI	SHERKENBACH0 92324	100.00
21 0109 1400 920 6815 340	JH VB Official	100.00
SHERKENBACH, TERRI	SHERKENBACH1 01024	100.00
21 0109 1400 920 6815 340	JH VB Official	100.00
Vendor Name SHERKENBACH, TERRI		300.00
STAR DESTINATIONS	24196B	4,080.00
21 0109 1400 950 7407 580	FFA Travel	4,080.00
Vendor Name STAR DESTINATIONS		4,080.00
TRI CENTER COMMUNITY SCHOOLS	TCVB100524	120.00
21 0109 1400 920 6815 810	VB Entry Fee	120.00
Vendor Name TRI CENTER COMMUNITY SCHOOLS		120.00
VANN BRANDS CUSTOM DESIGNS, LLC	000356	630.00
21 0109 1400 950 7421 618	SOM Yard Signs & Homecoming Parade Signs	630.00
VANN BRANDS CUSTOM DESIGNS, LLC	000386	620.60
21 0109 1400 950 7407 618	FFA Shirts	620.60
Vendor Name VANN BRANDS CUSTOM DESIGNS, LLC		1,250.60
WILLIAMS, CINDY	WILLIAMS0921 24	350.00
21 0109 1400 920 6815 340	V VB Tourn Official	350.00
Vendor Name WILLIAMS, CINDY		350.00
WILLIAMS, JUSTIN	WILLIAMS0926 24	140.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
21 0109 1400 920 6720 340	JH FB Official	140.00
WILLIAMS, JUSTIN	WILLIAMS0927 24	150.00
21 0109 1400 920 6720 340	V FB Official	150.00
Vendor Name WILLIAMS, JUSTIN		<u>290.00</u>
WOOD, JACOB	WOOD092124	300.00
21 0109 1400 920 6815 340	V VB Tourn - Medical	300.00
Vendor Name WOOD, JACOB		<u>300.00</u>
WOODS, JOSH	WOODS092724	150.00
21 0109 1400 920 6720 340	V FB Official	150.00
Vendor Name WOODS, JOSH		<u>150.00</u>
Fund Number 21		<u>44,398.37</u>
Checking Account ID 3		<u>44,398.37</u>



Quotation

Company Address
Instructional Empowerment, Inc.
dba Marzano Evaluation Center
175 Cornell Rd., Suite 18
Blairsville, PA 15717
US

Quote Number Q-32024
Expiration Date 10/1/2024

Vendor Account No.

Payment Terms Net 30

Program Partner Michelle Dean
Phone

Make checks payable to: Instructional Empowerment, Inc.
Fax Signed Quote to: (724) 240-6475

Bill To Name Red Oak Cmty School District
Bill To 604 S Broadway Street
Red Oak, IA 51566
US

Contact Name Leanne Fluckey
Phone 712-623-6610xt4008
Email fluckeyl@redoakschools.org

NOTE: On-site Professional Development sessions require a minimum of a **30-day** advance notice. Purchase Orders must be received prior to any date or faculty requests can be honored. Any Professional Development requested with less than 30-day's notice is subject to faculty availability and a \$500 expediting fee.

QTY	PRODUCT	CODE	DESCRIPTION	UNIT PRICE	TOTAL PRICE
2.00	IE Observation Annual License, Marzano (Building) - Renewal	TEC-iO-R1y-Bdg-102-Marz	IE Observation Annual License, Marzano (Building) - Renewal. 1-year license including up to 102 user licenses • Red Oak IE Observation Renewal 2024-2025 • Renewal Terms: 11/1/2024 - 10/31/2025	USD 2,500.00	USD 5,000.00
TOTAL:					USD 5,000.00

Notes:

Instructional Empowerment, Inc. Terms & Conditions

Customer Acknowledgment

Customer acknowledges agreement with these Terms & Conditions of Sale by placement of an order to purchase products or services from Instructional Empowerment, Inc. or associated DBAs.

Prices

Prices quoted are good for 30 days from the date of proposal or quote, unless otherwise stated in writing. All prices stated in USD unless otherwise noted.

Payment

Purchase order or payment is required prior to order fulfillment. Make checks payable in USD to "Instructional Empowerment, Inc." or "Marzano Evaluation Center," and submit to 175 Cornell Road, Suite 18, Blairsville, PA 15717.

Purchase Orders

Please reference quote number (shown above) on all purchase orders. Purchase orders should be sent to Instructional Empowerment, Inc. or associated DBAs, 175 Cornell Road, Suite 18, Blairsville, PA 15717 or faxed to (724) 240-6475 or emailed to: orders@instructionalempowerment.com

Terms

Standard payment terms are net 30 from date of invoice. Seller reserves the right to charge interest at the rate of 0.5% per month on past due balances. Seller also reserves the right to submit invoices greater than 90 days past due to a third party agency for collection.

Scheduling

On-site training and professional development sessions requires 30 days advance notice. Purchase order or payment must be received before training dates can be reserved. Trainings scheduled at the Customer's request with less than 30 days advance notice are subject to availability and a \$500 expediting fee.

All training sessions must be scheduled no later than 12 months following receipt of purchase order.

Cancellation/Rescheduling

Virtual Sessions may be cancelled or rescheduled 7 or more calendar days before the scheduled date of the event without penalty. Customers who cancel/reschedule the virtual session within 1-6 calendars days prior to the event, will be charged 50% of the event price. If a customer does not show up for the event, or cancels on the day of the event, the customer is responsible for 100% of the event price.

On-Site Trainings may be cancelled or rescheduled 14 or more calendar days before the scheduled training date without penalty. Customers who cancel/reschedule the on-site training up to 3 calendar days prior to the training date will be charged 50% of the training price. For cancellations 0-3 calendar days before the scheduled training date, including no-shows or same-day cancellations, will be charged 100% of the training price.

All cancellation or rescheduling requests must be made with the Scheduling Team either by email to scheduling@instructionalempowerment.com or by phone by calling toll free 1-866-731-1999.

FORCE MAJEURE. Neither Party will be liable for any failure or delay in performing an obligation under this Agreement that is due to any of the following causes, to the extent beyond its reasonable control: acts of God, accident, riots, war, terrorist act, epidemic, pandemic, quarantine, civil commotion, breakdown of communication facilities, breakdown of web host, breakdown of internet service provider, natural catastrophes, governmental acts or omissions, changes in laws or regulations, national strikes, fire, explosion.

Shipping and Handling

Shipping and Handling for print materials shown at standard ground rates. Please allow 7-10 business days for order processing and delivery. Expedited or overnight shipping available for some items. Additional fees may apply.

Instructional Empowerment, Inc. will fulfill your order based on the quantity of materials shown on your purchase order. Should you request additional copies of materials, you will be invoiced for the materials plus shipping and handling. Expedited or overnight shipping may apply.

Sales, Use, Value Add and other Taxes

Customers exempt from sales taxes must provide a copy of their current exemption certificate, if applicable. Instructional Empowerment, Inc. reserves the right to charge sales, use, and/or value added tax in addition to quoted product prices as required by taxing authorities, if applicable. Actual sales tax billed will be based on Seller's sales tax collection requirements and Customer's current jurisdiction rates in effect on the date of invoice.

Materials Reprint Licenses

Professional development sessions and related materials are revised periodically to reflect most current research and provide the best possible experience for the learners. Updates to materials covered under reprint licenses will be provided free of charge upon request during the terms of the license. Customers are advised to print only sufficient quantities to cover their immediate training needs.

Recording of Presentations

All audio and video recording is prohibited without written consent from Instructional Empowerment, Inc.

Signature: _____

Effective Date: ____/____/____

Name (Print): _____

Title: _____

Please sign and return with Purchase Order.

THANK YOU FOR YOUR BUSINESS!



10301 South 152nd, Suite 2
 Omaha, NE 68138
 main 402.894.1045 | fax 402.894.9132
 www.ahernfire.com

August 28, 2024

Adam Wenberg
 Red Oak Elementary School
 900 Inman Drive
 Red Oak, IA 51566
 Email: wenberga@roschools.org

RE: Sprinkler Inspection - MC: 44059
Contract Period 12/1/2024 to 11/30/2025

Dear Adam,

Ahern Fire Protection, a division of J. F. Ahern Co., is pleased to present our renewal agreement (“Agreement”) for the required inspection, testing and maintenance for your facility's fire systems, in accordance with NFPA standards.

Ahern Fire Protection works to manage costs by increasing efficiencies in our operations. Effective for your next inspections, the following services will be performed for the prices listed below:

Red Oak Elementary School - 900 Inman Drive - Red Oak, IA 51566

MC	Inspection	Price	Total Price
44059	Annual Sprinkler Inspection (Dec)	\$286.00 (x1)	\$286.00
	Semi-Annual Sprinkler Inspection (Jun)	\$194.00 (x1)	\$194.00
	Quarterly Sprinkler Inspection (Mar, Sep)	\$194.00 (x2)	\$388.00
Total Sprinkler Inspection Price:			\$868.00

Red Oak High School - 2011 North 8th Street - Red Oak, IA 51566

MC	Inspection	Price	Total Price
44059	Annual Sprinkler Inspection (Dec)	\$369.00 (x1)	\$369.00
	Semi-Annual Sprinkler Inspection (Jun)	\$194.00 (x1)	\$194.00
	Quarterly Sprinkler Inspection (Mar, Sep)	\$194.00 (x2)	\$388.00
Total Sprinkler Inspection Price:			\$951.00

Total Annual Inspection Price..... \$1,819.00

The term of this Agreement shall be one (1) year from date hereof and shall be automatically renewed each year thereafter on the anniversary date for a period of one (1) year until the same shall be terminated by either party on at least thirty (30) days written notice being given to the other party prior to the anniversary date thereof.

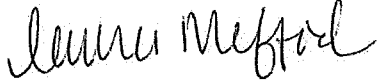
*ACCEPTED: _____ DATE: _____ PO#: _____

** Please sign this letter and email it back to me to acknowledge the scope of work, cost and the attached General Terms and Conditions which are a part of this Agreement.

We appreciate your past patronage and trust in Ahern Fire Protection as your preferred fire protection contractor.

Sincerely,

Ahern Fire Protection
A division of J. F. Ahern Co.



Laura Mefford
Administrative Assistant
Phone:
Email: lmefford@ahernfire.com

UPDATED CUSTOMER CONTACT INFORMATION

NAME: _____ OFFICE PHONE: _____

EMAIL: _____ CELL PHONE: _____

AHERN PORTAL ACCESS: YES NO

ROLE(S): ACCOUNTS PAYABLE INSPECTION REPORT RECIPIENT SCHEDULING

NAME: _____ OFFICE PHONE: _____

EMAIL: _____ CELL PHONE: _____

AHERN PORTAL ACCESS: YES NO

ROLE(S): ACCOUNTS PAYABLE INSPECTION REPORT RECIPIENT SCHEDULING

GENERAL TERMS AND CONDITIONS OF SALE

1. ENTIRE CONTRACT The parties intend these general terms and conditions together with any scope of work, proposal or quotation attached hereto (collectively the "Contract") to be the final, complete, and exclusive expression of their Contract and the terms and conditions thereof. No changes or additions hereto shall be binding upon Seller unless in writing and signed by an officer of Seller. Any terms or conditions of Purchaser's order different, inconsistent herewith or in addition hereto shall be of no force and effect and are hereby expressly rejected and, Purchaser's order shall be governed only by the Contract. A definite and reasonable expression of acceptance or a written confirmation which is sent to Seller within the time specified in the Purchaser's order operates as an acceptance of the terms specified herein. Every agreement or other undertaking by Seller is expressly conditioned on Purchaser's assent to the terms contained herein. Seller assumes no liability except as expressly provided herein. Additional proposals or scope of work provided by Seller to Purchaser shall be covered by this Contract unless and until Seller and Purchaser execute a new contract in writing expressly superseding this Contract. This Contract and its referenced documents represent the entire and integrated contract between the parties and supersedes all prior negotiations, representations, agreements, or contracts, either written or oral and may not be modified by course of dealing, course of performance or usage of trade, but only modified in writing signed by an authorized representative of each party. This Contract shall extend to and be binding upon the parties and their respective successors and permitted assigns.

2. PROPOSALS AND CONTRACT Seller's proposal or quotation are not subject to cancellation, suspension, or reduction in amount except with Seller's written consent and upon terms which reimburse Seller for work performed, plus reasonable overhead and profit.

3. PRICES In addition to the prices specified herein, Purchaser shall pay for all extra work requested by Purchaser or made necessary because of incompleteness of or inaccuracy in plans or other information submitted by Purchaser with respect to location, type or occupancy, or other details of work to be performed hereunder. If the work to be furnished hereunder constitutes an addition to Purchaser's existing facilities, prices and delivery and completion dates quoted herein are based on information, if any with respect to layout of such facilities now contained in Seller's engineering records. In the event the layout of Purchaser's facilities has been altered or is altered by Purchaser prior to completion of this Contract, Purchaser shall advise Seller of any such alterations and prices and delivery and completion dates quoted herein shall be modified by Seller as may be required because of such alterations. Unless prices are stated by Seller in this or other documents forming a part of this Contract, the prices applicable to the extra work performed shall be Seller's prices in effect at that time.

