

# ***Red Oak Community School District***

***604 S Broadway***

***Red Oak, Iowa 51566***

***712.623.6600***

**[www.redoakschooldistrict.com](http://www.redoakschooldistrict.com)**

## **Regular Board of Directors Meeting**

Meeting Location: Red Oak Jr./Sr. Virtual Learning Center

OR VIA Internet and phone -visit website for information

Go To Meeting Link: <https://meet.goto.com/724430973>

Wednesday, April 19, 2023 – 5:30 pm

### **- Agenda -**

**Public Hearing on the FY 2024 Proposed Budget at 5:35 p.m.**

**Public Hearing on Proposed FY 2023 Budget Amendment at 5:40 p.m.**

- 1.0 Call to Order – Board of Directors President Bret Blackman
- 2.0 Roll Call – Board of Directors Secretary Deb Drey
- 3.0 Approval of the Agenda – President Bret Blackman
- 4.0 Communications
  - 4.1 Good News from Red Oak Schools
  - 4.2 Visitors and Presentations
    - 4.2.1 Jason Plourde, Green Hills AEA Chief Administrator, Jeremy Stukenholtz, AEA Field Director, and John Gambs, AEA Board Member, will Present a Profile of AEA Services
- 5.0 Consent Agenda
  - 5.1 Review and Approval of Minutes from March 15, 2023 Regular Meeting and April 5, 2023 Special Meeting
  - 5.2 Review and Approval of Monthly Business Reports
  - 5.3 Personnel Considerations
    - 5.3.1 Hiring of Charles Hollis as English Language Arts Teacher at Jr-Sr High School for the 2023-2024 school year
    - 5.3.2 Hiring of Charles Hollis as Yearbook Sponsor at Jr-School for the 2023-2024 school year
    - 5.3.3 Hiring of Bevin Anderzohn as Senior High School Fall Play Director for the 2023-2024 school year

- 5.3.4 Hiring of Alec Ruskell as Senior High School Assistant Softball Coach for the 2022-2023 school year
- 5.3.5 Resignation of Nevada Meis as Special Education Teacher at Inman Elementary effective at the end of the 2022-2023 school year
- 5.3.6 Resignation of Nevada Meis as Middle School Volleyball Coach effective at the end of the 2022-2023 school year
- 5.3.7 Resignation of Darla Olinger as Math Teacher Jr-Sr High School effective at the end of the 2022-2023 school year
- 5.3.8 Resignation of Darla Olinger as Activity Supervisor-Spring effective at the end of the 2022-2023 school year
- 5.3.9 Resignation of Bevin Anderzohn as Senior High School Fall Play Assistant Director effective at the end of the 2022-2023 school year
- 5.3.10 Resignation of Weston Rolenc as Senior High School Assistant Girls Basketball Coach effective at the end of the 2022-2023 school year
- 5.4 Operational Sharing Agreements
  - 5.4.1 Human Resource Sharing Agreement with Stanton Community School District for the 2023-2024 school year
  - 5.4.2 Maintenance Director Sharing Agreement with the Stanton Community School District for the 2023-2024 school year
  - 5.4.3 School Counselor Sharing Agreement with the East Mills Community School District for the 2023-2024 school year
  - 5.4.4 Transportation Director Sharing Agreement with the Sidney Community School District for the 2023-2024 school year
- 6.0 General Business for the Board of Directors
  - 6.1 Old Business
  - 6.2 New Business
    - 6.2.1 Discussion/Approval of the FY 2023 Budget Amendment
    - 6.2.2 Discussion/Approval of the FY 2024 Budget
    - 6.2.3 Discussion/Approval of FY 2024 Budget Adjustment Resolution
    - 6.2.4 Discussion/Approval of the FY 2024 Bond Surplus Levy
    - 6.2.5 Discussion/Approval of Health Savings Account Administration Vendor
    - 6.2.6 Discussion/Approval of 2023-2024 Timberline Billing Service LLC Agreement
    - 6.2.7 Discussion/Approval of Renewal of Infinite Campus Student Information System for the 2023-2024 School Year (\$26,763.00)
    - 6.2.8 Discussion/Approval of Proposed 2023 Summer School Structure
    - 6.2.9 Discussion/Approval of 2023-2024 Concurrent Enrollment (i.e., College Credit) Courses and Career and Technical Education Programs with Southwestern Community College
    - 6.2.10 Discussion/Approval of 2023-2024 High School Course Handbook
    - 6.2.11 Discussion/Approval of Proposed Amendment to the District's Teacher Leadership and Compensation Plan
    - 6.2.12 Discussion/Approval of Girls' Wrestling Interscholastic Activity Sharing Agreement with the Griswold Community School District for the 2023-2024 school year
    - 6.2.13 Discussion of Cell Phone Use During the School Day

6.2.14 Discussion of Continuing to Conduct Regular Board Meetings on a Monthly Basis

7.0 Reports

7.1 Administrative Reports

7.2 Future Conferences, Workshops, Seminars

7.3 Other Announcements

7.4 Board Member Requested Item(s) for next meeting agenda

7.5 Closed Session - Superintendent Performance Evaluation Pursuant to Iowa Code Section 21.5(1)(i)

8.0 Next Board of Directors Meeting:

Wednesday, May 17, 2023, 2023 – 5:30 pm

Red Oak Virtual Learning Center

Red Oak Jr./Sr. High

9.0 Adjournment

**NOTICE OF PUBLIC HEARING**  
**Proposed RED OAK School Budget Summary**  
**Fiscal Year 2023 - 2024**

Location of Public Hearing: Red Oak Community High School Virtual Learning Center	Date of Hearing: 04/19/2023	Time of Hearing: 05:35 AM
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The Board of Directors will conduct a public hearing on the proposed 23/24 school budget at the above noted location and time. At the hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of the revenues and expenditures on file with the district secretary. A copy of the details will be furnished upon request.

		Budget 2024	Re-est. 2023	Actual 2022	Avg % 22-24
Taxes Levied on Property	1	5,993,378	5,969,083	5,783,070	% 1.8
Utility Replacement Excise Tax	2	174,776	177,036	170,689	% 1.2
Income Surtaxes	3	352,291	384,639	586,772	% -22.5
Tuition\Transportation Received	4	517,274	505,117	493,720	
Earnings on Investments	5	24,746	24,380	24,019	
Nutrition Program Sales	6	47,534	46,831	46,139	
Student Activities and Sales	7	201,613	198,655	195,740	
Other Revenues from Local Sources	8	277,452	273,372	338,870	
Revenue from Intermediary Sources	9	0	0	0	
State Foundation Aid	10	8,164,220	7,881,136	7,294,319	
Instructional Support State Aid	11	32,522	0	0	
Other State Sources	12	1,458,277	1,437,027	1,416,090	
Commercial & Industrial State Replacement	13	0	0	94,590	
Title I Grants	14	350,545	350,545	350,545	
IDEA and Other Federal Sources	15	1,172,485	1,913,705	2,806,482	
<b>Total Revenues</b>	<b>16</b>	<b>18,767,113</b>	<b>19,161,526</b>	<b>19,601,045</b>	
General Long-Term Debt Proceeds	17	0	0	0	
Transfers In	18	836,412	824,051	811,873	
Proceeds of Fixed Asset Dispositions	19	73,950	73,920	72,828	
Special Items/Upward Adjustments	20	0	0	0	
<b>Total Revenues &amp; Other Sources</b>	<b>21</b>	<b>19,677,475</b>	<b>20,059,497</b>	<b>20,485,746</b>	
Beginning Fund Balance	22	15,319,100	13,456,279	11,429,096	
<b>Total Resources</b>	<b>23</b>	<b>34,996,575</b>	<b>33,515,776</b>	<b>31,914,842</b>	
<b>*Instruction</b>	<b>24</b>	<b>8,458,650</b>	<b>8,852,310</b>	<b>9,101,134</b>	<b>% -3.6</b>
Student Support Services	25	319,185	313,306	310,343	
Instructional Staff Support Services	26	1,068,520	1,164,065	1,153,193	
General Administration	27	515,837	506,680	454,977	
School Administration	28	745,758	746,172	659,325	
Business & Central Administration	29	253,812	256,414	252,125	
Plant Operation and Maintenance	30	1,481,870	1,462,998	1,727,611	
Student Transportation	31	398,054	410,464	419,866	
<b>*Total Support Services (lines 25-31)</b>	<b>31A</b>	<b>4,783,036</b>	<b>4,860,099</b>	<b>4,977,440</b>	<b>% -2.0</b>
<b>*Noninstructional Programs</b>	<b>32</b>	<b>658,681</b>	<b>642,606</b>	<b>620,681</b>	<b>% 3.0</b>
Facilities Acquisition and Construction	33	7,426	7,210	7,000	
Debt Service (Principal, interest, fiscal charges)	34	2,525,411	2,488,089	2,451,320	
AEA Support - Direct to AEA	35	554,716	510,133	489,115	
<b>*Total Other Expenditures (lines 33-35)</b>	<b>35A</b>	<b>3,087,553</b>	<b>3,005,432</b>	<b>2,947,435</b>	<b>% 2.3</b>
<b>Total Expenditures</b>	<b>36</b>	<b>16,987,920</b>	<b>17,360,447</b>	<b>17,646,690</b>	
Transfers Out	37	861,316	836,229	811,873	
Other Uses	38	0	0	0	
<b>Total Expenditures, Transfers Out &amp; Other Uses</b>	<b>39</b>	<b>17,849,236</b>	<b>18,196,676</b>	<b>18,458,563</b>	
Ending Fund Balance	40	17,147,339	15,319,100	13,456,279	
<b>Total Requirements</b>	<b>41</b>	<b>34,996,575</b>	<b>33,515,776</b>	<b>31,914,842</b>	
<b>Proposed Property Tax Rate (per \$1,000 taxable valuation)</b>		<b>15.55363</b>			



# FY2024 Budget Certification

## Informing the Public - Red Oak Community School District

April 19, 2023

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CONFIDENTIAL & PROPRIETARY



# Certified Budget:

(DE Iowa School  
Finance  
Terminology)

- ❑ A document showing the amount of **taxes** to be levied for each fund and/or program and the aggregate revenues and **expenditures**.
- ❑ This report is certified by the local board no later than April 15 (**April 30, 2023 for this year only**) each year for the upcoming fiscal year after holding a **public hearing** and **adoption**.





What are we  
really  
certifying?

- ❑ Informing the public the maximum we can spend in all funds July 1, 2023 through June 30, 2024.
- ❑ Informing the public the property tax rate for July 1, 2023 through June 30, 2024.





How are the expenditures certified to the public identified?

Categories

1. Instruction
2. Total Support Services
3. Noninstructional Programs
4. Total Other Expenditures
5. Total Expenditures







How is the property tax rate certified to the public?

AS A TOTAL RATE PER THOUSAND OF TAXABLE VALUATION

Requested property tax dollars for all funds combined.

The tax rate requested is a total tax rate, not by individual funds.





What are we  
“informing  
the public,”  
but not  
certifying?

1. Informing the public the actual revenues and expenditures for fiscal year 2022 for all funds.
2. Informing the public the expected revenues and expenditures for fiscal year 2023 for all funds.
3. Informing the public the expected revenues in all funds July 1, 2023 through June 30, 2024





What are the  
key  
variables?

Funding  
Property Tax

Fund	2023	2024	Change
Certified Enrollment	1,073.1	1,034.1	-39.0
Preschool Enrollment	33.5	34.5	1.0
Supplemental State Aid %	2.50%	3.00%	0.5%
Drop Out Prevention Dollars	190,747	315,976	125,229
ISL Level	10%	10%	0%
ISL Surtax	5%	5%	0%
Cash Reserve Levy	0	0	0.0
Cash Reserve Levy Other	0	0	0.0
Taxable Valuation % Change	3.62%	3.00%	-0.62%
TIF Taxable Valuation % Change	6.86%	3.00%	-3.86%
Regular PPEL Fund Rate	0.33	0.33	0.0
Voted PPEL Fund Rate	1.34	1.34	0.0
Management Fund Dollars	280,000	160,000	(120,000)



# Property Tax Rate by Levy

		Property Tax Rates						
Fund		Historical					BUDGET	
		2018	2019	2020	2021	2022	2023	2024
	General	11.5446	11.8852	10.4033	9.1679	9.4435	9.1290	9.5979
	Management	0.7316	0.0000	0.0000	1.0015	0.4284	0.7045	0.4065
	Regular PPEL	0.3300	0.3300	0.3300	0.3300	0.3300	0.3300	0.3300
	Voted PPEL	1.2135	1.2054	1.2073	1.1893	1.1979	1.1936	1.1805
	PERL	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
	Library	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
	Debt Service	0.6774	2.0874	3.6658	3.7532	4.0496	4.0499	4.0387
	<b>Total Rate</b>	<b>14.4970</b>	<b>15.5080</b>	<b>15.6064</b>	<b>15.4419</b>	<b>15.4493</b>	<b>15.4071</b>	<b>15.5536</b>

# Property Tax Rate by Levy

Fund	2023	2024	Change
General	9.1290	9.6	0.4689
Management	0.7045	0.41	-0.2980
Regular PPEL	0.3300	0.33	0.0000
Voted PPEL	1.1936	1.18	-0.0131
Debt Service	4.0499	4.04	-0.0112
<b>Total Rate</b>	<b>15.4070</b>	<b>15.6</b>	<b>0.1466</b>

# What are the key expenditure changes?

<b>Fund</b>	<b>2023</b>	<b>2024</b>	<b>Change</b>
General Fund	14,002,828	12,960,740	(1,042,088)
Activity Fund	226,954	224,462	(2,492)
Mangement Fund	393,898	374,228	(19,670)
Sales Tax & Facilities Fund	1,057,637	872,028	(185,609)
Physical Plant & Equip Levy Fund	260,897	235,907	(24,990)
Debt Service Fund	2,371,707	2,525,411	153,704
Food Service Fund	624,707	656,460	31,753
Other Enterprise Funds	-	0.00	-
<b>Total</b>	<b>18,938,628</b>	<b>17,849,236</b>	<b>(1,089,392)</b>

# What are the key revenue changes?

<b>Fund</b>	<b>2023</b>	<b>2024</b>	<b>Change</b>
General Fund	13,706,114	13,953,596	247,482
Activity Fund	198,964	200,522	1,558
Mangement Fund	283,586	163,107	(120,479)
Sales Tax & Facilities Fund	1,072,500	1,290,679	218,179
Physical Plant & Equip Levy Fund	672,063	673,178	1,115
Debt Service Fund	2,541,747	2,459,332	(82,415)
Food Service Fund	654,179	937,061	282,882
Other Enterprise Funds	-	0.00	-
<b>Total</b>	<b>19,129,153</b>	<b>19,677,475</b>	<b>548,322</b>

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Revenue from Intermediary Sources	9	0	0	0	
State Foundation Aid	10	8,164,220	7,881,136	7,294,319	
Instructional Support State Aid	11	32,522	0	0	
Other State Sources	12	1,458,277	1,437,027	1,416,090	
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<b>Total Resources</b>	23	34,996,575	33,515,776	31,914,842	
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<b>*Noninstructional Programs</b>	32	658,681	642,606	620,681	% 3.0
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<b>Total Requirements</b>	41	34,996,575	33,515,776	31,914,842	
<b>Proposed Property Tax Rate (per \$1,000 taxable valuation)</b>		15.55363			



**NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**

RED OAK School District  
Fiscal Year July 1, 2022 - June 30, 2023

The RED OAK School District will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2023

**Meeting Date/Time:** 4/19/2023 05:40 PM

**Contact:** Heidi Harris

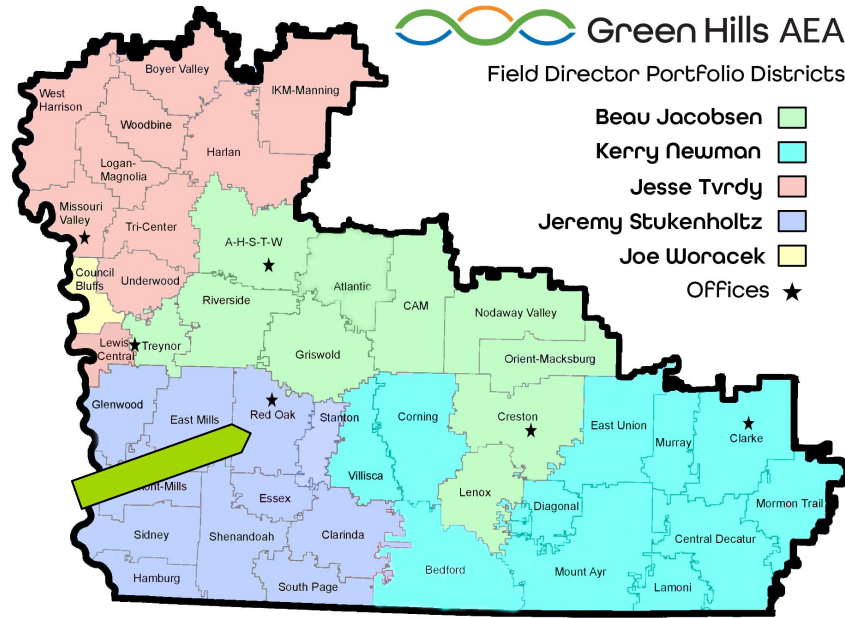
**Phone:** (712) 623-6600

**Meeting Location:** Red Oak Community School Junior/Senior High Virtual Learning Room.

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

<b>EXPENDITURES</b>	<b>Total Budget as Certified or Last Amended</b>	<b>Amendment Increase</b>	<b>Total Budget After Current Amendment</b>	<b>Reason</b>
Instruction	8,742,048	400,000	9,142,048	Staff Salary Increases
Total Support Services	5,072,528	200,000	5,272,528	Janitorial Cost Increase
Noninstructional Programs	626,005	0	626,005	
Total Other Expenditures	3,014,399	200,000	3,214,399	ESSER Expenditures
<b>Total</b>	<b>17,454,980</b>	<b>800,000</b>	<b>18,254,980</b>	

# Red Oak Community School District Profile of Services

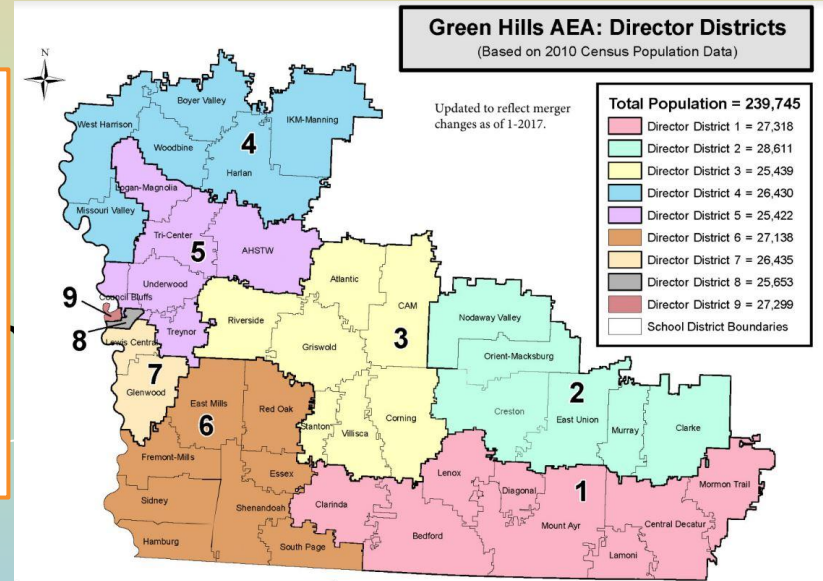


# GHAEA Board Member

John Gambs



- Green Hills AEA Board Member since 2017
- Serving District 6
- Lives in Red Oak



# GHAEA Chief Administrator

Dr. Jason Plourde



## *About Green Hills AEA*

- 7 Offices
- 315 Staff
- 43 Public School Districts
- 6 Non-Public Schools
- 37,755 Students
- 4,934 Teachers
- 17 Counties
- 9,000 Square Miles

# Field Director

## Role of Field Director:

- Advocate for aligned services and supports to meet student needs
- Serve, support, and advocate for Green Hills AEA schools
- Advocate for the administrative partnership that supports school improvement
- Sustain strong relationships with AEA staff in our schools
- Support and supervise assigned AEA staff & operations

**26 Principal Visits in 2021-23**

## 1 Principal Impact Participant



Jeremy Stukenholtz

## Specialized Services and Support

- Assistive Technology
- Audiology
- Autism Team
- Behavior Team
- Brain Injury Team
- Family Educator Partnership
- IEP Support Services
- Occupational Therapy



\*2022-23 data

- Physical Therapy
- Specially Designed Instruction
  - Math and Literacy
- Special Education Representatives
- Speech-Language Pathology
- Teachers of the Deaf & Visually Impaired
- Transition from High School for Students with Disabilities



**Ivan Gentry**

Executive Director,  
Specialized Services & Supports

## Targeted Services and Supports

Early ACCESS Referrals

6

6 Early Childhood Referrals

*\*\* Data from July 2022-April 2023*

Mental Health Social Worker Referrals

25

144 Mental Health Social Worker Sessions with Students this year

English Language Learners in the District

26

11 District Consultations with English Learner Consultant

NEW School-Based Interventionist

**GHAEA Targeted Services**

- Community Resource Specialist
- Early ACCESS (Birth-3)
- Early Childhood (3-5)
- English Learners
- Gifted & Talented
- Masters Level Social Work
- School Based Interventionist
- Service Coordinator



**Angie Hance**

Executive Director,  
Targeted Services & Supports



Chad Bartlett



Kerry Newman



Jeremy Stukenholtz

## GHAEA Universal Services

- Assessment & Data
- Literacy
- Math
- Professional Learning
- School Improvement
- Science

## Universal Services and Supports

Every Child. Every Day.

**Literacy Support**  
*(Curriculum adoption at Inman and classroom support for universal instruction)*

**207**  
 GHAEA Professional Learning Offerings

\*July 2022-April 2023

**STOP Grant Assessment Partner School**  
*(Stop IT Threat Reporting Tool)*

**Behavior Support**  
*(1 Day per week)*



# Information Technology, Digital Learning, and Media Services

## AEA Provided Resources

2 Van Deliveries Per Week

The following programs:



45 Teachers Registered for Mystery Science

Information Technology Services

GHAEA Managed Service

- Participated in a Technology Audit

Instructional Media

Amount Checked Out

Assistive Technology.....	1
Book Kit.....	190
DVD.....	74
Models, Kits, Hands-On Resources.....	23
Novel Set.....	27
Professional Resources.....	13
Student Books.....	317

\*2021-2022 data



**Dave Fringer**  
 Executive Director,  
 Information Technology, Digital  
 Learning, & Operations

# Partnership Spotlight



# Meet the AEA Staff Serving in YOUR District!



Red Oak Community School District  
Meeting of the Board of Directors  
Meeting Location: Virtual Classroom/ Phone/Internet  
Red Oak Junior Senior High School Campus  
March 15, 2023

The regular meeting of the Board of Directors of the Red Oak Community School District was called to order by President Bret Blackman at 5:30 p.m. at the Red Oak Junior Senior High School Virtual Classroom.

**Present**

Directors: Roger Carlson, Bret Blackman, Kathy Walker, and Bryce Johnson.  
Superintendent Ron Lorenz, Business Manager Deb Drey, Accounting Clerk Heidi Harris

**Approval of Agenda**

Motion by Director Walker, seconded by Director Johnson to approve the agenda with the order of agenda items at the discretion of the meeting chair. Motion carried unanimously.

**2023-2024 School Calendar Public Hearing**

President Blackman opened the public hearing for the 2023-2024 school calendar at 5.35 p.m. Superintendent Lorenz presented the proposed calendar. There were no comments. Blackman closed the public hearing at 5.37 p.m.

**Good News from Red Oak Schools**

Congratulations to Dawson Bond who is the 2023 Class 2A 160-pound State Wrestling Champion and KMALand's Wrestler of the Year.

Congratulations to our students who received Hawkeye Ten Winter Sports All Academic awards.

Max DeVries and Hunter Gilleland received 1st and 2nd team All-Conference honors. Lainey DeVries received Honorable Mention.

Congratulations to the twelve High School Speech students that qualified for the State Speech Competition in Ames on March 11.

Congratulations to Tim Marsden and his students for an outstanding job with their "Fiddler on the Roof" production.

Congratulations to Tessa Rolenc for being selected as Red Oak High School's Governor's Scholar for the Governor's Iowa High School Athletic Association and the Iowa Farm Bureau.

The Varsity Track team competed in the IATC Indoor Track Championships and will compete next at the Hawkeye 10 South Meet on March 28 in Glenwood.

**Presentation**

Daric O'Neal from Alley, Poyner, Macchietto Architecture presented their final recommendations for the District's Long-Range Strategic Facilities Plan. Recommendations included IES original roof being a top priority. Derek presented needs/actions from an immediate to a ten to fifteen-year range for IES, HS, ROECC, Sports Complex, and HS Sports Complex.

**Continuation of March 15, 2023 Meeting Minutes-Page 2**

**Consent Agenda**

Motion by Director Carlson, seconded by Director Walker to approve the consent agenda as presented including meeting minutes, monthly business reports, personnel considerations, physical education 2<sup>nd</sup> semester waivers and out-of-state field trip request. Motion carried unanimously.

#### **Board Policy Series 605 – 607**

Motion by Director Johnson, seconded by Director Walker to approve the second reading of Board Policies 605-607. Motion carried unanimously.

#### **2023 – 2024 District Calendar**

Motion by Director Carlson, second by Director Walker to approve the proposed 2023-2024 district calendar. Motion carried unanimously.

#### **Iowa K-5 Open SciEd Pilot Program**

Motion by Director Johnson, seconded by Director Walker to approve the participation in the Iowa K-5 SciEd Pilot Program for the 2023-2024 and 2024-2025 school years. Motion carried unanimously.

#### **Extension of Food Service Management Contract**

Motion by Director Walker, seconded by Director Carlson to approve the extension of OPAA! Food Management Company contract through 2023-2024 school year. Motion carried unanimously.

#### **Acceptance of Gift of Personal Property**

Motion by Director Carlson, seconded by Director Johnson to approve the gift of a video message board from the Red Oak Optimist Club. Motion carried unanimously.

#### **Renewal of Software Applications**

Motion by Director Johnson, seconded by Director Walker to approve the renewal of Frontline Education Software (Budget and Financial Analytics, Frontline Central Solutions, Time and Attendance, and Absence Management) in the amount of \$35,701.06 for the 2023-2024 school year. Motion carried unanimously.

#### **District Career and Academic Plan (DCAP)**

Motion by Director Walker, seconded by Director Carlson to approve the District Career and Academic Plan for the 2023-2024 school year. Motion carried unanimously.

#### **Repair of Wheelchair Accessible Bus**

Motion by Director Carlson, seconded by Director Johnson to approve the repair of the wheelchair accessible bus in the amount of \$8,363.98. Motion carried unanimously.

#### **2023-2024 District Budget Priorities Discussion**

Discussion regarding the Board's direction for budget priorities and recommendations for school year 2023-2024.

#### **Adjournment**

Motion by Director Carlson, seconded by Director Walker to adjourn the meeting at 7:29 p.m. Motion carried unanimously.

#### **Exempt Session**

Entered in to exempt session to discuss negotiation strategy for upcoming contract discussions with teacher unit per Iowa Code Section 20.17(3) at 7:36 p.m. and exited at 8:30 p.m.

#### **Continuation of March 15, 2023 Meeting Minutes-Page 3**

Next Board of Directors Meeting

Wednesday, April 19, 2023 – 5:30 p.m.  
Virtual Classroom/Phone/Internet  
Red Oak Junior Senior High School Campus

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Bret Blackman, President

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Deb Drey, Board Secretary

## Red Oak Community School District

Meeting of the Board of Directors

Meeting Location: Virtual Classroom/ Phone/Internet

Red Oak Junior Senior High School Campus

4/5/2023

The special meeting of the Board of Directors of the Red Oak Community School District was called to order by President Bret Blackman at 5:30 p.m. at the Red Oak Junior Senior High School Virtual Classroom.

### **Present**

Directors: Roger Carlson, Bret Blackman, Kathy Walker, and Jackie DeVries.

Superintendent Ron Lorenz, Business Manager Deb Drey, Accounting Clerk Heidi Harris

### **Approval of Agenda**

Motion by Director Walker, seconded by Director Carlson to approve the agenda with the order of agenda items at the discretion of the meeting chair. Motion carried unanimously.

### **Consent Revised Agenda**

Motion by Director Carlson, seconded by Director Walker to approve the revised consent agenda as presented including personnel considerations. Motion carried unanimously.

### **Red Oak Education Association Master Contract**

Motion by Director Carlson, seconded by Director Walker to approve the 2023 – 2024 Red Oak Education Association Master Contract. Motion carried unanimously.

### **2023-2024 Wage Increase for Non-Bargained Personnel**

Motion by Director DeVries, second by Director Walker to approve the proposed 2023-2024 wage increases for remaining non-bargained personnel (Administrators, Directors, and Support Staff). Motion carried unanimously.

### **2023-2024 School Business Official Position**

Motion by Director Carlson, seconded by Director DeVries to approve Heidi Harris as the School Business Official/Board Secretary/Treasurer for the 2023-2024 school year. Motion carried unanimously.

### **Adjournment**

Motion by Director Walker, seconded by Director DeVries to adjourn the meeting at 5:37 p.m. Motion carried unanimously.

Next Board of Directors Meeting

Wednesday, April 19, 2023 – 5:30 p.m.

Virtual Classroom/Phone/Internet

Red Oak Junior Senior High School Campus

### **Board of Directors Work Session**

#### **2023-2024 Health Insurance Plans**

Susan Matlage-Simms and Dawn Barr of Mercer presented a general overview of the insurance plans offered for the 2023-2024 school year.

**Summer Maintenance Projects**

Adam Wenberg presented information of planned maintenance projects for the summer and addressed long-range facilities improvement projects identified by Alley Poyner Macchietto Architecture.

**Closed Session**

Motion by Director Carlson, and seconded by Director Walker to enter into a closed session per Iowa Code 21.5(1)(k) and 22.7(50) at 6:27 p.m. Motion carried unanimously.

Exited closed session at 7:52 p.m.

Closed Work session at 8:19 p.m.

