

Red Oak Community School District
604 S Broadway
Red Oak, Iowa 51566
712.623.6600
www.redoakschooldistrict.com

Special Board Meeting

Meeting Location: Red Oak Jr./Sr. Virtual Learning Center OR
VIA Internet and phone -visit website for information
Go To Meeting Link: <https://meet.goto.com/979935149>

Tuesday, May 9, 2023 – 5:30 pm

- Revised Agenda –

**Public Hearing Regarding the Plans, Specifications, Form of Contract, and Estimated Cost
of Inman Partial Re-Roofing Project at 5:35 p.m.**

- 1.0 Call to Order – Board of Directors President Bret Blackman
- 2.0 Roll Call – Board of Directors Secretary Deb Drey
- 3.0 Approval of the Agenda – President Bret Blackman
- 4.0 Consent Agenda
 - 4.1 Personnel Considerations
 - 4.1.1 Hiring of Jesse Taylor as P.E. Teacher at Inman Elementary School for the 2023-2024 school year
 - 4.1.2 Hiring of Amy McClintock as Special Education Teacher at Inman Elementary for the 2023-2024 school year
 - 4.1.3 Hiring of Ron DeVries as Varsity Head Boys Basketball Coach for the 2023-2024 school year
 - 4.1.3 Hiring of Alec Ruskell as Varsity Assistant Softball Coach for the 2022-2023 school year
 - 4.1.4 Resignation of Bevin Anderzhon as English-Language Arts Teacher at Jr-Sr High School effective at the end of the 2022-2023 school year
 - 4.1.5 Resignation of Stuart Longsworth as English-Language Arts Teacher at Jr-Sr High School effective at the end of the 2022-2023 school year
 - 4.1.6 Resignation of Mary Carlson as Math Teacher at Jr-Sr High School effective at the end of the 2022-2023 school year
 - 4.1.7 Resignation of Ashley Gacke as 5th Grade Teacher at Inman Elementary effective at the end of the 2022-2023 school year
 - 4.1.8 Resignation of Heather Hall as District Nurse effective at the end of the 2022-2023 school year
 - 4.1.9 Resignation of Coleman Mullenix as Physical Education Teacher, Varsity Head Girls Basketball Coach, Assistant Varsity Girls Track Coach, Student Council Sponsor, and Weight Training Sponsor at Jr-Sr High School effective at the end of the 2022-2023 school year

- 4.1.10 Resignation of Dillon Wiser as Assistant Jr. High Football Coach and Assistant Jr. High Wrestling Coach effective at the end of the 2022-2023 school year
- 4.1.11 Resignation of Taylor Wood as Instrumental Music Teacher at Jr-Sr High School effective at the end of the 2022-2023 school year
- 4.1.12 Resignation of Tristan Johnson as Head Varsity Boys Tennis Coach effective at the end of the 2022-2023 school year
- 4.1.13 Resignation of Nikki Rengstorf as Junior Class Prom Sponsor effective at the end of the 2022-2023 school year
- 4.1.14 Resignation of Ron DeVries as Varsity Assistant Boys Basketball Coach effective at the end of the 2022-2023 school year
- 4.2 Out of State Trips
 - 4.2.1 School Beyond School Students to travel to Omaha, NE, to Visit the Henry Doorly Zoo, on May 20, 2023
- 5.0 General Business for the Board of Directors
 - 5.1 Old Business—None
 - 5.2 New Business
 - 5.2.1 Discussion/Approval of Inman Elementary Partial Re-Roof Plans and Specifications
 - 5.2.2 Discussion/Approval of Inman Elementary Partial Re-Roof Form of Contract
 - 5.2.3 Discussion/Approval of Inman Elementary Partial Re-Roof Estimated Cost (\$275,000)
 - 5.2.4 Discussion/Approval of Letter of Agreement with Alley Poyner Macchietto Architecture for Design Services and Coordination of Bid Process for Inman Elementary Partial Re-Roof Project (\$12,000)
 - 5.2.4 Discussion/Approval of Awarding Inman Elementary Partial Re-Roof Contract to Elevate Roofing (\$219,228)
 - 5.2.5 Discussion of Partnering with Green Hills AEA in Hosting Rising Hope Academy
- 6.0 Reports – None
- 7.0 Next Regular Board of Directors Meeting: Wednesday, May 17, 2023– 5:30 pm
Red Oak Virtual Learning Center
Red Oak Jr./Sr. High
- 8.0 Adjournment

NOTICE OF PUBLIC HEARING

The Board of Education of the Red Oak Community School District will conduct a public hearing in the Red Oak Jr Sr High School - Board Room, Red Oak Community School District, 2011 N. 8th Street, Red Oak, Iowa at 5:30 PM on the 9th day of May, 2023 at which place and time any person interested may appear and file objections to the proposed plans, specification form of contract and estimated total of ROCSD Inman Elementary Re-Roof.

The Project, which is located at 900 Inman Dr, Red Oak, Iowa, involves the construction activities as required by the Contract Documents, which shall include:

Partial re-roof of approximately 9500 SF of membrane roofing and associated assemblies for a complete roof per Local and State Code Requirements.