4. PAYMENT All payments shall be due and payable within thirty (30) days from date of payment application or invoice. A service charge will be charged and added to all payments past due and owed by the Purchaser under this Contract, and at a rate of 18% per annum or if such rate is prohibited under applicable law, then at such lower rate as is the maximum rate permitted to be contracted for under such applicable law. Purchaser shall pay any reasonable attorney's fees incurred in the collection of past due accounts. If the Purchaser fails to pay all or any portion of the amount due, the Seller may, at its option, terminate the Contract, in which event Seller will be obligated to perform no additional work until paid in full.

5. DELAYS Seller shall not be liable for any damage or penalty for delays in work due to acts of God, acts or omissions of the Purchaser, acts of civil or military authorities, government regulations or priorities, quarantines, pandemics, fires, floods, epidemics, quarantine restrictions, war, riots, strikes, differences with workmen, accidents to machinery, inability to obtain necessary labor, materials or manufacturing facilities, delay in transportation, defaults of Seller's subcontractors, failure or delay in furnishing correct or complete information by Purchaser with respect to location or other details of work to be performed hereunder, impossibility, or impracticability of performance or any other cause or causes beyond the control of Seller, whether or not similar to the foregoing in the event of any delay caused as aforesaid, the completion shall be extended for a period equal to any such delay and this Contract shall not be void or voidable as a result of any such delay. In case work is temporarily discontinued by reason of any of the foregoing all unpaid installments of the Contract price less an amount equal to the value of material and labor not furnished shall be due and payable upon receipt of invoice.

6. EXCAVATION When the Seller does the excavating, if water, quicksand, rock, or other unforeseen obstructions are encountered or shoring is required, Purchaser shall pay for as extra to the Contract price any additional work involved at Seller's prices for such work then in effect.

7. SITE FACILITIES Purchaser shall furnish all necessary facilities for performance of its work by Seller, adequate space for storage and handling of material, light, water, heat, local telephone, watchman and crane and elevator service, if available, and necessary permits. Where wet pipe system is installed, Purchaser shall supply and maintain sufficient heat to prevent freezing of the system.

8. STRUCTURE AND SITE CONDITIONS While employees of Seller will exercise reasonable care, Seller shall be under no responsibility for loss or damage due to the character, condition or use of foundations, walls or other structures not erected by it or resulting from excavation in proximity thereto, nor for damage resulting from concealed piping, wiring, fixtures or other equipment or condition of water pressure. All shoring or protection of foundations, walls, or other structures subject to being disturbed by any excavation required hereunder shall be the responsibility of the Purchaser unless otherwise specified. Purchaser warrants the sufficiency of the structure to support the sprinkler system and its related equipment (including tanks). The Purchaser shall have all things in readiness for installation, including, but not limited to, materials lay-down areas or suitable working base, and facilities for erection at the time the materials are delivered. In the event the Purchaser shall fail to have all things in readiness for erection at the time of receipt of the materials at the place of erection, the Purchaser shall reimburse Seller for any and all expenses caused by such failure. Failure to make areas available to Seller during performance in accord with schedules which are the basis of Seller's proposal shall be considered a failure to have all things in readiness for erection in accord with the terms of this Contract.

9. CODE COMPLIANCE Seller does not undertake an obligation to inspect for compliance with laws or regulations unless specifically stated in the Scope of Work. Purchaser acknowledges that the Authority Having Jurisdiction may establish additional requirements for compliance with local codes.

10. REPORTS When inspection and/or test services are selected such inspection and/or test services shall be completed on Seller's then current inspection form which shall be provided to Purchaser, and, where applicable, Seller may submit a copy thereof to the local Authority Having Jurisdiction. The inspection form and recommendations by Seller are only advisory in nature and are intended to assist Purchaser in reducing the risk of loss to property by indicating obvious defects or impairments noted on the system and equipment inspected and/or tested. Final responsibility for the condition and operation of the system, equipment and components lies with Purchaser. The Purchaser shall promptly notify Seller of any malfunction in the system which comes to Purchaser's attention. If upon inspection Seller determines that repairs are recommended, repair charges will be submitted for approval prior to any work. Should such repair work be declined Seller shall be relieved from any and all liability arising therefrom. **UNLESS OTHERWISE SPECIFIED IN THIS CONTRACT, ANY INSPECTION (AND IF SPECIFIED TESTING) PROVIDED UNDER THIS CONTRACT DOES NOT INCLUDE ANY MAINTENANCE, REPAIRS, ALTERATIONS, REPLACEMENT OF PARTS, OR ANY FIELD ADJUSTMENTS WHATSOEVER, NOR DOES IT INCLUDE THE CORRECTION OF ANY DEFICIENCIES IDENTIFIED BY SELLER TO PURCHASER. SELLER SHALL NOT BE RESPONSIBLE FOR EQUIPMENT FAILURE OCCURRING WHILE SELLER IS IN THE PROCESS OF FOLLOWING ITS INSPECTION TECHNIQUES, WHERE THE FAILURE ALSO RESULTS FROM THE AGE OR OBSOLESCENCE OF THE ITEM OR DUE TO NORMAL WEAR AND TEAR. THIS CONTRACT DOES NOT COVER SYSTEMS, EQUIPMENT, COMPONENTS OR PARTS THAT ARE BELOW GRADE, BEHIND WALLS OR OTHER OBSTRUCTIONS.**

11. ALARM MONITORING SERVICES Any reference to alarm monitoring services in this Contract is included for pricing purposes only. Alarm monitoring services are performed pursuant to the terms and conditions of Seller's standard alarm monitoring services agreement which will be provided under separate agreement upon purchase.

12. EXCLUSIVE LIMITED WARRANTY Seller warrants that any new equipment provided by Seller under this Contract will be free from defects in material and workmanship arising from normal usage for a period of one (1) year from delivery of said equipment, or, if installed by Seller, for one (1) year from installation. This warranty does not extend to normal wear and tear, any equipment that others have repaired, abused, altered, misused or that has not been properly and reasonably maintained. All parts as recorded on the face of the work order or invoice are warranted for a period of thirty (30) days, or longer, if the manufacturer's specific warranty provides additional time. If a part installed by Seller fails within thirty (30)

days of installation, Seller shall furnish a replacement part free of charge. Parts furnished with a manufacturer's specific warranty shall be furnished in accordance with the specific warranty. Seller will charge for labor to repair or replace parts unless the labor is necessary to correct a repair previously made by Seller within thirty (30) days of the date of the original repair. Refrigerant leak repairs are warranted for a period of thirty (30) days. If within thirty (30) days of the original repair a leak redevelops, Seller shall furnish at no cost to Purchaser the necessary refrigerant and labor for the repair. Any other loss of refrigerant will be billed at Seller's normal selling price. EXCEPT AS EXPRESSLY SET FORTH HEREIN, SELLER DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED INCLUDING BUT NOT LIMITED TO ANY IMPLIED OR EXPRESS WARRANTIES OF MERCHANTABILITY AND WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE AS TO ANY SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT WHICH ARE FURNISHED BY SELLER. No premise not contained herein, or affirmation of fact made by an employee, agent or representative of Seller shall constitute a warranty by Seller or give rise to any liability or obligation. Any repairs, adjustments or connections performed by Purchaser, or any third party shall void all warranties.

Seller's liability to Purchaser for personal injury, death or property damage to the extent arising from performance under these terms and conditions shall be limited to an amount not to exceed one (1) year's Contract price. Purchaser shall indemnify, defend, and hold Seller harmless from any and all third-party claims for personal injury, death, or property damage, arising from Purchaser's failure to maintain systems and equipment or keep them in operative condition, whether based upon contract, warranty, tort, strict liability or otherwise. In no event shall Seller be liable for any special, indirect, incidental, consequential, liquidated, penal, or any economic loss damages of any kind, including but not limited to loss of use of the Purchaser's property, lost profit or lost production, whether claimed by the Purchaser or by any third party; irrespective of whether claims or actions for such damages are based upon contract, warranty, negligence, tort, strict liability or otherwise. The foregoing limitation of warranty and liability shall supersede any and all other warranty and liability terms previously given or hereafter given unless amendment is made by an officer of Seller in writing.

13. MODIFICATIONS AND SUBSTITUTIONS Seller reserves the right to modify material of Seller's design sold hereunder and/or the drawings and specifications relating thereto, or to substitute material of later design to fulfill this Contract provided that the modifications or substitutions will not materially affect the performance of the material or lessen in any way the utility of the material to the Purchaser.

14. SEVERABILITY If any provision of this Contract is held by any court or other competent authority to be void or unenforceable in whole or in part, this Contract will continue to be valid as to the other remaining and unaffected provisions.

15. WAIVER. Seller's waiver or acceptance of any breach by Purchaser, or Seller's failure to insist, in any one or more instances, upon the strict performance of any provision of the Contract, or to exercise any right herein, shall not be construed as a waiver or relinquishment by Seller of such provision or right in any other instance.

16. ASSIGNMENT Any assignment of this Contract by Purchaser without the written consent of Seller shall be null and void. Seller may assign to its subsidiaries and affiliates at any time.

17. CHANGES, ALTERATIONS, ADDITIONS Changes, alterations and additions to the plans, specifications, or construction schedule for this Contract shall be invalid unless approved in writing by Seller. For any such changes approved by Seller in this manner, which will increase or decrease the cost and expense of work to Seller, there shall be a corresponding increase or decrease in the Contract price herein provided. The value of additional work shall be agreed upon prior to the performance of said work. However, if no agreement is reached prior to the performance

of additional work approved in the manner herein described, and Seller elects to continue performance so as to avoid delays, then the estimate of Seller's Estimating Department as to the value of the work shall be deemed accepted by the Purchaser.

18. LEGAL NOTICE For the purpose of any notice permitted or required to be given hereunder, such notice or notices shall be deemed given when received.

19. INSURANCE Purchaser shall name Seller as an additional insured on Purchaser's general liability and auto liability policies, which shall be provided on a primary, non-contributory basis. Purchaser shall carry property and casualty coverage and/or builders risk coverage with sufficient limits to cover any potential loss or damage. A waiver of subrogation is required for all policies required herein. Purchaser agrees that with respect to any losses covered by this Contract Purchaser hereby waives and releases Purchaser, its officers, directors, employees, and agents, from any and all claims and liability or responsibility with respect to such losses, including losses arising out of the inability to conduct business. Purchaser agrees that its insurers shall have no right of subrogation against Seller and its insurers on account of this release.

20. TERMS AND CONDITIONS/TECHNICAL SPECIFICATIONS Terms and conditions specified herein shall be in addition to those set out in Seller's technical specifications and any inconsistencies shall be resolved by Seller's authorized representative.

21. CLAIMS AND CHOICE OF LAW Within five days of the occurrence of any event or matter giving rise to a dispute(s), either party has the right to provide the other Party with a written Notice of Dispute. Within fifteen days of receipt of the Notice of Dispute, the Parties shall commence direct negotiations with management officers authorized to enter into a binding resolution or settlement of the dispute. Should direct negotiations fail to resolve the dispute(s) within fifteen days of the commencement of negotiations, all disputes, claims and matters in controversy relating to or arising from the Order, shall be resolved by binding arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, unless Seller provides written notice to Purchaser that it has elected in its sole discretion, that all such disputes, claims, and matters in controversy shall be decided by litigation. The Parties further agree that the sole and exclusive location and forum for such arbitration or litigation shall be the Fond du Lac County, Wisconsin Circuit Court. If this venue is deemed unenforceable by a court of competent jurisdiction, the parties agree that the alternative venue shall be the Federal District Court for the Eastern District of Wisconsin, Green Bay Division. EACH PARTY HEREBY IRREVOCABLY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN ANY LEGAL PROCEEDING DIRECTLY OR INDIRECTLY ARISING OUT OF OR RELATING TO THIS ORDER OR THE TRANSACTIONS CONTEMPLATED HEREBY (WHETHER BASED ON CONTRACT, TORT OR ANY OTHER THEORY). EACH PARTY (A) AGREES THAT, IN THE EVENT OF LITIGATION, IT SHALL SEEK TO ENFORCE, AND SHALL ABIDE BY, THE FOREGOING WAIVER AND (B) ACKNOWLEDGES THAT IT HAS BEEN INDUCED TO ENTER INTO THIS ORDER BY, AMONG OTHER THINGS, THE MUTUAL WAIVERS AND AGREEMENTS IN THIS SECTION. The parties agree that no suit, or cause of action or other proceeding shall be brought against either party more than one (1) year after the accrual of the cause of action or one (1) year after the claims arise, whichever is shorter, whether known or unknown when the claims arise or whether based on tort, contract, or any other legal theory. The laws of Wisconsin shall govern the validity, enforceability, and interpretation of this Contract.

22. OVERTIME Unless otherwise specified by Seller, all installation work will be performed during regular working hours. If Purchaser shall require any overtime labor, Purchaser agrees to reimburse Seller for the overtime premium of the same. If overtime labor is required on an emergency basis, Purchaser agrees to reimburse Seller for same.

23. INCIDENTAL LOSSES All loss or damage from any cause to the materials, tools, equipment, work or workmen of the Seller or its agents or subcontractors while in or about the premises of the Purchaser shall be borne and paid for by the Purchaser, except in the event that such loss or damage results from the sole negligence of Seller.