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Bret Blackman, President

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Heidi Harris, Asst Board Secretary



Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Checking Account ID 1	Fund Number 10	OPERATING FUND
ACTIVITY FUND	AFReimb41220	6,512.40
	23	
10 9010 6221 920 6600 910	Protective Equipment 22-23	6,512.40
Vendor Name ACTIVITY FUND		<u>6,512.40</u>
AGRIVISION	1000576606	8.86
10 9010 2650 000 0000 618	Mower Oil Drain	8.86
AGRIVISION	1000577124	18.36
10 9010 2650 000 0000 618	Mower Oil	18.36
Vendor Name AGRIVISION		<u>27.22</u>
AHLERS & COONEY	840384	493.00
10 9010 2310 000 0000 342	March 2023 Legal Services	493.00
Vendor Name AHLERS & COONEY		<u>493.00</u>
BARR TIRE & SERVICE CENTER	275292	23.02
10 9010 2650 000 0000 434	Repair Tire - F150	23.02
Vendor Name BARR TIRE & SERVICE CENTER		<u>23.02</u>
BATTEN SANITATION SERVICE	March2023BS	6,335.00
10 9010 2630 000 0000 421	Admin District Sanitation Svcs 3/2023	125.00
10 0109 2630 000 0000 421	HS Sanitation Svcs 3/2023	2,070.00
10 0418 2630 000 0000 421	IES Sanitation Svcs 3/2023	2,070.00
10 0445 2630 000 0000 421	ROECC Sanitation Svcs 3/2023	2,070.00
Vendor Name BATTEN SANITATION SERVICE		<u>6,335.00</u>
CAMBLIN MECHANICAL INC	41014	710.98
10 0109 2620 000 0000 432	HS Thermostat Repair	710.98
CAMBLIN MECHANICAL INC	41052	227.50
10 0109 2620 000 0000 432	HS Gym Compressor Repair	227.50
CAMBLIN MECHANICAL INC	41058	242.50
10 0109 2620 000 0000 432	HS Water Heater Repair	242.50
CAMBLIN MECHANICAL INC	41059	1,084.60
10 0109 2620 000 0000 432	HS Water Pump Repair	1,084.60
Vendor Name CAMBLIN MECHANICAL INC		<u>2,265.58</u>
CAPITAL SANITARY SUPPLY CO.	o063782	952.75
10 9010 2620 000 0000 618	District Toilet Paper	952.75
CAPITAL SANITARY SUPPLY CO.	o064091	2,586.40
10 9010 2620 000 0000 618	District Trash Bags & Paper Towels	2,586.40
Vendor Name CAPITAL SANITARY SUPPLY CO.		<u>3,539.15</u>
CASEY'S BUSINESS MASTERCARD	40123CBMC	169.01
10 9010 2700 217 3303 626	Sped Fuel 3/2023	42.71
10 9010 2700 000 0000 626	Activities Gas 3/2023	126.30
Vendor Name CASEY'S BUSINESS MASTERCARD		<u>169.01</u>
CENTURY LINK	March2023CLL	661.57
	D	
10 9010 2490 000 0000 530	District Long Distance	661.57
CENTURY LINK	March2023TWT	176.00
	CL	

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 9010 2490 000 0000 530	TwoWay Transmitter 3/2023	176.00
Vendor Name CENTURY LINK		<u>837.57</u>
CHAT MOBILITY	March2023CM	108.30
10 9010 2510 000 0000 532	Admin Mifi's	108.30
Vendor Name CHAT MOBILITY		<u>108.30</u>
CHEMSEARCH	8182223	478.76
10 0418 2620 000 0000 432	IES Water Boiler Treatment	478.76
CHEMSEARCH	8184963	492.25
10 0109 2620 000 0000 432	HS Water Treatment	492.25
Vendor Name CHEMSEARCH		<u>971.01</u>
CITY OF RED OAK	March2023COR O	1,289.64
10 0109 2620 000 0000 411	HS Water 3/2023	445.21
10 0418 2620 000 0000 411	IES Water 3/2023	536.90
10 0445 2620 000 0000 411	ROECC Water 3/2023	225.07
10 9010 2620 000 0000 411	Admin District Water 3/2023	82.46
Vendor Name CITY OF RED OAK		<u>1,289.64</u>
COCA-COLA BTLG OF OMAHA	10996624	418.68
10 0418 3200 000 8901 618	Coca Cola Order Inman	418.68
Vendor Name COCA-COLA BTLG OF OMAHA		<u>418.68</u>
COMPUTER INFORMATION CONCEPTS, INC	PSI35913	1,000.00
10 9010 1000 100 0000 358	ISASP Data Import	1,000.00
Vendor Name COMPUTER INFORMATION CONCEPTS, INC		<u>1,000.00</u>
COUNCIL BLUFFS COMM SCHOOLS	2023454	13,232.36
10 9010 1200 217 3303 320	Sped Lvl III - 1/2023	13,232.36
Vendor Name COUNCIL BLUFFS COMM SCHOOLS		<u>13,232.36</u>
CR GRAPHICS LLC	BL032123	45.00
10 9010 2700 000 0000 618	Decals for Vehicles	45.00
Vendor Name CR GRAPHICS LLC		<u>45.00</u>
CRAIG, PEGGY	Craig041923	149.98
10 0418 2110 490 8027 618	Kits for YES Mentoring - Reimbursement	149.98
Vendor Name CRAIG, PEGGY		<u>149.98</u>
CREXENDO BUSINESS SOLUTIONS, INC	85096	1,435.27
10 9010 2510 000 0000 532	Internet Phone Svcs 3/2023	1,435.27
Vendor Name CREXENDO BUSINESS SOLUTIONS, INC		<u>1,435.27</u>
CUMMINS SALES AND SERVICE	J3-89064	618.67
10 0109 2620 000 0000 432	HS Preventative Maint Generator	618.67
CUMMINS SALES AND SERVICE	J3-89065	464.44
10 0418 2620 000 0000 432	IES Preventative Maint - Generator	464.44
Vendor Name CUMMINS SALES AND SERVICE		<u>1,083.11</u>

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
DEMCO	7274204	56.81	
10 0418 2222 000 0000 618	Clear Binding Tape		56.81
Vendor Name DEMCO			56.81
DOVEL REFRIGERATION	6011725	423.83	
10 0109 2620 000 0000 432	HS Freezer Repair		423.83
Vendor Name DOVEL REFRIGERATION			423.83
FAREWAY FOOD STORES	00021864	69.26	
10 0109 1300 340 0000 612	Groceries FACS		69.26
FAREWAY FOOD STORES	00022712	96.90	
10 0109 1300 340 0000 612	Groceries - FACS		96.90
FAREWAY FOOD STORES	00023849	139.61	
10 0109 1300 340 0000 612	Groceries - FACS		139.61
FAREWAY FOOD STORES	00024669	67.48	
10 0109 1300 340 0000 612	Groceries - FACS		67.48
FAREWAY FOOD STORES	00027693	165.52	
10 0109 1300 340 0000 612	Groceries - FACS		165.52
FAREWAY FOOD STORES	00028820	143.52	
10 0109 1300 340 0000 612	Groceries - FACS		143.52
FAREWAY FOOD STORES	00029098	56.58	
10 0109 1300 340 0000 612	Groceries - FACS		56.58
FAREWAY FOOD STORES	00032372	11.56	
10 0445 1000 460 3117 612	Tootie Fruites - PK Roundup		11.56
FAREWAY FOOD STORES	0037165	25.00	
10 0109 1000 100 0000 612	Supplies Commodity Lab		25.00
Vendor Name FAREWAY FOOD STORES			775.43
FES	347	405.00	
10 9010 2236 000 0000 536	1/2023 Web Hosting		405.00
FES	627	405.00	
10 9010 2236 000 0000 536	4/2023 Web Hosting		405.00
Vendor Name FES			810.00
FIRST BANKCARD - DEB DREY	86558	301.43	
10 9010 2310 000 0000 580	IASBO Spring Conference Accommodations		266.56
10 9010 2310 000 0000 580	IASBO Spring Conf Food		34.87
FIRST BANKCARD - DEB DREY	FBCDD	192.00	
10 9010 2310 000 0000 358	GoToMeeting Subscription		192.00
Vendor Name FIRST BANKCARD - DEB DREY			493.43
FIRST BANKCARD - HEIDI HARRIS	111-1995422-1061041	25.95	
10 9010 2620 000 0000 618	Drain Snake End		25.95
FIRST BANKCARD - HEIDI HARRIS	111-3085909-2708257	27.98	
10 0109 2620 000 0000 618	Wire Cable & Crimps		27.98
FIRST BANKCARD - HEIDI HARRIS	111-5654406-6853823	29.98	
10 0109 2620 000 0000 618	Globe Bulbs		29.98
FIRST BANKCARD - HEIDI HARRIS	111-5663428-7722665	39.99	
10 9010 2630 000 0000 618	Baseball Zip Ties		39.99
FIRST BANKCARD - HEIDI HARRIS	111-6997313-8773012	63.93	

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0418 1000 470 1118 612	TAG Supplies - Crime Investigation Unit	63.93
FIRST BANKCARD - HEIDI HARRIS	112-6473001-0170603	39.99
10 0109 1000 100 0000 612	White Boards	39.99
FIRST BANKCARD - HEIDI HARRIS	113-2542884-4561831	104.16
10 0418 2410 000 0000 611	Card Stock	35.99
10 0418 1000 100 8001 612	PTO - Supplies	26.99
10 0418 1000 108 0000 612	Nurse Supplies	41.18
FIRST BANKCARD - HEIDI HARRIS	114-1683669-1149016	174.95
10 0109 1000 100 0000 618	Arrows - PE	174.95
FIRST BANKCARD - HEIDI HARRIS	114-2488478-7233815	19.88
10 0418 1200 217 3303 618	Device Charger - Special Ed	19.88
FIRST BANKCARD - HEIDI HARRIS	13532457	1,068.20
10 9010 2620 000 0000 618	Light Bulbs	1,068.20
FIRST BANKCARD - HEIDI HARRIS	6246782309	300.00
10 0109 2213 132 3376 320	EventBrite - Training (Inlcudes Refund)	300.00
FIRST BANKCARD - HEIDI HARRIS	FBCHH041423	29.99
10 9010 2620 000 0000 618	Masking Paper & Door Hinges	29.99
FIRST BANKCARD - HEIDI HARRIS	FBCHH041423-2	154.74
10 9010 2620 000 0000 618	Cable Ties & Zip Ties	154.74
FIRST BANKCARD - HEIDI HARRIS	FBCHH4	266.56
10 9010 2310 000 0000 580	Spring Conference Accommodations	266.56
Vendor Name	FIRST BANKCARD - HEIDI HARRIS	<u>2,346.30</u>
FIRST BANKCARD - OFFICE CARD 2	187587-0566	8.13
10 0418 2410 000 0000 531	Certified Letters Postage-IES	8.13
Vendor Name	FIRST BANKCARD - OFFICE CARD 2	<u>8.13</u>
GLENWOOD COMMUNITY SCHOOLS	Feb2023GCSD	2,774.17
10 9010 1200 217 3303 320	2/2023 Apex Level III	2,774.17
GLENWOOD COMMUNITY SCHOOLS	March2023GCS D	2,964.25
10 9010 1200 217 3303 320	3/2023 Apex Level III	2,964.25
Vendor Name	GLENWOOD COMMUNITY SCHOOLS	<u>5,738.42</u>
GREEN HILLS AEA	003523	850.00
10 0445 1000 420 3233 320	Unpacking The Pyramid Training	850.00
Vendor Name	GREEN HILLS AEA	<u>850.00</u>
HEALTHY TURF LANDSCAPING, INC	8184	450.00
10 9010 2630 000 0000 435	Early Spring Fertilizer FBF	450.00
Vendor Name	HEALTHY TURF LANDSCAPING, INC	<u>450.00</u>
HERRICK, KEVIN	41323KH	102.12
10 9010 2235 000 0000 580	Mileage Reimbursement	102.12
Vendor Name	HERRICK, KEVIN	<u>102.12</u>

Vendor Name	Invoice Number	Amount	
Account Number	Detail Description		Amount
HY VEE FOOD STORES	548218	9.99	
	58757548218		
10 0109 1300 340 0000 612	Minced Garlic- FACS		9.99
HY VEE FOOD STORES	812910	45.00	
	58759812910		
10 9010 2310 000 0000 611	RO Chamber Presentation Supplies		45.00
Vendor Name HY VEE FOOD STORES			<u>54.99</u>
INTECONNEX	13996	838.39	
10 9010 2235 000 0000 618	iClass SE Proximity Cards		838.39
Vendor Name INTECONNEX			<u>838.39</u>
J. F. AHERN	564775	180.00	
10 0418 2670 000 0000 490	IES Quarterly Sprinkler Inspection		180.00
J. F. AHERN	564935	180.00	
10 0109 2670 000 0000 490	HS Quarterly Sprinkler Inspection		180.00
Vendor Name J. F. AHERN			<u>360.00</u>
JAN-PRO OF OMAHA	15721	2,250.00	
10 9010 2630 000 0000 340	5/2023 IES Modular Janitorial		2,250.00
JAN-PRO OF OMAHA	15820	37,500.00	
10 9010 2630 000 0000 340	5/2023 Janitorial Svcs		37,500.00
Vendor Name JAN-PRO OF OMAHA			<u>39,750.00</u>
JOHNSON AUTO PARTS	270531	22.74	
10 9010 2640 000 0000 618	Gator Repair		22.74
JOHNSON AUTO PARTS	6177-270531	22.74	
10 9010 2640 000 0000 618	Wiring Supplies - Gator		22.74
JOHNSON AUTO PARTS	6177-271601	7.14	
10 9010 2700 000 0000 618	Plastic Fitting (5A wipers)		7.14
Vendor Name JOHNSON AUTO PARTS			<u>52.62</u>
JOSTENS	768534	640.72	
10 0109 2410 000 0000 618	Medals for Graduation		640.72
Vendor Name JOSTENS			<u>640.72</u>
LAKESHORE LEARNING CO.	559878032723	242.00	
10 0418 1000 100 8001 612	PTO - Sight Word Games		178.54
10 0418 1000 100 8001 612	PTO - Paper Center, Books, Dot Art		63.46
Vendor Name LAKESHORE LEARNING CO.			<u>242.00</u>
MATHESON TRI-GAS	0027384119	5.45	
10 0109 1300 370 0000 612	O-Rings		5.45
Vendor Name MATHESON TRI-GAS			<u>5.45</u>
MEDIACOM	32123MCFBFPR I	236.90	
10 9010 2236 000 0000 536	FBF PRI Lines		236.90
MEDIACOM	32123MCINT	1,550.00	
10 9010 2236 000 0000 536	3/2023 District Interent		1,550.00

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
MEDIACOM	32123MCPRI	871.20
10 9010 2236 000 0000 536	3/2023 District PRI Lines	871.20
MEDIACOM	March2023HSP RI	99.47
10 9010 2236 000 0000 536	HS PRI Lines - 1339	99.47
Vendor Name MEDIACOM		<u>2,757.57</u>
MIDAMERICAN ENERGY	537135868	170.01
10 9010 2620 000 0000 622	Admin Electricity 3/2023	170.01
MIDAMERICAN ENERGY	537140050	2,219.39
10 0445 2620 000 0000 622	ROECC Electricity 3/23	2,219.39
MIDAMERICAN ENERGY	537140340	357.21
10 9010 2620 000 0000 622	FBF Electricity 3/2023	357.21
MIDAMERICAN ENERGY	537140770	4,234.16
10 0418 2620 000 0000 622	IES Electricity 3/23	4,234.16
MIDAMERICAN ENERGY	537141075	9,636.79
10 0109 2620 000 0000 622	HS Tech Electricity 3/23	9,636.79
MIDAMERICAN ENERGY	537146728	425.05
10 9010 2620 000 0000 622	Webster Electricity 3/2023	425.05
MIDAMERICAN ENERGY	537148603	11.62
10 9010 2620 000 0000 622	Webster Electricity 3/23	11.62
MIDAMERICAN ENERGY	537151240	238.22
10 9010 2620 000 0000 622	Bus Barn Electricity 03/23	238.22
MIDAMERICAN ENERGY	537158206/82 06	425.91
10 0109 2620 000 0000 622	Sports Complex Electricity 3/23	282.18
10 0109 2620 000 0000 622	Sports Complex Electricity 3/23	143.73
MIDAMERICAN ENERGY	537168775	344.84
10 0418 2620 000 0000 622	IES Portable Electricity 3/23	344.84
MIDAMERICAN ENERGY	538261550	344.89
10 0109 2620 000 0000 622	HS Fieldhouse Electricity 3/23	344.89
MIDAMERICAN ENERGY	538275185	11.40
10 9010 2620 000 0000 622	Webster Electricity	11.40
Vendor Name MIDAMERICAN ENERGY		<u>18,419.49</u>
MONTGOMERY CO. MEMORIAL HOSP.	CPR - IES 171	100.00
10 0445 1000 460 3117 320	Preschool CPR Training	100.00
Vendor Name MONTGOMERY CO. MEMORIAL HOSP.		<u>100.00</u>
ONESOURCE THE BACKGROUND CHECK COMPANY	2022091798	15.00
10 9010 2310 000 0000 320	Background Checks - November 2022	15.00
ONESOURCE THE BACKGROUND CHECK COMPANY	2022123084	30.00
10 9010 2310 000 0000 320	Background Checks	30.00
Vendor Name ONESOURCE THE BACKGROUND CHECK COMPANY		<u>45.00</u>
OREILLY AUTO PARTS	0298-203356	50.12
10 9010 2640 000 0000 618	Warning Light - Gator	50.12
OREILLY AUTO PARTS	0298-206602	5.61
10 9010 2700 000 0000 618	Vac Connect	5.61

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name OREILLY AUTO PARTS		55.73
PAPER CORPORATION	231653-00	914.78
10 9010 2700 000 0000 618	Paper for Bus Barn	376.68
10 9010 2310 000 0000 611	Paper for Admin Office	538.10
Vendor Name PAPER CORPORATION		914.78
PEPPER & SON, INC.	365151859	146.37
10 0418 1000 100 0000 618	IES Spring Program Music	146.37
Vendor Name PEPPER & SON, INC.		146.37
PLUMB SUPPLY/RIBACK SUPPLY	8719852	428.63
10 0109 2620 000 0000 618	Water Softener Salt	428.63
Vendor Name PLUMB SUPPLY/RIBACK SUPPLY		428.63
PRECISION DIESEL INC.	19148	7,880.73
10 9010 2700 217 3303 434	Bus 10 - Motor Repair	7,880.73
Vendor Name PRECISION DIESEL INC.		7,880.73
QUADIENT	17085449	242.00
10 9010 2310 000 0000 611	Ink Postage	242.00
QUADIENT	31023Q	1,000.00
10 9010 2310 000 0000 531	District Postage Refill	1,000.00
Vendor Name QUADIENT		1,242.00
QUILL CORP.	31338362	135.16
10 9010 2310 000 0000 611	Admin Office Supplies	135.16
Vendor Name QUILL CORP.		135.16
RAY MARTIN COMPANY	28540	4,998.79
10 0418 2620 000 0000 432	IES Boiler Repair	4,998.79
RAY MARTIN COMPANY	28565	827.50
10 0418 2620 000 0000 432	IES Boiler Repair	827.50
Vendor Name RAY MARTIN COMPANY		5,826.29
REA, CHRISTY	41323CR	51.88
10 9010 2235 000 0000 580	Mileage Reimbursement	51.88
Vendor Name REA, CHRISTY		51.88
RED OAK PUBLISHING LLC	ROESTMT33123	388.10
10 9010 2572 000 0000 540	3/2023 Board Claims	388.10
Vendor Name RED OAK PUBLISHING LLC		388.10
RIVERSIDE TECHNOLOGIES, INC	0379776-IN	1,400.00
10 9010 2235 000 0000 359	4/2023 Managed Services	1,400.00
RIVERSIDE TECHNOLOGIES, INC	0381012-IN	3,772.31
10 9010 1000 100 0000 358	VMWare Renewal for Virtual Servers	3,772.31
Vendor Name RIVERSIDE TECHNOLOGIES, INC		5,172.31
ROGERS PLUMBING & HEATING	36288	312.92
10 0445 2620 000 0000 432	Repair Leak - Hot Water Heater	312.92

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
Vendor Name	ROGERS PLUMBING & HEATING	312.92
SCHOLASTIC BOOK FAIRS-8	W5231075BF	212.58
10 0109 2222 000 0000 643	Book Fair Fees	212.58
Vendor Name	SCHOLASTIC BOOK FAIRS-8	212.58
SCHOOL NURSE SUPPLY, INC	SN-155905	362.00
10 9010 2134 000 0000 618	Adult CPR Padz & Plus Batteries	362.00
Vendor Name	SCHOOL NURSE SUPPLY, INC	362.00
SELLERS PEST CONTROL-ART SELLERS	31452	175.00
10 9010 2620 000 0000 425	3/2023 Pest Control	175.00
Vendor Name	SELLERS PEST CONTROL-ART SELLERS	175.00
SOUTHWESTERN COMMUNITY COLLEGE	4423SWCC	66,145.20
10 0109 1000 100 0000 565	23-24 2nd Sem College Tuition	66,145.20
Vendor Name	SOUTHWESTERN COMMUNITY COLLEGE	66,145.20
THYSSENKRUPP ELEVATOR CORP	1000509010	177.06
10 0109 2620 000 0000 432	Quarterly Maintenance - Elevator	177.06
Vendor Name	THYSSENKRUPP ELEVATOR CORP	177.06
TITLEWAVE	664613	199.63
10 0109 2222 000 0000 643	Media Books	199.63
Vendor Name	TITLEWAVE	199.63
TRUCK CENTER COMPANIES	XA104089390-01	266.58
10 9010 2700 000 0000 618	(3) 12 V Batteries- Bus 14	266.58
Vendor Name	TRUCK CENTER COMPANIES	266.58
UNITY SCHOOL BUS PARTS	0547271-IN	280.19
10 9010 2700 217 3303 618	Seat belts (Bus 10)	280.19
Vendor Name	UNITY SCHOOL BUS PARTS	280.19
UPPER EDGE TECHNOLOGIES INC	13136	4,025.00
10 9010 2235 000 0000 618	Lenovo 300e 2nd Gen MTK Motherboard	250.00
10 9010 2235 000 0000 618	Lenovo 300e 2nd Gen AMD Motherboard	700.00
10 9010 2235 000 0000 618	Lenovo 300e 2nd Gen AMD LCD Touchscreen	1,750.00
10 9010 2235 000 0000 618	HP ProBook x360 11 LCD Touchscreen	1,065.00
10 9010 2235 000 0000 618	HP ProBook x360 11 Palmrest	260.00
UPPER EDGE TECHNOLOGIES INC	68113	226.00
10 9010 2235 000 0000 618	Lenovo T14 Touch Panel	226.00
Vendor Name	UPPER EDGE TECHNOLOGIES INC	4,251.00
US CELLULAR	0567799198	1,505.98
10 9010 2490 000 0000 532	Maintenance Phones (4)	372.88
10 9010 2490 000 0000 532	Technology Phones (2)	186.44



Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
10 0109 2410 000 0000 532	HS Principal Phone (2)	186.44
10 0418 2410 000 0000 532	IES Sam Phone	93.22
10 9010 2510 000 0000 532	SBO Phone (1)	93.22
10 9010 2510 000 0000 532	FBF Mifi's	295.12
10 9010 2490 000 0000 530	Bus Barn Phones (2)	185.44
10 9010 2490 000 0000 530	Nurse Phone	93.22
Vendor Name US CELLULAR		<u>1,505.98</u>

VISUAL EDGE IT dba COUNSEL	23AR1299361	643.88
10 0109 1000 100 0000 359	HS Copier Clicks 3/2023	236.62
10 0418 1000 100 0000 359	IES Copier Clicks 3/2023	324.32
10 9010 2520 000 0000 618	Steady Serve 3/2023	12.99
10 9010 2520 000 0000 618	Admin Copier Clicks 3/2023	33.20
10 0445 1000 100 0000 359	ROECC Copier Clicks 3/2023	36.75
Vendor Name VISUAL EDGE IT dba COUNSEL		<u>643.88</u>

WELLS FARGO LEASING	5024316120	1,215.50
10 0445 1000 100 0000 359	ROECC Copier Lease	221.00
10 9010 2520 000 0000 618	Admin Copier Lease	110.50
10 0418 1000 100 0000 359	IES Copier Lease	331.50
10 0109 1000 100 0000 359	HS Copier Lease	552.50
Vendor Name WELLS FARGO LEASING		<u>1,215.50</u>

WESTLAKE ACE HARDWARE	0323513828-a	1,141.62
10 9010 2620 000 0000 618	HS Maintenance Supplies	822.18
10 9010 2620 000 0000 618	Inman Maintenance Supplies	81.50
10 9010 2620 000 0000 618	District Maintenance Supplies	141.88
10 9010 2700 000 0000 618	Transportation	96.06
WESTLAKE ACE HARDWARE	10541996	53.98
10 9010 2700 000 0000 618	Burr Tree Rad Carb 3 x2	53.98
WESTLAKE ACE HARDWARE	10542002	12.75
10 9010 2700 000 0000 618	Bulk Fasteners #24	12.75
Vendor Name WESTLAKE ACE HARDWARE		<u>1,208.35</u>

YOUNG AUTO PARTS INC.	248333	10.98
10 9010 2700 000 0000 618	SS Hold Down Nuts	10.98
YOUNG AUTO PARTS INC.	BL041423	100.23
10 9010 2700 000 0000 618	Oil,Floor Dry, & Filter	100.23
Vendor Name YOUNG AUTO PARTS INC.		<u>111.21</u>

ZIEGLER INC	SI000295409-1	25.01
10 9010 2700 000 0000 434	Shop Supplies & Environmental Fees	25.01
Vendor Name ZIEGLER INC		<u>25.01</u>

Fund Number 10		<u>214,590.07</u>
Checking Account ID 1	Fund Number 36	PHYSICAL PLANT & EQUIPMENT
ALLEY, POYNER, MACCHIETTO, ARCHITECTURE, INC	22025-4	6,000.00
36 9010 4700 000 0000 450	District Master Plan Services	6,000.00
Vendor Name ALLEY, POYNER, MACCHIETTO, ARCHITECTURE, INC		<u>6,000.00</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
CAPITAL SANITARY SUPPLY CO.	C364201GF	3,920.00
36 9010 2620 000 0000 432	Inman Floor	3,920.00
Vendor Name	CAPITAL SANITARY SUPPLY CO.	<u>3,920.00</u>
COUNCIL BLUFFS COMM SCHOOLS	2023454	2,003.36
36 9010 2620 000 0000 441	Rent 1/2023	2,003.36
Vendor Name	COUNCIL BLUFFS COMM SCHOOLS	<u>2,003.36</u>
SOFTWARE UNLIMITED	20230131-FC74	1,435.00
36 9010 2510 000 0000 358	K12 Docs	1,435.00
Vendor Name	SOFTWARE UNLIMITED	<u>1,435.00</u>
WILLIAMS SCOTSMAN INC	9017264185	2,958.20
36 9010 2620 000 0000 441	IES Portable Rent - 4/2023	2,958.20
Vendor Name	WILLIAMS SCOTSMAN INC	<u>2,958.20</u>
Fund Number	36	<u>16,316.56</u>
Checking Account ID	1	230,906.63
Checking Account ID	2	Fund Number 61
MCALPLIN, TREVOR	TM 32223	SCHOOL NUTRITION FUND
61 483 000 0000 000	Lunch Reimbursement	9.90
Vendor Name	MCALPLIN, TREVOR	<u>9.90</u>
OPAA! FOOD MANAGEMENT INC	IA00047187	4,911.90
61 9010 3110 000 4557 631	2/2023 FFVP Program	4,911.90
OPAA! FOOD MANAGEMENT INC	IA00047350	42,859.85
61 9010 3110 000 4557 631	3/2023 Food Services	42,859.85
OPAA! FOOD MANAGEMENT INC	IA00047537	2,899.11
61 9010 3110 000 4557 631	3/2023 FFVP Program	2,899.11
OPAA! FOOD MANAGEMENT INC	IA0009-022823	28,850.02
61 9010 3110 000 4911 631	Milk - Supply Chain Assistance	28,850.02
Vendor Name	OPAA! FOOD MANAGEMENT INC	<u>79,520.88</u>
Fund Number	61	<u>79,530.78</u>
Checking Account ID	2	79,530.78
Checking Account ID	3	Fund Number 21
ANTHEM SPORTS	364413	STUDENT ACTIVITY FUND
21 0109 1400 920 6725 618	Soccer Goals and Goalkeeper Gloves	296.34
Vendor Name	ANTHEM SPORTS	<u>296.34</u>
BSN SPORTS	1993236-031523	3,504.01
21 0109 1400 920 6600 618	Track Uniforms	3,504.01
BSN SPORTS	920837911	2,715.13
21 0109 1400 920 6600 618	Baseball Pants	1,845.75
21 0109 1400 920 6600 618	Baseball Jersey	869.38
BSN SPORTS	920932852	937.67
21 0109 1400 920 6600 618	Soccer Uniforms	937.67
Vendor Name	BSN SPORTS	<u>7,156.81</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
CLARINDA COMMUNITY SCHOOLS	Clarinda0410 23	110.00
21 0109 1400 920 6840 810	HS Boys Track Entry Fee	110.00
CLARINDA COMMUNITY SCHOOLS	Clarinda0410 23B	110.00
21 0109 1400 920 6840 810	HS Girls Track Entry Fee	110.00
Vendor Name CLARINDA COMMUNITY SCHOOLS		<u>220.00</u>
FIRST BANKCARD - HEIDI HARRIS	114-3092416- 74408217	122.10
21 0109 1400 920 6725 618	Practice Soccer Balls	122.10
FIRST BANKCARD - HEIDI HARRIS	2000108- 43089607	695.76
21 0109 1400 950 7421 618	ISASP Snacks For Testing	695.76
FIRST BANKCARD - HEIDI HARRIS	23KR0320-38	60.06
21 0109 1400 920 6725 618	Refund Soccer Supplies	(4.36)
21 0109 1400 920 6725 618	Soccer Game Balls	341.93
21 0109 1400 920 6725 618	Refund Soccer Supplies	(277.51)
FIRST BANKCARD - HEIDI HARRIS	3555435	300.68
21 0109 1400 950 7421 618	ISASP 8th Grade Pizza	300.68
FIRST BANKCARD - HEIDI HARRIS	6437094	777.55
21 0109 1400 920 6600 618	Softball Bats	777.55
FIRST BANKCARD - HEIDI HARRIS	90031-90032	228.46
21 0109 1400 910 6210 618	Solo/Ensemble Contest Judge Hotels	228.46
FIRST BANKCARD - HEIDI HARRIS	91920751	495.92
21 0109 1400 920 6600 618	All-State Speech Hotel	495.92
FIRST BANKCARD - HEIDI HARRIS	97437900	559.50
21 9010 1400 920 6600 580	AD Convention Hotel	559.50
FIRST BANKCARD - HEIDI HARRIS	FBCHH1	239.97
21 0109 1400 920 6725 618	Practice Soccer Balls	239.97
FIRST BANKCARD - HEIDI HARRIS	FBCHH2	143.78
21 9010 1400 920 6835 739	Softball Belts	143.78
FIRST BANKCARD - HEIDI HARRIS	ROLANES03102 3	560.00
21 0109 1400 950 7421 618	Bowling Fees	560.00
Vendor Name FIRST BANKCARD - HEIDI HARRIS		<u>4,183.78</u>
FIRST BANKCARD - OFFICE CARD 4	Speech032823	163.19
21 0109 1400 920 6600 618	All-State Speech Food	163.19
Vendor Name FIRST BANKCARD - OFFICE CARD 4		<u>163.19</u>
GRISWOLD COMMUNITY SCHOOLS	Griswold0410 23	125.00
21 0109 1400 920 6840 810	HS Girls Track Entry Fee	125.00
Vendor Name GRISWOLD COMMUNITY SCHOOLS		<u>125.00</u>
HARTIGAN, TOM	Hartigan0406 23	160.00
21 9010 1400 920 6840 340	HS G Track Starter Official	160.00
Vendor Name HARTIGAN, TOM		<u>160.00</u>
HY VEE FOOD STORES	600061 58758600061	99.52
21 0109 1400 910 6111 618	JH Play Supplies	99.52
HY VEE FOOD STORES	607451- 58761607451	48.41