Bidding Documents may be examined at the Superintendent's Office beginning on April 20th, 2023 and may be inspected by all interested parties. All interested parties are invited to attend and speak at the public hearing. Following the public hearing the Board may take action to approve the proposed plans, specifications, form of contract and estimated cost of the Project.

By order of the Board of Education

Red Oak Community School District
Red Oak, Iowa

By: _____, Board President

Attest: _____, Board Secretary

END OF DOCUMENT

Board of Directors
Red Oak Community School District (ROCSD)
604 S Broadway Street
Red Oak, IA 51566

RE: Proposal for A/E Design Services for Inman Partial Re Roof

Dear Board Members,

It is our pleasure to submit to you our proposal for services related to the Inman Elementary Building Partial Re Roof. Given our extensive experience, we feel we are uniquely qualified to provide the design services needed to complete this project for you. Thank you for your consideration.

1.0 DESCRIPTION OF THE PROJECT:

Re Roofing needed on "Old Inman" approximately 9500 SF of EPDM roofing that is failing. That portion of the roof was installed in approximately 2001. It includes new gutter and downspout on the south and north (short edge)

2.0 SCOPE OF WORK:

1. Construction Specifications and Sketch Plans sufficient to price and construct the project
2. Bidding
3. Construction Administration Services

3.0 SERVICES NOT INCLUDED IN THIS PROPOSAL:

1. Geotechnical services
2. Roof core sampling
3. Property survey
4. Environmental investigation or mitigation services
5. Permit Costs
6. Special Inspections
7. Cost estimating
8. Phased construction

FEE PROPOSAL:

Based on the above scope of work above, we propose the following fees:

Inman and HS High School Campuses		
<i>Estimated cost of construction</i>	<i>\$275,000.00</i>	
A/E Basic Services Fee		\$12,000.00
TOTAL FEE		\$12,000.00

In addition to the fees outlined above standard reimbursable expenses such as mileage, long distance phone charges, incidental printing costs, and delivery charges will be billed at cost plus a 10% fee.

Services will be billed as follows:

Construction Specifications	80%
Bidding and Negotiation	05%
Construction Administration	15%

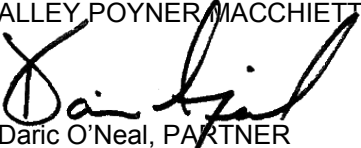
**It is our intent that this letter of agreement be bound by the stipulations of our previous agreement, AIA B132 – 2009 edition contract with language that was reviewed / approved by your attorney.

As always, please feel free to contact me with any questions you might have.

Thank you again for allowing us the opportunity to provide services for this project.

Sincerely,

ALLEY·POYNER·MACCHIETTO ARCHITECTURE INCORPORATED



Daric O'Neal, PARTNER
Project Manager

SECTION 00 4113 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

PART 1 - GENERAL

1.1 BID INFORMATION

- A. Bidder: Scott Enterprises LLC
- B. Project Name: ROCSD Inman Elementary Partial Re-Roof.
- C. Project Location: 900 Inman Dr., Red Oak, Iowa 51566.
- D. Owner: The Board of Education of the Red Oak Community School District.
- E. Architect: Alley Poyner Macchietto Architecture Incorporated, 1516 Cuming Street, Omaha, NE 68102.
- F. Architect Project Number: 23028.

1.2 CERTIFICATIONS AND BASE BID

- A. The undersigned Bidder agrees, if this Bid is accepted, to enter into an agreement with Owner to perform the Work described in the Bidding Documents for the Bid Price and within the Time of Completion indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.
- B. Bidder has carefully correlated the information known to Bidder, information and observations obtained from visits to the site, and other information identified in the Bidding Documents with the Bidding Documents.
- C. Bidder is familiar with federal, state, and local laws and regulations applicable to Project.
- D. This bid will remain subject to acceptance for 45 days after the bid opening.
- E. The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Alley Poyner Macchietto Architecture Incorporated and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

Two Hundred Eighty Thousand, Three Hundred Sixty-Three Dollars (\$280,363.00)

1.3 UNIT PRICES

- A. The undersigned Bidder proposes the amounts below be added to or deducted from the Contract Sum on performance and measurement of the individual items of Work and for adjustment of the quantity given in the Unit Price Allowance for the actual measurement of individual items of the Work.
- B. If the unit price does not affect the Work of this Contract, the Bidder shall indicate "NOT APPLICABLE."
- C. Unit Prices:
 - 1. Unit Price No. 1 Roof Sheathing replacement
Five Dollars and Seventy-Seven Cents Dollars (\$5.77) per unit
 - 2. Unit Price No. 2 Joint sealant removal and replacement
Eight Dollars and Fourteen Cents Dollars (\$8.14) per unit

1.4 BID GUARANTEE

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:
5% Bid Bond Dollars (\$_____)
- B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.6 TIME OF COMPLETION

- A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect, and shall fully complete the Work within <Insert number> calendar days.

1.7 ACKNOWLEDGEMENT OF ADDENDA

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
 - 1. Addendum No. 1, dated 05/02/2023.
 - 2. Addendum No. 2, dated N/A.
 - 3. Addendum No. 3, dated N/A.