24. INDEMNIFICATION To the fullest extent permitted by law, PURCHASER SHALL INDEMNIFY, DEFEND, AND HOLD SELLER AND SELLER'S AGENTS AND EMPLOYEES HARMLESS FROM AND AGAINST ANY AND ALL ACTUAL OR ALLEGED

CLAIMS, FINES, PENALTIES, LIENS, CAUSES OF ACTION, SUITS, DEMANDS, DAMAGES, LIABILITIES, LOSSES, COSTS AND EXPENSES, INCLUDING, BUT NOT LIMITED TO, ATTORNEYS' FEES, THAT ARISE FROM, RELATE TO, OR OTHERWISE ARE CONNECTED WITH, IN WHOLE OR IN PART, EITHER PARTY'S PERFORMANCE OF THIS CONTRACT, INCLUDING THE ACTS OR OMISSIONS OF EITHER PARTY'S SUPPLIERS, SUBCONTRACTORS, EMPLOYEES, AGENTS AND/OR REPRESENTATIVES, WHETHER OR NOT SUCH CLAIMS ARE BASED UPON CONTRACT, WARRANTY, TORT (INCLUDING BUT NOT LIMITED TO ACTIVE OR PASSIVE NEGLIGENCE), STRICT LIABILITY OR OTHERWISE. Seller reserves the right to select counsel to represent it in any such action.

25. DEFAULT In case of any default by Purchaser, Seller may declare the Contract price or all unpaid installments thereof to be immediately due and payable (whether or not said work shall have been completed) or may enter Purchaser's premises and remove all or any portion of materials provided by Seller. All such remedies of Seller are cumulative and not exclusive. Seller shall also have the right to terminate the Contract due to Purchaser's default, effective at the time notice of termination is received by Purchaser. Default by Purchaser shall consist of failure to pay any installment of price when due, no demand being necessary, or any act or omission on the part of Purchaser whereby Seller is prevented from completing said services, or receivership, bankruptcy, assignment for the benefit of creditors or any other form of insolvency proceedings by or against Purchaser or in case said premises or said system shall be attached, liened or seized by process of law and such attachment or lien shall not be vacated or seizure terminated within ten (10) days after its occurrence.

26. SPECIAL CONDITIONS In the event new equipment is carried into existing equipment, the Seller will only test in high pressure the new work involved and any high-pressure test required on the old work will be an extra to the Contract price. Purchaser assumes full responsibility for the condition of existing equipment and for water or other damage resulting directly or indirectly from such condition or other application of test or flushing pressures. In the event existing equipment is being repaired, Seller does not assume any responsibility for testing old and new piping, and any testing will be an extra cost to the Contract price, which will include costs of labor and materials required to make the system tight at high pressure. Purchaser assumes full responsibility for the condition of existing equipment, and for water or other damage resulting directly or indirectly from such condition or the application of test or flushing pressures. In the event a sprinkler system is converted from a wet system to a dry system, the Seller is not responsible for the costs to repair the existing wet pipe system to make it tight at the required air pressure. Nor is the Seller responsible for the cost of material necessary to re-arrange the lines to insure proper drainage thereof. Any labor or material necessary to make the system tight under air pressure or to change the drainage on lines will be an extra cost to the Contract price. Seller acknowledges that Seller is responsible for ensuring that water-based sprinkler piping is adequately heated to prevent freezing and that all drum drips are required to be maintained and drained by Purchaser.

27. HAZARDOUS CONDITIONS Purchaser represents to the best of Purchaser's knowledge that no hazardous conditions such as risk of infectious disease, MIC, need for air monitoring, respiratory protection, or other medical risk, asbestos, asbestos containing material or other potentially toxic or otherwise hazardous material are contained in or on the surface of the floors, walls, ceiling, insulation or other structural components of the area of any building where work is required to be performed under this Contract. If hazardous conditions are encountered by Seller during the course of Seller's work, Seller shall have no obligation to further perform in the area where the hazardous conditions exist until the area has been made safe by Purchaser as certified in writing by an independent testing agency, and Purchaser shall pay disruption and re-mobilization expenses as determined by the Seller. All hazardous materials shall at all times remain

the responsibility and property of Purchaser. Seller shall not be responsible for the testing, removal, or disposal of such hazardous materials.

28. WASTE MANAGEMENT If the work calls for the disposal of hazardous and/or non-hazardous waste materials ("Waste"), then Purchaser shall: (a) be responsible for providing to Seller all necessary forms, waste profile sheets, laboratory analyses, samples, and other information pertaining to the types of Waste to be disposed and shall ensure that all Waste-related information furnished to Seller is accurate and complete; (b) secure, at its expense, all approvals, permits and other authorizations necessary to enable Seller to perform such Waste disposal services, except for those permits and licenses required to be obtained by Seller in connection with its own business; and (c) without limiting the foregoing, comply with all applicable laws and regulations in connection with such classification and disposal of Waste. Purchaser shall execute all manifests for the transportation, storage and disposal of any Waste removed from the project site. At no time will Seller take title to any Waste located on or removed from the project site, and such Waste shall be transported and disposed of as directed by Purchaser and in conformity with all applicable laws and regulations. Nothing in this Contract shall be construed or interpreted as requiring Seller to assume the status of, and Purchaser acknowledges that Seller does not act in the capacity nor assume responsibilities of, Purchaser or others as a 'generator,' 'operator,' 'transporter' or 'arranger' in the treatment, storage, disposal or transportation of any hazardous substance or waste as those terms are understood within the meaning of RCRA, CERCLA, or any other similar federal, state or local law, regulation or ordinance. Purchaser acknowledges that Seller has played no part in and assumes no responsibility for generation or creation of any Waste that may be the subject matter of this Contract. Consistent with Purchaser's obligations under the INDEMNIFICATION provision at Section 24 of this Contract, Purchaser shall defend, indemnify and hold Seller harmless from and against any and all demands, claims, liabilities (including strict liabilities), losses, costs, expenses (including attorneys' fees), fines, penalties, forfeitures, liens, and damages (collectively, "Losses") that result from the transport, storage and/or disposal of Waste generated on and/or removed from the project site, WHETHER OR NOT SUCH CLAIMS ARE BASED UPON CONTRACT, WARRANTY, TORT (INCLUDING BUT NOT LIMITED TO ACTIVE OR PASSIVE NEGLIGENCE), STRICT LIABILITY OR OTHERWISE. Purchaser shall be responsible for purchasing and maintaining its own liability insurance from financially sound insurance companies, including but not limited to environmental liability and pollution coverage.

29. OSHA COMPLIANCE Purchaser shall indemnify, defend, and hold Seller harmless from and against any and all claims, demands, and damages arising in whole or in part from the enforcement of OSHA (and any amendments or changes thereto) unless said claims, demands or damages are a direct result of causes within the exclusive control of Seller.

30. LIEN LAWS (WISCONSIN ONLY) AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, CLAIMANT HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES PERFORMING, FURNISHING OR PROCURING LABOR, SERVICES, MATERIAL, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE CLAIMANT, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS OR SPECIFICATIONS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO PERFORM, FURNISH, OR PROCURE LABOR, SERVICES, MATERIALS, PLANS, OR SPECIFICATIONS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CLAIMANT AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

31. NO THIRD PARTY BENEFICIARIES. There are no third-party beneficiaries of this Contract and nothing in this Contract, express or implied, is intended to confer on any person other than the parties hereto (and their respective successors, heirs and permitted assigns), any rights, remedies, obligations or liabilities.

LAST UPDATE: 3/20/24



SU INSURANCE COMPANY



TELESERVE™ Property Damage Insurance

QUOTE/INITIATIVE NO: TW29024-16

26-Sep-2024

RED OAK C S D
604 S BROADWAY ST.
RED OAK, IA 51566

MFG / MODEL / DESCRIPTION

SERIAL NUMBER

SITE NAME

COMBINED WALK-IN COOLER (11 X 16) & FREEZER (11 X 23),
THERMAL-KOOL

63585 BULR

JR/SR HIGH SCHOOL

TOTAL SU ANNUAL COST: \$5,860

TELESERVE™ SERVICES & COVERAGE

SERVICES:

WORK ORDER PROCESS	INCLUDED
VENDOR PAY PROCESS FOR COVERED ITEMS ONLY	INCLUDED
MANAGEMENT REPORTING	INCLUDED

COVERAGE:

CORRECTIVE MAINTENANCE

ELECTRICAL BREAKDOWN	INCLUDED
MECHANICAL BREAKDOWN	INCLUDED

PARTS	INCLUDED
LABOR	INCLUDED
TRAVEL	INCLUDED
PREVENTIVE MAINTENANCE	INCLUDED

COVERAGE IN EXCESS OR SECONDARY TO ANY OTHER INSURANCE FOR REPAIRS

CAUSED BY:

POWER SURGE	INCLUDED
HUMAN ERROR	INCLUDED
AIR CONDITIONING FAILURE	INCLUDED
RENTAL OF SUBSTITUTE EQUIPMENT	INCLUDED
OVERTIME, WEEKEND TIME, HOLIDAY TIME	INCLUDED
IN-HOUSE REIMBURSEMENTS FOR LOW VOLTAGE EQUIPMENT ONLY @ \$50/HOUR	INCLUDED

PHYSICAL PLANT EQUIPMENT, CONSUMABLES, SUPPLIES, PROJECTOR TUBES/LAMPS, COSMETIC RESTORATION, UPGRADES, REFURBISHMENTS, OBSOLESCENCE, WIRING/CABLING, VEHICLES / TRACTORS / HEAVY EQUIPMENT, FURNITURE AND FIXTURES, SOFTWARE EXCLUDED

NON-ELECTRICAL / NON-ELECTRONIC EQUIPMENT	EXCLUDED
FIRE, ALL RISK, EC, FLOOD & EARTHQUAKE	EXCLUDED

DEDUCTIBLE	\$ 0.00
STUDENT ENROLLMENT	1,088


NOTE:

TERRORISM RISK INSURANCE (as mandated by the Terrorism Risk Insurance Act, as amended in 2015) can be purchased as an optional coverage.

Any and all information shared between the organization listed herein and Specialty Underwriters LLC shall be treated as CONFIDENTIAL and shall not be directly or indirectly disclosed to any third party.

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil

Quoted costs are exclusive of applicable taxes

SIGNED 
Specialty Underwriters LLC

EFFECTIVE DATE _____

ACCEPTED BY _____

PO # _____

DATE September 26, 2024

DATE _____

**OFFER VALID FOR 60 DAYS
NOT BINDING UNTIL SIGNED ABOVE
AND MAILED TO AND ACCEPTED BY THE COMPANY**

200 Series - Legal Status of the Board of Directors

200.1 - Organization of the Board of Directors (no changes)

The Red Oak Community School District board is authorized by and derives its organization from Iowa law. The board will consist of 5 board members. Board members are elected at-large.

The board is organized for the purpose of setting policy and providing general direction for the school district. The board will hold its organizational meeting at the first regular meeting following the canvass of votes. The retiring board will transfer materials, including the board policy manual, and responsibility to the new board.

The organizational meeting allows the outgoing board to approve minutes of its previous meetings, complete unfinished business and review the school election results. The retiring board will adjourn and the new board will then begin. The board secretary will administer the oath of office to the newly-elected board members. The board secretary will preside while the new board elects the president and vice-president of the new board.

Legal Reference:

~~Iowa Code §§ 274.2; 275.23A; 277.23, .28, .31; 279.1, .5, .7, .8, .33.
281 I.A.C. 12.3(2).~~

Approved March 26, 2018

Reviewed ~~May 10, 2021~~ September 18, 2024

Revised May 10, 2021

200.1R1 Regulation Organizational Meeting Procedures (no changes)

The board will hold its organizational meeting in odd-numbered years at or before the first regular meeting following the canvass of votes. Notice of the meeting's place and time will be given by the board secretary to each member, member-elect and the public.

The purpose of the meeting is to transfer material and responsibility from the outgoing board to the new board. At the meeting, the board will elect a president and a vice president who will hold office for one year. Once elected, the president and vice president will be entitled to vote on all matters before the board.

Meeting Procedure

The organizational meeting of the board will be held in two parts: the final meeting of the outgoing board and the organizational meeting of the new board.

1. Final Meeting of the Retiring Board

- (1) Call to order.
- (2) Roll call.
- (3) Approval of minutes of previous meeting(s).
- (4) Visitors.
- (5) Unfinished business.
 - (a) Current claims and accounts (for the retiring board to authorize).
- (6) Examine and settle the books for the previous year.
- (7) Review of election results. The board secretary will present the county auditor's official report on the latest elections. Official results are recorded in the minutes.
- (8) Adjournment of the retiring board.

2. Organizational Meeting of the New Board

- (1) The Board Secretary as president pro-tem, will preside over the meeting until a new board president is elected.
- (2) Call to order.
- (3) Roll call.
- (4) Oath of office. The board secretary will administer the oath to new members.
- (5) Election of a president of the board. The president pro-tem calls for nominations; nominations need not be seconded. The board will then vote on the nominations. The secretary will announce the result of the vote, and the board secretary will administer the oath of office to the newly elected president and the newly elected president will assume the chair.
- (6) Election of the vice-president. The president of the board will call for nominations; the nominations need not be seconded. The board will then vote on the nominations. The president will announce the results and administer the oath of office to the vice-president.