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
21 0109 1400 950 7421 618	ISASP snacks	48.41
HY VEE FOOD STORES	755918- 58759755918	16.29
21 0109 1400 950 7421 618	ISASP Candies	16.29
Vendor Name HY VEE FOOD STORES		<u>164.22</u>
IA HIGH SCHOOL SPEECH ASSOC.	022723A	143.00
21 0109 1400 910 6120 810	State Speech Registrations	143.00
IA HIGH SCHOOL SPEECH ASSOC.	1916 ME031623A	11.00
21 0109 1400 910 6120 810	All-State Nominations	11.00
Vendor Name IA HIGH SCHOOL SPEECH ASSOC.		<u>154.00</u>
INSTRUMENTALIST AWARDS LLC	2301	17.50
21 0109 1400 910 6210 618	Choral Certificates	17.50
Vendor Name INSTRUMENTALIST AWARDS LLC		<u>17.50</u>
IOWA HIGH SCHOOL MUSIC ASSOC	1229	238.00
21 0109 1400 910 6220 810	Band Solo Contest Registrations	238.00
IOWA HIGH SCHOOL MUSIC ASSOC	1829	135.00
21 0109 1400 910 6220 810	Large Group Band Registration	135.00
Vendor Name IOWA HIGH SCHOOL MUSIC ASSOC		<u>373.00</u>
LEWIS CENTRAL ACTIVITIES	LC041323	100.00
21 0109 1400 920 6660 810	HS Boys Golf Entry Fee	100.00
Vendor Name LEWIS CENTRAL ACTIVITIES		<u>100.00</u>
Mieska, Jeremiah	Mieska041123	180.00
21 9010 1400 920 6725 320	JV B/G Soccer Official	180.00
Vendor Name Mieska, Jeremiah		<u>180.00</u>
MONTGOMERY COUNTY EXT. SERVICE	FAIR032823	20.00
21 0109 1400 950 7407 810	FFA Livestock Judging	20.00
Vendor Name MONTGOMERY COUNTY EXT. SERVICE		<u>20.00</u>
NATIONAL FFA ORGANIZATION	MDS292934	19.00
21 0109 1400 950 7407 618	FFA Plaque	19.00
Vendor Name NATIONAL FFA ORGANIZATION		<u>19.00</u>
Newberg, Jordan	Newberg04102 3	85.00
21 9010 1400 920 6725 320	JV G Soccer Official	85.00
Vendor Name Newberg, Jordan		<u>85.00</u>
PEPPER & SON, INC.	365145734	82.99
21 0109 1400 910 6121 618	JH Musical Supplies	82.99
Vendor Name PEPPER & SON, INC.		<u>82.99</u>
PIZZA RANCH	3149422/3424 300	331.91
21 0109 1400 950 7421 618	ISASP Lunch Reward	331.91
Vendor Name PIZZA RANCH		<u>331.91</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
RAMOS, JUAN	Ramos022423	350.00
21 0109 1400 950 7421 618	JH Dance DJ	350.00
Vendor Name RAMOS, JUAN		<u>350.00</u>
RED OAK GRAND THEATER	1208	144.00
21 0109 1400 950 7421 618	Movie Admission	144.00
RED OAK GRAND THEATER	1208A	150.00
21 0109 1400 950 7421 618	ISASP Movie Reward Admission	150.00
Vendor Name RED OAK GRAND THEATER		<u>294.00</u>
RED OAK HARDWARE HANK	165520	599.40
21 9010 1400 920 6835 739	Softballs	599.40
RED OAK HARDWARE HANK	165732	967.38
21 9010 1400 920 6730 739	Baseballs	967.38
RED OAK HARDWARE HANK	HH033123	53.96
21 9010 1400 920 6740 618	Track Spikes	53.96
RED OAK HARDWARE HANK	HH033123-A	94.95
21 0109 1400 920 6840 618	Track Spikes	94.95
Vendor Name RED OAK HARDWARE HANK		<u>1,715.69</u>
RUDIS Trihex	0013534/0014 929	2,353.40
21 0109 1400 920 6600 618	Girls Wrestling Uniforms and Backpacks	2,353.40
Vendor Name RUDIS Trihex		<u>2,353.40</u>
SHENANDOAH COMMUNITY SCHOOLS	Shen033123	100.00
21 0109 1400 920 6840 810	HS Boys Track Entry Fee	100.00
SHENANDOAH COMMUNITY SCHOOLS	Shen041123	100.00
21 0109 1400 920 6660 810	HS Boys Golf Entry Fee	100.00
SHENANDOAH COMMUNITY SCHOOLS	Shen041323	100.00
21 0109 1400 920 6660 810	HS Girls Golf Entry Fee	100.00
Vendor Name SHENANDOAH COMMUNITY SCHOOLS		<u>300.00</u>
TENNIS WAREHOUSE	16019724- 16715832	700.00
21 0109 1400 920 6600 618	Tennis Uniforms	700.00
Vendor Name TENNIS WAREHOUSE		<u>700.00</u>
TREYNOR COMMUNITY SCHOOL	Trey041023	100.00
21 0109 1400 920 6840 810	HS Girls Track Entry Fee	100.00
Vendor Name TREYNOR COMMUNITY SCHOOL		<u>100.00</u>
WEINRICH, JON	Weinrich0410 23	85.00
21 9010 1400 920 6725 320	JV G Soccer Official	85.00
Vendor Name WEINRICH, JON		<u>85.00</u>
WESTLAKE ACE HARDWARE	0323513828	36.27
21 0109 1400 920 6600 618	Zip Ties	36.27
WESTLAKE ACE HARDWARE	10541783	196.85
21 0109 1400 910 6210 618	HS Musical Supplies	196.85
Vendor Name WESTLAKE ACE HARDWARE		<u>233.12</u>

Vendor Name	Invoice Number	Amount
Account Number	Detail Description	Amount
WILLIAMS, CINDY	Williams0411 23	120.00
21 9010 1400 920 6840 340	JH G Track Official	120.00
Vendor Name WILLIAMS, CINDY		<u>120.00</u>
YOUNG, GARY	Young1	180.00
21 9010 1400 920 6725 320	JV G/B Soccer Official	180.00
Vendor Name YOUNG, GARY		<u>180.00</u>
Fund Number 21		<u>20,263.95</u>
Checking Account ID 3		<u>20,263.95</u>

**NOTICE OF PUBLIC HEARING**  
**Proposed RED OAK School Budget Summary**  
**Fiscal Year 2023 - 2024**

Location of Public Hearing: Red Oak Community High School Virtual Learning Center	Date of Hearing: 04/19/2023	Time of Hearing: 05:35 AM
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The Board of Directors will conduct a public hearing on the proposed 23/24 school budget at the above noted location and time. At the hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of the revenues and expenditures on file with the district secretary. A copy of the details will be furnished upon request.

		Budget 2024	Re-est. 2023	Actual 2022	Avg % 22-24
Taxes Levied on Property	1	5,993,378	5,969,083	5,783,070	% 1.8
Utility Replacement Excise Tax	2	174,776	177,036	170,689	% 1.2
Income Surtaxes	3	352,291	384,639	586,772	% -22.5
Tuition\Transportation Received	4	517,274	505,117	493,720	
Earnings on Investments	5	24,746	24,380	24,019	
Nutrition Program Sales	6	47,534	46,831	46,139	
Student Activities and Sales	7	201,613	198,655	195,740	
Other Revenues from Local Sources	8	277,452	273,372	338,870	
Revenue from Intermediary Sources	9	0	0	0	
State Foundation Aid	10	8,164,220	7,881,136	7,294,319	
Instructional Support State Aid	11	32,522	0	0	
Other State Sources	12	1,458,277	1,437,027	1,416,090	
Commercial & Industrial State Replacement	13	0	0	94,590	
Title I Grants	14	350,545	350,545	350,545	
IDEA and Other Federal Sources	15	1,172,485	1,913,705	2,806,482	
<b>Total Revenues</b>	<b>16</b>	<b>18,767,113</b>	<b>19,161,526</b>	<b>19,601,045</b>	
General Long-Term Debt Proceeds	17	0	0	0	
Transfers In	18	836,412	824,051	811,873	
Proceeds of Fixed Asset Dispositions	19	73,950	73,920	72,828	
Special Items/Upward Adjustments	20	0	0	0	
<b>Total Revenues &amp; Other Sources</b>	<b>21</b>	<b>19,677,475</b>	<b>20,059,497</b>	<b>20,485,746</b>	
Beginning Fund Balance	22	15,319,100	13,456,279	11,429,096	
<b>Total Resources</b>	<b>23</b>	<b>34,996,575</b>	<b>33,515,776</b>	<b>31,914,842</b>	
<b>*Instruction</b>	<b>24</b>	<b>8,458,650</b>	<b>8,852,310</b>	<b>9,101,134</b>	<b>% -3.6</b>
Student Support Services	25	319,185	313,306	310,343	
Instructional Staff Support Services	26	1,068,520	1,164,065	1,153,193	
General Administration	27	515,837	506,680	454,977	
School Administration	28	745,758	746,172	659,325	
Business & Central Administration	29	253,812	256,414	252,125	
Plant Operation and Maintenance	30	1,481,870	1,462,998	1,727,611	
Student Transportation	31	398,054	410,464	419,866	
<b>*Total Support Services (lines 25-31)</b>	<b>31A</b>	<b>4,783,036</b>	<b>4,860,099</b>	<b>4,977,440</b>	<b>% -2.0</b>
<b>*Noninstructional Programs</b>	<b>32</b>	<b>658,681</b>	<b>642,606</b>	<b>620,681</b>	<b>% 3.0</b>
Facilities Acquisition and Construction	33	7,426	7,210	7,000	
Debt Service (Principal, interest, fiscal charges)	34	2,525,411	2,488,089	2,451,320	
AEA Support - Direct to AEA	35	554,716	510,133	489,115	
<b>*Total Other Expenditures (lines 33-35)</b>	<b>35A</b>	<b>3,087,553</b>	<b>3,005,432</b>	<b>2,947,435</b>	<b>% 2.3</b>
<b>Total Expenditures</b>	<b>36</b>	<b>16,987,920</b>	<b>17,360,447</b>	<b>17,646,690</b>	
Transfers Out	37	861,316	836,229	811,873	
Other Uses	38	0	0	0	
<b>Total Expenditures, Transfers Out &amp; Other Uses</b>	<b>39</b>	<b>17,849,236</b>	<b>18,196,676</b>	<b>18,458,563</b>	
Ending Fund Balance	40	17,147,339	15,319,100	13,456,279	
<b>Total Requirements</b>	<b>41</b>	<b>34,996,575</b>	<b>33,515,776</b>	<b>31,914,842</b>	
<b>Proposed Property Tax Rate (per \$1,000 taxable valuation)</b>		<b>15.55363</b>			

RESOLVED, that the Board of Directors of RED OAK community school district, will levy property taxes for fiscal year 2023-2024 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa.

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Board President

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Board Secretary

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Date



SECOND AMENDMENT TO ESCROW AGENT AGREEMENT

This Second Amendment to Escrow Agent Agreement is entered into the date hereof between UMB Bank, N.A. ("Escrow Agent"), and the Red Oak Community School District, in the Counties of Montgomery, Page and Pottawattamie, State of Iowa ("Issuer") with respect to the Issuer's \$19,990,000 General Obligation School Bonds, Series 2018, dated August 28, 2018 (the Series "2018 Bonds").

Section 1, Resolutions Incorporated by Reference, is amended to add the Resolution Authorizing the Redemption of General Obligation School Bonds, Series 2018, Dated August 28, 2018, Approving a Second Amendment to Escrow Agent Agreement, and Levying a Tax for Fiscal Year 2024 dated April 19, 2023 (the "2023 Resolution") to the list of Resolutions incorporated by reference into the Escrow Agent Agreement.

Section 2(a), Deposit to Escrow Fund of the Escrow Agent Agreement, dated as of January 10, 2022, is amended to add the following new paragraph:

On or before June 1, 2024, the Deposit Date, the Issuer shall deposit \$200,000 into the Escrow Fund to be held by the Escrow Agent and invested as provided in the 2023 Resolution. The Escrow Fund is pledged to the payment of the principal of the Redeemed Bonds on June 1, 2025 (the "Redemption Date"). Annually, on each June 1, beginning June 1, 2025, the investment earnings on the Escrow and any other funds in excess of the amount required to redeem the Redeemed Bonds shall be returned to the Issuer and the Issuer shall deposit such funds into the School Bond Fund 2018. Any remaining balance on June 1, 2025 shall be returned to the Issuer and the Issuer shall deposit such funds into the School Bond Fund 2018 as provided in the 2023 Resolution.

Dated: April 19, 2023

RED OAK COMMUNITY SCHOOL DISTRICT

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

UMB BANK, N.A.  
As Escrow Agent

By \_\_\_\_\_  
Title \_\_\_\_\_

ATTEST:

By \_\_\_\_\_  
Title \_\_\_\_\_

02180632-1\17460-020

**AGENDA ITEM**

**RED OAK COMMUNITY SCHOOL DISTRICT**

Resolution Authorizing the Redemption of General Obligation School Bonds, Series 2018, Dated August 28, 2018, Approving a Second Amendment to Escrow Agent Agreement, and Levying a Tax for Fiscal Year 2024 for the Redemption of General Obligation School Bonds, Series 2018, Dated August 28, 2018

**THIS AGENDA ITEM MUST BE POSTED PURSUANT TO IOWA CODE CHAPTER 21 AND THE LOCAL RULES OF THE SCHOOL DISTRICT.**

April 19, 2023

The Board of Directors of the Red Oak Community School District, in the Counties of Montgomery, Page and Pottawattamie, State of Iowa, met in \_\_\_\_\_ session, in the Red Oak Junior/Senior High School, 2011 N. 8th Street, Red Oak, Iowa, at 5:30 P.M., on the above date. There were present President \_\_\_\_\_, in the chair, and the following named Board Members:

\_\_\_\_\_  
\_\_\_\_\_

Absent: \_\_\_\_\_

\* \* \* \* \*

Board Member \_\_\_\_\_ introduced the following Resolution and moved its adoption. Director \_\_\_\_\_ seconded the motion to adopt. The roll was called and the following Directors voted:

AYES: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_

The President declared the Resolution adopted as follows:

RESOLUTION AUTHORIZING THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2018, DATED AUGUST 28, 2018, APPROVING A SECOND AMENDMENT TO ESCROW AGENT AGREEMENT, AND LEVYING A TAX FOR FISCAL YEAR 2024 FOR THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2018, DATED AUGUST 28, 2018

WHEREAS, the Red Oak Community School District (the "District") issued \$19,990,000 General Obligation School Bonds, Series 2018, dated August 28, 2018 (the "Series 2018 Bonds"), of which \$17,050,000 are currently outstanding; of which \$145,000 were called for redemption on June 1, 2025 pursuant to a Resolution adopted January 10, 2022; of which \$205,000 were called for redemption on June 1, 2025 pursuant to a Resolution adopted March 28, 2022; and of which

\$200,000 are now being called for redemption on June 1, 2025, which are described in Schedule A attached to this Resolution (the "Redeemed Bonds"); and

WHEREAS, at this time, it is in the best interest of the District to levy a tax for the Fiscal Year ending June 30, 2024, which is sufficient to call and redeem the Redeemed Bonds on June 1, 2025; and

WHEREAS, the Series 2018 Bonds which mature after June 1, 2025 may be called in whole or in part on any date beginning on June 1, 2025, from any funds regardless of source, in any order of maturity and within annual maturity by lot by giving 30 days' written notice of redemption to the registered owner of the Bonds, the terms of redemption to be par plus accrued interest to the date of call, such notice to be deemed completed upon transmission to the owner of record of the Bond at the address shown on the books of the Registrar; and

WHEREAS, selection by lot will be necessary to select bonds to be called among the bonds which mature June 1, 2038; and

WHEREAS, it is in the best interest of the District to call and redeem the Redeemed Bonds.

NOW, THEREFORE, be it resolved:

Section 1. That the Redeemed Bonds are hereby redeemed as of June 1, 2025.

Section 2. UMB Bank, N.A., West Des Moines, Iowa, in its capacity as Registrar, Paying Agent and Transfer Agent, is hereby authorized and directed to cause notice of such redemption to be given not less than thirty (30) days prior to the date of redemption by written notice to the registered owner of the Redeemed Bonds in substantially the form set forth in Schedule B attached to this Resolution. Piper Sandler & Co., as Dissemination Agent for the District, is hereby authorized and directed to provide electronic notice of such redemption to the Municipal Securities Rulemaking Board at <http://emma.msrb.org/>. On or before June 1, 2024, the Treasurer shall deposit with the Escrow Agent \$200,000 to call and redeem the Redeemed Bonds described in Schedule A attached to this Resolution, such call and redemption to be effective June 1, 2025 pursuant to the terms of the Series 2018 Bonds. All liability for interest on the Redeemed Bonds shall cease, terminate, and be completely discharged as of June 1, 2025 as provided in Section 6(b) of the Resolution Authorizing the Issuance of the Series 2018 Bonds.

Section 3. There is levied upon all the taxable property of the District for the fiscal year ending June 30, 2024, \$200,000 which when collected shall be deposited with the Paying Agent pursuant to the Escrow Agent Agreement, as amended. The Paying Agent is authorized and directed to call and redeem the Redeemed Bonds on June 1, 2025. Annually, on each June 1, beginning June 1, 2025 the investment earnings on the Escrow Fund and any other funds in excess of the amount required to redeem the Redeemed Bonds shall be deposited into the School Bond Fund 2018 for payment of principal and interest on the Series 2018 Bonds. Any remaining balance on June 1, 2025 shall be deposited in the School Bond Fund 2018.

Section 4. The Second Amendment to the Escrow Agent Agreement is hereby authorized and approved, and the President and Secretary are authorized and directed to execute the Second Amendment to Escrow Agent Agreement. Upon deposit on or before June 1, 2024 of \$200,000 with the Escrow Agent, the Escrow Agent is authorized and directed to invest such funds, at the written direction of the District, in Treasury Securities of the State and Local Government Series (SLGS) or direct U.S. Treasury obligations, at a yield not to exceed the yield on the Bonds and to mature on or before June 1, 2025. Absent such written investment direction from the District, the Escrow Agent shall hold such funds uninvested. The District must comply with the rebate requirements of the Resolution authorizing the issuance of the Series 2018 Bonds.

PASSED AND APPROVED this 19th day of April, 2023.

---

President

ATTEST:

---

Secretary

CERTIFICATE

STATE OF IOWA                                   )  
  ) SS  
COUNTY OF MONTGOMERY                       )

I, the undersigned Secretary of the Board of Directors of the Red Oak Community School District, in the Counties of Montgomery, Page and Pottawattamie, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the School District showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action was duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School District or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Secretary of the Board of Directors of the  
Red Oak Community School District

**SCHEDULE A**

**REDEEMED BONDS**

<u>CUSIP Numbers</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Maturity Date</u>
756809 FG9	\$200,000*	3.625%	June 1, 2038

*\*Partial Redemption.*



**SCHEDULE B**

**NOTICE OF REDEMPTION  
TO THE HOLDERS OF THE FOLLOWING DESCRIBED BONDS:**

Please take notice that the Bonds described below have been called for redemption. Owners of the Bonds should present their Bonds for payment on the Redemption Date.

Issuer: Red Oak Community School District  
Original Issue Amount: \$19,990,000  
Bond Issue: General Obligation School Bonds, Series 2018  
Dated Date: August 28, 2018  
Redemption Date: June 1, 2025  
Redemption Price: Par, plus accrued interest

Bonds Called for Redemption

<u>CUSIP Numbers</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Maturity Date</u>
756809 FG9	\$200,000*	3.625%	June 1, 2038

*\*Partial Redemption*

*[No representation is made as to the accuracy of the CUSIP numbers printed herein or on the Bonds.]*

The above Bonds should be presented to the Paying Agent, UMB Bank, N.A., at the address listed below. This represents a partial call of the outstanding obligations. All interest will cease to accrue on the Redemption Date.

UMB Bank, N.A.  
Corporate Trust Bond Operations  
928 Grand Blvd., 4th Floor MS 1010408  
Kansas City, MO 64106

This notice is given by order of the Board of Directors of the District pursuant to the terms of the resolution of the District authorizing the issuance of these bonds.

---

UMB Bank, N.A.

(End of Notice)

**Red Oak CSD**  
**2023 HSA Marketing Results**

Eligible Employees	117
Expected/Previous Participants	10

HSA Marketing Results	MMA Proposed	Isolved! Proposed	Ameriflex Proposed	Lively Proposed
One-Time Charges				
Account Set-up & Conversion	\$350	No Fee	\$150	No Fee
Other (Specify)	None	None	None	\$24 annual account fee for investments
Annual set-up fee/renewal fee	\$250	Waived	No Fee	No Fee
Monthly per participant debit card fee	Included	Included	Included	Included
Reporting fees	Included	Included	Included	\$.20 per enrollment for enrollment platform transfers
Employee statements	Online Access	Online Access	Online Access	Online Access
Additional Services	\$450 fee for Plan Document	Mobile app Investment options once balance is over \$1,000	Lifetime ID theft Protection 26 investment options built into the portal beginning at \$500 balance. Receipt vault built into the portal No account closing/transfer fees SPD/Plan Document included	1st dollar investing(no min required) No fees for opening/closing, renewals, transactions Proprietary technology Fastest growing HAS/FSA provider
Annual non-discrimination testing	Self portal included, Full testing \$750	Included	Included	Included
How many debit cards do you issue to a participant at no additional cost? What is the cost for additional cards?	All participants receive an initial Prepaid Benefits Cards. Participants may request additional cards for \$10 for a packet of 2.		Unlimited replacement cards	
<b>Dedicated Account Representative</b>	Yes	Yes	Yes	Yes
Rate Guarantee	12 Months	12 Months	12 Months	3 Year
Monthly Minimum Fee	\$85	NA	NA	NA
<b>Annual FSA Cost</b>				
Fees - PPPM	\$1.75	\$1.75	\$2.25	\$2.95

# **Timberline Billing Service LLC**

1801 Fuller Road, West Des Moines, Iowa 50265

Phone 515-222-0827 Fax 515-222-0834

## **Agreement of Service**

The document serves as a legally binding agreement between Timberline Billing Service LLC (Timberline) and Red Oak Community School District (District) regarding the accessing of Medicaid reimbursement for covered school-based services. Timberline is a Limited Liability Company formed and headquartered in the State of Iowa. Timberline is a statewide medical claim processing company, specializing in working with local school districts and Medicaid. The agreement is set forth herein:

### **Background**

Timberline assists school districts as a Medicaid provider in accessing Medicaid reimbursement for covered services. This includes both special education services and primary preventive services provided in the school-based setting. As a full-service company, Timberline will work with District staff to assure appropriate documentation (from training to monitoring completed forms), process the staff documentation for submission of claims to Medicaid and the review of claims which may need to be resubmitted to Medicaid.

### **Timberline Responsibilities**

- 1) Present information about the Medicaid Local Education Agency (LEA) Program to the District's administration and staff.
- 2) Train the District's staff on the covered services and documentation requirements for the LEA program.
- 3) Monitor and review the documentation/claiming forms of all District staff.
- 4) Keep all District information acquired as a result of these services confidential. In the event that any disclosure of any documentation/information acquired by Timberline is required by law, Timberline will notify the District of such obligation prior to such disclosure. Notwithstanding the above, Timberline shall be in full compliance with all requirements of FERPA, as required by the District, and with HIPAA and their respective rules and regulations as well as laws of the State of Iowa regarding mental health, substance abuse and AIDS information. Further, any documentation or information obtained pursuant to this Agreement will be destroyed or returned to the District, at the sole discretion of the District, upon termination of this Agreement.
- 5) Compare District staff documentation with the quarterly Medicaid eligibility listing from District to ensure student eligibility for the students reported on claiming forms provided by LEA.

- 6) Submit Medicaid claims, or respond to the District with a listing of additional information needed to process the claim, within 60 days from the receipt of the documentation.
- 7) Review any denied claims for reconciliation. This may include resubmission or communication with the District on the reason for the appropriate denial of the claim by Medicaid.
- 8) Provide quarterly updates on Iowa Medicaid LEA program benefits. This may be accomplished via the Timberline website, newsletter, or emails to the contact person for District.
- 9) Continue consultation and communication with the Iowa Medicaid Enterprise, Department of Education and the Medicaid fiscal intermediary to ensure the District's full compliance with all requirements of the Medicaid program.
- 10) Perform a quarterly Quality Assurance Service for the District. This will include a full review of all documentation for a random sample of paid claims during the previous quarter.
- 11) Provide Timberline's proprietary software, T-TRAK, for confidential use by the District, its employees and contractors. Timberline owns T-TRAK and the copyright to it. Nothing in this Agreement shall change Timberline's ownership rights to its intellectual property, including but not limited to T-TRAK.
- 12) Obligations are conditioned upon the prior performance by the District as set forth under the District's responsibility.

#### **District Responsibilities**

- 1) Obtain provider certification as required by the Iowa Medicaid program for LEA billing.
- 2) Provide Timberline Billing Service with a quarterly Medicaid eligibility list of students with IEPs. This listing is available via the web-IEP application for all school districts in Iowa.
- 3) Ensure that all personnel for which claims are submitted meet standards as set forth in Iowa Department of Education rule 281, Iowa Administrative Code 41.401 (256B, 34CFR300), to the extent that their certification or license allows them to provide services. Practitioners shall meet the Board of Educational Examiners' Licensure or recognition requirements for the position. Additionally, practitioners are required to hold a professional or occupational license, certificate or permit if they do not hold a Board of Educational examiner's licensure.
- 4) Verify that all providers are not excluded from participation in Medicaid by the U.S. Department of Health and Human Services Office of the Inspector General.

- 5) Provide required access to all personnel, materials, information and financial data necessary to accomplish the designated services listed in this Agreement of Service. Notwithstanding the above, both parties recognize and agree that the District must be in compliance with FERPA, HIPAA and Iowa laws regarding the treatment of substance abuse, mental health and AIDS information, as well as any other applicable federal or state laws, and that the District will not be in breach of this provision if it is prohibited from providing required information to Timberline on the basis of compliance with such laws.
- 6) Provide Timberline Billing Service LLC with a list, and update as needed, of all District staff authorized to access District reports on the Timberline client-only website.
- 7) Complete enrollment with Iowa Medicaid to name Timberline Billing Service LLC as the District's vendor.
- 8) Keep Timberline's proprietary software, T-TRAK, confidential and not share it with any third party or individual. District shall devote its best efforts to protect T-TRAK and any associated documentation against any unauthorized or unlawful use or copying. Under no circumstances may the District decompile or attempt to reverse engineer or derive source code of T-TRAK, or permit any third party to do so.

### **Fees**

District shall pay Timberline a fee equal to six percent (6%) of the net Medicaid reimbursement retained by District. This does not include any Medicaid funds that are returned to the Iowa Department of Human Services. This fee will be calculated monthly based on the paid claims for the preceding month. District shall make payment to Timberline within thirty (30) days from the date of the invoice. Unpaid balances will accrue interest at the rate of 1.5% per month commencing forty-five (45) days from the date of the invoice.

### **General Terms**

**District Information, Confidentiality, and Use.** All data provided to Timberline by the District, either by manual or electronic means, is and shall remain the property of the District. Timberline may have access to certain District information and data, all of which shall be considered confidential. Timberline agrees that all such information and data shall be used only for the intended purpose and shall not sell, rent, share or otherwise disclose any such information and data to any unauthorized third party.

**Warranty.** Notwithstanding anything contained in this Agreement to the contrary, Timberline represents and warrants that it is the owner of or otherwise has the right to use, distribute, and license or sublicense all materials and methodologies used in connection with providing the services and products which are the subject of this Agreement, and that such materials and methodologies shall not infringe any copyright or other proprietary right of a third party. Notwithstanding anything contained in this Agreement to the contrary, Timberline further represents and warrants that (a) the work

to be performed and services to be provided by it under this Agreement will be rendered using sound, professional practices and in a competent and professional manner by knowledgeable, trained and qualified personnel; (b) the work will be configured using commercially reasonable technical specifications; (c) the work will operate in conformance with the terms of this Agreement; (d) the work to be performed by it under this Agreement will not violate any law, statute, ordinance or regulation; and (e) the work to be performed by it under this Agreement will be free of any software disabling devices, internal controls, or computer programming routines that are intended to damage, detrimentally interfere with, surreptitiously intercept or expropriate any system, data or personal information.

Notwithstanding anything contained in this Agreement to the contrary, Timberline agrees to defend at its own cost and expense any threatened or actual claim or action against the District, its subsidiaries and/or affiliated companies, for actual or alleged infringement of any patent, copyright or other property right based on any work furnished to the District by Timberline under this Agreement or the use thereof by the District.

Notwithstanding anything contained in this Agreement to the contrary, Timberline warrants that the service will be available to the District and will be provided substantially in accordance with the descriptions and specifications set forth in any user documentation provided to the District. Timberline shall use commercially reasonable efforts to make the service continuously available to the District and to promptly restore availability if it is within Timberline's reasonable control.