4. Addendum No. 4, dated N/A.

1.8 CONTRACTOR'S LICENSE

A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in <Insert Project jurisdiction>, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.9 SUBMISSION OF BID

A. Respectfully submitted this Fourth day of May, 2023.

B. Submitted By: Scott Enterprises LLC
(Name of bidding firm or corporation)

C. Authorized Signature: [Handwritten Signature]
(Handwritten signature)

D. Signed By: Scott Lentini
(Type or print name)

E. Title: Pres.
(Owner/Partner/President/Vice President)

F. Witnessed By: [Handwritten Signature]
(Handwritten signature)

G. Attest: Kristen Bates
(Handwritten signature)

H. By: Kristen Bates
(Type or print name)

I. Title: controller
(Corporate Secretary or Assistant Secretary)

J. Street Address: 9684 North 109th Ave

K. City, State, Zip: Omaha, Nebraska, 68142

L. Phone: 402-571-2364

M. License No.: C099161

N. Federal ID No.: 47-0618826 (Affix Corporate Seal Here)

END OF SECTION 00 4113

SECTION 00 4113 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

PART 1 - GENERAL

1.1 BID INFORMATION

- A. Bidder: Elevate Roofing
- B. Project Name: ROCSD Inman Elementary Partial Re-Roof.
- C. Project Location: 900 Inman Dr., Red Oak, Iowa 51566.
- D. Owner: The Board of Education of the Red Oak Community School District.
- E. Architect: Alley Poyner Macchietto Architecture Incorporated, 1516 Cuming Street, Omaha, NE 68102.
- F. Architect Project Number: 23028.

1.2 CERTIFICATIONS AND BASE BID

- A. The undersigned Bidder agrees, if this Bid is accepted, to enter into an agreement with Owner to perform the Work described in the Bidding Documents for the Bid Price and within the Time of Completion indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.
- B. Bidder has carefully correlated the information known to Bidder, information and observations obtained from visits to the site, and other information identified in the Bidding Documents with the Bidding Documents.
- C. Bidder is familiar with federal, state, and local laws and regulations applicable to Project.
- D. This bid will remain subject to acceptance for 45 days after the bid opening.
- E. The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Alley Poyner Macchietto Architecture Incorporated and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

Two Hundred Nineteen Thousand, Two Hundred
Twenty-eight and no/100----- Dollars (\$219,228.00-----)

1.3 UNIT PRICES

- A. The undersigned Bidder proposes the amounts below be added to or deducted from the Contract Sum on performance and measurement of the individual items of Work and for adjustment of the quantity given in the Unit Price Allowance for the actual measurement of individual items of the Work.
- B. If the unit price does not affect the Work of this Contract, the Bidder shall indicate "NOT APPLICABLE."
- C. Unit Prices:
 - 1. Unit Price No. 1 Roof Sheathing replacement
Twelve and no/100----- Dollars (\$12.00-----) per unit
 - 2. Unit Price No. 2 Joint sealant removal and replacement
Ten and no/100----- Dollars (\$10.00-----) per unit

1.4 BID GUARANTEE

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:
Ten Thousand, Nine Hundred Sixty-one and no/100----- Dollars (\$10,961.00-----)
- B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.6 TIME OF COMPLETION

- A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect, and shall fully complete the Work within <Insert number> calendar days.

1.7 ACKNOWLEDGEMENT OF ADDENDA

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
 - 1. Addendum No. 1, dated May 2, 2023.
 - 2. Addendum No. 2, dated _____.
 - 3. Addendum No. 3, dated _____.

4. Addendum No. 4, dated _____.

1.8 CONTRACTOR'S LICENSE

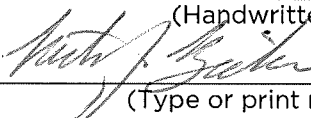
A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in <Insert Project jurisdiction>, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.9 SUBMISSION OF BID

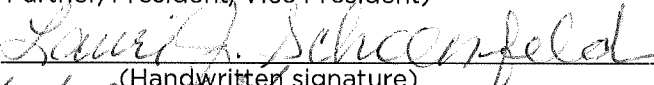
A. Respectfully submitted this 4th day of May, 2023.


B. Submitted By: R. L. Craft Co., Inc. d/b/a Elevate Roofing
(Name of bidding firm or corporation)

C. Authorized Signature: Nick J. Bieker
(Handwritten signature)

D. Signed By: 
(Type or print name)

E. Title: Vice President
(Owner/Partner/President/Vice President)

F. Witnessed By: 
(Handwritten signature)

G. Attest: 
(Handwritten signature)

H. By: Nick J. Bieker
(Type or print name)

I. Title: Vice President
(Corporate Secretary or Assistant Secretary)

J. Street Address: 2509 4th Avenue South

K. City, State, Zip: Denison, IA 51442

L. Phone: (712) 263-5059

M. License No.: C085950

N. Federal ID No.: 42-1528139 (Affix Corporate Seal Here)

END OF SECTION 00 4113