Other items of business at the organizational meeting may include:

- (7) Board resolution of appreciation recognizing the public service rendered by retiring board members.
- (8) Determination of dates, times, and places for regular meetings of the board.
- (9) Board resolution to define the operating rules and practices that will be followed by the new board.
- (10) Board resolution to authorize the interim payment of bills pursuant to policy [705.3](#).
- (11) Visitors.
- (12) Superintendent's report.
- (13) Adjournment.

NOTE: Board members elected at a regular school election must take the oath of office at or before the organization meeting. Failure to do so results in a vacancy.

NOTE: The board president and vice president are each elected to a one year term at the organizational meeting in odd-numbered years and at the annual meeting in even-numbered years.

Approved May 10, 2021

Reviewed May 10, 2021

Revised May 10, 2021

200.2 - Powers of the Board of Directors

The Board of Directors of the Red Oak Community School District, acting on behalf of the school district, will have jurisdiction over school matters within the territory of the school district.

The board is empowered to make policy for its own governance, for employees, for students and for school district facilities. The board is also empowered to enforce its policies. The board may, through its quasi-judicial power, conduct hearings and rule on issues and disputes confronting the school district.

The board has these powers and all other powers expressly granted to it in federal and state law as well as the powers that can be reasonably implied from the express powers.

Because all powers of the board derived from the state statutes are granted in terms of action as a group, individual board members exercise authority over district affairs only as they vote to take action at a legal meeting of the board. In other instances, an individual board member, including the president, will have power only when the board, by vote, has delegated authority. The board will make its members, the district staff, and the public aware that only the board acting as a whole has authority to take official action. Therefore, the board may transact business only with a quorum present during a regular or special meeting.

Pursuant to the state statutes, any board member shall not seek individually to influence the official functions of the district. The board and its members will deal with administrative services through the superintendent and will not give orders to any subordinates of the superintendent either publicly or privately, but may make suggestions and recommendations.

Legal Reference:

Board of Directors of Ind. School Dist. of Waterloo v. Green, 259 Iowa 1260, 147 N.W.2d 854 (1967).

~~Iowa Code §§ 28E, 274.1-.2, 279.8,
281 I.A.C. 12.1(2).~~

Approved March 26, 2018

Reviewed ~~May 10, 2021~~ **September 18, 2024**

Revised May 10, 2021

200.3 - Responsibilities of the Board of Directors (**changes—addition of quasi-judicial duty and explanation**)

The board is authorized to govern the school district, which it oversees. **The board is entrusted with public funds and is responsible for overseeing the improvement of student outcomes, including student academic achievement and skill proficiency.** As the governing board of the school district, the board has ~~three~~ **four** duties to perform: legislative duty, executive duty, ~~and evaluative duty,~~ **and quasi-judicial duty.**

As a representative of the citizens of the school district community, the board is responsible for legislating policy for the school district. As a policy making body, the board has jurisdiction to enact policy with the force and effect of law for the management and operation of the school district.

It is the responsibility of the board, under the board's executive duty, to select its chief executive officer, the superintendent, to operate the school district on the board's behalf. The board delegates to the superintendent its authority to carry out board policy, to formulate and carry out rules and regulations and to handle the administrative details in a manner which supports and is consistent with board policy.

The board has a responsibility to review the education program's performance under its evaluative duty. The board regularly reviews the education program and ancillary services. The review includes a careful study and examination of the facts, conditions and circumstances surrounding the amount of funds received or expended and the education program's ability to achieve the board's educational philosophy for the school district.

The board fulfills its quasi-judicial duties in serving as a neutral arbiter for hearings related to student suspension or expulsion proceedings and certain employment termination hearings and appeals. This important power was granted by the Iowa legislature and cannot be delegated. To preserve the board's neutrality to hear and decide upon these matters, the board does not investigate or become involved in student disciplinary matters or employment matters that may come before it and would require the board to serve in its quasi-judicial role.

Legal Reference:

~~Iowa Code §§ 274.1, 279.1, .8, .20, 280.12.~~

~~281 I.A.C. 12.3(2).~~

Approved March 26, 2018

Reviewed ~~May 10, 2021~~ **September 18, 2024**

Revised May 10, 2021

201 - Board of Directors' Elections

The school election takes place on the Tuesday after the first Monday in November of odd-numbered years. Each school election is used to elect citizens to the board to maintain a 5-member board and to address other questions that must be submitted to the voters.

Citizens of the school district community seeking a seat on the board must file their nomination papers with the board secretary, or the board secretary's designee, consistent with the deadlines provided in Iowa law.

If a vacancy occurs on the board it may be filled by appointment or by a special election consistent with Iowa law **and board policy**.

All elections will be held as provided in Iowa law. It is the responsibility of the county commissioner of elections to conduct school elections.

Legal Reference:

~~Iowa Code §§ 39, 45, 63, 69, 274.7, 277, 278.1, 279.7.~~

Cross Reference:

~~202 Board of Directors Members~~

~~202.3 Term of Office~~

~~202.4 Vacancies~~

~~203 Board of Directors' Conflict of Interest~~

Approved: March 26, 2018

Reviewed: ~~May 10, 2021~~ **September 18, 2024**

Revised: May 10, 2021

202.1 – Qualifications **(no changes)**

Serving on the board of directors is an honor and privilege. Its rewards are respect from the community, students, and employees and the satisfaction from knowing each board member contributed to the success of the children in the school district community. Only those who are willing to put forth the effort to care and to make a difference should consider running for a position on the board.

Individuals who are willing to serve on the board should believe public education is important, support the democratic process, willingly devote time and energy to board work, respect educators and have the ability to examine the facts and make a decision. The board believes an individual considering a position on the school board should possess these characteristics.

Citizens wanting to run for a position on the board must be a citizen of the school district, eighteen (18) years of age or older, an eligible elector of the district, and free from a financial conflict of interest with the position.

Legal Reference:

~~Iowa Code §§ 63, 68B, 277.4, .27, 279.7A~~

Approved March 26, 2018

Reviewed ~~May 10, 2021~~ **September 18, 2024**

Revised May 10, 2021

202.2 - Oath of Office

Board members are officials of the state. As a public official, each board member must pledge to uphold the Iowa and the United States Constitution and carry out the responsibilities of the office to the best of the board member's ability.

Each newly-elected board member will take the oath of office prior to any action taken as a school official. The oath of office is taken by each new board member elected at the annual school election at or before the organizational meeting of the board. In the event of an appointment or special election to fill a vacancy, the new board member will take the oath of office within ten days of the appointment or election.

Board members elected to offices of the board will also take the same oath of office but replacing the office of board member with the title of the office to which they were elected.

The oath of office is administered by the board secretary and does not need to be given at a board meeting. In the event the board secretary is absent, the oath is administered by another board member.

The oath of office is the following:

"Do you solemnly swear that you will support the Constitution of the United States and the Constitution of the state of Iowa, and that you will faithfully and impartially to the best of your ability discharge the duties of the office of _____ Director in the Red Oak Community School District as now and hereafter required by law?"

Legal Reference:

~~Iowa Code §§ 277.28; 279.1, .6.~~

Approved March 26, 2018

Reviewed ~~May 10, 2021~~ **September 18, 2024**

Revised May 10, 2021

202.3 - Term of Office

Board members elected for a full term at a regularly scheduled school election in November of odd-numbered years serve for four years. Board members appointed to fill a vacant position will serve until a successor is elected and qualified at the next scheduled school election, unless there is an intervening special election for the school district, in which event a successor shall be elected at the intervening special election. A board member elected to fill a vacancy will serve out the unexpired term.

Being a board member is a unique opportunity for a citizen to participate on a governing board of the school district. Eligible board members are encouraged to consider running for more than one term.

Legal Reference:

~~Iowa Code §§ 69.12; 274.7; 279.6; 279.7~~

Approved: March 26, 2018

Reviewed: ~~May 10, 2021~~ **September 18, 2024**

Revised: May 10, 2021

202.4 – Vacancies (minor changes)

A vacancy occurs when a board member dies, resigns, forfeits, or otherwise leaves the office. A vacancy also includes, but is not limited to, the following: failure to be properly elected, failure to qualify within the time fixed by law, failure to reside in the school district or director district, a court order declaring the seat vacant, conviction of a felony, three violations of the open meetings law, or conviction of a public offense in violation of the oath of office.

If a vacancy occurs prior to the expiration of a term of office, the vacancy will be filled by board appointment within 30 days of the vacancy. ~~and consistent with the requirements of Iowa law.~~ **The board shall publish notice stating that the board intends to fill the vacancy by appointment, but the electors of the school district have the right to file a petition within**

14 days of the publication of the notice requiring the vacancy be filled by a special election. The newly-appointed board member will hold the position until the next scheduled school election. ~~At that time the appointed board member may run for a four-year term, if one is available, or run for the remainder of the unexpired term.~~

A person appointed to fill a vacancy shall hold office until a successor is elected and qualified at the next regular school election, unless there is an intervening special election for the school district, in which event a successor shall be elected at the intervening special election.

If the board is unable to fill a vacancy by appointment within 30 days after the vacancy occurs **or if a valid petition is submitted**, the board secretary will call a special election to be held no sooner than 60 days and not later than 70 days after the vacancy occurred. A board member elected at the special election will serve the remaining portion of the unexpired term.

Legal Reference:

~~Iowa Code §§ 69, 277.29, 279.~~

~~*Good v. Crouch*, 397 N.W.2d 757 (Iowa 1986).~~

~~*Board of Directors of Grimes Independent School Dist. v. County Board of Public Instruction of Polk Co.*, 257 Iowa 106, 131 N.W.2d 802 (1965).~~

~~*Board of Directors of Menlo Consol. School Dist. v. Blakesburg*, 240 Iowa 910, 36 N.W.2d 751 (1949).~~

Approved March 26, 2018

Reviewed May 10, 2021

Revised May 10, 2021

203 - Board of Directors' Conflict of Interest (no changes)

Board members must be able to make decisions objectively. It is a conflict of interest for a board member to receive direct compensation from the school district, unless exempted in law or this policy, for anything other than reimbursement of actual and necessary expenses, including travel, incurred in the performance of official duties. A board member will not act as an agent for school textbook or school supplies including sports apparel or equipment, in any transaction with a director, officer, or other staff member of the school district during the board member's term of office. It will not be a conflict of interest for board members to receive compensation from the school district for contracts for purchase goods or services which benefits a board member, or to compensation for part-time or temporary employment which benefits a board member, if the benefit to the board member does not exceed \$20,000 in a fiscal year or if the contracts are made by the board, upon competitive bid in writing, publicly invited and opened.

The conflict of interest provisions do not apply to a contract that is a bond, note or other obligation of a school corporation if the contract is not acquired directly from the school corporation, but is acquired in a transaction with a third party, who may or may not be the original underwriter, purchaser, or obligee of the contract, or to a contract in which a director has an interest solely by reason of employment if the contract was made by competitive bid, in writing, publicly invited and opened, or if the remuneration for employment will not be directly affected as a result of the contract and duties of employment do not involve any of the preparation or procurement of any part of the contract. The competitive bid section of the conflict of interest provision does not apply to a contract for professional services not customarily competitively bid.

It will also be a conflict of interest for a board member to engage in any outside employment or activity which is in conflict with the board member's official duties and responsibilities. In determining whether outside employment or activity of a board member creates a conflict of interest, situations in which an unacceptable conflict of interest is deemed to exist includes, but are not limited to, any of the following:

1. The outside employment or activity involves the use of the school district's time, facilities, equipment and supplies or the use of the school district badge, uniform, business card or other evidence of office to give the board member or member of the board member's immediate family an advantage or pecuniary benefit that is not available to other similarly situated members or classes of members of the general public. For purposes of this section, a person is not "similarly situated" merely by being related to a board member.
2. The outside employment or activity involves the receipt of, promise of, or acceptance of more or other consideration by the board member or a member of the board member's immediate family from anyone other than the state or the school district for the performance of any act that the board member would be required or expected to perform as part of the board member's regular duties or during the hours in which the board member performs service or work for the school district.
3. The outside employment or activity is subject to the official control, inspection, review, audit, or enforcement authority of the board member, during the performance of the board member's duties of office or employment.

If the outside employment or activity is employment or activity in (1) or (2) above, the board member must cease the employment of or activity. If the activity or employment falls under (3), then the board member must:

- Cease the outside employment or activity; or
- Publicly disclose the existence of the conflict and refrain from taking any official action or performing any official duty that would detrimentally affect or create a

benefit for the outside employment or activity. Official action or official duty includes, but is not limited to, participating in any vote, taking affirmative action to influence any vote, or providing any other official service or thing that is not available generally to members of the public in order to further the interests of the outside employment or activity.

When procurement is supported by Federal Child Nutrition funds, board members will not participate in the selection, award, or administration of a contract if there is a real or apparent conflict of interest in the contract. Contract, for purposes of this paragraph, includes a contract where the board member, board member's immediate family, partner, or a non-school district employer of these individuals is a party to the contract.

It is the responsibility of each board member to be aware of an actual or potential conflict of interest should it arise. It is also the responsibility of each board member to take the action necessary to eliminate such a conflict of interest. Should a conflict of interest arise, a board member should not participate in any action relating to the issue from which the conflict arose.