Insurance. Timberline shall maintain liability insurance for protection from claims arising out of performance of services caused by negligent error, omission, or act for which the insured is legally liable. Such liability insurance will provide for coverage in a minimum amount of \$1,000,000 effective through the term of this Agreement and for claims made within one year thereafter. Upon request, Timberline shall provide to the District a certificate indicating that such insurance coverage has been obtained.

Notice. Notwithstanding anything contained in this Agreement to the contrary, any notice required or permitted by this Agreement will be deemed to be delivered, and thus effective, when personally received, or three days after being placed in the United States Mail, postage prepaid, and addressed to the party as detailed below:

Notice to Timberline must be sent to:  
Dann Stevens, CEO  
1801 Fuller Road  
West Des Moines, Iowa 50265

Notice to the District must be sent to:  
Red Oak Community School District  
Ron Lorenz, Superintendent  
1901 N Broadway Street, Suite A  
Red Oak, Iowa 51566

Timberline makes no guarantee of results with respect to any claim. Timberline shall not be liable for any errors or omissions contained in the information submitted to Timberline by the District. The District shall not be liable for any errors or omissions as a result of actions by Timberline staff.

### **Miscellaneous Terms**

This Agreement shall be governed exclusively by Iowa law. The parties expressly agree that any litigation arising between them related, in any way, to this Agreement and/or any and all disputes, actions, claims, or causes of action related thereto shall be initiated and maintained only in the U.S. District Court for the Southern District of Iowa or the District Court for Polk County, Iowa.

If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then such provision shall be modified to the extent necessary to be valid and enforceable, and all other provisions of this Agreement shall remain in full force and effect.

The relationship between the parties is that of independent contract. No joint venture, partnership, employment, or agency relationship exists between the parties as a result of this Agreement. Neither party has the authority to create any obligations for the other, or to bind the other to any representation, statement or document.

The failure of either of the parties to enforce any right or provision under this Agreement shall not constitute a waiver of such right or provision unless acknowledged and agreed to by such party in writing. No waiver shall be implied from a failure of either party to exercise a right or remedy. In addition, no waiver of a party's right or remedy will affect the other provisions of this Agreement.

Neither party may assign any right or obligation under this Agreement, in whole or in part, without the other party's prior express written consent, which may be withheld at such party's reasonable discretion. Subject to the foregoing, this Agreement will be binding upon and will inure to the benefit of the parties and their respective successors and assignees.

The captions in this Agreement are included for convenience of reference only and are in no way meant to define or limit any of the provisions contained in this Agreement or otherwise affect their construction or effect. When a word or phrase is enclosed in parentheses and quotation marks, i.e., ("Word"), then that word or phrase shall be interpreted as if fully written out in the following format: "(hereinafter referred to as the 'Word')," and thereafter in this Agreement, that word or phrase shall stand as an abbreviation of the longer phrase to which it relates.

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

Anything in this Agreement to the contrary notwithstanding, Timberline shall refrain from any action which would violate any law, rule, policy, or regulation of any governmental body or agency having jurisdiction over this Agreement.

**Term and Termination**

This Agreement of Service shall be effective July 1, 2023, and continue through June 30, 2026. This Agreement of Service shall be automatically renewed for additional terms of one year beginning the 1<sup>st</sup> day of July each subsequent year unless either party has provided written notice of the intention to terminate at least thirty (30) days prior to the then-current termination date. If termination is done prior to the then current termination date, either party must give thirty (30) days advance notice in writing of the intention to terminate the Agreement of Service. This Agreement of Service may also be terminated at any time by a party not in default hereunder upon thirty (30) days written notice to the party that has committed a material breach of this Agreement.

**Timberline Billing Service, LLC**



\_\_\_\_\_  
Dann Stevens, CEO

Date 3-27-23

**Red Oak Community School District**

\_\_\_\_\_  
Board President

Date \_\_\_\_\_



# **Timberline Billing Service LLC**

1801 Fuller Road, West Des Moines, Iowa 50265

Phone 515-222-0827 Fax 515-222-0834

## **ADDENDUM TO AGREEMENT OF SERVICE**

This document is in reference to a contract agreement effective July 1, 2023, between Timberline Billing Service LLC (Timberline) and Red Oak Community School District (District).

Be it known that the undersigned parties, for good consideration, do hereby agree to make the following changes and/or additions which shall be a part of said contract as if contained therein:

### **Additional Timberline Responsibilities**

1. Coordinate Medicaid claiming on behalf of the District.
2. Identify and notify District staff of students eligible for Medicaid claiming.
3. Prepare claiming forms for District staff completion.
4. Prepare and maintain a Medicaid audit file for all students with Medicaid claims for the District.
5. Distribute and collect claiming forms from District staff.
6. Forward claiming forms to Timberline Claims Department for processing.
7. Monitor IEP/BIP/IHP for services that can be claimed and notify District staff of any changes.

### **Additional District Responsibilities**

1. Provide Timberline with access to the District's Web-IEP system of IEP students.
2. Provide Timberline with access to District staff for training, distribution and collection of claiming forms.
3. Provide Timberline with basic office supplies (i.e. file folders).

### **Fees**

The fee District shall pay Timberline is changed to equal eight percent (8%) of the net Medicaid reimbursement retained by District. This does not include any Medicaid funds that are returned to the Iowa Department of Human Services. This fee will be calculated monthly based on the paid claims for the preceding month. District shall make payment to Timberline within thirty (30) days from the date of the invoice. Unpaid balances will accrue interest at the rate of 1.5% per month commencing forty-five (45) days from the date of the invoice.

**Term**

This Addendum shall be effective July 1, 2023, and continue through June 30, 2026.

All other terms and provisions of said contract shall remain in full force and effect.

**Timberline Billing Service, LLC**



\_\_\_\_\_  
Dann Stevens, CEO

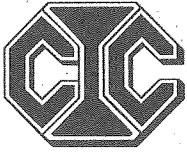
Date 3-27-23

**Red Oak Community School District**



\_\_\_\_\_  
Board President

Date \_\_\_\_\_



2843 31st Avenue  
 Greeley, CO 80631  
 1-800-437-7457

# INVOICE

Page: 1

Invoice Number: PSI35948  
 Invoice Date: 5/1/2023

## Computer Information Concepts

Bill To: Red Oak Community School Dist  
 604 S. Broadway Street  
 Red Oak, IA 51566

Ship To: Red Oak Community School Dist  
 604 S. Broadway Street  
 Red Oak, IA 51566

Tax Ident. Type                      Legal Entity  
  
 Ship Via  
 Ship Date                              2/21/2023  
 Due Date                                5/1/2023  
 Terms

Customer ID                            1065  
 P.O. Number  
 P.O. Date                                2/21/2023  
 Our Order No.  
 SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Annual Peopleware Agreement May 1, 2023 - April 30, 2024 Student Count: 1,045					
Infinite Campus Base Application	Each	1	1	6,270.00	6,270.00
Hosting - Cloud Choice	Each	1	1	2,000.00	2,000.00
Messenger Voice Software	Each	1	1	941.00	941.00
Messenger Telecom Charges	Each	1	1	1,380.00	1,380.00
Food Service Software	Each	1	1	2,090.00	2,090.00
Online Registration   Prime	Each	1	1	7,500.00	7,500.00
Campus Learning   Site License	Each	1	1	1,568.00	1,568.00
Software Support - 12 Months	Each	1	1	3,814.00	3,814.00
CIC Ongoing Learning Plan Package - 12 Month Learning Lab Subscription + 4 Professional Service Hours	Each	1	1	1,200.00	1,200.00

Amount Subject to Sales Tax USD 0  
 Amount Exempt from Sales Tax 26,763.00

**Subtotal:** 26,763.00  
 Invoice Discount: 0.00  
 Tax: 0.00

**Total USD: 26,763.00**

Proposed 2023 Summer School Structure and Timeline  
Red Oak Community School District  
April 19, 2023

Due to dwindling participation rates and sunseting of ESSER funds, the Administrative Team proposes scaling back our summer school program to balance available resources and anticipated student needs and interest. Rather than offering two three-week open sessions, we propose offering two two-week intervention sessions for students on an invitational basis. These sessions would take place during the second and third full weeks of June (i.e., June 12-22) and the second and third full weeks of July (i.e., July 10-20). Elementary intervention sessions would run Monday through Thursday, from 8:00 a.m. to 11:30 a.m. Secondary credit recovery sessions would run Monday through Thursday, from 8:00 a.m. to 11:00 a.m. Lunch would be served on a daily basis.

Intervention sessions at the elementary school would focus on skill building in the areas of literacy, writing, math, and science. Secondary sessions would focus on credit recovery as needed. Students would be invited or encouraged to attend based on Title I or Special Education entitlement (i.e., predetermined skill deficits), chronic absenteeism (i.e., missed instruction), and 7-12 grade course failures. Student invitations would be sent the last week in April.

We would also propose hosting Kindergarten and Preschool Jump Start Sessions to assess and observe students prior to grouping them. Kindergarten Jump Start would take place August 7-8. (We would offer both a morning and afternoon cohort.) Preschool Jump Start would take place at ROECC on August 15-16.

Teachers would receive \$25 per hour of student contact and one hour of instructional planning (i.e., 5.5 hours per day at the elementary, 5 hours per day at the Jr-Sr High School) as well as a \$400 per week stipend (to be paid using Title I and remaining ESSER funds). This equates to \$43 to \$45 per hour for teachers. Paraprofessionals would be paid their regular hourly rate.

EDUCATIONAL SERVICES CONTRACT between  
SOUTHWESTERN COMMUNITY COLLEGE and  
RED OAK COMMUNITY SCHOOL DISTRICT for  
COLLEGE CREDIT JOINTLY ADMINISTERED COURSES  
2023-2024 ACADEMIC YEAR

Whereas, the Red Oak Community School District which is presently located at Red Oak, Iowa, and Southwestern Community College (Merged Area XIV) with its principal office located at Creston, Iowa, desire to form a partnership for the purpose of increasing accessibility of college courses to the students of Red Oak Community School District, the undersigned parties, Red Oak Community School District and Southwestern Community College, do hereby enter into this contract.

**ARTICLE I**  
**CREATION**

This Concurrent Enrollment Program (CEP) Contract is entered into between Southwestern Community College and Red Oak Community School District for the purpose of increasing accessibility of college courses for Red Oak Community School District. No separate legal entity is created herein by this Contract.

**ARTICLE II**  
**COURSES**

Course(s) included under this Contract will be limited to approved Southwestern Community College courses.

Teacher Education Prep Courses			
•	EDU 213	Introduction to Education	3 Credits
•	EDU 151	Observation in Teaching I	1 Credit
•	EDU 245	Exceptional Learner	3 Credits

**ARTICLE III**  
**CURRICULUM**

The CEP instructor will utilize College-approved syllabi, outcomes, and content used for the same course(s) held on the main campus of Southwestern Community College. The textbook must also be identical to the text used in main campus classes or a College-approved equivalent to that text.

**ARTICLE IV**  
**INSTRUCTORS**

Instructor through local high school:

CEP instructors who are employees of the Red Oak Community School District and the individual instructor(s)' teaching contracts for any of the courses offered pursuant to this Contract shall be governed by the contract currently in effect between the instructor and the Red Oak Community School District, and all instructors shall be entitled to receive all of the benefits and emoluments arising out of their contract in effect with the Red

Oak Community School District. Additionally, for purposes of Chapter 279, Code of Iowa, Red Oak Community School District shall retain all responsibilities with regard to any said instructors.

Notwithstanding the foregoing, Red Oak Community School District shall assign to Southwestern Community College the responsibility for teaching the courses embraced under this Contract, and Southwestern Community College will consider the instructors who will teach these courses as members of its adjunct faculty. Red Oak Community School District further assigns to Southwestern Community College the responsibility for course evaluation. Southwestern Community College's Student Perception Survey will be completed for all CEP course sections.

Only SWCC-approved instructors can teach CEP courses. In the event a CEP instructor will be absent for an extended period of time, Red Oak Community School District is responsible for notifying Southwestern Community College's Secondary Programs Coordinator of the situation. Every attempt will be made to secure a CEP instructor by following the instructor approval process. If a qualified substitute is unavailable, Southwestern Community College reserves the right to proceed as the college deems necessary. This may entail cancelling the course. When a CEP instructor resigns, retires, or is no longer teaching with the district, Red Oak Community School District must promptly contact Southwestern Community College's Secondary Programs Coordinator. Southwestern Community College understand the transition challenges and the hiring of new instructors and will work to support you in the process.

## **ARTICLE V** **ACCEPTANCE AND PARTICIPANTS**

Any student wishing to take course(s) under this Contract who has not previously taken college credit courses through Southwestern Community College must complete a Southwestern Community College application for admissions.

Red Oak Community School District students enrolling in course(s) included under this contract must have been referred by Red Oak Community School District administration, meet Senior Year Plus guidelines and meet eligibility requirements as outlined below. Red Oak Community School District must properly screen and counsel students who are appropriately enrolled in courses offered under this project. The Participant will align student eligibility to Senior Year Plus, including providing an option for students to meet the required proficiency requirements through measures of college readiness in alignment with the Provider's criteria for course placement information for entry-level advising.

Students must have current ACT composite score of 19+, ACCUPLACER scores prior to registration, or high school transcript on file at SWCC.

Students wishing to enroll in course(s) offered under this Contract who are not high school students of Red Oak Community School District and who are not part of a contract through another Local Education Agency (LEA) may do so only if the course is not full. These students will enroll directly with the College.

**ARTICLE VI**  
**CREDIT**

All students enrolling in course(s) under this Contract will be enrolled for concurrent credit, receiving high school credit from Red Oak Community School District and college credit from Southwestern Community College.

**ARTICLE VII**  
**TEXTBOOKS, MATERIALS, AND SUPPLIES**

The Red Oak Community School District will provide the required Southwestern Community College textbooks for all students enrolled in course(s) under this Contract. Classroom materials, supplies and equipment will be provided by Red Oak Community School District unless a separate contract is established prior to the beginning of a course.

**ARTICLE VIII**  
**ASSURANCES**

Red Oak Community School District assures that:

- a. That course(s) under this contract supplement, not supplant high school courses.
  - The course(s) do not replace an identical course offered at the high school in the preceding year or the second preceding year.
  - The course(s) is not required by the school district in order to meet minimum accreditation standards.
- b. The instructor has successfully completed a background investigation in accordance with Iowa Code section 272.2(17) prior to teaching a Southwestern course.
- c. In accordance with Iowa Code 279.69, a background investigation is completed at least every five years after the instructor's initial date of hire with the school district.
- d. In accordance with Iowa Code 232.69, mandatory reporter training is completed every three years after the instructor's initial date of hire with the school district.

Southwestern Community College assures the following:

- a. The course(s) is identified in the community college catalog, amendment, or addendum to the catalog.
- b. The course(s) is open to all registered community college students, not just high school students.
- c. The course(s) is for college credit and the credit will apply toward the completion of a college diploma/degree program.
- d. The course(s) is taught by a teacher meeting appropriate credentialing requirements for community college instructors.
- e. The course(s) is taught utilizing the community college course syllabus.

- f. The course(s) is of the same quality as a course offered on a community college campus.

**ARTICLE IX**  
**FINANCE**

Southwestern Community College enters into this contract with Red Oak Community School District under Chapter 257.11 – Supplementary Weighting Plan. Red Oak Community School District will submit, for supplemental weighting, the names of students enrolled for the portion of the day that they are enrolled in the jointly administered course(s).

The following pricing structure will apply for any college credit class offered under this Contract, with multiple sections of each course being considered a class under this contract.

Southwestern Community College will bill Red Oak Community School District a \$42.00 fee per credit hour course per student per semester. As set out in Article IV above, for any course offered under this Contract, the course instructor shall continue to be an employee of the Red Oak Community School District, but shall be considered a member of the adjunct faculty of Southwestern Community College for the purpose of instructing the specified course. The minimum number of students is established by the high school with one exception: for course(s) of fewer than five students, the approval of the Vice President of Instruction is required.

**ARTICLE X**  
**COURSES OFFERED TO MULTIPLE DISTRICTS**

If two LEAs, both with contracts with Southwestern Community College, combine students in a single class, the fee structure will follow that outlined in Article IX.

**ARTICLE XI**  
**WITHDRAWAL**

Any student wishing to withdraw from a class offered under this contract must follow the process and dates outlined for all college students in the Southwestern Community College Student Handbook. A student who stops attending class is not considered withdrawn until the official withdrawal procedure is completed.

**ARTICLE XII**  
**REFUND**

The Red Oak Community School District is eligible for a fee refund according to the following schedule:

Prior to the end of the	Refund
1 <sup>st</sup> week.....	100%
2 <sup>nd</sup> week.....	50%
After the end of the 2 <sup>nd</sup> week.....	0%



**ARTICLE XIII**  
**DURATION**

Red Oak Community School District and Southwestern Community College enter into this contract for the 2023-2024 school year.

This contract must be signed and filed with Southwestern Community College, 1501 West Townline Street, Creston, IA 50801 by May 26, 2023.

**ARTICLE XIV**  
**NONDISCRIMINATION STATEMENT**

It is the policy of Southwestern Community College not to discriminate in its programs, activities, or employment on the basis of race, color, national origin, sex, disability, age, sexual orientation, gender identity, creed, religion, and actual or potential family, parental or marital status. If you have questions or complaints related to compliance with this policy, please contact: Equity/Title IX Coordinator, Southwestern Community College (Administration Center), 1501 W. Townline St., Creston, IA 50801; phone, (641) 782-1456; or email, [TitleIXCoordinator@swccia.edu](mailto:TitleIXCoordinator@swccia.edu), or the Director of the Office for Civil Rights, U.S. Department of Education, John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604-7204; phone, (312) 730-1560; fax, (312) 730-1576; TDD, 800-877-8339; or email, [OCR.Chicago@ed.gov](mailto:OCR.Chicago@ed.gov).

**ARTICLE XV**  
**DISABILITY/SPECIAL NEEDS**

Southwestern provides a variety of accommodations for qualified students with disabilities. Services are designed to enhance the student's abilities and are based upon a student's individual needs. Southwestern makes every effort to assure that qualified students with disabilities have equal access to all services. Steps for obtaining such accommodations are listed in the Student Handbook (disability/special needs at Southwestern). For further assistance regarding accommodations or to identify special needs, students should contact Deb Pantini, Director of Student Development, Administration Center, at 641.782.1458.

**RED OAK COMMUNITY SCHOOL DISTRICT**

BY: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_

**SOUTHWESTERN COMMUNITY COLLEGE**

BY: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_

# SOUTHWESTERN COMMUNITY COLLEGE EDUCATIONAL SERVICES CONTRACT

This contract establishes the terms and extent of a relationship between Southwestern Community College (Merged Area XIV), hereinafter referred to as "Provider" and the Red Oak Community School District, hereinafter referred to as "Participant" for providing Arts and Sciences courses for high school students by Provider to the Participant and citing the scope of this contractual relationship.

## SECTION I TITLE OF CONTRACT

SWCC and Red Oak Community School District enter into the contract for the purpose of providing college courses to high school students. Contract includes the following Arts and Sciences courses:

### Face to Face Courses

CRJ 100	Introduction to Criminal Justice	3 Credits
CRJ 111	Police & Society	3 Credits
CRJ 130	Criminal Law	3 Credits
CRJ 200	Criminology	3 Credits
MAT 110	Math for Liberal Arts	3 Credits
MAT 120	College Algebra	3 Credits
MAT 156	Statistics	3 Credits
MAT 210	Calculus I	4 Credits
MAT 216	Calculus II	4 Credits

### Online Courses (3 credits)

AGA 114	Principles of Agronomy	
ART 101	Art Appreciation	
BIO 151	Nutrition	
BIO 168	Human Anatomy and Physiology I w/lab (4 credits)	
BIO 173	Human Anatomy and Physiology II w/lab (4 credits)	
BUS 121	Business Communications	
CSC 110	Introduction to Computers	
ECE 103	Introduction to Early Childhood Education	
ECE 133	Child Health, Safety, and Nutrition	
ECE 158	Curriculum I	
ECE 159	Curriculum II	
ECE 221	Infant Toddler Care/Ed	
ECE 243	Early Childhood Guidance	
ECN 120	Principles of Macroeconomics	
ECN 130	Principles of Microeconomics	
EDU 213	Introduction to Education	
ENG 105	Composition I	
ENG 106	Composition II	
GEO 121	World Regional Geography	
HIS 110	Western Civilization: Ancient to Early Modern	
HIS 111	Western Civilization: Early Modern to Present	
HIS 151	U.S. History to 1877	
HIS 152	U.S. History since 1877	
HIS 268	American Experience in Vietnam	
HSC 114	Medical Terminology	

LIT 101	Introduction to Literature
LIT 178	Mythological and Biblical Literature
MGT 110	Small Business Management
MUS 100	Music Appreciation
PEC 108	Sports and Society
PEC 161	Sports Officiating
PNN 208	Pharmacology Basics
PSY 111	Introduction to Psychology
PSY 121	Developmental Psychology
SOC 110	Introduction to Sociology
SPC 112	Public Speaking

SECTION II

CONTRACT AGENCIES

Provider: Southwestern Community College (Merged Area XIV)

Participant: Red Oak Community School District

SECTION III

TERM OF COMMITMENT

Beginning Date: August 23, 2023

Ending Date: May 10, 2024

SECTION IV

UNDERSTANDING OF PROJECT AND MUTUAL AGREEMENT

It is hereby understood and mutually agreed: that the Provider and the Participant shall cooperate, along with other education agencies, in providing concurrent credit courses, activities and programs to students enrolled in the high school of the Participant District; that the Provider shall serve as administrator and fiscal agent for the project; that the Provider shall serve as the employing agent; that counseling, admissions and registration shall be the joint responsibility of Provider and Participant; that instructional services under this project shall be the responsibility of the Provider; that the governing body of the project shall be provided by the Provider; that each school district participating in a project shall designate their administrative representative for the project, to meet as provided in Section VIII of this contract.

SECTION V

FACILITIES, STUDENTS, PERSONNEL AND SERVICES TO BE PROVIDED

A. Facilities

1. By the Provider: The Provider hereby agrees to provide facilities for the project through lease or some other contractual arrangement. When the Provider through such arrangement uses the facilities of a local education agency, it hereby agrees to abide by the rules and policies of that local education agency and will require compliance by all personnel who are part of this project.
2. By the Participant: The Participant School District hereby agrees: students provide transportation to and from the project instructional center or site; to

cooperate in developing bus schedules, calendars, class schedules, procedures and provide other advice and counsel for the efficient and effective management of the project. The school district will provide their own transportation. Any liability arising there from shall be the responsibility of the school district.

**B. Students and Personnel**

1. **By the Provider:** The Provider shall provide administrative, instructional, and other necessary staff to carry out the purposes of this instructional project. The Provider shall make available to the Participant, staff members for consultative purposes from time to time as needed for activities related to this project. Students will be treated as young adults and appropriate and proper behavior will be expected. Jointly agreed upon rules common to the participant schools and community college will be administered.
  
2. **By the Participant School District:** The Participant will provide, under the terms of this contract, properly screened and counseled students who are appropriately enrolled in courses offered under this project. The Participant will align student eligibility to Senior Year Plus, including providing an option for students to meet the required proficiency requirements through measures of college readiness in alignment with the Provider's criteria for course placement information for entry-level advising. All rules, regulations, and personnel policies of the Provider shall apply to project personnel, including students, while they are in the Provider's facilities. The Participant School District staff may serve the Provider's instructional staff for consultative purposes from time to time and otherwise encourage a cooperative relationship with the Provider's personnel.

**SECTION VI INSTRUCTIONAL EQUIPMENT AND MAINTENANCE**

The Provider will enter into maintenance and repair contracts as required and will be responsible for keeping the instructional equipment in proper working condition. Equipment on loan to the project from local education agencies will be labeled and inventoried.

**SECTION VII INSTRUCTIONAL RELATED SERVICES**

The Provider shall make available Arts and Sciences courses, activities and programs to the students from Participant high schools. Said instructional offerings shall have been approved by the local school district boards, by the community college board

and by the State of Iowa Department of Education. The Provider will provide counseling services as well as admissions, registration and record-keeping services to supplement those same services provided by the participant District.

Arts and Sciences courses will be selected on need, interest and demand as determined by the Provider. Course offerings will be started gradually and expanded slowly. Advisory committees will be appointed and articulation agreements put into place where appropriate. Adjustments in registration will be allowed after each semester course. Enrollment will be allowed and encouraged in non project courses if space is available.

## SECTION VIII ADMINISTRATION AND COMMUNICATION

Provider staff will meet periodically with Participant staff to coordinate the program. Said meetings will be scheduled by individual school districts.

## SECTION IX TUITION, FEES, BOOKS AND BILLING

- A. Red Oak Community School District is contracting for college courses. The amount charged will be 90% of 2023-2024 tuition and fees rate per student enrolled.
- B. Billings will be sent in October (for students enrolled fall semester) and March (for students enrolled spring semester).
- C. Southwestern Community College will supply the required physical or embedded textbook. Courses requiring a Cengage Unlimited, single-use access code or lab kit, as well as any course not shown in section 1, will be billed to the district with the tuition and fees. Red Oak Community School District is responsible for collecting the loaned textbooks at the completion of the course. Any textbooks not returned or damaged beyond use will be billed to the Red Oak Community School District. Textbooks purchased by the district with a buyback option are the responsibility of the district.
- D. The provider shall reserve the right to control the maximum enrollment in each class.
- E. In any event, a course may be canceled if the total enrollment by all participating districts is insufficient.
- F. This contract must be signed and filed with Southwestern Community College, 1501 West Townline Street, Creston, IA 50801 by May 26, 2023.

## SECTION X ESCAPE CLAUSES

- A. For the Participant: The Participant District may be automatically withdrawn from the provisions of that part of the contract for those classes that do not organize.
- B. For the Provider: The Provider, Southwestern Community College (Merged Area XIV) may reduce the number of students accepted for courses, activities and programs if circumstances require it. Further, the Provider shall have the right to withdraw from all parts of the Project if sufficient funds and/or students are not committed to the Project by Participants by May 1 prior to the beginning of any school year.

**NONDISCRIMINATION STATEMENT**

It is the policy of Southwestern Community College not to discriminate in its programs, activities, or employment on the basis of race, color, national origin, sex, disability, age, sexual orientation, gender identity, creed, religion, and actual or potential family, parental or marital status. If you have questions or complaints related to compliance with this policy, please contact: Equity/Title IX Coordinator, Southwestern Community College (Administration Center), 1501 W. Townline St., Creston, IA 50801; phone, (641) 782-1456; or email, [TitleIXCoordinator@swcciova.edu](mailto:TitleIXCoordinator@swcciova.edu), or the Director of the Office for Civil Rights, U.S. Department of Education, John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604-7204; phone, (312) 730-1560; fax, (312) 730-1576; TDD, 800-877-8339; or email, [OCR.Chicago@ed.gov](mailto:OCR.Chicago@ed.gov).

**DISABILITY/SPECIAL NEEDS**

Southwestern provides a variety of accommodations for qualified students with disabilities. Services are designed to enhance the student’s abilities and are based upon a student’s individual needs. Southwestern makes every effort to assure that qualified students with disabilities have equal access to all services. Steps for obtaining such accommodations are listed in the Student Handbook (disability/special needs at Southwestern). For further assistance regarding accommodations or to identify special needs, students should contact Deb Pantini, Director of Student Development, Administration Center, at 641.782.1458.

**AUTHORIZATION**

We, the undersigned, hereby certify that we are the properly authorized officers of the organizations sought to be bound by this contract, and that we do hereby accept the terms and conditions provided herein, or attached hereto as supplementing any section hereof, and attest that we sign this document on behalf of the contracting entity to the contract:

PARTICIPANT SCHOOL DISTRICT  
IN THE COUNTY OF MONTGOMERY  
IN THE STATE OF IOWA

PROVIDER, SOUTHWESTERN COMMUNITY  
COLLEGE (MERGED AREA XIV)

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# SOUTHWESTERN COMMUNITY COLLEGE EDUCATIONAL SERVICES CONTRACT

This contract establishes the terms and extent of a relationship between Southwestern Community College (Merged Area XIV), hereinafter referred to as "Provider" and the Red Oak Community School District, hereinafter referred to as "Participant" for providing career and technical education programs for high school students by Provider to the Participant and citing the scope of this contractual relationship.

## SECTION I PURPOSE

SWCC and Red Oak Community School District enter into the contract for the purpose of providing college classes to high school students in Information Technology Systems Networking Career Academy. Contract includes the following classes:

### Information Technology Systems Networking

Fall Semester/1<sup>st</sup> year

- NET 122 Computer Hardware Basics 3 credits
- NET 132 Operating Systems Software Basics 3 credits
- CIS 630 Introduction to Powershell 1 credit

Spring Semester/1<sup>st</sup> year

- NET 212 CISCO Networking 3 credits
- CIS 650 PC Operating Systems 3 credits
- CSC 110 Introduction to Computers 3 credits

## SECTION II CONTRACT AGENCIES

Provider: Southwestern Community College (Merged Area XIV)  
Participant: Red Oak Community School District

## SECTION III TERM OF COMMITMENT

Beginning Date: August 23, 2023

Ending Date: May 10, 2024

## SECTION IV UNDERSTANDING OF PROJECT AND MUTUAL AGREEMENT

It is hereby understood and mutually agreed: that the Provider and the Participant shall cooperate, along with other education agencies, in providing concurrent credit career and technical education courses, activities and programs to students enrolled in the high school of the Participant District; that the Provider shall serve as administrator and fiscal agent for the project; that the Provider shall serve as the employing agent; that counseling, admissions and registration shall be the joint responsibility of Provider and Participant; that instructional services under this project shall be the responsibility of the Provider; that the governing body of the project shall be provided by the Provider; that each school district participating in a project shall designate their

administrative representative for the project, to meet as provided in Section VIII of this contract.

## SECTION V

### FACILITIES, STUDENTS, PERSONNEL AND SERVICES TO BE PROVIDED

#### A. Facilities

1. By the Provider: The Provider hereby agrees to provide facilities for the project through lease or some other contractual arrangement. When the Provider through such arrangement uses the facilities of a local education agency, it hereby agrees to abide by the rules and policies of that local education agency and will require compliance by all personnel who are part of this project.
2. By the Participant: The Participant School District hereby agrees: students provide student transportation to and from the project instructional center or site; to cooperate in developing bus schedules, calendars, class schedules, procedures and provide other advice and counsel for the efficient and effective management of the project. The school district will provide their own transportation. Any liability arising therefrom shall be the responsibility of the school district.

#### B. Students and Personnel

1. By the Provider: The Provider shall provide administrative, instructional, and other necessary staff to carry out the purposes of this instructional project. The Provider shall make available to the Participant, staff members for consultative purposes from time to time as needed for activities related to this project. Students will be treated as young adults and appropriate and proper behavior will be expected when participating in lab activities the provider is not responsible. Students are responsible for any liability arising as a result of injuries associated with lab. Jointly agreed upon rules common to the participant schools and community college will be administered.
2. By the Participant School District: The Participant will provide, under the terms of this contract, properly screened and counseled students who are appropriately enrolled in courses offered under this project. The Participant will align student eligibility to Senior Year Plus, including providing an option for students to meet the required proficiency requirements through measures of college readiness



in alignment with the Provider's criteria for course placement information for entry-level advising. All rules, regulations, and personnel policies of the Provider shall apply to project personnel, including students, while they are in the Provider's facilities. The Participant School District staff may serve the Provider's instructional staff for consultative purposes from time to time and otherwise encourage a cooperative relationship with the Provider's personnel.

## SECTION VI INSTRUCTIONAL EQUIPMENT AND MAINTENANCE

The Provider will enter into maintenance and repair contracts as required and will be responsible for keeping the instructional equipment in proper working condition. Equipment on loan to the project from local education agencies will be labeled and inventoried.

## SECTION VII INSTRUCTIONAL RELATED SERVICES

The Provider shall make available career and technical education courses, activities and programs to the students from Participant high schools. Said instructional offerings shall have been approved by the local school district boards, by the community college board and by the State of Iowa Department of Education. The Provider will provide counseling services as well as admissions, registration and record-keeping services to supplement those same services provided by the participant District.

Instructional programs will be selected on need, interest and demand as determined by the Provider. Programs will be started gradually and expanded slowly. Advisory committees will be appointed for each instructional program and articulation agreements put into place where appropriate. Flexibility will be built in to accommodate the students in new as well as existing career programs. Adjustments in registration will be allowed after each semester course. Enrollment will be allowed and encouraged in nonproject programs if space is available.

## SECTION VIII ADMINISTRATION AND COMMUNICATION

Provider staff will meet periodically with Participant staff to coordinate the program. Said meetings will be scheduled by individual school districts.

## SECTION IX TUITION, FEES, BOOKS AND BILLING

- A. Red Oak Community School District is contracting for students in Information Technology Systems Networking Career Academy. The amount charged will be 90% of 2023-2024 tuition and fees rate per student enrolled.

- B. Billings will be sent in October and March.
- C. Southwestern Community College will supply the required physical or embedded textbook. Courses requiring a Cengage Unlimited, TestOut, or single-use access code will be billed to the district with the tuition and fees. Red Oak Community School District is responsible for collecting the textbooks at the completion of the course. Any textbooks not returned or damaged beyond use will be billed to the Red Oak Community School District.
- D. The provider shall reserve the right to control the maximum enrollment in each class.
- E. In any event, a program may be canceled if the total enrollment by all participating districts is insufficient.
- F. This contract must be signed and filed with Southwestern Community College, 1501 West Townline Street, Creston, IA 50801 by May 26, 2023.

## SECTION X ESCAPE CLAUSES

- A. For the Participant: The Participant District may be automatically withdrawn from the provisions of that part of the contract for those classes that do not organize.
- B. For the Provider: The Provider, Southwestern Community College (Merged Area XIV) may reduce the number of students accepted for courses, activities and programs if circumstances require it. Further, the Provider shall have the right to withdraw from all parts of the Project if sufficient funds and/or students are not committed to the Project by Participants by May 1 prior to the beginning of any school year.

## NONDISCRIMINATION STATEMENT

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## AUTHORIZATION

We, the undersigned, hereby certify that we are the properly authorized officers of the organizations sought to be bound by this contract, and that we do hereby accept the terms and conditions provided herein, or attached hereto as supplementing any section hereof, and attest that we sign this document on behalf of the contracting entity to the contract:

PARTICIPANT SCHOOL DISTRICT  
IN THE COUNTY OF MONTGOMERY  
IN THE STATE OF IOWA

PROVIDER, SOUTHWESTERN COMMUNITY  
COLLEGE (MERGED AREA XIV)

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# SOUTHWESTERN COMMUNITY COLLEGE EDUCATIONAL SERVICES CONTRACT

This contract establishes the terms and extent of a relationship between Southwestern Community College (Merged Area XIV), hereinafter referred to as "Provider" and the Red Oak Community School District, hereinafter referred to as "Participant" for providing career and technical education programs for high school students by Provider to the Participant and citing the scope of this contractual relationship.

## SECTION I PURPOSE

SWCC and Red Oak Community School District enter into the contract for the purpose of providing college classes to high school students in Welding Technology, Health Science, and Carpentry & Building Trades. Contract includes the following classes:

### Welding Technology

- IND 114 General Industry Safety 1 credit
- WEL 162 Introduction to Shielded Metal  
Arc Welding 3 credits

### Health Science Pre-Nursing

- BIO 151 Nutrition 3 credits

### Carpentry & Building Trades

- CON 115 Commercial Print Reading 3 credits
- MAT 743 Technical Math 3 credits

## SECTION II CONTRACT AGENCIES

Provider: Southwestern Community College (Merged Area XIV)  
Participant: Red Oak Community School District

## SECTION III TERM OF COMMITMENT

Beginning Date: May 15, 2023

Ending Date: August 6, 2023

## SECTION IV UNDERSTANDING OF PROJECT AND MUTUAL AGREEMENT

It is hereby understood and mutually agreed: that the Provider and the Participant shall cooperate, along with other education agencies, in providing concurrent credit career and technical education courses, activities and programs to students enrolled in the high school of the Participant District; that the Provider shall serve as administrator and fiscal agent for the project; that the Provider shall serve as the employing agent; that counseling, admissions and registration shall be the joint responsibility of Provider and Participant; that instructional services under this project shall be the responsibility of the Provider; that the governing

body of the project shall be provided by the Provider; that each school district participating in a project shall designate their administrative representative for the project, to meet as provided in Section VIII of this contract.

SECTION V FACILITIES, STUDENTS, PERSONNEL AND SERVICES TO BE PROVIDED

A. Facilities

1. By the Provider: The Provider hereby agrees to provide facilities for the project through lease or some other contractual arrangement. When the Provider through such arrangement uses the facilities of a local education agency, it hereby agrees to abide by the rules and policies of that local education agency and will require compliance by all personnel who are part of this project.
2. By the Participant: The Participant School District hereby agrees: students provide student transportation to and from the project instructional center or site; to cooperate in developing calendars, class schedules, procedures and provide other advice and counsel for the efficient and effective management of the project.

B. Students and Personnel

1. By the Provider: The Provider shall provide administrative, instructional, and other necessary staff to carry out the purposes of this instructional project. The Provider shall make available to the Participant, staff members for consultative purposes from time to time as needed for activities related to this project. Students will be treated as young adults and appropriate and proper behavior will be expected when participating in lab activities. Students are responsible for any liability arising as a result of injuries associated with lab. Jointly agreed upon rules common to the participant schools and community college will be administered.
2. By the Participant School District: The Participant will provide, under the terms of this contract, properly screened and counseled students who are appropriately enrolled in courses offered under this project. All rules, regulations, and personnel policies of the Provider shall apply to project personnel, including students, while they are in the Provider's facilities. The Participant School District staff may serve as the Provider's instructional staff for

consultative purposes from time to time and otherwise encourage a cooperative relationship with the Provider's personnel.

## SECTION VI INSTRUCTIONAL EQUIPMENT AND MAINTENANCE

The Provider will enter into maintenance and repair contracts as required and will be responsible for keeping the instructional equipment in proper working condition. Equipment on loan to the project from local education agencies will be labeled and inventoried.

## SECTION VII INSTRUCTIONAL RELATED SERVICES

The Provider shall make available career and technical education courses, activities, and programs to the students from Participant high schools. Said instructional offerings shall have been approved by the local school district boards, by the community college board and by the State of Iowa Department of Education. The Provider will provide counseling services as well as admissions, registration and record-keeping services to supplement those same services provided by the participant District.

Instructional programs will be selected on need, interest and demand as determined by the Provider. Programs will be started gradually and expanded slowly. Advisory committees will be appointed for each instructional program and articulation agreements put into place where appropriate. Flexibility will be built in to accommodate the students in new as well as existing career programs. Adjustments in registration will be allowed after each semester course. Enrollment will be allowed and encouraged in nonproject programs if space is available.

## SECTION VIII ADMINISTRATION AND COMMUNICATION

Provider staff will meet periodically with Participant staff to coordinate the program. Said meetings will be scheduled by individual school districts.

## SECTION IX TUITION, FEES, BOOKS AND BILLING

- A. No tuition and/or fees will be billed to Red Oak Community School District or the enrolled student for the Welding Technology, Health Science, and Carpentry & Building Trades.
- B. Southwestern Community College is responsible for purchasing and distributing the required textbooks, along with collecting the textbooks at the completion of the course. Any textbooks not returned or damaged beyond use will be billed to the student.

- C. The Provider shall reserve the right to control the maximum enrollment in each class.
- D. In any event, a program may be canceled if the total enrollment by all participating districts is insufficient.
- E. This contract must be signed and filed with Southwestern Community College, 1501 West Townline Street, Creston, IA 50801 by May 12, 2023.

## SECTION X ESCAPE CLAUSES

- A. For the Participant: The Participant District may be automatically withdrawn from the provisions of that part of the contract for those classes that do not organize.
- B. For the Provider: The Provider, Southwestern Community College (Merged Area XIV) may reduce the number of students accepted for courses, activities and programs if circumstances require it. Further, the Provider shall have the right to withdraw from all parts of the Project if sufficient funds and/or students are not committed to the Project by Participants by May 1 prior to the beginning of any school year.

## NONDISCRIMINATION STATEMENT

It is the policy of Southwestern Community College not to discriminate in its programs, activities, or employment on the basis of race, color, national origin, sex, disability, age, sexual orientation, gender identity, creed, religion, and actual or potential family, parental or marital status. If you have questions or complaints related to compliance with this policy, please contact: Equity/Title IX Coordinator, Southwestern Community College (Administration Center), 1501 W. Townline St., Creston, IA 50801; phone, (641) 782-1456; or email, [TitleIXCoordinator@swcciova.edu](mailto:TitleIXCoordinator@swcciova.edu), or the Director of the Office for Civil Rights, U.S. Department of Education, John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604-7204; phone, (312) 730-1560; fax, (312) 730-1576; TDD, 800-877-8339; or email, [OCR.Chicago@ed.gov](mailto:OCR.Chicago@ed.gov).

## DISABILITY/SPECIAL NEEDS

Southwestern provides a variety of accommodations for qualified students with disabilities. Services are designed to enhance the student's abilities and are based upon a student's individual needs. Southwestern makes every effort to assure that qualified students with disabilities have equal access to all services. Steps for obtaining such accommodations are listed in the Student Handbook (disability/special needs at Southwestern). For further assistance regarding accommodations or to identify special needs, students should contact Deb Pantini, Director of Student Development, Administration Center, at 641.782.1458.

AUTHORIZATION

We, the undersigned, hereby certify that we are the properly authorized officers of the organizations sought to be bound by this contract, and that we do hereby accept the terms and conditions provided herein, or attached hereto as supplementing any section hereof, and attest that we sign this document on behalf of the contracting entity to the contract:

PARTICIPANT SCHOOL DISTRICT  
IN THE COUNTY OF MONGTOMERY  
IN THE STATE OF IOWA

PROVIDER, SOUTHWESTERN COMMUNITY  
COLLEGE (MERGED AREA XIV)

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_

Date: \_\_\_\_\_



EDUCATIONAL SERVICES CONTRACT between  
SOUTHWESTERN COMMUNITY COLLEGE and  
RED OAK COMMUNITY SCHOOL DISTRICT for  
COLLEGE CREDIT JOINTLY ADMINISTERED COURSES  
2023-2024 ACADEMIC YEAR

Whereas, the Red Oak Community School District which is presently located in Red Oak, Iowa, and Southwestern Community College (Merged Area XIV), with its principal office located at Creston, Iowa, desire to form a partnership for the purpose of increasing accessibility of college courses to the students of Red Oak Community School District. The undersigned parties, Red Oak Community School District and Southwestern Community College, do hereby enter into this contract.

**ARTICLE I**  
**CREATION**

This Concurrent Enrollment Program (CEP) Contract is entered into between Southwestern Community College and Red Oak Community School District for the purpose of establishing a Welding career academy for Red Oak Community School District. No separate legal entity is created herein by this Contract.

**ARTICLE II**  
**COURSES**

Course(s) included under this Contract will be limited to approved Southwestern Community College courses.

Fall Semester/1<sup>st</sup> year

- WEL 111 Welding Blueprint Reading 3 credits
- WEL 114 Introduction to Fabrication 3 credits

Spring Semester/1<sup>st</sup> year

- WEL 139 Introduction to Oxyacetylene Welding, Cutting and Brazing 2 credits
- WEL 162 Introduction to Shielded Metal Arc Welding (SMAW) 3 credits
- IND 114 General Industry Safety 1 credit

**ARTICLE III**  
**CURRICULUM**

The CEP instructor will utilize College-approved syllabi, outcomes, and content used for the same course(s) held on the main campus of Southwestern Community College. The textbook must also be identical to the text used by full-time campus faculty or a College-approved equivalent to that text.

**ARTICLE IV**  
**INSTRUCTORS**

Instructor through local high school:

CEP instructors who are employees of the Red Oak Community School District and the individual instructor(s)' teaching contracts for any of the courses offered pursuant to this Contract shall be governed by the contract currently in effect between the instructor and the Red

Oak Community School District, and all instructors shall be entitled to receive all of the benefits and emoluments arising out of their contract in effect with the Red Oak Community School District. Additionally, for purposes of Chapter 279, Code of Iowa, Red Oak Community School District shall retain all responsibilities with regard to any said instructors.

Notwithstanding the foregoing, Red Oak Community School District shall assign to Southwestern Community College the responsibility for teaching the courses embraced under this Contract, and Southwestern Community College will consider the instructors who will teach these courses as members of its adjunct faculty. Red Oak Community School District further assigns to Southwestern Community College the responsibility for course evaluation. Southwestern Community College's Student Perception Survey will be completed for all CEP course sections.

Only SWCC-approved instructors can teach CEP courses. In the event a CEP instructor will be absent for an extended period of time, Red Oak Community School District is responsible for notifying Southwestern Community College's Secondary Programs Coordinator of the situation. Every attempt will be made to secure a CEP instructor by following the instructor approval process. If a qualified substitute is unavailable, Southwestern Community College reserves the right to proceed as the college deems necessary. This may entail cancelling the course. When a CEP instructor resigns, retires, or is no longer teaching with the district, Red Oak Community School District must promptly contact Southwestern Community College's Secondary Programs Coordinator. Southwestern Community College understand the transition challenges and the hiring of new instructors and will work to support you in the process.

## **ARTICLE V** **ACCEPTANCE AND PARTICIPANTS**

Any student wishing to take course(s) under this Contract who has not previously taken college credit courses through Southwestern Community College must complete a Southwestern Community College application for admissions.

Red Oak Community School District students enrolling in course(s) included under this contract must have been referred by Red Oak Community School District administration, meet Senior Year Plus guidelines and meet eligibility requirements as outlined below. Red Oak Community School District must properly screen and counsel students who are appropriately enrolled in courses offered under this project. The Participant will align student eligibility to Senior Year Plus, including providing an option for students to meet the required proficiency requirements through measures of college readiness in alignment with the Provider's criteria for course placement information for entry-level advising.

Students must have current ACT composite score of 19+, ACCUPLACER scores prior to registration, or high school transcript on file at SWCC.

Students wishing to enroll in course(s) offered under this Contract who are not high school students of Red Oak Community School District and who are not part of a contract through another Local Education Agency (LEA) may do so only if the course is not full. These students will enroll directly with the College.

## **ARTICLE VI** **CREDIT**

All students enrolling in course(s) under this Contract will be enrolled for concurrent credit, receiving high school credit from Red Oak Community School District and college credit from Southwestern Community College.

**ARTICLE VII**  
**TEXTBOOKS, MATERIALS, AND SUPPLIES**

The Red oak Community School District will provide the required Southwestern Community College textbooks for all students enrolled in course(s) under this Contract. Classroom materials, supplies and equipment will be provided by Red Oak Community School District unless a separate contract is established prior to the beginning of a course.

**ARTICLE VIII**  
**ASSURANCES**

Red Oak Community School District assures that:

- a. That course(s) under this contract supplement, not supplant high school courses.
  - The course(s) do not replace an identical course offered at the high school in the preceding year or the second preceding year.
  - The course(s) is not required by the school district in order to meet minimum accreditation standards.
- b. The instructor has successfully completed a background investigation in accordance with Iowa Code section 272.2(17) prior to teaching a Southwestern course.
- c. In accordance with Iowa Code 279.69, a background investigation is completed at least every five years after the instructor's initial date of hire with the school district.
- d. In accordance with Iowa Code 232.69, mandatory reporter training is completed every three years after the instructor's initial date of hire with the school district.

Southwestern Community College assures the following:

- a. The course(s) is identified in the community college catalog, amendment, or addendum to the catalog.
- b. The course(s) is open to all registered community college students, not just high school students.
- c. The course(s) is for college credit and the credit will apply toward the completion of a college diploma/degree program.
- d. The course(s) is taught by a teacher meeting appropriate credentialing requirements for community college instructors.
- e. The course(s) is taught utilizing the community college course syllabus.
- f. The course(s) is of the same quality as a course offered on a community college campus.

**ARTICLE IX**  
**FINANCE**

Southwestern Community College enters into this contract with Red Oak Community School District under Chapter 257.11 – Supplementary Weighting Plan. Red Oak Community School District will submit, for supplemental weighting, the names of students enrolled for the portion of the day that they are enrolled in the jointly administered course(s).

The following pricing structure will apply for any college credit class offered under this Contract, with multiple sections of each course being considered a class under this contract.

Southwestern Community College will bill Red Oak Community School District \$42.00 per credit hour each semester per student enrolled. Fall semester billing will include the OSHA training course fee per student.

Red Oak Community School District will provide the required textbooks and equipment. Red Oak School District reserves the right to bill the balance of program costs to partnership school districts in June. Amount charged to individual districts will be calculated by dividing the total actual costs of the program by the total number of students to establish a per pupil cost. The per pupil cost will then be multiplied by the number of students from the individual district.

As set out in Article IV above, for any course offered under this Contract, the course instructor shall continue to be an employee of the Red Oak Community School District, but shall be considered a member of the adjunct faculty of Southwestern Community College for the purpose of instructing the specified course. The minimum number of students is established by the high school with one exception: for course(s) of fewer than five students, the approval of the Vice President of Instruction is required.

**ARTICLE X**  
**COURSES OFFERED TO MULTIPLE DISTRICTS**

If two LEAs, both with contracts with Southwestern Community College, combine students in a single class, the fee structure will follow that outlined in Article IX.

**ARTICLE XI**  
**WITHDRAWAL**

Any student wishing to withdraw from a class offered under this contract must follow the process and dates outlined for all college students in the Southwestern Community College Student Handbook. A student who stops attending class is not considered withdrawn until the official withdrawal procedure is completed.

**ARTICLE XII**  
**REFUND**

The Red Oak Community School District is eligible for a fee refund according to the following schedule:

Prior to the end of the	Refund
1 <sup>st</sup> week.....	100%
2 <sup>nd</sup> week.....	50%
After the end of the 2 <sup>nd</sup> week.....	0%

**ARTICLE XIII**  
**DURATION**

Red Oak Community School District and Southwestern Community College enter into this contract for the 2023-2024 school year.

This contract must be signed and filed with Southwestern Community College, 1501 West Townline Street, Creston, IA 50801 by May 26, 2023.

**ARTICLE XIV**  
**NONDISCRIMINATION STATEMENT**

It is the policy of Southwestern Community College not to discriminate in its programs, activities, or employment on the basis of race, color, national origin, sex, disability, age, sexual orientation,

gender identity, creed, religion, and actual or potential family, parental or marital status. If you have questions or complaints related to compliance with this policy, please contact: Equity/Title IX Coordinator, Southwestern Community College (Administration Center), 1501 W. Townline St., Creston, IA 50801; phone, (641) 782-1456; or email, [TitleIXCoordinator@swcciowa.edu](mailto:TitleIXCoordinator@swcciowa.edu), or the Director of the Office for Civil Rights, U.S. Department of Education, John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604-7204; phone, (312) 730-1560; fax, (312) 730-1576; TDD, 800-877-8339; or email, [OCR.Chicago@ed.gov](mailto:OCR.Chicago@ed.gov).

**ARTICLE XV**  
**DISABILITY/SPECIAL NEEDS**

Southwestern provides a variety of accommodations for qualified students with disabilities. Services are designed to enhance the student's abilities and are based upon a student's individual needs. Southwestern makes every effort to assure that qualified students with disabilities have equal access to all services. Steps for obtaining such accommodations are listed in the Student Handbook (disability/special needs at Southwestern). For further assistance regarding accommodations or to identify special needs, students should contact Deb Pantini, Director of Student Development, Administration Center, at 641.782.1458.

**RED OAK COMMUNITY SCHOOL DISTRICT**

BY: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_

**SOUTHWESTERN COMMUNITY COLLEGE**

BY: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_

# SOUTHWESTERN COMMUNITY COLLEGE EDUCATIONAL SERVICES CONTRACT

This contract establishes the terms and extent of a relationship between Southwestern Community College (Merged Area XIV), hereinafter referred to as "Provider" and the Red Oak Community School District, hereinafter referred to as "Participant" for providing career and technical education programs for high school students by Provider to the Participant and citing the scope of this contractual relationship.

## SECTION I PURPOSE

SWCC and Red Oak Community School District enter into the contract for the purpose of providing college classes to high school students in the Nurse Assisting Career Academy. Contract includes the following classes:

- HSC 110 Introduction to Health Occupations 3 credits
- HSC 114 Medical Terminology 3 credits
- HSC 172 Nurse Aide 3 credits
- PNN 208 Pharmacology Basics 3 credits

## SECTION II CONTRACT AGENCIES

Provider: Southwestern Community College (Merged Area XIV)  
Participant: Red Oak Community School District

## SECTION III TERM OF COMMITMENT

Beginning Date: August 23, 2023  
Ending Date: May 10, 2024

## SECTION IV UNDERSTANDING OF PROJECT AND MUTUAL AGREEMENT

It is hereby understood and mutually agreed: that the Provider and the Participant shall cooperate, along with other education agencies, in providing concurrent credit career and technical education courses, activities and programs to students enrolled in the high school of the Participant District; that the Provider shall serve as administrator and fiscal agent for the project; that the Provider shall serve as the employing agent; that counseling, admissions and registration shall be the joint responsibility of Provider and Participant; that instructional services under this project shall be the responsibility of the Provider; that the governing body of the project shall be provided by the Provider; that each school district participating in a project shall designate their administrative representative for the project, to meet as provided in Section VIII of this contract.

## SECTION V

## FACILITIES, STUDENTS, PERSONNEL AND SERVICES TO BE PROVIDED

### A. Facilities

1. By the Provider: The Provider hereby agrees to provide facilities for the project through lease or some other contractual arrangement. When the Provider through such arrangement uses the facilities of a local education agency, it hereby agrees to abide by the rules and policies of that local education agency and will require compliance by all personnel who are part of this project.
2. By the Participant: The Participant School District hereby agrees: students provide student transportation to and from the project instructional center or site; to cooperate in developing bus schedules, calendars, class schedules, procedures and provide other advice and counsel for the efficient and effective management of the project. The school district will provide their own transportation. Any liability arising therefrom shall be the responsibility of the school district.

### B. Students and Personnel

1. By the Provider: The Provider shall provide administrative, instructional, and other necessary staff to carry out the purposes of this instructional project. The Provider shall make available to the Participant, staff members for consultative purposes from time to time as needed for activities related to this project. Students will be treated as young adults and appropriate and proper behavior will be expected when participating in lab activities the provider is not responsible. Students are responsible for any liability arising as a result of injuries associated with lab. Jointly agreed upon rules common to the participant schools and community college will be administered.
2. By the Participant School District: The Participant will provide, under the terms of this contract, properly screened and counseled students who are appropriately enrolled in courses offered under this project. The Participant will align student eligibility to Senior Year Plus, including providing an option for students to meet the required proficiency requirements through measures of college readiness in alignment with the Provider's criteria for course placement information for entry-level advising. All

rules, regulations, and personnel policies of the Provider shall apply to project personnel, including students, while they are in the Provider's facilities. The Participant School District staff may serve the Provider's instructional staff for consultative purposes from time to time and otherwise encourage a cooperative relationship with the Provider's personnel.

## SECTION VI INSTRUCTIONAL EQUIPMENT AND MAINTENANCE

The Provider will enter into maintenance and repair contracts as required and will be responsible for keeping the instructional equipment in proper working condition. Equipment on loan to the project from local education agencies will be labeled and inventoried.

## SECTION VII INSTRUCTIONAL RELATED SERVICES

The Provider shall make available career and technical education courses, activities and programs to the students from Participant high schools. Said instructional offerings shall have been approved by the local school district boards, by the community college board and by the State of Iowa Department of Education. The Provider will provide counseling services as well as admissions, registration and record-keeping services to supplement those same services provided by the participant District.

Instructional programs will be selected on need, interest and demand as determined by the Provider. Programs will be started gradually and expanded slowly. Advisory committees will be appointed for each instructional program and articulation agreements put into place where appropriate. Flexibility will be built in to accommodate the students in new as well as existing career programs. Adjustments in registration will be allowed after each semester course. Enrollment will be allowed and encouraged in nonproject programs if space is available.

## SECTION VIII ADMINISTRATION AND COMMUNICATION

Provider staff will meet periodically with Participant staff to coordinate the program. Said meetings will be scheduled by individual school districts.

## SECTION IX TUITION, FEES, BOOKS AND BILLING

- A. Red Oak Community School District is contracting for students in the Nurse Assisting Career Academy. The amount charged will be 90% of 2023-2024 tuition and fees rate per student enrolled.
- B. Billings will be sent in October and March.



- C. Southwestern Community College is responsible for purchasing and distributing the required textbooks. Red Oak Community School District is responsible for collecting the textbooks at the completion of the course. Any textbooks not returned or damaged beyond use will be billed to the Red Oak Community School District.
- D. The provider shall reserve the right to control the maximum enrollment in each class.
- E. In any event, a program may be canceled if the total enrollment by all participating districts is insufficient.
- F. This contract must be signed and filed with Southwestern Community College, 1501 West Townline Street, Creston, IA 50801 by May 26, 2023.

## SECTION X ESCAPE CLAUSES

- A. For the Participant: The Participant District may be automatically withdrawn from the provisions of that part of the contract for those classes that do not organize.
- B. For the Provider: The Provider, Southwestern Community College (Merged Area XIV) may reduce the number of students accepted for courses, activities and programs if circumstances require it. Further, the Provider shall have the right to withdraw from all parts of the Project if sufficient funds and/or students are not committed to the Project by Participants by May 1 prior to the beginning of any school year.

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#### AUTHORIZATION

We, the undersigned, hereby certify that we are the properly authorized officers of the organizations sought to be bound by this contract, and that we do hereby accept the terms and conditions provided herein, or attached hereto as supplementing any section hereof, and attest that we sign this document on behalf of the contracting entity to the contract:

PARTICIPANT SCHOOL DISTRICT  
IN THE COUNTY OF MONTGOMERY  
IN THE STATE OF IOWA

PROVIDER, SOUTHWESTERN  
COMMUNITY COLLEGE  
(MERGED AREA XIV)

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**RED OAK SENIOR HIGH SCHOOL**

**COURSE DESCRIPTION BOOK**

**2023-2024**

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The curricula of Red Oak High School have been developed through the combined efforts of the faculty and administration. The following course offerings provide evidence that we are continuously seeking methods and means to improve our schools and outcomes for our students. The school district acknowledges that its programs must meet the needs of the community it serves by preparing students for college and career opportunities.

## GRADUATION COURSE & CREDIT REQUIREMENTS

SUBJECT	REQUIRED CREDITS	COURSE PATHWAY	LENGTH OF COURSE	CREDITS EARNED
English	8	9th - Language Arts 9* 10th - Language Arts 10* 11th - elective options 12th - elective options	Year Year Varies Varies	2 2 2 2
Math	6	9th - PreAlgebra OR Algebra I* 10th - Algebra I* OR Geometry* 11th - Geometry* OR Algebra II*	Year Year Year	2 2 2
Science	6	9th - Biology* 10th - Physical Science* 11th - Earth & Space Science*	Year Year Year	2 2 2
Social Studies	6	9th - US History I* 10th - US History II* 11th - Government* 12th - elective option	Year Year Semester Semester	2 2 1 1
Fine Arts	1	9th - 12th elective option (Music, Band, Art)	Varies	Varies
CTE Career Technical Education	2	11th - Personal Finance I* 1 credit - elective option (taken in 9, 10, 11, or 12) (Business, FCS, Ag, Industrial Technology)	Semester Varies	1 Varies
Physical Education	8	9th 10th 11th 12th	Year Year Year Year	2 2 2 2
Electives	15	Any class which is not required or not used toward the number of credits needed for each subject	Varies	Varies
Foreign Language	0	2 years recommended for 4 year college/university bound students (elective credit) Check with your college or university to determine the best choice for you.		
CPR	–	State of Iowa Education requirement CPR provided by school		
TOTAL CREDITS	52			

\*Required courses in year as indicated

## CREDIT RECOVERY

Students have the opportunity to recover credit from a failed required course due to work completion, failed assessments, or attendance.

Whenever a student fails a required course, the course must be made up or retaken as soon as possible. Failed courses will be added to the upcoming correlating semester in the students 4-year academic plan by the school counselor to ensure proper scheduling. Credit recovery courses will be scheduled within the classroom.

Whenever a student fails an elective course, the particular course failed need not be made up or retaken; however, the student must be sure he or she will have enough credits to graduate. In each and every situation, the best procedure to follow whenever a course is failed is for the student to visit with the school counselor. No credit is given for failed courses.

Credit recovery in the summer may be available. This is determined on an individual basis.

## DUPLICATING COURSES

In most cases when a course is successfully completed, it may not be retaken for credit. There are exceptions and you should review each course description. Written permission from the teacher is required to duplicate any course. The student's 4-year academic plan should reflect the duplication.

## MINIMUM SCHOOL DAY FOR HIGH SCHOOL STUDENTS

The Board of Directors encourages all students to make maximum use of curricular offerings, supplemental resources, and all other educational facilities.

To that end, it shall be the policy of the Red Oak Community School District that all high school students are in attendance for a school day. Each student is to be enrolled in a minimum of eight courses and a seminar class per semester.