Legal Reference:

~~22 C.F.R. § 518.42.~~

~~Iowa Code §§ 68B; 71.1; 277.27; 279.7A; 301.28.~~

Approved March 26, 2018

Reviewed July 11, 2022 **September 18, 2024**

Revised August 8, 2022

204 - Code of Ethics (no changes)

Board members' actions, verbal and nonverbal, reflect the attitude and the beliefs of the school district. Therefore, board members must conduct themselves professionally and in a manner fitting to their position.

Each board member shall follow the code of ethics stated in this policy.

AS A SCHOOL BOARD MEMBER:

1. I will listen.
2. I will respect the opinion of others.
3. I will recognize the integrity of my predecessors and associates and the merit of their work.

4. I will be motivated only by an earnest desire to serve my school district and the children of my school district community in the best possible way.
5. I will not use the school district or any part of the school district program for my own personal advantage or for the advantage of my friends or supporters.
6. I will vote for a closed session of the board if the situation requires it, but I will consider "star chamber" or "secret" sessions of board members unethical.
7. I will recognize that to promise in advance of a meeting how I will vote on any proposition which is to be considered is to close my mind and agree not to think through other facts and points of view which may be presented in the meeting.
8. I will expect, in board meetings, to spend more time on education programs and procedures than on business details.
9. I will recognize that authority rests with the board in legal session and not with individual members of the board, except as authorized by law.
10. I will make no disparaging remarks, in or out of the board meeting, about other members of the board or their opinions.
11. I will express my honest and most thoughtful opinions frankly in board meetings in an effort to have decisions made for the best interests of the children and the education program.
12. I will insist that the members of the board participate fully in board action and recommend that when special committees are appointed, they serve only in an investigative and advisory capacity.
13. I will abide by majority decisions of the board.
14. I will carefully consider petitions, resolutions and complaints and will act in the best interests of the school district.
15. I will not discuss the confidential business of the board in my home, on the street or in my office; the place for such discussion is the board meeting.
16. I will endeavor to keep informed on local, state and national educational developments of significance so I may become a better board member.

IN MEETING MY RESPONSIBILITY TO MY SCHOOL DISTRICT COMMUNITY

1. I will consider myself a trustee of public education and will do my best to protect it, conserve it, and advance it, giving to the children of my school district community the educational facilities that are as complete and adequate as it is possible to provide.
2. I will consider it an important responsibility of the board to interpret the aims, methods and attitudes of the school district to the community.
3. I will earnestly try to interpret the needs and attitudes of the school district community and do my best to translate them into the education program of the school district.
4. I will attempt to procure adequate financial support for the school district.
5. I will represent the entire school district rather than individual electors, patrons or groups.
6. I will not regard the school district facilities as my own private property but as the property of the people.

IN MY RELATIONSHIP WITH SUPERINTENDENT AND EMPLOYEES

1. I will function, in meeting the legal responsibility that is mine, as a part of a legislative, policy-forming body, not as an administrative officer.
2. I will recognize that it is my responsibility, together with that of my fellow board members, to see the school district is properly run and not to run them myself.
3. I will expect the school district to be administered by the best-trained technical and professional people it is possible to procure within the financial resources of the school district.
4. I will recognize the superintendent as executive officer of the board.
5. I will work through the administrative employees of the board, not over or around them.
6. I will expect the superintendent to keep the board adequately informed through oral and written reports.
7. I will vote to employ employees only after the recommendation of the superintendent has been received.

8. I will insist that contracts be equally binding on teachers and the board.
9. I will give the superintendent power commensurate with the superintendent's responsibility and will not in any way interfere with, or seek to undermine, the superintendent's authority.
10. I will give the superintendent friendly counsel and advice.
11. I will present any personal criticism of employees to the superintendent.
12. I will refer complaints to the proper administrative officer.

TO COOPERATE WITH OTHER SCHOOL BOARDS

1. I will not employ a superintendent, principal or teacher who is already under contract with another school district without first securing assurance from the proper authority that the person can be released from contract.
2. I will consider it unethical to pursue any procedure calculated to embarrass a neighboring board or its representatives.
3. I will not recommend an employee for a position in another school district unless I would employ the employee under similar circumstances.
4. I will answer all inquiries about the standing and ability of an employee to the best of my knowledge and judgment, with complete frankness.
5. I will associate myself with board members of other school districts for the purpose of discussing school district issues and cooperating in the improvement of the education program.

Legal Reference:

~~Iowa Code §§ 21.6(3)(d), 68B, 69, 277-28, 279-7A, 279-8, 301-28.~~

Approved March 26, 2018

Reviewed ~~May 10, 2021~~ **September 18, 2024**

Revised May 10, 2021

205 - Board Member Liability

Board members will not be held personally liable for actions taken in the performance of their duties and responsibilities vested in them by the laws of Iowa and the members of the

school district community. In carrying out the duties and responsibilities of their office, board members will act in good faith.

The school district will defend, save harmless and indemnify board members against tort claims or demands, whether groundless or otherwise, arising out of an alleged act or omission occurring within the scope of their official duties, unless it constitutes a willful or wanton act or omission. However, the school district will not save harmless or indemnify board members for punitive damages.

Legal Reference:

~~Wood v. Strickland, 420 U.S. 308 (1975).~~

~~42 U.S.C. §§ 1983, 1985.~~

~~Iowa Code ch. 670.~~

Approved March 26, 2018

Reviewed ~~May 10, 2021~~ **September 18, 2024**

Revised May 10, 2021

206 - Board of Directors' Officers

206.1 – President (minor changes)

It is the responsibility of the board president to lead a well-organized board in an efficient and effective manner. The board president will set the tone of the board meetings and, as the representative of the consensus of the board, speak on behalf of the board to the public.

The president of the board is elected **to serve a one-year term** by a majority vote at the organizational meeting in odd-numbered years, or ~~at the annual meeting in even-numbered years, in even-numbered years, at a regular meeting held between twelve to thirteen months after the most recent organizational meeting.~~ **to serve a one-year term of office.** A member may be elected to successive one-year terms as president.

The president, in addition to presiding at the board meetings, will take an active role in board decisions by discussing and voting on each motion before the board in the same manner as other board members. Before making or seconding a motion, the board president will turn over control of the meeting to either the vice-president or other board member.

The board president has the authority to call special meetings of the board. Prior to board meetings, the board president will consult with the superintendent on the development of the agenda for the meeting.

The board president, as the chief officer of the school district, will sign employment contracts and sign other contracts and school district warrants approved by the board. The board president will appear on behalf of the school corporation in causes of action involving the school district, unless the board president must appear individually as a party, in which case, this duty shall be performed by the board secretary.

Legal Reference:

~~Iowa Code §§ 279.1-.2; 291.1.~~

Approved: March 26, 2018

Reviewed: ~~June 28, 2021~~ September 18, 2024

Revised: June 28, 2021

206.2 - Vice President

The vice-president of the board is elected by a majority vote at the organizational meeting of in odd-numbered years, or, in even-numbered years, at a regular meeting held between twelve to thirteen months after the most recent organizational meeting, to serve a one-year term of office.

By this election, if the board president is unable or unwilling to carry out the duties required, it is the responsibility of the Vice-President of the board to carry out the duties of the president. If the president is unable or unwilling to complete the term of office, the vice-president will serve as president for the balance of the president's term of office, and a new vice-president will be elected. ~~The vice-president shall serve in the absence of the president and shall perform such other duties as may be assigned by the president or by the board. If the board president is unable or unwilling to carry out the duties required, it is the responsibility of the vice-president of the board to carry out the duties of the president. If the president is unable or unwilling to complete the term of office, the vice-president will serve as president for the balance of the president's term of office, and a new vice-president will be elected.~~

~~The vice-president of the board is elected by a majority vote at the organizational meeting in odd-numbered years, or at the annual meeting in even-numbered years, to serve a one year term of office. A member may be elected to successive one-year terms as vice-president.~~

The vice-president will accept control of the meeting from the president when the president wishes to make or second a motion. The vice-president will take an active role in board decisions by discussing and voting on matters before the board in the same manner as other board members.

Legal Reference:

~~Iowa Code § 279.5~~

Approved March 26, 2018

Reviewed ~~June 28, 2021~~ September 28, 2024

Revised June 28, 2021

206.3 - Secretary-Treasurer (no changes)

It shall be the responsibility of the board to annually appoint a board secretary-treasurer. A board secretary-treasurer may be appointed from employees, other than a position requiring a teaching certificate, or from the public. To finalize the appointment, the board secretary-treasurer will take the oath of office during the meeting at which the individual was appointed or no later than ten days thereafter. It is the responsibility of the board to evaluate the board secretary-treasurer annually.

It is the responsibility of the board secretary-treasurer, as custodian of school district records, to preserve and maintain the records and documents pertaining to the business of the board; to keep complete minutes of special and regular board meetings, including closed sessions; to keep a record of the results of regular and special elections; to keep an accurate account of school funds; to sign warrants drawn on the school funds after board approval; and collect data on truant students. The board secretary-treasurer will also be responsible for filing the required reports with the Iowa Department of Education.

It is the responsibility of the board secretary-treasurer to oversee the investment portfolio, to receive funds of the school district, to pay out the funds for expenses approved by the board, to maintain accurate accounting records for each fund, to report monthly regarding the investment portfolio and the status of each fund and to file required reports with the appropriate state agencies and other entities. It will also be the responsibility of the secretary-treasurer to coordinate the financial records, the financial reports, the cash flow needs and the investment portfolio of the school district.

In the event the board secretary-treasurer is unable to fulfill the responsibilities set out by the board and the law, the board will appoint a protem secretary-treasurer to assume those duties until the board secretary-treasurer is able to resume the responsibility or a new board secretary-treasurer is appointed. The board secretary-treasurer will give bond in an amount set by the board. The cost of the bond will be paid by the school district.

Legal Reference:

~~Iowa Code §§ 12B.10; 12C; 64; 279.3, .5, .7, .31-.33, .35; 291.2-.4, .6-.12; .14, 299.10.~~

Approved: March 26, 2018

Reviewed: ~~June 28, 2021~~ **September 18, 2024**

Revised: June 28, 2021

207 - Board of Directors' Legal Counsel (**no changes**)

It is the responsibility of the board to employ legal counsel to assist the board and the administration in carrying out their duties with respect to the numerous legal issues confronting the school district. The board may appoint legal counsel at its annual meeting or as otherwise necessary and appropriate.

The superintendent and board secretary will have the authority to contact the board's legal counsel on behalf of the board when the superintendent or board secretary believes it is necessary for the management of the school district. The board president may contact and seek advice from the school board's legal counsel. Board members may contact legal counsel upon approval of a majority of the board. It is the responsibility of each board member to pay the legal fees, if any, of an attorney the board member consulted regarding matters of the school district unless the board has authorized the board member to consult an attorney on the matter.

The board's legal counsel will attend both regular and special school board meetings upon the request of the board or the superintendent. Board members may contact legal counsel upon approval of a majority of the board.

It is the responsibility of the superintendent to keep the board informed of matters for which legal counsel was consulted, particularly if the legal services will involve unusual expense for the school district.

Legal Reference:

Bishop v. Iowa State Board of Public Instruction, 395 N.W.2d 888 (Iowa 1986).

[Iowa Code § 279.37.](#)

Approved March 26, 2018

Reviewed ~~June 28, 2021~~ **September 18, 2024**

Revised June 28, 2021

208 - Board of Directors Committees

The board may determine from time to time that board committees may be required to assist the board in its discharge of duties. In addition to any legally required committees, the board may appoint standing committees with specific charges.

If the board creates or appoints a committee, the board and the committee will strive to follow all applicable federal and state laws. The board and the committee will strive to follow state open meetings and public records requirements.

In no case shall a committee constitute a quorum of the Board of Directors. Reports of board committees shall be circulated in advance through the superintendent's office, except in an emergency or as directed by the board or president of the board.

Approved March 26, 2018

Reviewed March 26, 2018

Revised March 26, 2018

208.2 - AD Hoc Committees (no changes)

Whenever the board deems it necessary, the board may appoint a committee composed of citizens, employees or students to assist the board. Committees formed by the board are ad hoc committees.

An ad hoc committee may be formed by board resolution which will outline the duties and purpose of the committee. The committee is advisory in nature and has no duty or responsibility other than that specifically stated in the board resolution. The committee will automatically dissolve upon the delivery of its final recommendation to the board or upon completion of the duties outlined in the board resolution. The board will receive the report of the committee for consideration. The board retains the authority to make a final decision on the issue.

The method for selection of committee members will be stated in the board resolution. When possible, and when the necessary expertise required allows, the committee members will be representative of the school district community and will consider the various viewpoints on the issue. The board may designate a board member and/or the superintendent to serve on an ad hoc committee. The committee will select its own chairperson, unless the board designates otherwise.

Legal Reference:

~~Iowa Code §§ 21, 279.8; 280.12(2).~~
~~281 I.A.C. 12.3(3), 3(8), 5(8).~~

Approved March 26, 2018

Reviewed ~~June 28, 2021~~ **September 18, 2024**

Revised June 28, 2021

208.2R1 - AD Hoc Committees Regulations

Ad Hoc Committee Purpose and Function

The specific purpose of each ad hoc committee varies. Generally, the primary function of an ad hoc committee is to give specific advice and suggestions. The advice and suggestions should focus on the purpose and duties stated in the board resolution establishing the committee. It is the board's role to take action based on information received from the ad hoc committee and other sources. Ad hoc committees may be subject to the open meetings law.