Juniors are allowed to schedule and leave campus for MOC (Multi-Occupational Careers) for 2 periods per day with prior approval from the coordinating CTE teacher and administration. (Documentation required from the workplace.)

Seniors are allowed to schedule and leave campus for up to 4 periods per day for MOC (Multi-Occupational Careers) with prior approval from the coordinating CTE teacher and administration or for Senior Release with prior approval from administration. (Documentation required from the workplace.)

Senior Release allows seniors who are on target to graduation, an opportunity to reap the benefits of hard work throughout their high school career. Application, administrator review and permission are required. Students must be enrolled in and attend 4 class periods per semester at the high school throughout their senior year. Students will only be allowed to leave and return to the building 1 time per school day. Students are able to apply for Senior Release for the following reasons:

- The student has successfully completed 48 credits prior to their senior year.
- OR
- The student is on target to graduation and meets all of the following requirements:
  - 2.5 GPA or higher
  - 90% Attendance rate
  - Student has a job that has been verified by school personnel. Continued, periodic documentation of employment is required.

## RECOMMENDED PATHWAY COURSES

Grade	Content Area	2 or 4 year college/tech school	Military	Work Force
9	Language Arts	Language Arts 9	Language Arts 9	Language Arts 9
	Math	Algebra I	Pre-Algebra/Algebra	Pre-Algebra/Algebra
	Science	Biology	Biology	Biology
	Social Studies	US History I	US History I	US History I
	Foreign Language	Spanish I (as required by college institution/major of study)	Elective Choice	Elective Choice
10	Language Arts	Language Arts 10	Language Arts 10	Language Arts 10
	Math	Geometry	Algebra/Geometry	Algebra/Geometry
	Science	Physical Science	Physical Science	Physical Science
	Social Studies	US History II	US History II	US History II
	Foreign Language	Spanish II (as required by college institution/major of study)	Elective choice	Elective choice
11	Language Arts	Language Arts Elective	Language Arts Elective	Language Arts Elective
	Math	Algebra II	Geometry/Algebra II	Geometry/Algebra II
	Science	Earth & Space	Earth & Space	Earth & Space
	Social Studies	Government/Social Studies Elective	Government/Social Studies Elective	Government/Social Studies Elective
	Foreign Language	Spanish III (as required by college institution/major of study)	Elective choice	Elective choice
12	Language Arts	Language Arts Elective	Language Arts Elective	Language Arts Elective
	Math	Trigonometry & Precalculus/ AP® Calculus/College Math	Elective choice	Elective choice
	Science	Chemistry/Physics	Elective choice	Elective choice
	Social Studies	Government/Social Studies Elective	Government/Social Studies Elective	Government/Social Studies Elective
	Foreign Language	Spanish IV (as required by college institution/major of study)	Elective choice	Elective choice

**There are additional district course requirements for graduation: Physical Education, Fine Arts, Career Technical Education electives (refer to graduation requirements on page 3).**

**College courses can be taken in grades 9-12 if requirements are met. Courses are contracted through Southwestern Community College. Students apply through the school counselor.**

**College classes do not replace required high school classes. Example: Taking the college class US History to 1877 does not replace the required high school course US History I.**

## GRADING SYSTEM

Every student will receive quarter and semester grades. The only grades maintained in the school's permanent record and used to determine class rank are those shown as final semester grades. Letter grades are used in the reporting system.

<u>Letter Grade</u>	<u>Percentage</u>	<u>Course Grade</u>
A	100 - 93	4.000
A-	92 - 90	3.667
B+	89 - 87	3.333
B	86 - 83	3.000
B-	82 - 80	2.667
C+	79 - 77	2.333
C	76 - 73	2.000
C-	72 - 70	1.667
D+	69 - 67	1.333
D	66 - 63	1.000
D-	62 - 60	0.667
F	59 and below	0.0
P	Pass	
NC	No Credit	
I	Incomplete	
W	Withdraw	
M	Student didn't complete course for medical reasons	



## SCHEDULING PARAMETERS

Red Oak Senior High School will schedule students during the second semester for both semesters of the forthcoming school year. All classes are considered to be one semester in length so far as an individual student's schedule is concerned.

Teacher assignments for two semesters may vary. Students are able to access their schedule via Infinite Campus.

To ensure that both parents and the school counselor are actively involved in the scheduling process, both parents and counselor signatures are required before the schedule is deemed "finalized."

## SCHEDULE CHANGES

**Schedules are built through the development of the 4-year academic plan. All students and parents are actively involved each year in reviewing and modifying their 4-year academic plan to align with graduation requirements as well as their post-secondary plan - career, military, college. Parents are asked to approve the initial plan and review their student's 4-year academic plan every year.**

Schedule changes may be made within the first 2 days of a course according to a student's 4-year academic plan using the following criteria:

- Proficiency level on Iowa Statewide Assessment of Student Progress (ISASP)
- Failure in first or second semester course
- Completion of summer school courses or independent study projects
- Special education placement
- Seniors who need courses for graduation in their schedule
- Failure to have the necessary prerequisites of a course
- Wanting to simply add a course without disturbing the rest of the schedule
- Computer and/or clerical error

Changes deemed unnecessary will not be done. Examples of these include but are not limited to: (1) requesting a specific teacher for a course; and (2) requesting a specific hour for a class.

**See Southwestern Community College parameters for scheduling information and requirements including dropping a course on page 9.**

## INDEPENDENT STUDY

The purpose of independent study is twofold: (1) to organize student exploration of a subject area so that a student may examine an area of interest in depth and under the direction of a faculty member or a department; and (2) to resolve a schedule conflict.

Plan for Independent Study (teacher and administrator approval required):

1. Student contacts the teacher under whom an independent study project class will be conducted.
2. Student completes schedule request form - teacher/parent signature required.
3. Counselor reviews the proposal, ascertains parental consent, signs the request, and sends the form to the principal for approval.

Guidelines for Participation:

1. Independent study courses are recommended only for grades 11 and 12.
2. The student and teacher advisor must have mutually agreeable free time for consultation and planning.
3. Students must complete all work on courses for credit at least one week prior to the close of the semester in which the work will be recorded.
4. All requests must be approved by the student's parent or guardian.
5. Students must complete all necessary regularly offered courses in a particular area before approval will be given for an independent study course unless this is to resolve a schedule conflict.

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## **SENIOR YEAR PLUS PROGRAM**

The Senior Year Plus (SYP) Program serves as an umbrella for a variety of programs designed to provide high school students access to courses that have the potential to generate college credit. The program was enacted to promote rigorous academic pursuits and to provide a wider variety of options to all high school students. It enables 9-12 grade students who qualify to enroll part-time in nonsectarian courses in eligible post-secondary institutions of higher learning in Iowa. Different programs have specific grade competency and application requirements as listed within the program and course descriptions. Students must have self-discipline, time management and motivation to meet deadlines and complete work independently.

For more information on the Senior Year Plus Program, visit:

<https://educateiowa.gov/adult-career-comm-college/senior-year-plus>

## COLLEGE CLASSES - SOUTHWESTERN COMMUNITY COLLEGE (SWCC)

Students must have self-discipline, time management and motivation to meet deadlines and complete work independently.

### **PREREQUISITES FOR ALL SWCC CONCURRENT ENROLLMENT COURSES:**

- Student must be in grades 9-12.
- Student must be proficient in Reading AND Math AND Science on the statewide assessments each year to participate. Assessment proficiency starts in 8th grade.
- Online application for admission to SWCC must be completed.
- Completion of SWCC Registration Form\* - parent, student, and school official signatures.
- Submission of high school transcript for Composition or Math courses.
- Meet any additional requirements as set forth by the college.

*\*Completion of application and registration form does not guarantee enrollment in the courses selected. Roster availability, prerequisites, and placement scores will be evaluated before enrollment is confirmed.*

Students may participate in classes at the Red Oak campus, online, or in district as offered.

### **ACADEMIC AWARENESS:**

- All college courses are 1 semester in length.
- Taking a college course begins your college transcript and college GPA.
- A college course also affects your high school transcript and GPA.
- Students are responsible to communicate with the teacher any questions or concerns they have.

Students are given one block per college class if their schedule allows. All online college courses are supervised. Grade checks will be completed every 2 weeks. Parents will be notified by email of grades.

### **WITHDRAW FROM A COURSE:**

Students who elect to drop a college course must complete the add/drop form which requires a parent signature of approval.

### **If the course is dropped within the SWCC 100% refund period (date set by SWCC):**

- Student will receive a W (withdraw) on high school transcript.
- Student must enroll in a regular high school course.

### **Within 3 weeks (of the college start date):**

- Student will receive an F on high school transcript for college course.
- Student must enroll in a regular class elective high school course (**teacher approval needed**).
- Student must make up missed work in high school course as determined by teacher.

### **Past 3 weeks (of the college course start date):**

- Student will receive an F on high school transcript for college course.
- Student must enroll in a high school online semester course for elective credit only.
- Course must be completed by the end of the semester to receive an earned grade.
- Failure to complete the course will result in an F on transcript.
- Course options: course options will be a minimum at grade level. Options will be based on the remaining duration of the semester and the student's ability to complete the course to receive a grade. **Credit will be prorated.**

# COURSE DESCRIPTIONS

## LANGUAGE ARTS

### Language Arts 9 & 10

*These year-long courses focus on the Iowa Core strands: Reading, Writing, Language, and Speaking and Listening. Throughout these courses, students are provided opportunities to advance various 21st century skills along with the Iowa Core skills that are embedded in each strand. As students work towards developing their individual writing and overall reading comprehension skills, they will learn writing techniques, take part in class discussions, advance presentation skills, develop leadership skills, improve their teamwork capabilities, and progress their decision making skills that are necessary in the work world.*

### **Language Arts 9**

Grade: 9

Credit: 2

Term: Year

Required

An emphasis will be given to the Iowa Core reading literature strand, research standards, and informational writing standard. Students will engage in the writing process on a continual basis and produce pieces of writing that will exemplify individual writing abilities and progress.

### **Language Arts 10**

Grade: 10

Credit: 2

Term: Year

Required

Prerequisite: Successful completion of both semesters of Language Arts 9

An emphasis will be given to the Iowa Core reading informational text strand, research standards, and argumentative writing standard. Students will engage in the writing process on a continual basis and produce pieces of writing that will exemplify individual writing abilities and progress.

### **Literature Explorations**

Grade 10-12

Credit: 2

Term: Year

Elective

Prerequisite: Successful completion of both semesters of Language Arts 9

This course offers a variety of texts and builds strategies for comprehension, interpretation, and analysis through the study of American literature, English literature and World Literature. Students will experience independent and small group work, project work, and large group discussion.

### **Communication in the Real World I**

Grade 11-12

Credit: 1

Term: Fall

Elective

Prerequisite: Successful completion of both semesters of Language Arts 10

In this course, students will study communication forms, processes, and strategies for use in all aspects of life. Students will speak, listen, read and write. They will work as individuals and in groups. Career and college readiness skills will be emphasized as students learn writing techniques, critical thinking skills, and leadership skills needed in the real world.

**Communication in the Real World II**

Credit: 1

Elective

Grade 11-12

Term: Spring

Prerequisite: Successful completion of both semesters of Language Arts 10

This course is a continuation of Communication in the Real World I. Students will expand their study of communication forms, processes, and strategies to build concrete skills for use in the real world. Students will benefit from taking Communication in the Real World I first, but it is not required for successful completion of this course.

---

**Debate**

Credit: 1

Elective

Grade: 10-12

Term: Fall

Prerequisite: Successful completion of both semesters of Language Arts 9

A special emphasis will be on the Iowa Core Speaking & Listening strand, Iowa Core Writing strand, critical thinking skills, as well as argument resolution. Students will learn argumentation, research, and advocacy skills that they can use in a variety of experiences in different curricular areas. Students will engage in the writing process on a continual basis as they create and prepare cases.

---

**21st Century Communication**

Credit: 1

Elective

Grade: 10-12

Term: Spring

Prerequisite: Successful completion of both semesters of Language Arts 9

This course will emphasize the skills and knowledge required to produce stories through digital photography, layout, design and advertising. Students will learn the importance of media and visual literacy in our ever-changing world. They will learn how to conduct interviews, write in journalistic forms, and use social media as a communication platform in various contexts.

---

**Creative Writing**

Credit: 1

Elective

Grade: 9-12

Term: Fall

Creative Writing will focus on the process of producing quality creative pieces (short stories, poems, etc.) in a workshop environment. Students will think through writing, use literature as a springboard for writing, and make use of publication to improve skills in grammar and usage. Students will learn to give meaningful feedback to other writers as well as identify and problem-solve issues in their own work by going through an extensive revision process. Mini-lessons will focus on their narrative arc, dialogue in fiction, metaphors, symbols in poetry, etc. Students will leave this course with a portfolio of their creative work.

---

**Young Adult Literature**

Credit: 1

Elective

Grade: 9-12

Term: Semester

Young Adult Literature is designed for students who enjoy reading and desire an opportunity to strengthen their skills in comprehension and literary analysis. Students will study young adult literature by genre, such as fantasy, science fiction and action/adventure. Students will choose a novel from selected texts for each genre, then dig into literary components such as character development, theme, symbolism, conflict, irony, setting, style, and point of view. This class will use a small group structure where students will read and then present their novels to the class. Oral and written communication skills will be reinforced. Film adaptations of some young adult novels will be used to further the study of genre and reinforce students' abilities to compare and contrast.

---

**Yearbook**

Grade: 10-12

Prerequisite: Application &amp; Interview

Credit: 1

Term: Year

Elective

This course deals with all phases of yearbook preparation: planning, design, layout, photography, copywriting, advertising, sales, assembly, and distribution. The course will include information about preparation and printing, and hands-on production experience in assembling the yearbook. This class requires time spent outside the school day. The class is open to all students in grades 10-12 upon teacher approval.

---

**AP® Language and Composition\***

Grade: 11-12

Prerequisite: Successful completion of Language Arts 9 &amp; 10

Credit: 2

Term: Year

Elective

Following the College Board's suggested curriculum designed to parallel college-level English courses, AP Language and Composition exposes students to prose written in a variety of periods, disciplines, and rhetorical contexts. The course emphasizes the interaction of the author's purpose, intended audience, and the subject at hand, and through them, students learn to develop stylistic flexibility as they write compositions covering a variety of subjects that are intended for various purposes. **Students should be able to read a college-level textbook independently and write grammatically correct, complete sentences.**

*\*Course available pending College Board approval and teacher availability*

---

**Southwestern Community College Dual Enrollment Options**

*These semester-long ELA courses are available for qualifying students who meet the SWCC Concurrent Enrollment requirements. Talk to a counselor to learn more.*

---

**ENG 105 - Composition I**

Grade: 9-12

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

Credit: 1 HS / 3 College

Term: Semester

Elective

This is an intensive writing course designed to develop skills in the use of language, clear thinking, critical reading, and effective writing within an essay format. Special emphasis will be placed on development of content, clear organization, sentence and paragraph structure, and correctness in usage, grammar, and mechanics. Research documentation is introduced.

---

**ENG 106 - Composition II**

Grade: 9-12

Prerequisites: English 105 Composition I, Must meet SWCC Concurrent Enrollment Requirements

Credit: 1 HS / 3 College

Term: Semester

Elective

This course is intended to build upon the skills students develop in ENG 105 Composition I. As such, the course assumes that students have a basic control of paragraphing, mechanics, grammar, and punctuation. The primary focus of the course shifts from the personal writing of ENG 105 Composition I to analytical, persuasive, and research writing. The course emphasizes critical thinking and clear, coherent development of thought. Using their research skills and the ability to organize the results of information gathering, students will be expected to analyze and present the results of their research in clear, organized, persuasive, and interesting writing projects.

---

**LIT 101 - Introduction to Literature**

Credit: 1 HS / 3 College

Elective

Grade: 9-12

Term: Semester

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

As a study of the nature and purpose of literature in our culture, this course will include reading, discussion, and evaluation of literary works (including short stories, drama, and poetry) from different countries and different time periods.

---

**LIT 178 - Mythological and Biblical Literature**

Credit: 1 HS / 3 College

Elective

Grade: 9-12

Term: Semester

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

Every culture tells stories of where we came from, who we are, and how we should act toward each other. An understanding of various world mythologies, especially Greek and Roman, and of some basic stories from the Bible, is vital for understanding and appreciating much of the world's literature and art. This course will examine these early oral stories as pieces of literature and how Western culture has referred to these stories.

---

**SPC 112 - Public Speaking**

Credit: 1 HS / 3 College

Elective

Grade: 9-12

Term: Semester

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

Principles of speech communication; preparation, delivery, and adjustment to the audience; informative and persuasive speaking. Emphasis on both speaking and listening.

---

## MATHEMATICS

### **Pre-Algebra**

Grade: 9

Credit: 2

Term: Year

Required *(based on math track)*

Prerequisite: Placement in Pre-Algebra will be based on the student's math standing at the end of 8th grade.

This course is designed for those that have been previously identified as students that may struggle with Algebra. It will use problems and explorations to help improve mathematical thinking. Students will focus on number sense, operational sense, equation structure, and the coordinate plane.

---

### **Algebra I**

Grade: 9-10

Credit: 2

Term: Year

Required

This course is a study of equations, functions, coordinate systems, and applications of each in problem solving. Algebra I is the first math class expected to meet graduation requirements.

---

### **Geometry**

Grade: 10-12

Credit: 2

Term: Year

Required

Prerequisite: Successful completion of Algebra I

A standard study of Euclidean plane (flat) geometry with a strong emphasis on the solving of geometric proofs. Included are brief studies of logic, trigonometric functions, and coordinate geometry.

---

### **Algebra II**

Grade : 10-12

Credit: 2

Term: Year

Required *(based on math track)*

Prerequisite: Successful completion of Geometry

This is an integrated course in algebra and trigonometry containing the modern mathematical viewpoints. Emphasis is placed on mathematical structure, various number systems from natural to complex numbers, and the properties of each.

---

### **Trigonometry/Precalculus**

Grade: 11-12

Credit: 2

Term: Year

Elective

Prerequisite: Successful completion of Geometry and Algebra II

An introduction to calculus with functions, graphs, limits, area under a curve, and rates of change. A focus on algebra is woven throughout the course. This course is highly recommended for those going to college in an area where calculus will be required.

---

### **AP<sup>®</sup> Calculus\***

Grade: 12

Credit: 2

Term: Year

Elective

Prerequisites: Successful completion of Trigonometry/Precalculus

Following the College Board's suggested curriculum designed to parallel college-level calculus courses, this course provides students with an understanding of the concepts of calculus and experience with its methods and applications. This course introduces calculus and includes the following topics: functions, graphs, limit, and continuity; differential calculus (including definition, application, and computation of the derivative at a point; derivative as a function; and second derivatives); and integral calculus (including definite integrals and



antidifferentiation). This course is highly recommended for those going to college in an area where calculus will be required.

*\*Course available pending College Board approval and teacher availability*

---

### **Southwestern Community College Dual Enrollment Options**

*These semester-long math courses are available for qualifying students who meet the SWCC Concurrent Enrollment requirements. Talk to a counselor to learn more.*

---

**MAT 110 - Math for Liberal Arts** (face to face only)      Credit: 1 HS / 3 College      Elective  
 Grade: 9-12      Term: Semester  
 Prerequisites: 2 years of high school algebra or MAT 101 Intermediate Algebra or recommended ACCUPLACER score, Must meet SWCC Concurrent Enrollment Requirements

Students will use critical thinking in their study of logic, sets, and statistical reasoning. Students will perform problem-solving and decision-making by studying probability and application of statistical data, modeling, and financial mathematics. Abuses of mathematical data; the history of mathematics; and applications of mathematics in art, music, business, and politics will also be surveyed.

---

**MAT 120 - College Algebra** (face to face only)      Credit: 1 HS / 3 College      Elective  
 Grade: 9-12      Term: Semester  
 Prerequisites: MAT 101 Intermediate Algebra or recommended ACCUPLACER score; Must meet SWCC Concurrent Enrollment Requirements

Topics to include: the real and complex number systems and Cartesian coordinate system. Additional concepts include polynomial, exponential, and logarithmic functions as well as matrix algebra, systems of equations, conic sections and sequences and series.

---

**MAT 156 - Statistics** (face to face only)      Credit: 1 HS / 3 College      Elective  
 Grade: 9-12      Term: Semester  
 Prerequisites: MAT 101 Intermediate Algebra or recommended ACCUPLACER score, Must meet SWCC Concurrent Enrollment Requirements

This course provides a foundation of statistical concepts and procedures that can aid the student as both a consumer and producer of statistical information. The course emphasizes descriptive and inferential statistical methods, probability, estimation, hypotheses testing and linear regression. Students are introduced to technology as it applies to introductory statistical methods.

---

**MAT 210 - Calculus I** (face to face only)      Credit: 1 HS / 4 College      Elective  
 Grade: 9-12      Term: Semester  
 Prerequisites: MAT 127 College Algebra and Trigonometry or recommended ACCUPLACER score, Must meet SWCC Concurrent Enrollment Requirements

This course continues where MAT 127 College Algebra and Trigonometry left off. Topics will include, but are not limited to: limits and continuity, derivatives, applications of derivatives, and integration.

---

**MAT 216** - Calculus II (face to face only)

Credit: 1 HS / 4 College

Elective

Grade: 9-12

Term: Semester

Prerequisites: MAT 210 Calculus I, Must meet SWCC Concurrent Enrollment Requirements

This course studies transcendental function, techniques of integration, infinite series, conic sections, parameterized curves, and polar coordinates.

---

## SCIENCE

**Biology**  
Grade: 9

Credit: 2  
Term: Year

Required

This course is designed to provide information regarding the fundamental concepts of life and life processes. It includes such topics as cell structure and function, general plant and animal physiology, genetics, taxonomy, biochemistry, evolution, and ecology.

---

**Physical Science**  
Grade: 10

Credit: 2  
Term: Year

Required

In Physical Science, students will study the structures and states of matter. Students are introduced to various topics including: forms of energy, wave phenomenon, electromagnetism, and physical and chemical reactions.

---

**Earth & Space**  
Grade: 11

Credit: 2  
Term: Year

Required

In this course, students will explore the Iowa Core's Earth and Space standards. Topics will include the Earth's formation, early history, and place in the universe as well as human interactions with and impact on natural resources. Students will also explore the atmosphere, weather, and climate.

---

**Chemistry**  
Grade: 11-12

Credit: 2  
Term: Year

Elective

Chemistry is a survey course of inorganic chemistry. The properties of the elements, their compounds, reactions, and practical uses constitute the main portion of the course. One or more labs accompany each unit of study. College bound students should consider this course a must. A calculator is required, a scientific calculator is recommended.

---

**Physics**  
Grade: 11-12

Credit: 2  
Term: Year

Elective

A survey of the basic fields of physics including mechanics, heat, light, sounds, electricity, and nuclear physics is presented. Since physics is an attempt to describe the physical world in mathematical terms, this course makes use of many mathematical equations. One or more labs accompany each unit of study. This course is highly recommended for students planning to take additional science courses in college. A calculator is required, a scientific calculator is recommended.

---

## SOCIAL STUDIES

*U.S. History courses will be taught in a chronological sequence. Students will learn skills such as argumentation, corroboration, contextualization, and sourcing, that are vital to transfer knowledge across historical and current events. This knowledge and skill set is meant to develop strong citizens of local, state, national, and global societies.*

---

### **U.S. History I**

Grade: 9

Credit: 2

Term: Year

Required

Topics to be covered in this course over the full year include: Reconstruction, Growth in the West, Industrialization and Immigration, The Progressive Era, Imperialism, World War I, the Roaring Twenties, the Great Depression and the New Deal.

---

### **U.S. History II**

Grade: 10

Credit: 2

Term: Year

Required

Topics to be covered in this course over the full year include: The Rise of Dictators and World War II, the Korean War, the Cold War Era, the Civil Rights Era, the Vietnam War, and Foreign & Domestic Policies of the 1980s-Present Day.

---

### **World History I**

Grade: 9-12

Credit: 1

Term: Fall

Elective

In this course, students will learn and apply the skills of historians by breaking down primary and secondary sources and contexts of events throughout world history. Each unit will focus on using primary and secondary sources to explore different perspectives. Topics include World Religions, Medieval Empires Around the World, and Revolutions from Around the World within the past 150 years.

---

### **World History II**

Grade: 9-12

Credit: 1

Term: Spring

Elective

In World History II, students will continue to apply the skills of historians as they study contemporary issues from around the world and consider overall themes throughout history. Primary and secondary sources will again be a point of emphasis in looking at multiple perspectives from historical events and implications of these events seen in our world today. Themes to be covered include war, poverty, and technology. Specific topics will include: imperialism around the world and contemporary historical events from the past 100 years. **Students will greatly benefit from taking World History I first**, but it is not required for successful completion of this course.

---

### **Human Studies I**

Grade: 9-12

Credit: 1

Term: Fall

Elective

Human studies is designed to assist young people in a better understanding of themselves, others, and behavioral impacts on society. Focus in the fall semester is on the psychology of human growth and development.

---

**Human Studies II**

Grade: 9-12

Credit: 1

Term: Spring

Elective

This course is a continuation of Human Studies I, which is designed to assist young people in a better understanding of themselves, others, and behavioral impacts on society. Topics discussed in the spring include: how groups form, societal influences on individuals and groups, what makes up cultures and how people acquire their belief systems, ethical issues and behavior, and the impact of mental health disorders.

---

**Geography**

Grade: 9-12

Credit: 1

Term: Semester

Elective

This course focuses on the physical and cultural features of local, national, and global regions. Students will create geographical representations and will demonstrate understanding of the interrelationships between geographical features and human populations & movement patterns. Economics within and among regions will be explored, including: economies, unemployment, supply and demand, taxes, government policies, and business.

---

**Government**

Grade: 11-12

Credit: 1

Term: Semester

Required

Government is a one-semester class for all juniors or seniors and a requirement for graduation. It covers introductory government concepts including: U.S. Constitutional Principles; Executive, Legislative, and Judicial branches; Comparative Government; Politics and Elections of the United States government. Current events are an integral part of this course. This course meets the local, state, and U.S. government requirements of the Iowa Core curriculum.

---

**AP® World History: Modern\***

Grade: 11-12

Credit: 2

Term: Year

Elective

Following the College Board's suggested curriculum designed to parallel college-level World History courses, AP® World History: Modern examines the world history from 1200 to the present with the aim of helping students make connections of historical evolution across times and places. This course highlights the interaction between humans and the environment; development and interaction of cultures; state-building, expansion and conflict; creation, expansion and interaction of economic systems; and development and transformation of social structures. ***Students should be able to read a college-level textbook independently.***

*\*Course available pending College Board approval and teacher availability*

---

**Southwestern Community College Dual Enrollment Options**

*These semester-long social sciences courses are available for qualifying students who meet the SWCC Concurrent Enrollment requirements. Talk to a counselor to learn more.*

---

**GEO 121 - World Regional Geography**

Grade: 9-12

Credit: 1 HS / 3 College

Term: Semester

Elective

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

A geographic survey of nations and continents with emphasis on important physical characteristics of the major regions of the world. Attention is devoted to their demographics, economic, political, and cultural development with each other. The course covers physical and cultural geography as well as basic geographical literacy. The human impact on the environment and growing problems of resources are discussed.

---

**HIS 110 - Western Civilization: Ancient to Early Modern**      Credit: 1 HS / 3 College      Elective  
 Grade: 9-12      Term: Semester  
 Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

This course explores the cultural, political, literary, and economic aspects of Western civilization from the first civilizations in Mesopotamia and Egypt to the Greeks and Romans. This course also discusses the conflicts of the Middle Ages, Renaissance, and Reformation.

---

**HIS 111 - Western Civilization: Early Modern to Present**      Credit: 1 HS / 3 College      Elective  
 Grade: 9-12      Term: Semester  
 Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

This course explores the cultural, political, literary, and economic aspects of Western civilization from the practice of absolutism to the intellectual revolutions of science, agriculture, and philosophy. This course also discusses the conflicts of the 18th through 21st centuries.

---

**HIS 151 - U.S. History to 1877**      Credit: 1 HS / 3 College      Elective  
 Grade: 9-12      Term: Semester  
 Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

This course explores the cultural, political, literary, and economic aspects of the colonies as they developed into the United States of America. Such topics as the American Revolution, the Constitution, the Trail of Tears, and the Civil War will be examined.

---

**HIS 152 - U.S. History since 1877**      Credit: 1 HS / 3 College      Elective  
 Grade: 9-12      Term: Semester  
 Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

This course explores the cultural, political, artistic, and economic aspects of the United States after the Civil War. Such topics as Reconstruction, World War I, the Roaring Twenties, World War II, the Cold War, and the subsequent events will be discussed.

---

**HIS 268 - American Experience in Vietnam**      Credit: 1 HS / 3 College      Elective  
 Grade: 9-12      Term: Semester  
 Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

A survey of the 2,000-year history of Vietnam, the French Indochina War and U.S. involvement, the military role, the view from those who participated and discussion of the consequences of American participation in the Asian conflict. The conflict will be viewed with the context of the Cold War and explores the events, attitudes and political scene leading up to the United States' commitment in Southeast Asia. Exploration of the anti-Vietnam War movement will also take place.

---

**PSY 111 - Introduction to Psychology**      Credit: 1 HS / 3 College      Elective  
 Grade: 9-12      Term: Semester  
 Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

An introductory course to the scientific study of human behavior and mental process. This course includes such topics as: the background of modern psychology, personality development, brain and behavior, heredity and environment, learning and motivation, emotional processes, intelligence, human interaction, and psychological disorders.

---

**PSY 121 - Developmental Psychology**

Credit: 1 HS / 3 College

Elective

Grade: 9-12

Term: Semester

Prerequisite: PSY 111 Introduction to Psychology; Must meet SWCC Concurrent Enrollment Requirements

This course affords the student an overview of the psychology of human growth and development from conception through death. Emphasis is placed upon the continuous interactions and interrelationship of these processes with environmental forces and conditions that influence patterns of behavior. Major developmental theories are presented: cognitive, personality, social, and behavioral.

---

**SOC 110 - Introduction to Sociology**

Credit: 1 HS / 3 College

Elective

Grade: 9-12

Term: Semester

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

This survey course explores the discipline of sociology which focuses on human interaction, groups, and society. Topics will include but are not limited to: culture, socialization, social structure and interaction, organization and various social institutions such as family, religion, politics, deviance, etc. Appropriate language, theory and research process will be covered. This course is focussed primarily upon United States cultural patterns.