Role of an Ad Hoc Committee Member

The primary role of an ad hoc committee member is to be a productive, positive member of the committee. In doing so, it is important to listen to and respect the opinions of others. When the ad hoc committee makes a recommendation to the board, it is important for the ad hoc committee members to support the majority decision of the ad hoc committee. An ad hoc committee will function best when its members work within the committee framework and bring items of business to the ad hoc committee.

Ad Hoc Committee Membership

Ad hoc committee members may be appointed by the board. The board may request input from individuals or organizations, or it may seek volunteers to serve. Only the board or superintendent has the authority to appoint members to an ad hoc committee. Boards must follow the legal limitations or requirements regarding the membership of an ad hoc committee.

209 - Board of Directors' Management Procedures

209.1 - Development of Policy (no change)

The board shall develop and maintain a policy manual that provides a codification of its policy actions. Board policy provides the general direction as to what the board wishes to accomplish and why it wishes to accomplish it while allowing the superintendent to implement board policy. Policies shall be reviewed on a regular basis to ensure relevance to current practices and compliance with the law.

The written policy statements contained in this manual provide guidelines and goals to the citizens, administration, employees and students in the school district community. The

policy statements are the basis for the formulation of regulations by the administration. The board will determine the effectiveness of the policy statements by evaluating periodic reports from the administration.

Policy statements may be proposed by a board member, administrator, employee, student or member of the school district community. Proposed policy statements or ideas will be submitted to the superintendent's office for possible placement on the board agenda. It is the responsibility of the superintendent to bring these proposals to the attention of the board.

The policies of the board may be amended or revised by resolution adopted at any regular meeting, provided notice of such change shall have been given at a previous meeting. The superintendent is authorized to submit written recommendations for revision of any existing policies as he deems necessary for the most efficient operation of the school district. The superintendent will notify all employees whenever revisions, additions or amendments are made. This notice procedure shall be required except for emergency situations, which shall be determined solely by the board.

Legal Reference:

~~Iowa Code §§ 274.1-2; 279.8.
281 I.A.C. 12.3(2).~~

Approved March 26, 2018

Reviewed ~~June 28, 2021~~ **September 18, 2024**

Revised June 28, 2021

209.2 - Adoption of Policy

The board will give notice of proposed policy changes or adoption of new policies by placing the item on the agenda of two regular board meetings. The proposed policy changes will be distributed and public comment may be allowed at both meetings prior to final board action. This notice procedure will be required except for emergency situations. If the board adopts a policy in an emergency situation, a statement regarding the emergency and the need for immediate adoption of the policy will be included in the minutes. The board will have complete discretion to determine what constitutes an emergency situation.

The final action taken to adopt the proposed policy will be approved by a simple majority vote of the board at the next regular meeting after the meeting allowing public discussion. The policy will be effective on the later of the date of passage or the date stated in the motion.

In the case of an emergency, a new or changed policy may be adopted by a majority vote of a quorum of the board. The emergency policy will expire at the close of the third regular meeting following the emergency action, unless the policy adoption procedure stated above is followed and the policy is reaffirmed.

Legal Reference:

~~[Iowa Code § 279.8:](#)~~

Approved March 26, 2018

Reviewed ~~June 28, 2021~~ **September 18, 2024**

Revised June 28, 2021

209.3 Dissemination of Policy (**minor changes**)

The board policy manual is available electronically. Persons unable to access the policy manual electronically should contact the board secretary for assistance.

~~It shall be the responsibility of the board secretary to ensure copies of new and revised policy statements are distributed to the custodians of board policy manuals as soon as possible following the policy's adoption. Copies of changes in board policy will also be included in or attached to the minutes of the meetings in which the final action was taken to adopt the new or changed policy.~~

Legal Reference:

~~[Iowa Code §§ 277.31; 279.8:](#)~~

~~[281 I.A.C. 12.3\(2\):](#)~~

Approved: March 26, 2018

Reviewed: ~~June 28, 2021~~ **September 18, 2024**

Revised: June 28, 2021

209.4 - Suspension of Policy (**no changes**)

Generally, the board will follow board policy and enforce it equitably. The board, and only the board, may, in extreme emergencies of a very unique nature, suspend policy. It is within the discretion of the board to determine when an extreme emergency of a very unique nature exists. Reasons for suspension of board policy will be documented in board minutes.

Legal Reference:

~~[Iowa Code § 279.8:](#)~~

281 I.A.C. 12.3(2).

Approved March 26, 2018

Reviewed ~~June 28, 2021~~

September 18, 2024

Revised June 28, 2021

209.5 - Administration in the Absence of Policy (no change)

When there is no board policy in existence to provide guidance on a matter, the superintendent is authorized to act appropriately under the circumstances surrounding the situation keeping in mind the educational philosophy and financial condition of the school district.

It is the responsibility of the superintendent to inform the board of the situation and the action taken and to document the action taken when necessary. If needed, the superintendent will draft a proposed policy for the board to consider.

Legal Reference:

Iowa Code § 279.8:

281 I.A.C. 12.3(2):

Approved March 26, 2018

Reviewed ~~June 28, 2021~~

September 18, 2024

Revised June 28, 2021

209.6 - Review and Revision of Policy (no changes)

The board shall, at least once every five years, review board policy. Each year, the board may make a determination about the sections and/or series of the policy manual and the specific policies in the policy manual to be reviewed.

It is the responsibility of the superintendent to keep the board informed as to legal changes at both the federal and state levels. The superintendent will also be responsible for bringing proposed policy statement revisions to the board's attention.

If a policy is revised because of a legal change over which the board has no control or a change which is minor, the policy may be approved at one meeting at the discretion of the board.

Legal Reference:

~~Iowa Code § 279.8.~~
~~281 I.A.C. 12.3(2).~~

Approved March 26, 2018

Reviewed ~~June 28, 2021~~ September 18, 2024

Revised June 28, 2021

209.7 - Review of Administrative Regulations (no changes)

Board policy sets the direction for the administration of the education program and school district operations. Some policies require administrative regulations for implementation.

It is the responsibility of the superintendent to develop administrative regulations to implement the board policies. The regulations, including handbooks, will be approved by the board prior to their use in the school district.

Legal Reference:

~~Iowa Code §§ 279.8, .20.~~

Approved March 26, 2018

Reviewed ~~June 28, 2021~~ September 18, 2024

Revised June 28, 2021

506.5 – Graduation Requirements

Graduation Requirements

Students must successfully complete the courses required by the board and Iowa Department of Education in order to graduate.

It is the responsibility of the superintendent to ensure that students complete grades one through twelve and that high school students complete the required total credits prior to graduation. The following credits will be required:

Tiered Graduation Pathways

Courses	Distinguished Diploma	Achievement Diploma	Core Diploma	Requirements
English Language Arts	8	8	8	Language Arts 9 and Language Arts 10
Mathematics	6	6	6	Algebra I and Geometry: Student seeking a “Distinguished” Diploma must also complete Algebra II
Science	8	6	6	Biology, and Physical Science, and Earth/Space Science : Effective 2026, students seeking a “Distinguished” Diploma must also complete Chemistry or Physics
Social Studies	6	6	6	U.S. History I & II and Government
Physical Education*	8	8	8	Required each semester unless exempted in accordance with Iowa law.*

World Language	4	0	0	Effective in 2026, Students seeking a “Distinguished Diploma” must complete Spanish I and Spanish II
Career Technical Education/ Work-Based Learning	1	5	0	
Personal Finance	1	1	1	
Fine Arts	1	0	0	
Electives	9	7	7	
Total	52	47	42	

*Students shall be excused by the principal of the school if their parent or guardian requests in writing they be excused from the physical education requirement. A student who wishes to be excused from the physical education requirement must:

1. be seeking to do so in order to enroll in academic courses not otherwise available to the student;
2. be enrolled in a work-based learning program or other educational program authorized by the school which requires the student to leave the school premises for specified periods of time during the school day; or
3. participate in a school sponsored extracurricular activity which requires at least as much physical activity per week as one-eight unit of physical education.

To be granted a waiver, parents must indicate the activities students will participate in to complete at least 120 minutes of physical activity each week, as required by the *Healthy Kids Act*.

Graduation requirements for special education students will be in accordance with state-required standards and the prescribed course of study as described in the students’ Individualized Education Program (IEP). In order to obtain a diploma, the student must meet current state-required standards including; four units (years) of English, three units (years) of math, three units (years) of social studies, and three units (years) of science (4-3-3-3). An IEP team cannot excuse or

waive the state's graduation requirements. An IEP team may waive local district graduation requirements based on the student's needs and abilities. An IEP team must demonstrate reasonable cause for waiving local district graduation requirements.

An entitled student who is not able to meet the requirements for a regular high school diploma will be granted a certificate of completion if they fulfill the course requirements and expectations outlined in their IEP.

All students must complete a CPR course provided by the school.

Students who complete a regular session in the Legislative Page Program of the general assembly at the state capitol will be credited ½ credit of social studies.

Prior to graduation, the district will advise students on how to successfully complete the free application for federal student aid (FAFSA).

The Board shall have complete discretion to determine extraordinary circumstances that may permit variances from the above.

The required courses of study will be reviewed by the Board as needed.

Approved August 27, 2018

Reviewed December 13, 2023

Revised January 24, 2024

SOUTHWESTERN COMMUNITY COLLEGE EDUCATIONAL SERVICES CONTRACT

This contract establishes the terms and extent of a relationship between Southwestern Community College (Merged Area XIV), hereinafter referred to as "Provider" and the Red Oak Community School District, hereinafter referred to as "Participant" for providing Arts and Sciences courses for high school students by Provider to the Participant and citing the scope of this contractual relationship.

SECTION I TITLE OF CONTRACT

SWCC and Red Oak Community School District enter into the contract for the purpose of providing college courses to high school students. Contract includes the following Arts and Sciences courses:

Course:

BIO 186	Microbiology	4 credits
PHI 105	Introduction to Ethics	3 credits

SECTION II CONTRACT AGENCIES

Provider: Southwestern Community College (Merged Area XIV)
Participant: Red Oak Community School District

SECTION III TERM OF COMMITMENT

Beginning Date: January 13, 2025
Ending Date: May 11, 2025

SECTION IV UNDERSTANDING OF PROJECT AND MUTUAL AGREEMENT

It is hereby understood and mutually agreed: that the Provider and the Participant shall cooperate, along with other education agencies, in providing concurrent credit courses, activities and programs to students enrolled in the high school of the Participant District; that the Provider shall serve as administrator and fiscal agent for the project; that the Provider shall serve as the employing agent; that counseling, admissions and registration shall be the joint responsibility of Provider and Participant; that instructional services under this project shall be the responsibility of the Provider; that the governing body of the project shall be provided by the Provider; that each school district participating in a project shall designate their administrative representative for the project, to meet as provided in Section VIII of this contract.

SECTION V FACILITIES, STUDENTS, PERSONNEL AND SERVICES TO BE PROVIDED

A. Facilities

1. By the Provider: The Provider hereby agrees to provide facilities for the project through lease or some other contractual arrangement. When the Provider through such arrangement uses the facilities of a local education agency, it hereby agrees to abide by the rules and policies of that local education agency and will require compliance by all personnel who are part of this project.
2. By the Participant: The Participant School District hereby agrees: students provide transportation to and from the project instructional center or site; to cooperate in developing bus schedules, calendars, class schedules, procedures and provide other advice and counsel for the efficient and effective management of the project. The school district will provide their own transportation. Any liability arising there from shall be the responsibility of the school district.

B. Students and Personnel

1. By the Provider: The Provider shall provide administrative, instructional, and other necessary staff to carry out the purposes of this instructional project. The Provider shall make available to the Participant, staff members for consultative purposes from time to time as needed for activities related to this project. Students will be treated as young adults and appropriate and proper behavior will be expected. Jointly agreed upon rules common to the participant schools and community college will be administered.
2. By the Participant School District: The Participant will provide, under the terms of this contract, properly screened and counseled students who are appropriately enrolled in courses offered under this project. The Participant will align student eligibility to Senior Year Plus, including providing an option for students to meet the required proficiency requirements through measures of college readiness in alignment with the Provider's criteria for course placement information for entry-level advising. All rules, regulations, and personnel policies of the Provider shall apply to project personnel, including students, while they are in the Provider's facilities. The Participant School District staff may serve the Provider's instructional staff for consultative purposes from time to time and otherwise encourage a cooperative relationship with the Provider's personnel.

SECTION VI INSTRUCTIONAL EQUIPMENT AND MAINTENANCE

The Provider will enter into maintenance and repair contracts as required and will be responsible for keeping the instructional equipment in proper working condition. Equipment on loan to the project from local education agencies will be labeled and inventoried.

SECTION VII INSTRUCTIONAL RELATED SERVICES

The Provider shall make available Arts and Sciences courses, activities and programs to the students from Participant high schools. Said instructional offerings shall have been approved by the local school district boards, by the community college board and by the State of Iowa Department of Education. The Provider will provide counseling services as well as admissions, registration and record-keeping services to supplement those same services provided by the participant District.