---

**ECN 120 - Principles of Macroeconomics**

Credit: 1 HS / 3 College

Elective

Grade: 9-12

Term: Semester

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

An introduction to the concepts and terminology of macroeconomics. This course covers national income and national output, money and banking, fiscal and monetary policy, inflation, unemployment, and international trade.

---

**ECN 130 - Principles of Microeconomics**

Credit: 1 HS / 3 College

Elective

Grade: 9-12

Term: Semester

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

An introduction to the concepts and terminology of microeconomics. A study of supply and demand, individual consumer and firm behaviors, pricing and the market system, market structure, and the allocation of resources.

---

## FINE ARTS

**Studio Art**  
Grade: 9-12

Credit: 1  
Term: Fall

Elective

Studio Art is a one semester course for the student interested in exploring several creative art mediums. Units covered will include: drawing, pastels, painting, ceramics, and sculpture. Students will also learn art terminology and some art history. ***This course is one of the prerequisites for Advanced Studio Art.***

---

**Drawing & Printmaking**

Grade: 9-12

*Offered biennially starting in 2022*

Credit: 1  
Term: Fall

Elective

This is a one semester course in which the student has the opportunity to work with and explore different drawing media and printmaking media. Pencil charcoal, pen & ink, pastel, and printmaking will be explored. ***This is a studio-based course that can help fulfill prerequisites for Advanced Studio Art.***

---

**Advanced Drawing & Printmaking**

Grade: 10-12

Prerequisite: Successful completion of Drawing & Printmaking

*Offered biennially starting in 2023*

Credit: 1  
Term: Fall

Elective

This course builds on Drawing & Printmaking with the opportunity to work with and explore different drawing media and printmaking media. Students will refine their creative processes and develop their own artistic styles following and breaking from traditional convention. This course includes a study of historical and contemporary art from a worldwide perspective. ***This is a studio-based course that can help fulfill prerequisites for Advanced Studio Art.***

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**Digital Media Arts**

Grade: 9-12

Credit: 1  
Term: Semester

Elective

Digital Media Arts is intended for high school level students to gain an understanding of digital print and online media. Students will do digital photography and use graphic design software to demonstrate creative thinking, construct knowledge, and to develop innovative products and processes. Students will visually communicate information and ideas effectively through these media. **Maximum class size: 24.**

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**Virtual Design**

Grade: 9-12

Prerequisite: Successful completion of Digital Media Arts

Credit: 1  
Term: Spring

Elective

Virtual Design uses a computer to create simulated 3-dimensional experiences, environments, products, presentations, and objects. Students are free to explore and learn a variety of techniques used in computer graphics, virtual reality, and 3-D printing. Students that are in this class must be self-motivated, have a desire to learn and have a good imagination. Students will spend a significant amount of time on their own doing research and designing various projects that will be due throughout the semester. **Maximum class size: 24.**

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**Ceramics**

Grade: 9-12

*Offered biennially starting in 2022*

Credit: 1

Term: Semester

Elective

This is a one semester course in which the student will earn the basic principles of working in clay. Students will focus on learning several hand building techniques. An additional lab fee may be imposed based on the amount of materials used. ***This is a studio-based course that can help fulfill prerequisites for Advanced Studio Art.*** **Maximum class size: 20.**

---

**Sculpture & 3-D Design**

Grade: 9-12

*Offered biennially starting in 2023*

Credit: 1

Term: Semester

Elective

Sculpture & 3-D Design promotes creative expression through three-dimensional works. Students will explore representational and abstract sculpture through subtractive (carving), additive (modeling), and assemblage techniques in one or more media. This course includes the production of representational and abstract sculpture while incorporating elements of art and principles of design, along with a study of historical and contemporary sculpture and sculptors from a worldwide perspective. ***This is a studio-based course that can help fulfill prerequisites for Advanced Studio Art.*** **Maximum class size: 20.**

---

**Advanced Studio Art**

Grade: 11-12

Prerequisites: Teacher approval and successful completion of Studio Art AND one other studio-based art class

Credit: 1

Term: Spring

Elective

Advanced Studio Art is a course for the serious art student. Students will select one or several artistic areas to explore in depth during the semester, with the goal to develop pieces for a portfolio. Students may elect to pursue advanced studies in sculpture, pottery, painting, drawing, digital media, and in other areas. Students will learn the basics of taking and preparing digital images of their completed work and develop a resume to submit when applying to art schools, scholarships, and art shows. Students may be required to purchase their own materials. May be repeated for credit with teacher approval.

---

**Junior Varsity Choir**

Grade: 9-12

Credit: 1

Term: Semester

Elective

This is a non-auditioned choir for students in grades 9-12. The course is designed to work on the fundamentals of reading musical scores, vocal production, and musicianship. Performances will include all school choral concerts (up to 3 a year). Students will be eligible to audition for the All-State Chorus, the spring musical, state small group contests, Minningsers, and all other student singing ensembles.

---

**Varsity Choir**

Grade: 9-12

Prerequisites: Audition and teacher approval

Credit: 1

Term: Semester

Elective

This is an auditioned group selected from students who demonstrate advanced levels of musical ability and a strong work ethic. Performances will include all school choral concerts. Students will perform advanced choral literature that will include Iowa All-State repertoire. Varsity choir will compete at state/district musical contests and will be involved in the Spring Musical. Students from this choir may also audition for the All-State Choir, be involved in solo/small group contest, festivals, honor choirs, Minningsers, and other student singing ensembles.

---

**Music Theory**

Grade: 10-12

Credit: 1

Term: Semester

Elective

Prerequisites: Enrolled in chorus or band for the year; instructor permission only

This course is offered for **10th through 12th grade students who are serious about music**, especially those with goals of a major or minor in music at the college level. Teacher approval required. The course will include the study of basic theory fundamentals.

---

**Advanced Music Theory**

Grade: 10-12

Credit: 1

Term: Semester

Elective

Prerequisites: Enrolled in chorus or band for the year; instructor permission only

This course is a continuation of Music Theory and is offered for **10th through 12th grade students who are serious about music**, especially those with goals of a major or minor in music at the college level. Teacher approval required. The course will include the study of basic theory fundamentals.

---

**Band**

Grade: 9-12

Credit: 2

Term: Year

Elective

Prerequisites: Instructor permission only if not taken the previous year

In band, students gain mastery over performance skills on their instrument and learn to collaborate and perform effectively as an ensemble. Students will perform music as a summative experience for their learning in the classroom, as a demonstration of their learning to the public, for professional feedback at music festivals, and as a service to the community. Students have the opportunity to perform a wide variety of literature for many different purposes, including music from classical and contemporary music composers, jazz artists, and contemporary popular music artists. Additionally, students in band explore new ways of connecting with music, responding to music, and creating music through personalized learning experiences.

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**Southwestern Community College Dual Enrollment Options**

*These semester-long fine arts courses are available for qualifying students who meet the SWCC Concurrent Enrollment requirements. Talk to a counselor to learn more.*

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**ART 101 - Art Appreciation**

Grade: 9-12

Credit: 1 HS / 3 College

Term: Semester

Elective

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

Art Appreciation is an introduction to the visual arts and explores the nature of art and the mechanisms of creativity, the materials and methods of making art, the purpose of art in various cultures both ancient and contemporary, and the significance of visual literacy in today's world.

---

**MUS 100 - Music Appreciation**

Grade: 9-12

Credit: 1 HS / 3 College

Term: Semester

Elective

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

This course will help the student learn how to listen to music, to make sense of what he/she hears, and increase his/her perspective powers. The course covers the changing musical scene from the Renaissance to the present.

---

## FOREIGN LANGUAGE

**Spanish I**  
Grade: 9-12

Credit: 2  
Term: Year

Elective

Spanish I is a course developed for those students who would like to learn another language while exploring the culture and everyday life of the Spanish-speaking world. Emphasis is placed on learning the vocabulary and grammar needed to communicate in Spanish.

---

**Spanish II**  
Grade: 10-12

Credit: 2  
Term: Year

Elective

Prerequisite: Successful completion of Spanish I

As a continuation of Spanish I, students again expand and focus on their vocabulary and grammar skills. Emphasis continues to be on communication skills as well as the understanding and appreciation of Hispanic culture.

---

**Spanish III**  
Grade: 11-12

Credit: 2  
Term: Year

Elective

Prerequisite: Successful completion of Spanish I and II

Students begin an in-depth look at the Spanish language. Conversation and reading skills are reviewed and practiced and grammar structures are analyzed. Emphasis continues to be placed on communication and the everyday life of persons in Spanish-speaking countries.

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**Spanish IV**  
Grade: 12

Credit: 2  
Term: Year

Elective

Prerequisite: Successful completion of Spanish I, II, and III

Students continue an in-depth look at the Spanish language. Conversation and reading skills are reviewed and practiced and grammar structures are analyzed. Emphasis continues to be placed on communication and the everyday life of persons in Spanish-speaking countries.

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## PHYSICAL EDUCATION & HEALTH

Every student is required to enroll in a physical education course every semester each year unless he or she presents a written excuse from a doctor. Student's limitations and disabilities will be considered individually. If necessary, an adaptive program will be set up to meet those needs.

**\*Waivers do not earn credit - therefore a student must take other classes to complete the graduation requirements of 52 credits.**

Seniors may be excused from physical education if requested in writing and if:

1. The student is enrolled in a cooperative or work study program or other educational program authorized by the school which requires the students to leave the school premises during the school day, OR
2. The student is involved in winter and/or spring sports and wants to fill their schedule with other academic coursework.

**\*All exemptions must be approved by the parent, principal, and school board.**

### Physical Education

Grade: 9-12

Credit: 1

Term: Semester

Required

Students will actively engage in various physical activities and games as they learn and build physical and social skills. Topics include: movement, rhythm, personal and social behavior, social interaction and safety.

### Tiger Wellness

Grade: 9-12

Credit: 1

Term: Semester

Elective (meets PE requirement)

If traditional game play in PE isn't your cup of tea, give Tiger Wellness a try! Tiger Wellness is a physical education course geared toward focusing on one's own personal health and growth. Topics include: cardio, flexibility, strength, stress management, and health goals.

### Strength & Fitness

Grade: 9-12

Credit: 1

Term: Semester

Elective (meets PE requirement)

Throughout this course, students will follow the guidelines in place for the Red Oak Community School District Strength & Conditioning program, focusing on long term athletic development and life-long fitness components. Students will follow a strategically designed program that emphasizes proper movement patterns through fundamental strength movements such as: squats, hinges, lunges, presses, pulls, and carries. This course will have an emphasis on human movement and maintaining a natural range of motion to live healthy and pain free.

**Maximum class size: 24.**

### Strength & Conditioning

Grade: 10-12

Credit: 1

Term: Semester

Elective (meets PE requirement)

Prerequisite: Successful completion of Strength & Fitness with at least 85% on the most recent semester of Strength & Fitness

Throughout this course, students will follow the guidelines in place for the Red Oak Community School District Strength & Conditioning program, focusing on long term athletic development and life-long fitness components. This course builds on Strength & Fitness and will serve as a tool to **advance students through intense, explosive movements** such as jumping, sprinting and throwing. Students will follow a strategically designed program that emphasizes proper movement patterns, running/sprinting mechanics and the ability to change direction, and progresses the student based on the student's specific needs. Students enrolled in this course will be involved in a program that is designed to focus on the progress of the student over their four-year high school career. **Maximum class size: 24.**

**Health I**

Grade: 9-12

Credit: 1

Term: Fall

Elective

*This course does not meet the physical education requirement*

This semester course will provide students with knowledge, skills and resources to help build mental, emotional, and social health. Areas of focus include self-empowerment, safe and healthy relationships, and conflict resolution.

---

**Health II**

Grade: 9-12

Credit: 1

Term: Spring

Elective

*This course does not meet the physical education requirement*

This elective semester course focuses on students' physical health. Areas of study include the body and body systems, human growth and development, nutrition, first aid, and disease prevention including STIs and HIV/AIDS.

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**Southwestern Community College Dual Enrollment Options**

*This semester-long coaching course is available for qualifying students who meet the SWCC Concurrent Enrollment requirements. Talk to a counselor to learn more.*

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**PEC 108 - Sports and Society**

Grade: 9-12

Credit: 1 HS / 3 College

Term: Semester

Elective

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

Explores the pervasive appeal of sports in American society. Interrelationships among sport, behavior, culture and social institutions of business, religion, politics, education and family will be examined.

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**PEC 161 - Sports Officiating**

Grade: 9-12

Credit: 1 HS / 3 College

Term: Semester

Elective

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

This is a course designed to help students gain the basic knowledge of the rules and mechanics for officiating the following sports: volleyball, basketball, baseball, and softball. Students will learn the skills and techniques needed to obtain certification/licensing at the middle school and high school levels.

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## AGRICULTURE

### **Introduction to Agriculture I**

Grade: 9

Credit: 1

Term: Fall

Elective

This course is designed for 9th grade students. Successful completion of this course is a prerequisite for other ag courses. The course will include the following leadership topics: FFA, Supervised Agricultural Experience, basic plant and animal science, and parliamentary procedure. In addition, the course will focus on agriscience research concepts and general agricultural information. *(Other grades by permission of instructor.)*

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### **Introduction to Agriculture II**

Grade: 9

Credit: 1

Term: Spring

Elective

Prerequisite: Successful completion of Introduction to Agriculture I

This course builds upon Introduction Agriculture I and is designed for 9th grade students. The course will include the following leadership topics: FFA, Supervised Agricultural Experience, basic plant and animal science, and parliamentary procedure. In addition, the course will focus on agriscience research concepts and general agricultural information. *(Other grades by permission of instructor.)*

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### **Plant and Soil Science I**

Grade: 9-12

Credit: 1

Term: Fall

Elective

Prerequisite: Successful completion of or concurrent enrollment in Introduction to Agriculture I

Any student may enroll if they have completed or are simultaneously enrolled in Introduction to Agriculture I. The course will include the following topics: soil evaluation, basic plant science concepts, natural resources, and agriscience research. The leadership aspects of the FFA and Supervised Agricultural Experience will also be included.

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### **Plant and Soil Science II**

Grade: 9-12

Credit: 1

Term: Spring

Elective

Prerequisite: Successful completion of Plant and Soil Science I

This course builds upon topics in Plant and Soil Science I. The course will include the following topics: soil evaluation, basic plant science concepts, natural resources, and agriscience research. The leadership aspects of the FFA and Supervised Agricultural Experience will also be included.

---

### **Animal Science I**

Grade: 9-12

Credit: 1

Term: Fall

Elective

Prerequisite: Successful completion of or concurrent enrollment in Introduction to Agriculture I

Students will explore hands-on projects and activities to learn the characteristics of large animal science and work on major projects and problems similar to those that animal science specialists, such as veterinarians, zoologists, livestock producers, or industry personnel face in their respective careers. This course deals mainly with large animal (cattle, hogs, horses, sheep, goats) anatomy, reproduction, nutrition, and health. Small animals (dogs and cats) and other **pets will NOT be a focus** in this course.

---

**Animal Science II**

Grade: 9-12

Credit: 1

Term: Spring

Elective

Prerequisite: Successful completion of Animal Science I

Students will explore hands-on projects and activities to learn the characteristics of large animal science and work on major projects and problems similar to those that animal science specialists, such as veterinarians, zoologists, livestock producers, or industry personnel face in their respective careers. This course deals mainly with large animal (cattle, hogs, horses, sheep, goats) anatomy, reproduction, nutrition, and health. Small animals (dogs and cats) and other **pets will NOT be a focus** in this course. This course can be taken any Spring semester during high school after completing Animal Science I. The coursework builds upon the concepts from Animal Science I.

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**Natural Resources**

Grade: 9-12

Credit: 1

Term: Fall

Elective

Prerequisite: Successful completion of or concurrent enrollment in Introduction to Agriculture I

Any student may enroll in Natural Resources if they have completed or are simultaneously enrolled in Introduction to Agriculture I. The course will include the following topics: the use of land, food, wildlife, forest, air, hunting, trapping, and aquatic animals. This course will be one semester long.

---

**Vet Science**

Grade: 9-12

Credit: 1

Term: Spring

Elective

Prerequisite: Successful completion of Animal Science I

This course can be taken any semester after successful completion of Animal Science I. The course will include the following topics: anatomy of animals, general procedures, types of injections, grooming, and general care of companion animals and livestock. This is a one semester course.

---

**Food Science**

Grade: 9-12

Credit: 1

Term: Fall

Elective

Prerequisite: Successful completion of or concurrent enrollment in Introduction to Agriculture I

Any student may enroll in Food Science if they have completed or are simultaneously enrolled in Introduction to Agriculture I. The course will include the following topics: safety and sanitation in the food industry, nutrition, food products, and processing. Labs will be included where students will be able to create different foods. This is a one semester course.

---

**Landscape Design**

Grade: 9-12

Credit: 1

Term: Spring

Elective

Prerequisite: Successful completion of Introduction to Agriculture I

Any student may enroll in Landscape Design if they have completed Introduction to Agriculture I. During this course, students will design/implement landscape designs, learn about turf and lawn care, and practice plant identification. This is a one semester course.

---

**Ag Business I**

Grade: 10-12

Credit: 1

Term: Fall

Elective

Prerequisite: Successful completion of Introduction to Agriculture II or instructor approval

This course is designed for 10th through 12th grade students. The course will include the following topics: ag sales and marketing, job interview skills, and basic recordkeeping. This course will prepare students to seek future employment opportunities in Ag Business. *(Other grades by permission of instructor)*

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**Ag Business II**

Grade: 10-12

Credit: 1

Term: Spring

Elective

Prerequisite: Successful completion of Ag Business I

This course is designed for 10th through 12th grade students and can be taken any spring semester after successful completion of Ag Business I. The course will include the following topics: ag sales and marketing, job interview skills, and basic recordkeeping. This course will prepare students to seek future employment opportunities in Ag Business. *(Other grades by permission of instructor)*

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**Southwestern Community College Dual Enrollment Options**

*This semester-long agriculture course is available for qualifying students who meet the SWCC Concurrent Enrollment requirements. Talk to a counselor to learn more.*

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**AGA 114 - Principles of Agronomy**

Grade: 9-12

Credit: 1 HS / 3 College

Term: Semester

Elective

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

A foundation course in agronomy applying crop, soil, and environmental sciences in understanding agricultural systems in the world. Includes introductory concepts of plant, soil, tillage, pest, environmental, and sustainable aspects of crop production. The laboratory portion of the course will consist of hand-on learning experiences via the college farm, field trips, or the utilization of interactive computer-based programs.

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## BUSINESS EDUCATION

### **Accounting I**

Grade: 9-12

Credit: 1

Term: Fall

Elective

This course introduces and expands upon the fundamental accounting principles and procedures used in businesses. Course content includes the full accounting cycle, payroll, taxes, debts, depreciation, ledger and journal techniques, and periodic adjustments. Students may learn how to apply standard auditing principles and to prepare budgets and final reports. Calculators and other automated tools are used. Specific focus on accounting for a service business organized as a proprietorship.

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### **Accounting II**

Grade: 9-12

Credit: 1

Term: Spring

Elective

This course is a continuation of Accounting I which introduces and expands upon the fundamental accounting principles and procedures used in businesses. Students will continue to learn about the accounting cycle, payroll, taxes, debts, depreciation, ledger and journal techniques, and periodic adjustments. Students may learn how to apply standard auditing principles and to prepare budgets and final reports. Calculators and other automated tools are used. Accounting II specifically focuses on accounting for a merchandising business organized as a partnership.

---

### **Introduction to Business**

Grade: 9-12

Credit: 1

Term: Fall

Elective

Students will survey an array of topics and concepts related to the field of business. The course will introduce business concepts such as banking and finance, the role of government in business, business ethics, marketing, entrepreneurship, and management. Students will also be provided with a brief overview of the American economic system and corporate organization. **This course is highly recommended before taking Small Business Management with SWCC.**

---

### **Marketing**

Grade: 9-12

Credit: 1

Term: Fall

Elective

This course teaches students to market themselves as well as their business ideas. Sales and marketing concepts are important to everyone. The skills students learn in this course are used to understand and promote individual and business ideas. The class focuses on the psychology of consumer decision making, and deciphers each area of the marketing mix: place, product, price, and promotion.

---

### **Principles of Management**

Grade: 9-12

Credit: 1

Term: Spring

Elective

This course is designed to be an overview of the major functions of management. Emphasis is on planning, organizing, controlling, directing, and communicating. Upon completion, students should be able to work as contributing members of a team utilizing these functions of management.

---

**Personal Finance I**

Grade: 11-12

Credit: 1

Term: Semester

Required

Personal Finance is a required course that provides students with an understanding of the concepts and principles involved in managing one's personal finances. Topics include: banking (checking and savings), retirement, credit (types and managing), FAFSA, and taxes.

---

**Personal Finance II**

Grade: 11-12

Credit: 1

Term: Semester

Elective

Prerequisite: Successful completion of Personal Finance I

This course is a continuation of Personal Finance I that provides students with an understanding of the concepts and principles that involve managing one's personal finances. Topics include: paying for college, budgeting, behavioral economics, insurance, investing, and consumer skills.

---

**Sports and Entertainment Marketing**

Grade: 9-12

Credit: 1

Term: Spring

Elective

Prerequisite: Marketing

This course provides students with a thorough understanding of fundamental marketing concepts and theories as they relate to the sports and entertainment industries. Topics include: promotion of sports/events, licensing, sponsorship and endorsements, branding, marketing, research, product development, pricing and distribution strategies, sales, event planning, and the role of existing and emerging technologies.

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**Computer Science Basics**

Grade: 9-12

Credit: 1

Term: Spring

Elective

This course provides students with foundational skills in problem-solving, software, and algorithms. The course includes topics in maintaining privacy, safety, and security when using computers and while being innovators of new computing applications. The course allows students to discover the powers of computer science through rewarding yet challenging concepts. **This course does not count towards the CTE credit requirement.**

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**Southwestern Community College Dual Enrollment Options**

*These semester-long business courses are available for qualifying students who meet the SWCC Concurrent Enrollment requirements. Talk to a counselor to learn more.*

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**BUS 121 - Business Communications**

Grade: 9-12

Credit: 1 HS / 3 College

Term: Semester

Elective

Prerequisite: ENG 101 Elements of Writing or minimum ACCUPLACER sentence structure score of 86, Must meet SWCC Concurrent Enrollment Requirements

This course is a study of communications for the typical business situation. Topics to be covered are reports and letters of inquiry, orders, credit, collections, sales, and handling disputes.

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**MGT 110 - Small Business Management**

Credit: 1 HS / 3 College

Elective

Grade: 9-12

Term: Semester

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements,  
*High school Intro to Business highly recommended*

This course introduces the student to various types of small business opportunities. Students will use concepts from the course to develop a business plan designed to guide the startup of a new business. The course also covers topics relevant to small business management, including marketing, operational management, financial management, human resource management, and regulations.

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## FAMILY AND CONSUMER SCIENCES

### **FACS for You**

Grade: 9-12

Credit: 1

Term: Fall

Elective

An introductory course designed to help students explore all the areas of family and consumer sciences and the student organization FCCLA, Family Career and Community Leaders of America. Areas of study include: personal development, communication skills, interior design, child development, families, clothing care, nutrition, and food preparation. Students will work individually and cooperatively in groups.

---

### **Early Childhood Development**

Grade: 10-12

Credit: 1

Term: Spring

Elective

This course will help prepare students for parenting or a career in childcare or early childhood education. It explores the physical, social, emotional, and intellectual growth and development of children. Developing a safe, stimulating and nurturing environment that fosters the optimum growth and development of infants, toddlers, and early elementary-aged children are examined. Units include: nutrition, toy selection, children's literature, an examination of conception through birth, birth defects, and human development theories.

---

### **Foods I**

Grade: 9-12

Credit: 1

Term: Fall

Elective

In this course, students learn the management and culinary skills needed for a career in the foodservice industry. Within the course, students will learn aspects of safety and sanitation, communication, management, and customer service as well as basic culinary skills. Lab experiences will include soups, sauces, fruits, vegetables, and grains. Practical experiences will be gained as students offer various meals and snacks in conjunctions with other classes through the culinary programs's Westside Cafe. Additionally, students will engage in various food competitions within the school's culinary program. This course is a prerequisite for Foods II.

**Maximum class size: 20.**

---

### **Foods II**

Grade: 9-12

Prerequisite: Successful completion of Foods I

Credit: 1

Term: Spring

Elective

Emphasis in this course is on restaurant business management as well as expanding culinary skills. Lab experiences include pastas, meat, poultry, seafood, yeast doughs, plating, and garnishing. Practical experiences will be gained as students offer various meals and snacks in conjunction with other classes through the culinary program's Westside Cafe. Additionally, students will engage in various food competitions within the school's culinary program.

**Maximum class size: 20.**

---

**Baking I**

Grade: 10-12

Credit: 1

Term: Fall

Elective

Prerequisite: Successful completion of or concurrent enrollment in Foods I

This is an advanced level culinary course with challenging content. Students will need to work flexibly with both standard and metric units of measure as well as learn and utilize advanced terminology. This course prepares students for a career in culinary arts, with a special emphasis on the Baking and Pastry strand of restaurant and foodservice management. Food and workplace safety are an integral part of the class instruction. Units of study include: ingredient function, pastry basics, quick breads, yeast breads, and chocolate. This course is a prerequisite for Baking II. **Maximum class size: 20.**

---

**Baking II**

Grade: 10-12

Credit: 1

Term: Spring

Elective

Prerequisite: Successful completion of Baking I

Baking II is a continuation of Baking I, which prepares students for a career in culinary arts, with a special emphasis on the Baking and Pastry strand of restaurant and foodservice management. Food and workplace safety continue to be an integral part of instruction. Units include but are not limited to: cookies; tarts; cake mixing, baking, and decorating; frozen desserts; custards; and pies. **Maximum class size: 20.**

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## INDUSTRIAL TECH

### **Introduction to Engineering Design**

Grade: 9-12

Credit: 1

Term: Fall

Elective

Introduction to Engineering Design is a fundamental drafting course that will provide the basic skills needed to pursue advanced courses in the program. Concepts covered include: reading and scaling techniques, geometric construction, orthographic views, dimensioning and sectional views. Computer-aided design (CAD) is also introduced. **Successful completion of this course is a prerequisite to Engineering Design Technology and Material Processing Technology. Maximum class size: 10.**

---

### **Engineering Design Technology**

Grade: 9-12

Credit: 1

Term: Spring

Elective

Prerequisite: Successful completion of Introduction to Engineering Design

EDT is the last course in the Engineering Design series. This is an advanced course for more in depth study of mechanical and working drawings. Concepts include: tolerance keyways, gears and cams, weld assemblies, piping components, assembly drawings and animation of components. Manual and computer drawing techniques will be used in this course. **Maximum class size: 10.**

---

### **Introduction to Manufacturing**

Grade: 9-12

Credit: 1

Term: Fall

Elective

Manufacturing provides the study of materials and processes used in industry. Areas of study will include sheet metal construction, oxy-acetylene and arc welding, machining on the lathe, foundry casting, and forging which includes heat treating and tempering. Laboratory experiences will enhance classroom activities through hands-on projects. A fee for some materials will be assessed to the student. **Maximum class size: 14.**

---

### **Advanced Manufacturing**

Grade: 9-12

Credit: 1

Term: Spring

Elective

Prerequisite: Successful completion of Introduction to Manufacturing

Advanced Manufacturing is designed for more in-depth study of the manufacturing processes. Areas of study will include design and layout of sheet metal patterns, experience with various welding technologies (Gig, Tig), machine tool processes, precision measurement, foundry pattern design and mold production and foreign processes. A fee will be assessed to the student. **Maximum class size: 14.**

---

### **Electricity**

Grade: 10-12

Credit: 1

Term: Semester

Elective

This course is designed for students interested in exploring a career in the electricity or electronics field. Areas of discussion will include: electrical safety; electron theory; characteristics of resistors and circuit breakers; Ohm's law; and series, parallel, and combination circuits. **Maximum class size: 15.**

---

**Material Processing Technology**

Credit: 2

Elective

Grade: 10-12

Term: Year

Prerequisite: Intro to Engineering Design

Material Processing Technology is a yearlong course where students will study the following areas.

1. Basic shop and safety practices: personal safety equipment, general safety and equipment practices, maintaining a safe work environment, and maintaining equipment.
2. Design and Problem Solving: Utilizing design processes and problem-solving strategies, working with and editing working drawings, material estimating.
3. Development Skill Competencies: The use of rubric skill sheets are used to develop layout work, tool and technique selection, assembly and finishing techniques, and materials.
4. Careers and Society: Exploration of woodworking careers and industry, lumber's impact on the environment.

Small project work is incorporated into the course to reinforce curriculum.

---

## WORK EXPERIENCE

**iJAG** (Iowa Jobs for America's Graduates)  
Grade: 9-12

Credit: 1  
Term: Semester

Elective

Introduction to iJAG, a career exploration and preparation program, provides an educational, hands-on approach to exploring personal strengths and weaknesses. Students will work to build strengths in academic areas, time management, learn about personality and temperament, understand communication models for personal and career use, identify values and understand the relationship between personal actions and consequences that follow. Students will make connections to their career interests, abilities and aptitudes by determining their education and career goals. Students will be able to demonstrate core competency attainment.

**This course is intended to be taken through senior year. Limit 50 students per year.**

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### **Multioccupations (MOC)**

Grades 11-12

Prerequisites: Application, Instructor and School Counselor approval

Credit: 1  
Term: Semester

Elective

The MOC course is designed for students looking for real life job experience at a local business. The students are matched to a job that matches their interests and/or qualifications. The student meets with the MOC coordinating teacher once a week for progress reports and information. The student is evaluated bi-weekly by their supervisor.

**Students must be on target for graduation. Juniors may request MOC for 2 periods per day. Seniors may request MOC for 4 periods per day.**

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### **Media Tech Work Experience**

Grades: 11-12

Prerequisites: Application & Administrative approval

Credit 1  
Term: Semester

Elective

This work experience course engages students in learning in the field of multimedia productions. With support from the instructor, students will work collaboratively with various school staff to complete projects that facilitate the daily operations within the school district. Students will develop communication skills, project management skills, problem-solving techniques, and cooperative learning skills. Production areas include: Digital signage content creation, video board content creation, and advertisements. Core sub-competency areas include: graphic design, video production, marketing, and writing. **Maximum class size: 10.**

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## **SWCC CAREER ACADEMIES & PATHWAYS**

### **Criminal Justice**

**Criminal Justice Pathway:** This pathway gives students a chance to explore various courses in criminal justice and helps prepare students for an exciting and rewarding career in various areas such as law enforcement, courts, and/or corrections. A career in criminal justice gives individuals an opportunity to make contributions to their community and society while providing variety and new challenges on a daily basis. *These courses do not replace the training requirements of the Iowa Law Enforcement Academy.*

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**CRJ 100 - Introduction to Criminal Justice** (face to face only)      Credit: 1 HS / 3 College      Elective  
 Grade: 9-12      Term: Semester  
 Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

This course will offer an introduction to the varying and ever evolving fields in criminal justice with primary emphasis on the three main areas of the criminal justice system: police, courts, and corrections. The student will gain a realistic understanding of the various fields and career opportunities in criminal justice while learning of the interactions and complexities of each area. Further, this course will challenge students to think critically about the concept of justice.