Arts and Sciences courses will be selected on need, interest and demand as determined by the Provider. Course offerings will be started gradually and expanded slowly. Advisory committees will be appointed and articulation agreements put into place where appropriate. Adjustments in registration will be allowed after each semester course. Enrollment will be allowed and encouraged in non project courses if space is available.

SECTION VIII ADMINISTRATION AND COMMUNICATION

Provider staff will meet periodically with Participant staff to coordinate the program. Said meetings will be scheduled by individual school districts.

SECTION IX TUITION, FEES, BOOKS AND BILLING

- A. Red Oak Community School District is contracting for college courses. The amount charged will be 90% of 2024-2025 tuition and fees rate per student enrolled.
- B. Billings will be sent in October (for students enrolled fall semester) and March (for students enrolled spring semester).
- C. Southwestern Community College will supply the required physical or embedded textbook. Courses requiring a Cengage Unlimited, single-use access code or lab kit, as well as any course not shown in section 1, will be billed to the district with the tuition and fees. Red Oak Community School District is responsible for collecting the loaned textbooks at the completion of the course. Any textbooks not returned or damaged beyond use will be billed to the Red Oak Community School District. Textbooks purchased by the district with a buyback option are the responsibility of the district.

- D. The provider shall reserve the right to control the maximum enrollment in each class.
- E. In any event, a course may be canceled if the total enrollment by all participating districts is insufficient.
- F. This contract must be signed and filed with Southwestern Community College, 1501 West Townline Street, Creston, IA 50801 by January 10, 2025.

SECTION X ESCAPE CLAUSES

- A. For the Participant: The Participant District may be automatically withdrawn from the provisions of that part of the contract for those classes that do not organize.
- B. For the Provider: The Provider, Southwestern Community College (Merged Area XIV) may reduce the number of students accepted for courses, activities and programs if circumstances require it. Further, the Provider shall have the right to withdraw from all parts of the Project if sufficient funds and/or students are not committed to the Project by Participants by May 1 prior to the beginning of any school year.

NONDISCRIMINATION STATEMENT

It is the policy of Southwestern Community College not to discriminate in its programs, activities, or employment on the basis of race, color, national origin, sex, disability, age, sexual orientation, gender identity, creed, religion, and actual or potential family, parental or marital status. If you have questions or complaints related to compliance with this policy, please contact: Equity/Title IX Coordinator, Southwestern Community College (Administration Center), 1501 W. Townline St., Creston, IA 50801; phone, (641) 782-1456; or email, TitleIXCoordinator@swcciova.edu, or the Director of the Office for Civil Rights, U.S. Department of Education, John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604-7204; phone, (312) 730-1560; fax, (312) 730-1576; TDD, 800-877-8339; or email, OCR.Chicago@ed.gov.

DISABILITY/SPECIAL NEEDS

Southwestern provides a variety of accommodations for qualified students with disabilities. Services are designed to enhance the student's abilities and are based upon a student's individual needs. Southwestern makes every effort to assure that qualified students with disabilities have equal access to all services. Steps for obtaining such accommodations are listed in the Student Handbook (disability/special needs at Southwestern). For further assistance regarding accommodations or to identify special needs, students should contact Deb Pantini, Director of Student Development, Administration Center, at 641.782.1458.

AUTHORIZATION

We, the undersigned, hereby certify that we are the properly authorized officers of the organizations sought to be bound by this contract, and that we do hereby accept the terms and conditions provided herein, or attached hereto as supplementing any section

hereof, and attest that we sign this document on behalf of the contracting entity to the contract:

PARTICIPANT SCHOOL DISTRICT
IN THE COUNTY OF MONTGOMERY
IN THE STATE OF IOWA

PROVIDER, SOUTHWESTERN COMMUNITY
COLLEGE (MERGED AREA XIV)

By: _____
Signature

By: _____
Signature

Date: _____

Date: _____

2024-2025 SIAC Membership

1. Meshell Billings (Teacher Representative)
2. Brandi Blackman (Teacher Representative)
3. Janelle Erickson (Teacher Representative)
4. Brett Eubank (Teacher Representative)
5. Angie Montgomery (Teacher Representative)
6. Melinda Smits (Teacher Representative)
7. Tracy Vannausdle (Teacher Representative)
8. Jane Chaillie (Administrative Representative)
9. Steven Green (Administrative Representative)
10. Nate Perrien (Administrative Representative)
11. James Sherley (Administrative Representative)
12. Kathy Walker (Board Representative)
13. Bret Blackman (Board Representative)
14. Jen Johnson (Parent Representative)
15. Alan Dean (Parent Representative)
16. Richard Fisher (Parent Representative)
17. Tianna Fisher (Parent Representative)
18. Eduard Grass (Parent Representative)
19. Mabel Rico (Parent Representative)
20. Corrine Jenkins (Parent Representative)
21. Jason Orme (Parent Representative)
22. Sarah Orme (Parent Representative)
23. Andy Rea (Parent Representative)
24. Amy Rydberg (Parent Representative)
25. Dave Rydberg (Parent Representative)
26. Deb Terry (Parent Representative)
27. Kandi Turner (Parent Representative)
28. Scott Turner (Parent Representative)
29. Anna Wenberg (Student Representative)
30. Keidy Camilo (Student Representative)
31. Paulina Bueno (Student Representative)

Revenues by Source and Fund (FY 2024, FY 2023, and FY 2022)

Source	General Fund			Activity Fund			Management Levy Fund			SAVE Statewide Sales Tax Fund			PPEL Fund			Debt Service Fund			Enterprise Fund			Trust Funds			Total			
	FY 24	FY 23	FY 22	FY 24	FY 23	FY 22	FY 24	FY 23	FY 22	FY 24	FY 23	FY 22	FY 24	FY 23	FY 22	FY 24	FY 23	FY 22	FY 24	FY 23	FY 22	FY 24	FY 23	FY 22	FY 24	FY 23	FY 22	
LOCAL SERVICES																												
Property/Taxes	3,772,523.81	3,526,111.07	3,524,106.13				136,652.06	271,924.24	159,746.65				606,056.86	593,614.34	575,053.43	1,612,487.03	1,577,896.82	1,524,165.02							6,127,719.76	5,969,546.47	5,783,070.23	
Income taxes/surtaxes	346,624.86	320,532.49	528,094.79										69,324.98	64,106.51	58,677.21										415,949.84	384,639.00	586,772.00	
Penalties and interest on taxes																												
Excise taxes	106,524.90	102,787.18	102,002.98							4,511.87	7,939.55	4,635.21	16,764.93	17,147.99	20,317.94	44,824.94	45,599.76	43,733.01							172,626.64	173,474.48	170,689.14	
Other taxes	1,158.76	1,062.10	1,352.17				31.61	87.29	66.30				148.32	188.99	349.47	396.60	502.38	627.19							1,735.29	1,840.76	2,395.13	
Tuition	571,685.09	463,315.15	492,816.41																						571,685.09	463,315.15	492,816.41	
Transportation fees	722.87	1,622.98	903.25																						722.87	1,622.98	903.25	
Earnings on investments	121,226.99	30,531.57	7,978.30	1,202.64	602.98	311.34	12,894.83	6,771.14	2,909.85	31,323.15	14,279.09	4,218.37	94,702.07	17,061.65	5,991.64	23,171.58	10,684.62	1,981.00	9,581.62	3,590.59	629.02	2,130.09	402.11	296,232.97	84,236.32	24,421.61		
Food service																			148,724.77	167,826.10	46,139.19				148,724.77	167,826.10	46,139.19	
Student Activities	1,478.10	1,212.25	1,411.95	166,659.75	167,785.43	194,327.67																			168,137.85	168,977.68	195,739.62	
Community Service Activities																												
Rentals	8,012.72	7,570.25	11,709.19																						8,012.72	7,570.25	11,709.19	
Contributions & donations from private sources	132,699.20	170,350.63	143,039.61	2,200.00	3,989.75														775.95	780.89	2.00				135,675.15	174,201.21	143,041.61	
Gains on the sale of capital assets																												
Textbook sales and rentals	23,149.78	25,222.39	30,350.48																						23,149.78	25,222.39	30,350.48	
Miscellaneous revenues from other LEAs/AEAs	100,461.51	101,528.64	43,165.23																						100,461.51	101,528.64	43,165.23	
Miscellaneous revenues from sales of services to other local governmental units																												
Sale of Service to Other Funds																												
Refund of Prior Year's Expenditures	8,384.56		1,554.61																						8,384.56		1,554.61	
Other Local Revenue	18,337.45	57,452.63	72,272.67							760.32	4,561.92														19,097.77	62,014.55	106,654.26	
TOTAL REVENUE FROM LOCAL SOURCES	5,212,990.60	4,809,297.33	4,960,756.77	170,062.93	171,438.16	194,639.01	154,850.69	291,284.14	167,357.99	31,323.15	14,279.09	4,218.37	786,997.16	692,119.48	660,389.69	1,680,880.15	1,634,683.58	1,570,506.22	159,082.34	172,107.58	81,151.80	2,130.09	402.11	8,198,316.57	7,786,014.04	7,639,421.96		
STATE SOURCES																												
State foundation aid	5,701,944.00	5,871,915.00	5,423,561.00																						5,701,944.00	5,871,915.00	5,423,561.00	
Instructional support state aid																												
Special Education Deficit Supplemental State Aid																												
Teacher Leadership State Aid	383,955.00	383,955.00	361,846.00																						383,955.00	383,955.00	361,846.00	
Four year old preschool state aid	263,408.00	248,336.00	202,356.00																						263,408.00	248,336.00	202,356.00	
State Payments in Lieu of Tuition	3,240.44	5,670.93	5,667.71																						3,240.44	5,670.93	5,667.71	
SBRC grants in aid																												
State categorical aid and State Aid Funding Supplement	1,472,436.81	1,553,759.91	1,462,190.50																3,126.87	3,501.19	4,862.33				1,475,563.68	1,557,261.10	1,467,052.83	
Military credit	700.24	747.29	887.06				29.60	57.62	40.22				113.50	125.98	31.83	297.06	334.84	383.35							1,140.40	1,265.73	1,342.46	
SAVE Statewide Sales & Service Tax										1,363,337.65	1,462,923.16	1,248,594.35													1,363,337.65	1,462,923.16	1,248,594.35	
Other state revenues in lieu of taxes	12.23		60,150.16				22,793.18		2,728.62				0.84		5,916.80										22,778.51		94,589.30	
TOTAL REVENUE FROM STATE SOURCES	7,825,696.72	8,064,384.13	7,516,648.43				22,792.79	57.62	2,768.84	1,363,337.65	1,462,923.16	1,248,594.35	114.34	125.98	5,948.63	299.32	334.84	26,177.07	3,126.87	3,501.19	4,862.33				9,215,367.68	9,531,326.92	8,804,999.65	
FEDERAL SOURCES																												
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Unrestricted direct grants-in-aid																												
Unrestricted indirect grants-in-aid																												
Restricted direct grants-in-aid																												
Restricted indirect grants-in-aid through the state	740,898.30	1,192,714.34	2,275,098.57																490,846.97	534,797.37	777,070.15				1,231,785.27	1,727,511.71	3,052,168.72	
Restricted indirect grants-in-aid through intermediate agencies	50,568.00	52,935.00	58,374.00																						50,568.00	52,935.00	58,374.00	
Federal revenues in lieu of taxes																												
Federal revenues for/on behalf of the LEA/AEA																												
TOTAL REVENUE FROM FEDERAL SOURCES	791,506.30	1,245,649.34	2,333,472.57																									
OTHER SOURCES																												
Issuance of bonds																												
Interfund Transfers In				11,406.11	6,512.40											885,640.00	883,340.00	811,872.82							897,046.11	889,852.40	811,872.82	
Proceeds from the disposal of real or personal property (governmental funds)	32,492.73	80,880.51	70,827.94										143,764.80		2,000.00										176,257.53	80,880.51	72,827.94	
Proceeds from loans greater than 12 months																												
Proceeds from capital leases and lease purchases																												
Other long-term debt proceeds																												
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Upward adjustments to beginning fund balance	30,830.97																											
TOTAL OTHER FINANCING SOURCES AND UPWARD ADJUSTMENTS	63,323.70	80,880.51	70,827.94	11,406.11	6,512.40								143,764.80		2,000.00	885,640.00	883,340.00	811,872.82	1,799.26	18,009.80				32,630.23	18,009.80			
TOTAL REVENUES AND OTHER FINANCING SOURCES AND UPWARD ADJUSTMENTS	13,893,517.32	14,200,211.31	14,881,705.71	181,469.50	177,950.56	194,639.01	177,643.47	291,341.76	170,126.83	1,394,000.80	1,477,202.25	1,252,812.72	930,876.30	692,245.46	668,338.32	2,566,819.47	2,518,358.42	2,408,556.11	698,261.23	791,418.52	905,569.34	2,130.09	402.11	19,845,377.16	20,149,532.96	20,486,150.16		

Expenditures by Fund, Facility, Function & Object (FY 2024, FY 2023, FY 2022)