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**CRJ 111 - Police & Society** (face to face only)      Credit: 1 HS / 3 College      Elective  
 Grade: 9-12      Term: Semester  
 Prerequisite: CRJ 100 Introduction to Criminal Justice, Must meet SWCC Concurrent Enrollment Requirements

In this course, students will examine police as an instrument of society's order maintenance and control. This course utilizes a multiple causation model to explain police issues, integrating six core elements: history, role, socialization, culture, function, and experience. Students study police history, police role and organization, the making of a police officer, police behavior, stress, the delivery of effective police services, and the future of law enforcement.

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**CRJ 200 - Criminology** (face to face only)      Credit: 1 HS / 3 College      Elective  
 Grade: 9-12      Term: Semester  
 Prerequisite: CRJ 100 Introduction to Criminal Justice or SOC 110 Introduction to Sociology, Must meet SWCC Concurrent Enrollment Requirements

This course is an introductory course in the field of criminology. The course examines topics including history, nature, and theories of crime causation, crime typologies, the criminal justice system, and issues related to current crime causation, crime typologies, the criminal justice system, and issues related to current crime trends in America. The criminal behavior patterns include violent crimes, property crimes, white-collar crimes, cybercrimes, organized crimes and public order crimes.

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## **Education**

**Teacher Prep Academy:** The Teacher Prep Academy provides students an opportunity to earn credits towards teacher certification. Talk with a counselor to help determine the best options for you based on the grade level or content area you wish to teach and future college plans.

Teacher Prep Academy courses offered online:

- [ENG 105 Composition I \(see page 12 for description\)](#)
- [PSY 111 Introduction to Psychology \(see page 20 for description\)](#)
- [PSY 121 Developmental Psychology \(see page 21 for description\)](#)

Teacher Prep Academy courses (face to face): Intro to Education, Observation in Teaching I, Exceptional Learner

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### **EDU 213 - Introduction to Education**

Credit: 1 HS / 3 College

Elective

Grade: 9-12

Term: Semester

Prerequisites: ENG 105 Composition I is highly encouraged, Must meet SWCC Concurrent Enrollment Requirements

This introductory course in education will provide opportunities for the student to gain a fundamental understanding of what is involved in a teaching career. Topics include, but are not limited to, current issues in education, school law, and ethics. Also, it is designed to familiarize students who may not enter the teaching profession with some basic educational principles which will enable them to contribute more adequately to the total educational system. Students will be required to complete 15 hours of observation in a K-12 classroom as part of this course.

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### **EDU 245 - Exceptional Learner**

Credit: 1 HS / 3 College

Elective

Grade: 9-12

Term: Semester

Prerequisites: EDU 213 Introduction to Education, Must meet SWCC Concurrent Enrollment Requirements

This course provides an overview of special education regulations, policies and programs in educational settings. K-12 pre-service teachers learn the history of special education law, including IDEA and as it applies to NCLB, characteristics of the eight categories of disability per federal and state regulations, characteristics of talented and gifted programs, and basic components of an IEP. This course is a required component for students seeking K-12 teacher state licensure.

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### **EDU 151 - Observation in Teaching I**

Credit: 1 HS / 1 College

Elective

Grade: 9-12

Term: Semester

Prerequisites: EDU 213 Introduction to Education, Must meet SWCC Concurrent Enrollment Requirements

This course will provide opportunities to enhance understanding of the teaching profession and assist with decisions to pursue a career in education. Students will spend time observing K-12 classroom teaching with a licensed educator to gain insights and better understanding of the teaching and learning process.

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**Early Childhood Education Pathway:** The following courses are offered online for students interested in early childhood education for preschool, infants and toddlers. Completing four of these courses is the first step in earning a Child Development Associate (CDA) credential. Students must also complete 480 hours of professional experience in the candidate's CDA age group within 3 years of applying for the CDA. *The final course, ECE 106, must be completed after graduation.* Talk with a counselor about how this pathway can work for you!

CDA Required Courses:

ECE 103 Intro to Early Childhood Education

ECE 133 Child Health, Safety, and Nutrition

ECE 243 Early Childhood Guidance

Choose ONE of the following:

ECE 221 Infant Toddler Care and Education

ECE 158 Curriculum I

ECE 159 Curriculum II

**ECE 103 Introduction to Early Childhood Education** Credit: 1 HS / 3 College Elective

Grade: 9-12

Term: Semester

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

This course gives students a historical and philosophical foundation of the field of early childhood education. It includes an overview of assessment and evidence-based practices. The course also addresses the influences of family-centered practice, inclusion, culture and language. Students explore early childhood careers.

**ECE 133 Child Health, Safety, and Nutrition** Credit: 1 HS / 3 College Elective

Grade: 9-12

Term: Semester

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

This course focuses on evidence-based concepts in the fields of health, safety, and nutrition, and their relationship to the growth and development of the young child ages birth to eight. It blends current theory with problem-solving, practical applications and assessments. Course content includes collaboration with families and assesses the role of culture, languages and ability on health, safety, and nutrition decisions in early childhood settings. Students will need to complete or provide proof of current certification in the following: Mandatory Child Abuse Reporter training; Universal Precautions/Bloodborne Pathogen trainings; Infant, Child, and Adult CPR; Pediatric and Adult First Aid training.

**ECE 158 Early Childhood Curriculum I** Credit: 1 HS / 3 College Elective

Grade: 9-12

Term: Semester

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

This course focuses on the development, implementation, and assessment of appropriate environments and curricula for young children ages three through eight years old. Students prepare to utilize evidence-based, developmentally appropriate practices in the context of children's family, culture, language, and abilities. Emphasis is on understanding children's developmental stages and developing appropriate learning opportunities, interactions and environments to support each child in the following areas: dramatic play, art, music, fine and gross motor play.

**ECE 159 Early Childhood Curriculum II** Credit: 1 HS / 3 College Elective

Grade: 9-12

Term: Semester

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

This course focuses on the development, implementation, and assessment of appropriate environments and curricula for young children ages three through eight years old. Students prepare to utilize evidence-based, developmentally appropriate practices in the context of children's family, culture, language, and abilities. Emphasis is on understanding children's developmental stages and developing appropriate learning opportunities,

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interactions and environments to support each child in the following areas: emergent literacy, math, science, technology and social studies.

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**ECE 221 Infant/Toddler Care and Education**

Credit: 1 HS / 3 College

Elective

Grade: 9-12

Term: Semester

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

This course focuses on the care, education, and assessment of children from birth to thirty-six months. The course prepares students to utilize developmentally-appropriate, evidence-based practices, including responsive caregiving, routines as curriculum, collaborative relationships with culturally, linguistically, and ability-diverse children and families and a focus on the whole child in inclusive settings.

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**ECE 243 Early Childhood Guidance**

Credit: 1 HS / 3 College

Elective

Grade: 9-12

Term: Semester

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

This course focuses on developmentally appropriate, evidence-based approaches and positive guidance strategies for supporting the development of each child. It emphasizes supportive interactions and developmentally appropriate environments as well as the use of assessment to analyze and guide behaviors. Students study the impact of family and each child's culture, language, and ability on child guidance.

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## **Information Technology Systems Networking Academy**

**Information Technology Systems Networking Certificate:** This certificate program consists of 13 credits and provides students with the opportunity to learn basic skills to install, configure, manage, and maintain a networking operating system. The certificate can be stacked and earned credits can be applied to the information technology system networking diploma and information technology systems networking Associate of Applied Science Degree at SWCC. Additional coursework is provided to support students wishing to pursue further studies in systems networking or go into the programming field.

**ITSN Certificate Requirements:** Students must maintain a 2.0 GPA and complete all 13 credits.

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<b>CIS 630 - Introduction to Powershell</b>	Credit: 1 HS / 1 College	Elective
Grade: 9-12	Term: Semester	
Prerequisites: Must meet SWCC Concurrent Enrollment Requirements		

This course is designed as a general introduction to Windows Powershell script writing and batch filing. Students will learn to use Powershell and batch files scripts to automate Windows tasks.

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<b>CIS 650 - PC Operating Systems</b>	Credit: 1 HS / 3 College	Elective
Grade: 9-12	Term: Semester	
Prerequisites: Must meet SWCC Concurrent Enrollment Requirements		

A course in resource and file management on small computer systems. The course will survey techniques used to manage secondary storage. The students will also learn the nuances of installing and managing resources and users in a PC environment. An in-depth study will be made of drivers, controllers, and external and internal operating systems commands. Rudimentary introductions to the registry, batch programming, and systems programming with other languages will also be included.

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<b>NET 122 - Computer Hardware Basics</b>	Credit: 1 HS / 3 College	Elective
Grade: 9-12	Term: Semester	
Prerequisites: Must meet SWCC Concurrent Enrollment Requirements		

Students will be trained to properly install, configure, upgrade, troubleshoot, and repair microcomputer hardware. This will include having basic knowledge of desktop and portable systems, basic networking concepts, and printers. Students will also be asked to demonstrate knowledge of safety and common preventive maintenance procedures.

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<b>NET 132 - Operating Systems Software Basics</b>	Credit: 1 HS / 3 College	Elective
Grade: 9-12	Term: Semester	
Prerequisites: NET 122 Computer Hardware Basics, Must meet SWCC Concurrent Enrollment Requirements		

This course provides students with the knowledge and skills that are needed to identify PC network components, network structures, and network topologies. Emphasis will be placed on: function, structure, operating systems, and file management. Students will receive hands-on experience with installation, configuration, and upgrading systems and networks.

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**NET 212 - CISCO Networking**

Credit: 1 HS / 3 College

Elective

Grade: 9-12

Term: Semester

Prerequisites: Must meet SWCC Concurrent Enrollment Requirements

The course addresses the latest skills needed by network technicians, such as basic principles on how to install, upgrade, troubleshoot, and secure networks. The course covers network technologies, media and topologies, devices management, tools, and security. This course will assist in preparing students for a career in networking support or administration or academic training.

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**Additional Courses:** The following courses are recommended for further study but are not required for the certificate. These courses are required for SWCC's ITSN diploma programs. Students must maintain a 2.0 GPA for the program. See a counselor to determine which courses fit the diploma program you wish to pursue.

- [ENG 105 Composition I \(see page 12 for description\)](#)
  - [PSY 111 Introduction to Psychology \(see page 20 for description\)](#)
  - [MAT 156 - Statistics \(see page 15 for description\)](#)
- 

**CSC 110 - Introduction to Computers**

Credit: 1 HS / 3 College

Elective

Grade: 9-12

Term: Semester

Prerequisite: Keyboarding skills, Must meet SWCC Concurrent Enrollment Requirements

This course is an introductory course that surveys a variety of topics to include history, hardware, software, terminology, communications, computer ethics, and societal impact of computers. In addition to computer literacy, students will complete hands-on modules using cooperating systems, word processing, database, presentation, and spreadsheet software, such as Microsoft Office programs.

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## Nursing

**Nurse Assisting Career Academy (CNA):** The certificate in nursing assisting prepares students for employment as a certified nursing assistant (CNA). The program combines classroom instruction with clinical laboratory practice and long-term care and/or acute care experience. Students who complete the program are eligible to take a written and hands-on skills examination to become certified as a CNA. Additional coursework is provided to further strengthen a student's foundation in the health science field, including medical terminology and pharmacology basics.

**CNA Requirements:** *Intro to Health Occupations, Medical Terminology, Nurse Aide, and Pharmacology Basics. Students must maintain a 2.0 GPA and complete all 12 credits.*

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<b>HSC 110 - Introduction to Health Occupations</b>	Credit: 1 HS / 3 College	Elective
Grade: 9-12	Term: Semester	
Prerequisite: Must meet SWCC Concurrent Enrollment Requirements		

This course is designed to offer students an opportunity to explore health-related professions.

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<b>HSC 114 - Medical Terminology</b>	Credit: 1 HS / 3 College	Elective
Grade: 9-12	Term: Semester	
Prerequisite: Must meet SWCC Concurrent Enrollment Requirements		

Medical Terminology is the language of medicine. This course is designed to utilize word parts (prefixes, suffixes, word roots, etc.) in the construction and analysis of medical terms. The course introduces medical terms, eponyms, acronyms, and abbreviations in a structured anatomical approach. Emphasis is placed on word analysis, spelling, definition, pronunciation, and usage of medical terms. *This course is a prerequisite for Nurse Aide.*

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<b>HSC 172 - Nurse Aide</b>	Credit: 1 HS / 3 College	Elective
Grade: 9-12	Term: Semester	
Prerequisite: HSC 110 - Introduction to Health Occupations, criminal background check, Must meet SWCC Concurrent Enrollment Requirements		

This course builds upon the topics in HSC 110 Introduction to Health Occupations. Students will complete the 75 hour Nurse Aide training and will be eligible for certification testing.

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<b>PNN 208 - Pharmacology Basics</b>	Credit: 1 HS / 3 College	Elective
Grade: 9-12	Term: Semester	
Prerequisite: Must meet SWCC Concurrent Enrollment Requirements		

This course enables the student to learn basic principles of drug therapy, including related terminology and legislation, drug properties, and the care provider's role and responsibility for the patient receiving drug therapy. *Recommended for pre-nursing students.*

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**LPN and RN Pathways:** Students who plan to pursue nursing certification - Licensed Practical Nursing (LPN) and Registered Nursing (RN) - are able to take various prerequisite and corequisite courses as outlined below. *These courses by themselves do not lead to certification but prepare students for entry into nursing programs after high school.*

**Corequisites:** The following courses may be taken prior to entry to or during the LPN program. Student must maintain a 2.0 GPA.

- [ENG 105 Composition I \(see page 12 for description\)](#)
- [PSY 111 Introduction to Psychology \(see page 20 for description\)](#)
- [PSY 121 Developmental Psychology \(see page 21 for description\)](#)

**Prerequisites:** The following courses must be completed prior to entry into the LPN program. Student must maintain a 2.0 GPA.

- BIO 151 Nutrition and BIO 162 Essentials of Anatomy and Physiology  
OR
- BIO 168 Human Anatomy and Physiology I w/lab and BIO 173 Human Anatomy and Physiology II w/lab

**BIO 151 - Nutrition**

Credit: 1 HS / 3 College

Elective

Grade: 9-12

Term: Semester

Prerequisites: 1 year of high school Chemistry or CHM 112 Introduction to Chemistry or instructor approval; Must meet SWCC Concurrent Enrollment Requirements

Study of an individual's health as related to the influence of nutrients and energy metabolism. Emphasis is on normal nutrition, although discussion of nutrition during disease is included. **Designed for students in health-related fields.**

**BIO 168 - Human Anatomy and Physiology I w/lab**

Credit: 1 HS / 4 College

Elective

Grade: 9-12

Term: Semester

Prerequisites: BIO 105 Introductory Biology or BIO 112 General Biology I or 1 year of high school Biology AND CHM 112 Introduction to Chemistry or 1 year of high school Chemistry; Must meet SWCC Concurrent Enrollment Requirements

This course is a study of the structure and function of the human body with combined lecture and laboratory. This is the first semester of a two-semester course. Major topics addressed include levels of organization, basic chemistry and metabolism, cytology and histology. The systems covered include the integumentary, skeletal, muscular, nervous, and endocrine along with brief associated pathology of each system. Laboratory includes study of both gross and microscopic structure and function with organ and cat dissection included. **Designed for students in health-related fields.**

**BIO 173 - Human Anatomy and Physiology II w/lab**

Credit: 1 HS / 4 College

Elective

Grade: 9-12

Term: Semester

Prerequisites: BIO 105 Introductory Biology or BIO 112 General Biology I or 1 year of high school Biology AND CHM 112 Introduction to Chemistry or 1 year of high school Chemistry; Must meet SWCC Concurrent Enrollment Requirements

This course is a study of the structure and function of the human body with combined lecture and laboratory. This is the second semester of a two-semester course. Major topics addressed include blood and cardiovascular system, lymphatic system, respiratory system, digestive system, urinary system, and the reproductive system, along with brief associated pathology of each system. Laboratory includes study of both gross and microscopic structure and function with organ and cat dissection included. **Designed for students in health-related fields.**



## Welding Technology

**Welding Academy:** The welding academy is a welding technology certificate program that provides students with basic welding and thermal cutting skills. Students will also learn to operate shop tools, identify different metals, and interpret blueprints. Safety skills are also emphasized. After graduation, this certificate can be stacked and earned credits can be applied to the welding technology diploma and welding technology AAS degree at SWCC.

**Certificate in Welding Technology Requirements:** General Industry Safety; Welding Blueprint Reading; Introduction to Fabrication; Introduction to Oxyacetylene Welding, Cutting and Brazing; Introduction to Shielded Metal Arc Welding (SMAW). Students must maintain a 2.0 GPA and complete all 12 credits.

### **IND 114 - General Industry Safety**

Grade: 9-12

Prerequisite: Must meet SWCC Concurrent Enrollment Requirements

Credit: 1 HS / 1 College

Term: Semester

Elective

This course provides instruction on general industry safety and health topics. The course will provide students with the knowledge to recognize the hazards of the workplace and to work safely in or around such hazards.

### **WEL 111 - Welding Blueprint Reading**

Grade: 9-12

Prerequisites: Must meet SWCC Concurrent Enrollment Requirements

Credit: 1 HS / 3 College

Term: Semester

Elective

A course concerned with basic fundamentals of interpreting drafting as applied in the welding trade. Emphasis is placed on developing the ability to interpret blueprints from which the welder must work. Special emphasis is placed on lines, views, material descriptions, welding symbols, and terms.

### **WEL 114 - Introduction to Fabrication**

Grade: 9-12

Prerequisites: Must meet SWCC Concurrent Enrollment Requirements

Credit: 1 HS / 3 College

Term: Semester

Elective

This course develops the skills needed in a manufacturing atmosphere such as tool usage, layout methods and material estimating.

### **WEL 139 - Intro to Oxyacetylene Welding, Cutting and Brazing**

Grade: 9-12

Prerequisites: Must meet SWCC Concurrent Enrollment Requirements

Credit: 1 HS / 2 College

Term: Semester

Elective

This course provides a thorough technical understanding of metallurgy, oxyacetylene welding, flame cutting and brazing fundamentals. Students will develop understanding of weld hazards and safety procedures throughout the course.

### **WEL 162 - Intro to Shielded Metal Arc Welding**

Grade: 9-12

Prerequisites: Must meet SWCC Concurrent Enrollment Requirements

Credit: 1 HS / 3 College

Term: Semester

Elective

This course provides a thorough technical understanding of shielded metal arc welding fundamentals, weld hazards and weld safety, power sources and electrode selection. Provides ample time and direction to develop skills necessary to make high quality welds on 16 gauge to ¼" mild steel in all positions.

## HIGH SCHOOL VS. COLLEGE COMPARISON

Students should be aware of differences between high school and college courses. Expectations and provided support differ between the two and are outlined in the chart below. Students should discuss these differences and the tips for being a successful college student with their parents and the school counselor to help determine if the student has the necessary skills required to successfully complete college course work.

HIGH SCHOOL COURSES	COLLEGE COURSES
<b>Homework:</b> Teachers check your completed homework.	<b>Homework:</b> Instructors assume that you have completed your homework and may not always check it. They will, however, assume you will be able to perform the same work on a test.
<b>Assignments/Class Notes:</b> Teachers remind you of incomplete assignments. Reading assignments may be discussed and retaught in class. Teachers often write information on the board to be copied into class notes.	<b>Assignments/Class Notes:</b> Instructors assume you are mature enough to take responsibility for assignments and may not remind you of missing work. Reading assignments may be both frequent and lengthy, and the material may not be covered in class. Instructors may lecture nonstop, expecting you to identify the important points and to write these in your class notes without directions.
<b>Assistance:</b> If teachers are concerned and believe you may need assistance, they may approach you.	<b>Assistance:</b> Instructors are usually helpful and willing to offer assistance, but they expect contact to be initiated by you.
<b>Absences:</b> Teachers often provide you with information you missed when an absence occurs.	<b>Absences:</b> Instructors expect you to obtain any missed class notes or assignments from your classmates. Excessive absences may result in a lower course grade.
<b>Textbooks:</b> Teachers present information to help you understand the material in your textbook.	<b>Textbooks:</b> Instructors may not always follow the textbook. Instead, they expect you to read the assignment before class and may provide background information or illustrations and expect you to incorporate these with your assigned reading.
<b>Due Dates and Reminders:</b> Teachers often remind you of tests and assignment due dates.	<b>Due Dates and Reminders:</b> Instructors expect you to read and refer to the course syllabus for test and assignment due dates.
<b>Tests/Make-up Tests:</b> Tests are given frequently on small amounts of material. Make-up tests are sometimes offered.	<b>Tests/Make-up Tests:</b> Testing may not occur often, and your course may only have two or three tests over the semester. You are expected to organize the material and your class notes to prepare for the test. Instructors seldom make available make-up test opportunities. If a make-up test is an option, it is up to you to request it. End of course tests cover material from the entire course and are frequently two hours in length.
<b>Grades/Final Course Grade:</b> Grades are given for almost all work assigned. Homework grades and extra credit opportunities may help raise your overall class grade when test grades are low.	<b>Grades/Final Course Grade:</b> Grades are not necessarily provided for all assigned coursework. The final grade is usually determined by grades on tests and major writing assignments.

## **Tips for Being a Successful College Student**

**Syllabus:** Read the course syllabus carefully and ask your instructor about any questions you have about the course. The syllabus outlines the course policies and procedures, instructional and assessment methods, and course calendar. It is the student's responsibility to understand the syllabus guidelines. It is essentially an agreement between you and your instructor. Clarify with your instructor any concerns you may have regarding the syllabus.

**Attendance:** Attend class regularly. Missing class will likely affect your overall achievement. It is the student's responsibility to get notes from other class members or see the instructor for missed work. College instructors are not expected to re-teach concepts due to student absences. If high school activities interfere with a class, inform your instructor ahead of time. Each instructor has his/her own policies regarding late work, acceptance, missed tests, or class participation; most will have a penalty. Extended due dates are typically not allowed.

**Time Management:** Allow enough time to be successful. Two hours for each hour of class is typical; each course may vary in the amount of homework. Read the textbook and complete all assignments. Study for tests. Don't procrastinate and wait until the day before or the day of a test. An illness or other situations can arise that may get in the way. Keeping up on a regular basis will help you succeed and also be less stressful. Time management, organization and planning are crucial.

## **NCAA ELIGIBILITY CENTER**

It is best for your son or daughter to register with the eligibility center after completion of his or her junior year.

You may check the NCAA Eligibility Center at <https://web3.ncaa.org/ecwr3/>. Scroll to the bottom of the page and follow online instructions to create an account. Complete the form online, and include your credit or debit card information to pay the fee. Then follow instructions to complete the transaction. Print both Copy 1 and Copy 2 of the transcript release form, sign them and give both to your high school counselor. You can print out additional copies of the compelled form for your records.

**\*NCAA requires that your ACT and/or SAT scores be sent directly to them, use the code 9999 on the test registration form.**

**\*\*In January 2023, NCAA Divisions I and II adopted legislation to remove standardized test scores from initial-eligibility requirements for all student-athletes who initially enroll full time on or after August 1, 2023. Check with the NCAA school you plan to attend regarding whether standardized test scores are necessary for admission or scholarship requirements.**

Proposed Amendment to 2023-2024 Teacher Leadership and Compensation (TLC) Plan  
April 19, 2023

For the 2023-2024 school year, Red Oak Community School District will use part of the Teacher Leadership Compensation funds to supplement teacher salaries. Based on staff feedback and in order to continue supporting staff to the best of our ability, we propose extending the teacher shortage emergency plan from last year with some reductions to reflect the reappropriation of funds. The district proposes the following positions and stipends commensurate with the extra duties and responsibility expected of each position: Assessment Lead (1 per building), \$8,000; Instructional Leads (8 at PK/elementary, 3 at Jr-Sr High), \$8,000; Mentor (6 for district), \$4,000; Student Intervention Lead (2 at PK/elementary, 1 at Jr-Sr High), \$4,000; TLC Coordinator (½ release), \$8,000. This change reduces the amount of teacher leaders by 15 and decreases stipends by 20% across all positions.

## AGREEMENT FOR SHARING INTERSCHOLASTIC ACTIVITY

### Between the Red Oak CSD and Griswold CSD

This Agreement for Sharing Interscholastic Activity ("Agreement") is made by and between the Red Oak Community School District ("Red Oak") and the Griswold Community School District ("Griswold").

WHEREAS, pursuant to Iowa Code Section 280.15, an Iowa school district may share the services of any school personnel and share the use of school equipment and facilities with another Iowa school district; and

WHEREAS, pursuant to Iowa Code Section 280.13A, if a school district does not provide an interscholastic activity for its students, then the district may complete an agreement with another school district to provide for the eligibility of its students in interscholastic activities provided by that other district; and

WHEREAS, the parties each intend to provide girls' wrestling for their respective students and are willing to make that activity available to students of the other parties; and

WHEREAS, the parties believe this Agreement will be to their mutual advantage and benefit.

NOW, THEREFORE, in consideration of the promises contained herein, the parties agree as follows:

Section 1. Purpose. The purpose of this Agreement is to provide a means by which the parties may proceed under the provisions of Iowa Code Sections 280.15 and 280.13A to share an activity program for high school girls' wrestling under the team name Red Oak Tigers.

Section 2. Administration. Red Oak will employ the coaches for the Activity. Red Oak will hire, train, evaluate, discipline, and dismiss the coaches, and administer payment of wages and benefits due them, in accordance with Red Oak policies and contracts. Red Oak will also make its equipment and facilities available for the Activity, and maintain them in accordance with Red Oak policies.

The parties will work cooperatively with each other, through their respective Superintendents and Athletic Directors, to establish a method for determining the schedule of practices, meets, and other events for the Activity and for administering any other actions as necessary under this Agreement. Notwithstanding the foregoing, each party will be responsible for determining transportation of its respective students for Activity practices. Transportation of students for Activity meets or other events will be the responsibility of the host school (Red Oak). Activity meets or other event transportation will originate and end in the host school district (Red Oak), unless it is convenient to stop in the sending school district (Griswold). Participants are expected to travel to and from Activity meets or other events on the transportation provided by the host school (Red Oak) unless parents/guardians make alternate arrangements prior to the Activity meet or other events.

Section 3. Costs. The sending school district (Griswold) will reimburse the host school district (Red Oak) \$250 per participant. The sending school district (Griswold) is responsible for the cost of meals, lodging and other expenses associated with their students' participation in Activities meets or other events involving out-of-state or overnight travel. To the extent that Red Oak pays costs attributable to Griswold, Griswold will reimburse Red Oak for such payment within thirty (30) days of receipt of invoice from Red Oak.

Any gate receipts or other revenues generated by the Activity shall be retained by Red Oak.

Section 4. Insurance. Each party will carry commercial general liability insurance and automobile liability insurance for protection, respectively, from any liability arising out of any accidents or other occurrence causing any injury and/or damage to any person or property due to the actions or omissions of the insured under this Agreement. Such insurance coverage shall be in such limits which are commercially reasonable for school districts in the State of Iowa. Each party will be responsible for maintaining workers' compensation insurance for its respective employees in the amounts statutorily required by the State of Iowa.

All required insurance shall be obtained from issuers of recognized responsibility licensed to do business in the State of Iowa. Each party shall be furnished with a certificate of insurance required under this Agreement upon request. The parties expressly agree and state that the maintenance of any policy of liability insurance pursuant to this Agreement does not waive any of the defenses of governmental immunity that may be available to any or all of the parties under Iowa Code Chapter 670, and such insurance policies will be endorsed accordingly.

Section 5. Indemnification. To the extent permitted by law, each party will indemnify and hold harmless the other parties, including their directors, officers, employees, and agents, from and against any and all claims, liabilities, damages, losses, costs, and expenses, including reasonable attorneys' fees, to the extent arising out of the negligence or breach of this Agreement by the indemnifying party in connection with this Agreement. The obligations in this section shall survive termination of this Agreement with respect to any injury or damage occurring prior to the date of termination.

Section 6. Term. The term of this Agreement shall be for the 2023-2024 school year, commencing on July 1, 2023, and continuing until June 30, 2024. The parties may agree to terminate or extend the term of this Agreement by mutual agreement set forth in writing.

Section 7. Compliance with Law. The parties agree to comply with all federal, state, and local laws and regulations and board Policies which are applicable to the performance of this Agreement. The parties will cooperate as needed regarding the application of good conduct rules and other student eligibility requirements for the Activity.

Section 8. Status of the Parties. It is expressly understood and agreed by the parties that nothing contained in this Agreement shall be construed to create a partnership, agency, or other like relationship between the parties, it being specifically agreed that their relation is and shall remain that of independent parties to a cooperative contractual relationship. In no event shall either party be liable for the debts or obligations of the other party. The parties expressly agree that, as several school districts in a consortia cooperative agreement for a specific activity, none of them are precluded from having a separate agreement with one or more of the other for a different activity as provided by Iowa Administrative Code 281-36.20(3).

Section 9. Assignment. No party may assign any right or obligation under this Agreement, in whole or in part, without the prior written consent of the other parties. This Agreement will be binding upon and will inure to the benefit of the parties and their respective successors and permitted assignees.

Section 10. No Third-Party Beneficiaries. This Agreement is entered into by and between the parties hereto for their benefit. There is no intent by any party to create, imply, or establish a third-party beneficiary or status or rights in any person except as expressly set forth in this Agreement, and no such third party will have any right to enforce any benefit created or established under this Agreement.

Section 11. Entire Agreement. This Agreement supersedes all previous agreements, arrangements, and understandings, and constitutes the entire agreement between the parties. No amendments to this Agreement shall be valid unless agreed to in writing by the parties. This Agreement will be governed by Iowa law and, in case any provision contained in this Agreement shall be declared invalid, illegal, or unenforceable, the remaining provisions contained herein shall not in any way be affected or impaired thereby. The headings of this Agreement are inserted for convenience of reference only and in no way describe or limit the scope or intent of this Agreement or any of the provisions hereof.

IN WITNESS WHEREOF, the parties have duly approved and executed this Agreement as of the dates set forth next to their signatures below.

**Red Oak Community School District**

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

**Griswold Community School District**

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date