	SALARIES			EMPLOYEE BENEFITS			PURCHASED SERVICES			SUPPLIES			PROPERTY			MISCELLANEOUS OBJECTS			OTHER ITEMS			TOTAL EXPENDITURES		
	FY 24	FY 23	FY 22	FY 24	FY 23	FY 22	FY 24	FY 23	FY 22	FY 24	FY 23	FY 22	FY 24	FY 23	FY 22	FY 24	FY 23	FY 22	FY 24	FY 23	FY 22	FY 24	FY 23	FY 22
Instruction	5,307,591.13	5,411,306.84	5,314,271.64	1,923,010.45	1,863,617.23	1,878,310.39	1,951,276.64	1,418,660.58	955,834.09	333,842.89	520,384.75	478,856.99	25,002.76	16,969.93	464,107.10	17,505.32	15,709.56	12,804.50				9,558,229.19	9,246,648.89	9,104,184.71
Attendance and Social Work Services	44,802.38	42,891.11	76,171.23	14,133.96	16,317.57	22,324.04				3,305.73	3,617.43	1,711.98										62,242.07	62,826.11	100,207.25
Guidance Services	113,530.78	150,059.44	102,164.79	34,476.23	43,294.17	34,447.49	3,428.39	3,565.00	755.37	298.44	305.73	993.20										151,733.84	197,224.34	138,360.81
Health Services	64,307.00	44,250.00	52,450.00	25,007.54	16,259.14	18,931.27						389.50	393.20									89,314.54	60,898.64	71,774.47
Improvement of Instruction Services	220,491.02	377,615.93	314,526.93	47,760.55	85,439.67	101,804.04	76,868.22	125,786.70	59,279.28			240.18	904.79									345,119.79	589,082.48	476,514.98
Library Media Services	126,569.98	67,287.17	35,402.53	46,294.67	37,546.90	24,647.58						225.40	5,450.33	3,430.00								173,090.05	110,284.40	63,480.11
Instruction-Related Technology Services	124,524.66	109,398.39	102,657.52	43,308.96	37,348.18	33,316.92	195,667.34	144,712.79	302,250.12	115,945.30	74,867.91	60,816.48	7,025.56	124,387.85	105,388.40							486,471.82	490,515.12	604,429.44
Academic Student Assessment Services							6,107.10	8,963.65	8,768.95													6,107.10	8,963.65	8,768.95
Other Instructional Staff Support Services																								
Board of Education Services				37,154.32		986.59	159,423.14	105,251.87	152,813.61	913.75	3,182.82	5,116.42				5,835.59	6,161.00	9,739.15				203,326.80	114,595.69	168,655.77
Executive Administration Services	203,433.70	219,705.53	207,850.00	68,628.46	68,357.57	70,656.27	6,772.93	5,597.37	5,468.72	3,076.61	1,648.53	1,217.54					559.00	200.00				281,911.70	295,868.00	285,392.53
Special Area Administration Services							1,144.00	1,111.00	929.00													1,144.00	1,111.00	929.00
School Administration Services	589,204.37	438,852.53	426,386.27	251,800.63	182,603.37	204,586.08	19,625.65	21,935.31	19,986.83	9,704.24	8,011.65	5,892.23				2,037.00	2,655.00	2,474.00				872,371.89	654,057.86	659,325.41
Business Administration Fiscal Services	208,888.61	172,935.44	142,645.00	81,556.27	66,156.70	53,856.10	52,020.03	50,919.22	48,100.99													342,464.91	290,011.36	244,602.09
Purchasing, Warehousing, and Distributing Services										2,338.74	2,272.85	3,261.03										2,338.74	2,272.85	3,261.03
Printing, Publishing, and Duplicating Services																								
Planning, Research, Development, & Evaluation																								
Public Information Services																								
Personnel Services							4,410.00	3,885.72	4,261.57													4,410.00	3,885.72	4,261.57
Administration Technology Services																								
Other Business Administration Services																								
Operation and Maintenance of Plant Services	124,608.35	121,019.00	120,624.92	81,012.88	75,266.48	67,146.88	1,209,936.22	1,154,949.52	855,516.20	506,437.91	490,397.26	420,856.48	49.99	17,365.92	263,466.29							1,922,045.35	1,858,998.18	1,727,610.78
Student Transportation	198,389.67	169,209.22	149,057.92	46,545.22	39,985.06	38,946.17	81,684.46	67,516.50	74,626.23	53,959.20	61,297.42	50,093.65	405,832.80	118,788.40	106,567.55			300.00	574.95			786,421.35	457,096.60	419,866.47
Other Support Services																								
Food Service Operations		6,248.61	5,465.00	(2,664.00)	1,067.81	(5,298.80)	191,264.53	77,743.57	296,811.32	451,314.98	526,352.64	318,478.85			3,150.72							639,915.51	611,412.63	618,597.09
Other Enterprise Operations										3,895.91	3,133.42	2,083.60										3,895.91	3,133.42	2,083.60
Community Service Operations																								
Facilities Acquisition and Construction							400,408.60	331,631.11	7,000.00													400,408.60	331,631.11	7,000.00
Debt Service							7,050.00	4,550.00	5,050.00							2,505,477.50	2,296,350.50	2,446,269.50				205,000.00	2,512,527.50	2,505,900.50
Interagency Flowthrough																						494,198.00	510,133.00	489,115.00
Interfund Transfers Out																						897,046.11	889,852.40	811,872.82
Special Items																								
Extraordinary Items																								
Loss on Disposition of Capital Assets																								
Downward Adjustments to Beginning Fund Balance																						99,487.82		99,487.82
TOTAL EXPENDITURES AND OTHER FINANCING USES & Downward Prior FY Adj	7,326,351.65	7,330,779.21	7,049,663.75	2,698,026.14	2,533,259.85	2,544,660.98	4,367,087.25	3,526,799.91	2,797,452.28	1,485,359.10	1,701,352.42	1,354,106.38	437,911.11	277,512.10	942,680.06	2,530,855.41	2,321,735.06	2,472,062.10	1,490,731.73	1,604,985.40	1,300,987.82	20,336,322.39	19,296,423.95	18,461,613.38

Solvency Ratio

	FY 2024	FY 2023	FY 2022	FY 2021	FY 2020
Assigned Fund Balance	265,123.61	277,978.34	304,270.00	243,708.61	224,515.07
Unassigned Fund Balance / Unrestricted Net Position	3,068,787.43	3,989,414.05	3,793,046.65	2,649,153.80	2,350,303.18
Total Revenues and Other Financing Sources and Upward Adjustment	13,893,517.32	14,200,211.31	14,881,705.71	13,586,573.00	12,672,009.70
Interagency Flowthrough	494,198.00	510,133.00	489,115.00	485,408.00	480,081.00
Solvency Ratio	24.9%	31.2%	28.5%	22.1%	21.1%

Solvency Ratio is the hypothetical percentage of remaining revenue assuming the district were to end operations at the end of the current fiscal year, after receiving all yearly revenues and meeting all financial obligations. Solvency Ratio is calculated by dividing the Assigned and Unassigned General Fund Balance by Total General Fund Revenues minus AEA Flow-Through funds. The District will seek to maintain a Solvency Ratio within the 8%-15% target.

Unspent Authorized Budget and Unspent Authorized Budget Percentage

(FY 2024, FY 2023, FY 2022, FY 2021, FY 2020)

	FY 2024	FY 2023	FY 2022	FY 2021	FY 2020
Maximum Authorized Budget	\$19,402,500	\$18,870,273	\$18,411,521	\$16,684,704	\$15,339,759
Unspent Authorized Budget	\$4,866,590	\$4,866,887	\$4,631,532	\$3,604,339	\$2,939,029
Unspent Authorized Budget Percentage	25%	26%	25%	22%	19%

Unspent Authorized Budget or unspent balance is the amount of spending authority remaining at the end of the fiscal year. The UAB Percentage is calculated by dividing the UAB by the current year spending authority. The District will seek to maintain a UAB Percentage within the 15%-25% range to hedge against overspending and unforeseen expenses.

Certified and Served Enrollment (FY 15-16 through FY 24-25)

	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018	2016-2017	2015-2016
Resident Students In-District	822.6	914.7	914.5	968.6	954.7	953.1	962.5	1002.0	1050.6	1066.0
Tuition Out	2	1.0	0.0	1.0	0.0	2.0	1.0	1.0	3.0	2.0
Open Enrollment Out	146	143.0	119.0	102.0	81.0	82.1	67.0	53.0	55.0	63.0
Open Enrollment In	61	50.0	57.0	55.0	45.1	53.0	37.0	38.0	33.0	31.0
Certified Enrollment	972.87	1059.6	1034.9	1073.1	1036.6	1039.2	1032.6	1057.1	1110.3	1133.1
Served Enrollment	885.9	966.6	975.9	1026.1	1001.7	1008.1	1003.6	1045.1	1089.3	1105.1
Change in Served Enrollment	-80.7	-9.3	-50.2	24.4	-6.4	4.5	-41.5	-44.2	-15.8	4.1
Change in Certified Enrollment	-86.7	24.7	-38.2	36.5	-2.6	6.6	-24.5	-53.2	-22.8	4.1
Statewide Voluntary Preschool	24.5	24.0	34.5	33.5	28.0	34.5	34.0	27.5	30.5	24.5

Staff Costs as a Percentage of General Fund (FY 2025 - FY 2024)

	FY 2024	FY 2023	FY 2022	FY 2021	FY 2020	FY 2019	FY 2018	FY 2017	FY 2016	FY 2015
Salaries	\$7,320,602	\$7,330,779	\$7,049,664	\$6,982,970	\$6,952,215	\$7,156,126	\$7,231,696	\$7,421,774	\$7,339,971	\$7,225,821
Benefits	\$2,700,250	\$2,533,260	\$2,544,661	\$2,543,232	\$2,379,159	\$2,514,787	\$2,571,779	\$2,650,674	\$3,004,715	\$2,911,904
Total Salary and Benefits	\$10,020,851	\$9,864,039	\$9,594,325	\$9,526,201	\$9,331,373	\$9,670,913	\$9,803,476	\$10,072,448	\$10,344,686	\$10,137,725
Total General Fund Expenditures	\$14,535,911	\$14,003,386	\$13,779,989	\$13,080,365	\$12,400,730	\$12,542,720	\$12,590,176	\$12,949,244	\$13,181,732	\$12,678,368
Staff Salaries as Percentage of General Fund	69%	70%	70%	73%	75%	77%	78%	78%	78%	80%

Red Oak CSD Facilities Committee Meeting Summary
October 18, 2024

Attendees:

Bryce Johnson (Board Member), Scott Bruce (Board Member), Mark Pfister (Boyd Jones), Jim Lovely (Boyd Jones), Daric O'Neal (Alley Poyner Macchietto Architecture), Ron Lorenz (Superintendent)

I. Facilities Projects Next Steps

We have gone as far as we can in terms of needs assessment, concept development, marketing, and cost estimates for proposed capital improvement projects. Moving forward will require formal site surveys (e.g., topography, water and soil sampling, etc.) and the development of detailed architectural drawings and construction plans. These services come at a cost and require an additional commitment by the Board. The Board must determine whether it wants to authorize Alley Poyner Macchietto Architecture (APMA) to proceed with the next phase of the process or open this up for competitive proposals.

APMA won a competitive proposal to complete a comprehensive facilities assessment and develop a long-term district facilities plan, in 2022. Our next phase of work can reasonably be considered an extension of this proposal. In order to proceed, Daric O'Neal requires a signed letter of agreement outlining next steps and costs, with the basis of the agreement being the same legal and fee structure of the original bond contract.

It is important to note that school districts are allowed to hire architects as professional services without formal competitive bids, but a competitive process (i.e., request for proposals) can demonstrate due diligence, transparency, and ensure the district gets the best value. The downside is the RFP process is labor intensive, time consuming, and doesn't always ensure the best fit.

Facilities committee members expressed a preference for authorizing Daric O'Neal and APMA to proceed with the next phase of work as a means of expediting the process and ensuring consistency throughout.

II. Construction Delivery Models

In addition to deciding on architecture services, the Board must determine which construction delivery method it prefers. Mark Pfister and Jim Lovely, from Boyd Jones, explained the differences between the design-bid-build (DBB), Construction Manager at Risk (CMaR), and Construction Manager as Advisor (CMa) models.

DBB is the traditional approach where an architect leads the owner through the design process and the owner issues construction documents for competitive bids. In the CMa model, a construction manager is hired during the early stages of the design process and provides input on cost estimates, construction strategies, scheduling, and procurement. CMAR is a collaborative approach where the architect, owner, and construction manager work as a team to develop all plans and documents. The CMAR is responsible for the budget, schedule, soliciting bids, and managing the construction process.

The costs are essentially the same for CMAR and CMa (i.e., fees based on a percentage of the total cost of the project). The biggest difference is that the CMAR is legally bound to a guaranteed maximum price (GMP) while the CMa is not. Iowa Code also makes CMAR somewhat less agile than CMa. Like architects, construction managers can be hired as professional services without competitive bids.

Facilities committee members expressed a preference for hiring Boyd Jones as the District's Construction Manager as Advisor. They were encouraged by Boyd Jones' hybrid approach that blends the CMAR and CMa models and hinges on presence, on-site supervision, and relationships. Boyd Jones and APMA also served the District well in helping pass our recent bond and completing renovations at Inman, the Jr-Sr High, and the Early Childhood Center.